



Le Sueur County, MN

Tuesday, September 22, 2015

Board Meeting

Item 1

9:00 am Agenda and Consent Agenda (5 min)

RE: September 15, 2015 Minutes and Summary Minutes

RE: CD 38 Repair Request

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting September 15, 2015

The Le Sueur County Board of Commissioners met in regular session on Tuesday, September 15, 2015 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Steve Rohlfsing, Lance Wetzel, Dave Gliszinski, John King and Joe Connolly. Darrell Pettis and Brent Christian were also present.

On motion by Connolly, seconded by Rohlfsing and unanimously approved, the Board approved the agenda for the business of the day.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the consent agenda:

- Approved the September 1, 2015 County Board Minutes and Summary Minutes
- Approved the CD #36 and #68 Repair Requests

On motion by King, seconded by Rohlfsing and unanimously approved, the following cases and claims were approved:

Soc Serv: \$ 108,117.93
Financial: \$ 28,918.54

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

The County Administrator announced that the subsequent meeting for the adoption of the final levy and the final 2016 budget will be held in the Commissioner's Room of the Le Sueur County Courthouse on Tuesday, December 15, 2015 at 6:00 p.m. Public testimony on the levy and / or the budget will be allowed as part of this hearing.

On motion by Rohlfsing, seconded by Gliszinski and unanimously approved, the Board adopted a preliminary levy of \$17,341,013.

FUND	TAXES	PROGRAM AID	TOTAL
Revenue	8,856,656	512,639	8,344,017
Road & Bridge	3,073,329	512,639	2,560,690
SS & PA	2,573,655		2,573,655
PA & GA	1,064,573		1,064,573
Fair	26,331		26,331
Building	190,000		190,000

Extension Services	184,028		184,028
Park	235,191		235,191
German/Jefferson	168,990		168,990
Bonded Indebtedness	1,977,440		1,977,440
Water Planning	12,836		12,836
Victim Witness	3,262		3,262
TOTAL	18,366,291	1,025,278	17,341,013

2016 PROPOSED LEVY \$ 17,341,013
2015 FINAL LEVY \$ 16,077,551
INCREASE IN LEVY \$ 1,263,462
INCREASE OF 7.9%

Jim McMillen, Maintenance and Scott Gerr, MIS appeared before the Board with two items for discussion and approval.

On motion by King, seconded by Rohlfing and unanimously approved, the Board approved the installation of parking lot cameras by Technical Solutions in the amount of \$22,249.96.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved the purchase of a Smart TV for behind the information desk with a \$600 maximum cost.

Justin Lutterman, GIS appeared before the Board with two items for discussion and approval.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the implementation and training for the new GIS software by Pro-West & Associates, Inc. in the amount of \$32,340.

The Board tabled a decision on a contract request with Pictometry until the September 22, 2015 meeting.

Mike Schultz with Le Sueur County Soil and Water came before the Board with one item for approval.

On motion by King, seconded by Rohlfing and unanimously approved, the Board approved the Gravel Tax Request for a Le Sueur County Rice Lake WPA Wetland Restoration project in the amount of \$10,388.

Melissa Schaefer came before the Board to discuss German-Jefferson concerns.

Cindy Westerhouse, Human Resources came before the Board with several items for discussion and approval.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved the recommendation to end employment with employee 1872, effective September 4, 2015.

The Board discussed notifying the Reclassification Committee when an employee is let go.

On motion by Connolly, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to promote Tricia Christensen, full time Administrative Assistant II in Public Health to a full time Administrative Assistant III in Public Health, as a Grade 5, Step 3 at \$17.30 per hour, effective September 21, 2015.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved the recommendation to grant regular status to Kelly Wroe, full time Deputy Auditor-Treasurer II – Motor Vehicle Specialist, in the Auditor-Treasurer Office, effective September 9, 2015. Kelly has completed the six-month probationary period. Jody Brown, Deputy Auditor-Treasurer III – Accounting Specialist/Motor Vehicle Supervisor, recommends granting regular status to Kelly.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved to table the recommendation to advertise for a part time Deputy Sheriff, as a Grade 10, Step 1 at \$21.55 per hour.

On motion by Rohlffing, seconded by Connolly and unanimously approved, the Board approved the recommendation to post and advertise for a full time Deputy Auditor-Treasurer II – Motor Vehicle Specialist, in the Auditor-Treasurer Office, as a Grade 6, Step 1 at \$17.07 per hour.

On motion by Gliszinski, seconded by Rohlffing and unanimously approved, the Board approved the recommendation to accept the resignation request from Shannon Miller, full time Agency Social Worker in Human Services, effective September 25, 2015. Shannon has been an employee with Le Sueur County since July 2012.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to post and request the merit list for a full time Agency Social Worker, in Human Services, as a Grade 10, Step 1 at \$21.55 per hour.

Kathy Brockway, Planning & Zoning Administrator appeared before the Board with three requests for action.

On motion by Rohlffing, seconded by Connolly and approved via roll call vote 5-0, the Board granted a Conditional Use Permit to CHRISTOPHER SEELY, CLEVELAND, MN, (APPLICANT/OWNER): Request that the County grant a Conditional Use Permit to allow grading, excavating, and filling of 500 cubic yards of material outside the shore impact zone in a Special Protection “SP” District, on a Natural Environment “NE” lake, Lake Henry. Property is located in the Government Lot 1, Section 34, Cleveland Township & Government Lot 3, Section 3, Cleveland Township. Findings are on file at the Planning and Zoning Office.

On motion by Gliszinski, seconded by Rohlfing and approved via roll call vote 5-0, the Board granted a Conditional Use Permit to STEVEN HELMSTETTER, KASOTA, MN, (APPLICANT/OWNER): Request that the County grant a Conditional Use Permit to allow grading, excavating, and filling of 1439 cubic yards of material in a Urban/Rural Residential "R1" District. Property is located in the NE 1/4 SW 1/4, Section 9, Kasota Township. The application was approved with the following conditions and findings are on file at the Planning and Zoning Office:

1. Work in the bluff should be restricted to remain within the driving path that has been used to access the lowland area
2. The trench must be filled in immediately once the pipes have been installed.
3. The disturbed soils within the trench should be compacted to reduce the chances of washout.
4. Silt fence needs to be correctly installed (staked and keyed into the ground) to protect the wetland and sloped areas should be covered with erosion control blanket.
5. Once work is done, the entire area should be seeded with native vegetation to stabilize the area and reduce colonization from noxious weeds.
6. Special attention should be paid to the weather forecast to reduce the chance of washout while work is done within the bluff.

On motion by King, seconded by Connolly and approved via roll call vote 5-0, the Board granted a Conditional Use Permit to ERIC SOLHEID CONSTRUCTION, NEW PRAGUE, MN, (APPLICANT); JOEL & DEBBIE SOLHEID, NEW PRAGUE, MN, (OWNER): Request that the County grant a Conditional Use Permit to allow grading, excavating, and filling of 330 cubic yards of material outside the shore impact zone in a Special Protection "SP" District, on an unnamed stream. Property is located in the W 1/2 NW 1/4, Section 3, Derrynane Township. Findings are on file at the Planning and Zoning Office.

Darrell Pettis, Administrator appeared before the Board with several items for discussion.

On motion by King, seconded by Rohlfing and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
37498	AAA Striping Service Co.	\$ 22,145.76
37499	Advanced Correctional Healthcare Inc.	\$ 2,201.92
37502	American Engineering Testing	\$ 19,691.35
37507	Baker, Tilly, Virchow & Krause, LLP	\$ 2,674.00
37517	Bolton & Menk Inc.	\$ 20,629.00
37522	Christian, Keogh, Moran & King	\$ 4,639.51
37523	City of Waterville	\$ 37,263.50
37542	Genesis	\$ 2,003.55
37560	I & S Group Inc.	\$ 5,770.00
37562	Information Systems Co.	\$ 14,800.00
37583	Lexisnexis Matthew Bender	\$ 2,487.25
37590	Minn St. Admin ITG Telecom	\$ 5,213.00

37609	Paragon Printing & Mailing Inc.	\$ 4,568.32
37620	Rinke-Noonan Law Firm	\$ 4,558.50
37629	S.E.H. Inc.	\$ 63,548.52
37636	S.M.C. Co. Inc.	\$ 2,690.15
37641	Suel Printing Co.	\$ 2,205.00
37649	Traxler Construction Inc.	\$ 6,149.10
37662	Wenck Assoc. Inc.	\$ 15,593.87
37663	Whitewater Wireless Inc.	\$ 6,031.38
37671	Woodbine Townhomes Assoc.	\$ 4,859.87
37672	Wornson-Goggins-Zard	\$ 13,000.00
37673	Ziegler Inc.	\$ 20,300.33

153 Claims paid less than \$2,000.00:	\$ 52,819.45
23 Claims paid more than \$2,000.00:	\$283,023.88
176 Total all claims paid:	\$335,843.33

On motion by Connolly, seconded by King and unanimously approved, the Board adjourned until Tuesday, September 22, 2015 at 9:00 a.m.

ATTEST: _____	_____
Le Sueur County Administrator	Le Sueur County Chairman

Summary Minutes of Le Sueur County Board of Commissioners Meeting, September 15, 2015

● This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.

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● The Board approved the agenda for the business of the day. (Connolly-Rohlfling)

● The Board approved the consent agenda: (Gliszinski-King)

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Approved the CD #36 and #68 Repair Requests

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● The Board adopted a preliminary levy of \$17,341,013. Rohlfling-Gliszinski)

● The Board approved the installation of parking lot cameras by Technical Solutions in the amount of \$22,249.96. (King-Rohlfling)

● The Board approved the purchase of a Smart TV for behind the information desk with a \$600 maximum cost. (Gliszinski-Connolly)

● The Board approved the implementation and training for the new GIS software by Pro-West & Associates, Inc. in the amount of \$32,340. (Gliszinski-King)

● The Board approved the Gravel Tax Request for a Le Sueur County Rice Lake WPA Wetland Restoration project in the amount of \$10,388. (King-Rohlfling)

● The Board approved the recommendation to end employment with employee 1872, effective September 4, 2015. (King-Rohlfling)

● The Board approved the recommendation to promote Tricia Christensen, full time Administrative Assistant II in Public Health to a full time Administrative Assistant III in Public Health, as a Grade 5, Step 3 at \$17.30 per hour, effective September 21, 2015. (Connolly-Gliszinski)

● The Board approved the recommendation to grant regular status to Kelly Wroe, full time Deputy Auditor-Treasurer II – Motor Vehicle Specialist, in the Auditor-Treasurer Office, effective September 9, 2015. (Rohlfling-King)

● The Board approved to table the recommendation to advertise for a part time Deputy Sheriff, as a Grade 10, Step 1 at \$21.55 per hour. (Gliszinski-King)

● The Board approved the recommendation to post and advertise for a full time Deputy Auditor-Treasurer II – Motor Vehicle Specialist, in the Auditor-Treasurer Office, as a Grade 6, Step 1 at \$17.07 per hour. (Rohlfling-King)

● The Board approved the recommendation to accept the resignation request from Shannon Miller, full time Agency Social Worker in Human Services, effective September 25, 2015. (Gliszinski-Rohlfling)

● The Board approved the recommendation to post and request the merit list for a full time Agency Social Worker, in Human Services, as a Grade 10, Step 1 at \$21.55 per hour. (King-Gliszinski)

● The Board granted a Conditional Use Permit to Christopher Seely, Cleveland, MN, (Applicant/Owner) to allow grading, excavating, and filling of 500 cubic yards of material outside the shore impact zone in a Special Protection "SP" District, on a Natural Environment "NE" lake, Lake Henry. Findings are on file at the Planning and Zoning Office. (Rohlfling-Connolly 5-0)

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District. The application was approved with conditions and findings are on file at the Planning and Zoning Office: (Gliszinski-Rohlfing 5-0)

- The Board granted a Conditional Use Permit to Eric Solheid Construction, New Prague, MN, (Applicant); Joel & Debbie Solheid, New Prague, MN, (Owner) to allow grading, excavating, and filling of 330 cubic yards of material outside the shore impact zone in a Special Protection "SP" District, on an un-named stream. Findings are on file at the Planning and Zoning Office. (King-Connolly 5-0)

- The following claims were approved for payment: (King-Rohlfing)

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- The Board adjourned until Tuesday, September 22, 2015 at 9:00 a.m. (Connolly-King)

ATTEST: Le Sueur County Administrator Le Sueur County Chairman

REPAIR REQUEST

We, the undersigned land owners, do hereby request the Le Sueur County Board Of Commissioners to clean out and repair Le Sueur County Ditch # 38 located in Sec 28 Kilkenny township(s).

Signed

Address & Phone No:


(Don Hanks)

45398 State Highway 13
Kilkenny, MN

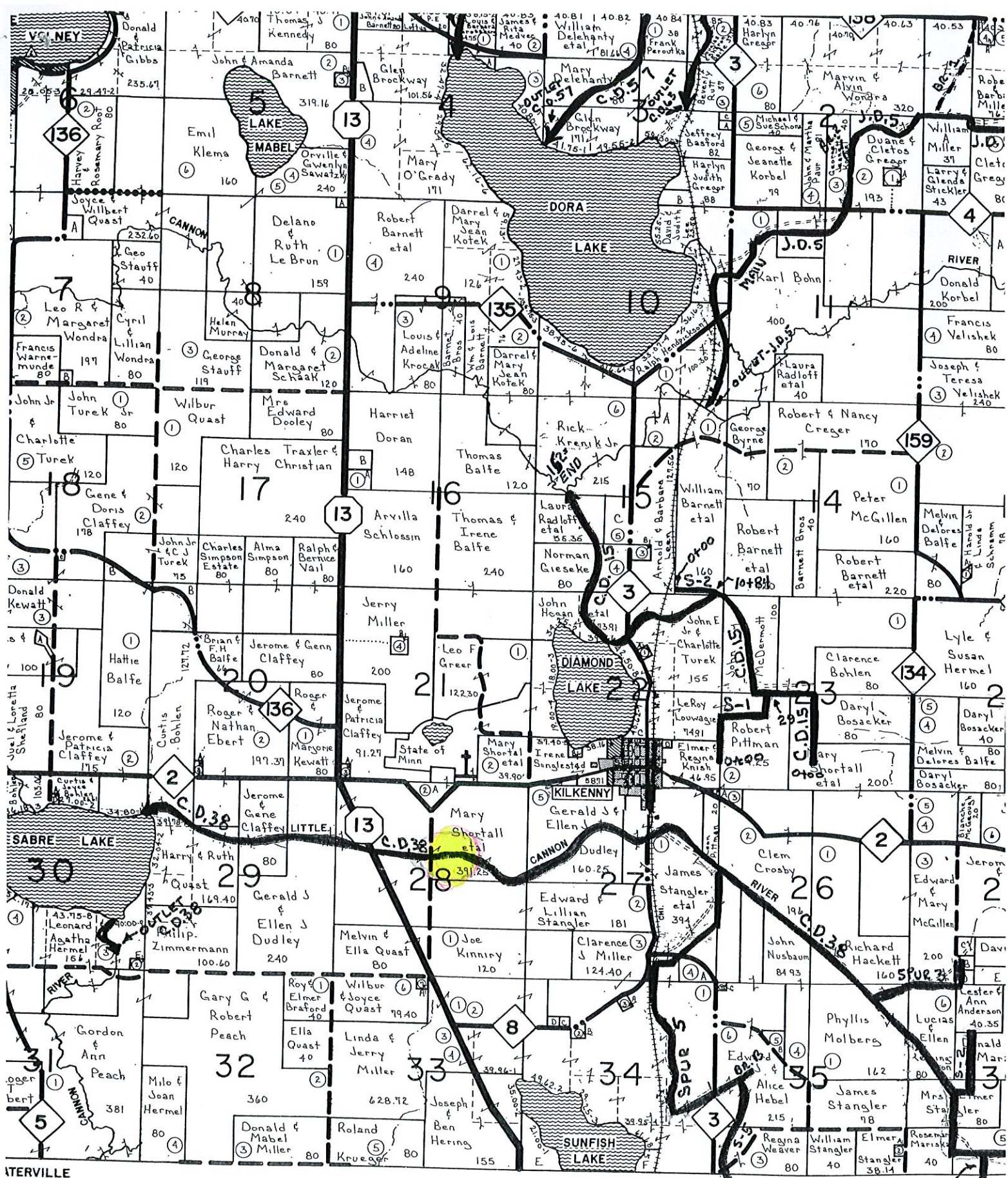
1-507-340-9142

Date: 9-16-15

Description of problem: Blockage in ditch stopping flow

Needs to be clean


9-16-15



SMALL TRACT OWNERS
SEE SMALL TRACT SECTION FOLLOWING TOWNSHIP MAPS

LAKE VOLNEY SUBDIVISIONS

- △ MINARS SUBDIVISION
- △ BROCKWAY'S BEACH

