



Le Sueur County, MN

Tuesday, September 15, 2015

Board Meeting

Item 9

11:00 am Human Resources (10 min)

Staff Contact:



Human Resources

88 SOUTH PARK AVENUE • LE CENTER, MINNESOTA 56057
Telephone: 507-357-8517 • Fax: 507-357-8607
Cindy Westerhouse – Human Resources Director

HUMAN RESOURCES AGENDA ITEMS September 15, 2015

Recommendation to end employment with employee 1872, effective September 4, 2015.

Recommendation to promote Tricia Christensen, full time Administrative Assistant II in Public Health to a full time Administrative Assistant III in Public Health, as a Grade 5, Step 3 at \$17.30 per hour, effective September 21, 2015.

Recommendation to grant regular status to Kelly Wroe, full time Deputy Auditor-Treasurer II – Motor Vehicle Specialist, in the Auditor-Treasurer Office, effective September 9, 2015. Kelly has completed the six-month probationary period. Judy Brown, Deputy Auditor-Treasurer III – Accounting Specialist/Motor Vehicle Supervisor, recommends granting regular status to Kelly.

Recommendation to advertise for a part time Deputy Sheriff, as a Grade 10, Step 1 at \$21.55 per hour.

Recommendation to post and advertise for a full time Deputy Auditor-Treasurer II – Motor Vehicle Specialist, in the Auditor-Treasurer Office, as a Grade 6, Step 1 at \$17.07 per hour.

Recommendation to accept the resignation request from Shannon Miller, full time Agency Social Worker in Human Services, effective September 25, 2015. Shannon has been an employee with Le Sueur County since July 2012.

Recommendation to post and request the merit list for a full time Agency Social Worker, in Human Services, as a Grade 10, Step 1 at \$21.55 per hour.

Equal Opportunity Employer