



Le Sueur County, MN

Tuesday, September 1, 2015

Board Meeting

Item 1

9:00 am Agenda and Consent Agenda

RE: August 25, 2015 Minutes and Summary Minutes

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting August 25, 2015

The Le Sueur County Board of Commissioners met in regular session on Tuesday, August 25, 2015 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Steve Rohlfling, Lance Wetzel, Dave Gliszinski, John King and Joe Connolly. Carol Blaschko and Brent Christian were also present. Darrell Pettis was excused.

On motion by Connolly, seconded by Rohlfling and unanimously approved, the Board approved the amended agenda for the business of the day.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the consent agenda:

- Approved the August 18, 2015 County Board Minutes and Summary Minutes.
- Approved the CD #64 Branch #4 Repair Request

Kathy Brockway, Planning & Zoning Administrator appeared before the Board with three requests for action.

On motion by Connolly, seconded by King and approved via roll call vote 5-0, the Board granted a Conditional Use Permit to ROBERT & MONIKA RIVERS, MONTGOMERY, MN, (APPLICANT/OWNER): Request that the County grant a Conditional Use Permit to allow grading, excavating and filling of 2 cubic yards of material in the bluff for the construction of a stairway in a Recreational Residential "RR" District on a Recreational Development "RD" lake, Greenleaf Lake. Property is located at Lot 3, Block 4, Greenleaf Lake Estates, Section 20, Montgomery Township. The application was approved with the following conditions and findings are on file at the Planning and Zoning Office:

1. That all exposed soils be stabilized immediately once the work is completed.

On motion by Rohlfling, seconded by Gliszinski and approved via roll call vote 5-0, the Board granted a Conditional Use Permit to TIM & ANN WALSH, CLIVE IA, (APPLICANT/OWNER): Request that the County grant a Conditional Use Permit to allow grading, excavating and filling of approximately 6 cubic yards of material outside the shore impact zone, 69 cubic yards within the shore impact zone for a project total of 75 cubic yards and for the construction of 2 retaining walls in a Recreational Residential "RR" District, on a Recreational Development Lake, Lake Frances. Property is located at Lot 11, Warner's Subdivision, Section 33, Elysian Township. The application was approved with the following conditions and findings are on file at the Planning and Zoning Office:

1. Use landscaping fabric in order to prevent future erosion.
2. Areas on the plan that are designated as vegetation buffers shall be planted with native plants.

On motion by King, seconded by Rohlfling and approved via roll call vote 5-0, the Board granted a Conditional Use Permit to CHRIS BIEHN, MANKATO, MN, (APPLICANT/OWNER): Requests that the County grant an After-The-Fact Conditional Use Permit to allow grading, excavating and filling of 114 cubic yards of material within the bluff, bluff impact zone and the

construction of a retaining wall outside the shore impact zone in a Recreational Residential “RR” District on a Recreational Development “RD” lake, Lake Jefferson. Property is located in Government Lot 7, Section 4, Washington Township. The application was approved with the following conditions and findings are on file at the Planning and Zoning Office:

1. Reduce the existing pad to 24 wide and the length no more than 2 car lengths to be utilized as an access to the site only, (Surveyor to provide the additional material movement amount prior to the County Board meeting on August 25). The additional material movement on site will be 29 cubic yards. For a total cubic yards of 143.
2. The area shall be planted with native grasses in order to stabilize the soils.

Ann Traxler, Emergency Management came before the Board with several items for discussion and approval.

On motion by King, seconded by Connolly and unanimously approved, the Board approved and authorized the Chair to sign the EMPG Grant Application in the amount of \$22,471.

Ann gave an update on lake sirens and agreed to set up a meeting to discuss the matter between the lake associations, townships, Emergency Management and Commissioners King and Wetzel.

Cindy Westerhouse, Human Resources came before the Board with several items for approval.

On motion by Connolly, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to accept the retirement request from Carla Mador, full time Sheriff Administrative Assistant in the Sheriff’s Office, effective October 23, 2015. Carla has been an employee with Le Sueur County since February 1987.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved the recommendation to post and advertise for a full time Sheriff Administrative Assistant in the Sheriff’s Office, as a Grade 6, Step 1 at \$17.07 per hour.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved the recommendation to post and advertise for two full time Administrative Assistant III, in Public Health, as a Grade 5, Step 1 at \$16.11 per hour.

The Board had a discussion regarding adding new staff before the 2016 budget is set and will follow up with Human Resources.

Dave Tietz, Sheriff came before the Board with one item for approval.

On motion by Gliszinski, seconded by Rohlffing and unanimously approved, the Board approved to allow the Sheriff and Environmental Services to approve up to \$3,000 to lake associations from the AIS grant to help with expenses incurred from inspections and education programs.

Tim Penny, President and CEO of the Southern Minnesota Initiative Foundation appeared before the Board with the 2014 Annual Report.

Dave Gliszinski presented a petition for discussion by the Board from residents along County Road 143 requesting to have this road paved.

On motion by Connolly, seconded by King and unanimously approved, the Board adjourned until Tuesday, September 1, 2015 at 9:00 a.m.

ATTEST: _____
Le Sueur County Finance Director **Le Sueur County Chairman**

Summary Minutes of Le Sueur County Board of Commissioners Meeting, August 25, 2015

● This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.

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● The Board approved the amended agenda for the business of the day. (Connolly-Rohlffing)

● On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the consent agenda: (Gliszinski-King)

- Approved the August 18, 2015 County Board Minutes and Summary Minutes.

- Approved the CD #64 Branch #4 Repair Request

● The Board granted a Conditional Use Permit to Robert & Monika Rivers, Montgomery, MN, (applicant/owner): Findings are on file at the Planning and Zoning Office. (Connolly-King)

● The Board granted a Conditional Use Permit to Tim & Ann Walsh, Clive IA, (applicant/owner): Findings are on file at the Planning and Zoning Office. (Rohlffing-Gliszinski)

● The Board granted a Conditional Use Permit to Chris Biehn, Mankato, MN, (applicant\owner): Findings are on file at the Planning and Zoning Office. (King-Rohlffing)

● The Board approved and authorized the Chair to sign the EMPG Grant Application in the amount of \$22,471. (King-Connolly)

● The Board approved the recommendation to accept the retirement request from Carla Mador, full time Sheriff Administrative Assistant in the Sheriff's Office, effective October 23, 2015. (Connolly-Gliszinski)

● The Board approved the recommendation to post and advertise for a full time Sheriff Administrative Assistant in the Sheriff's Office, as a Grade 6, Step 1 at \$17.07 per hour. (Rohlffing-King)

● The Board approved the recommendation to post and advertise for two full time Administrative Assistant III, in Public Health, as a Grade 5, Step 1 at \$16.11 per hour. (King-Rohlffing)

● The Board approved to allow the Sheriff and Environmental Services to approve up to \$3,000 to lake associations from the AIS grant to help with expenses incurred from inspections and education programs. (Gliszinski-Rohlffing)

● The Board adjourned until Tuesday, September 1, 2015 at 9:00 a.m. (Connolly-King)

ATTEST: Le Sueur County Finance Director

Le Sueur County Chairman