



**LE SUEUR COUNTY BOARD OF COMMISSIONERS  
MEETING AGENDA  
COMMISSION CHAMBERS  
August 25, 2015**

1. **9:00 a.m. Agenda and Consent Agenda (5 min)**  
RE: August 18, 2015 Minutes and Summary Minutes  
RE: CD 64 Branch 4 Repair Request
  
2. **9:05 a.m. Kathy Brockway, Zoning Administrator (5 minutes)**  
Conditional Use Permits, Request for Action
  
3. **9:10 a.m. Ann Traxler, Emergency Management (10 min)**  
RE: EMPG Grant Application  
RE: Ingestion Pathway Grant Application  
RE: Siren Update
  
4. **9:20 a.m. Human Resources (5 min)**
  
5. **9:25 a.m. Dave Tietz (5 min)**  
RE: AIS
  
6. **10:00 a.m. Tim Penny (15 min)**  
RE: SMIF Presentation
  
7. **Future Meetings**



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# Le Sueur County, MN

Tuesday, August 25, 2015

Board Meeting

## Item 1

**9:00 a.m. Agenda and Consent Agenda (5 min)**

*RE: August 18, 2015 Minutes and Summary Minutes*

*RE: CD 64 Branch 4 Repair Request*

Staff Contact:

## **Minutes of Le Sueur County Board of Commissioners Meeting August 18, 2015**

The Le Sueur County Board of Commissioners met in regular session on Tuesday, August 18, 2015 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Steve Rohlffing, Lance Wetzel, Dave Gliszinski, John King and Joe Connolly. Carol Blaschko and Brent Christian were also present. Darrell Pettis was excused.

On motion by Connolly, seconded by Rohlffing and unanimously approved, the Board approved the agenda for the business of the day.

On motion by King, seconded by Rohlffing and approved with Gliszinski abstaining, the Board approved the consent agenda:

- Approved the August 4, 2015 County Board Minutes and Summary Minutes
- Approved the Montgomery KC Council Gambling Application
- Approved the Sheriff's Youth Group Gambling Application

On motion by King, seconded by Connolly and unanimously approved, the following cases and claims were approved:

Soc Serv:	\$ 136,189.72
Financial:	\$ 37,721.21

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved the purchase of an Electronic Document Management System from Information Systems Corporation.

Cindy Westerhouse, Human Resources came before the Board with several items for discussion and approval.

The Employee Recognition Committee and the Le Sueur County Commissioners wish to recognize the following employees celebrating their significant length of service anniversaries.

Pam Simonette	30 years	Auditor/Treasurer
Robbie Kopet	25 years	Highway
Jim Goltart	15 years	Veterans Service
Sharon Budin	15 years	Recorder
Scott Gerr	15 years	Information Technology
Scott O'Brien	10 years	Sheriff's Dept.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to promote Justin Coates to a full time Agency Social Worker in Human

Services, as a Grade 10, Step 1, \$21.55 per hour, effective August 19, 2015. Justin was hired on June 15, 2015 as a full time Community Support Technician in Human Services.

On motion by Connolly, seconded by Rohlffing and unanimously approved, the Board approved the recommendation to post and request the merit list for a full time Community Support Technician in Human Services, as a Grade 5, Step 1 at \$16.11 per hour.

On motion by Connolly, seconded by King and unanimously approved, the Board approved the recommendation to post and request the merit list for a full time Team Lead – Social Worker position in the Child Services Unit in Human Services, as a Grade 12, Step 1 at \$24.21 per hour.

On motion by Gliszinski, seconded by Rohlffing and unanimously approved, the Board approved the recommendation to grant regular status to Jody Kubiszewski, full time Administrative Assistant III, in Veterans Services, effective August 9, 2015. Jody has completed the six-month probationary period.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to hire Jose Aguillon as a full time Help Desk Technician, in Information Technology, as a Grade 6, Step 1 at \$17.07 per hour, effective September 8, 2015.

Josh Mankowski, Environmental Resources Specialist appeared before the Board with several items for discussion and approval.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved the Gravel Tax Request for three projects in the amount of \$21,455.

Sue Rynda came before the Board on behalf of Miranda Rosa with one item for approval.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved and authorized the Chair to sign the Contract for Services between Le Sueur County Drug Court and Wornson, Goggins, Neisen, Morris & Brever.

Jim Goltart, Veterans Services came before the Board with one item for approval.

On motion by Connolly, seconded by King and unanimously approved, the Board approved and authorized the Chair to sign the Minnesota County Veterans Service Operational Enhancement Grant Application with the following resolution:

### **RESOLUTION OF LESUEUR COUNTY**

BE IT RESOLVED by **LE SUEUR COUNTY** that the County enter into the attached **Grant Contract** with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: **County Veterans Service Office Operational Enhancement Grant Program**. The grant must be used to provide outreach to the county's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to

veterans; to reduce homelessness among veterans; and to enhance the operations of the county veterans service office, as specified in Minnesota Laws 2013 Chapter 142 Article 4. This Grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by LE SUEUR COUNTY that JAMES GOLGART, the DIRECTOR, VETERANS SERVICE, be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the County.

Brent Christian, County Attorney came before the Board with one item for approval.

On motion by Connolly, seconded by Rohlffing and unanimously approved, the Board approved the following resolution authorizing Brent Christian to sign the Minnesota Court Data Services Agreement:

**WHEREAS**, the County of Le Sueur desires to improve efficiencies through participating in a more efficient court process with the Minnesota Judicial Branch; and,

**WHEREAS**, as the Minnesota Judicial Branch moves toward a more efficient court process, the eCourtMN initiative is committed to ensuring that non-court governmental agencies have appropriate access to court records and documents; and,

**WHEREAS**, Le Sueur County desires to subscribe to the Minnesota Court Data Services Program.

**NOW, THEREFORE, BE IT RESOLVED** that the LeSueur County Board of Commissioners approves and authorizes Brent Christian, County Attorney, to sign the Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies.

On motion by King, seconded by Gliszinski and unanimously approved, the following claims were approved for payment:

<b>Warrant #</b>	<b>Vendor Name</b>	<b>Amount</b>
37177	A'Viands	\$ 8,059.96
37178	American Engineering Testing	\$ 26,738.70
37181	Applies Concepts Inc.	\$ 4,081.60
37185	Baker, Tilly, Virchow & Krause LLP	\$ 11,329.00
37190	Bolton & Menk Inc.	\$ 10,096.65
37195	Carquest of Le Center	\$ 2,414.17
37197	Christian, Keogh, Moran & King	\$ 3,220.03
37200	Conservation Landscapes	\$ 2,351.00
37216	Genesis	\$ 2,567.85
37218	Green Tech Recycling	\$ 9,278.00
37224	Havel Land Improvement	\$ 3,750.00
37243	Law Enforcement Technology Group	\$ 11,828.75
37248	Richard Lea	\$ 2,895.00

37252	M-R Sign Co. Inc.	\$ 6,390.76
37254	Mariska Enterprises	\$ 22,570.00
37258	Metro Sales Inc.	\$ 10,382.00
37259	Minn St Admin ITGTelecom	\$ 5,070.00
37260	MN Counties Intergovernmental Trust	\$ 2,645.00
37272	Paragon Printing & Mailing Inc.	\$ 7,798.70
37278	Regents of the University of Minnesota	\$ 2,064.00
37297	S.M.C. Co. Inc.	\$ 3,367.87
37304	Suel Printing Co.	\$ 4,456.48
37308	Thomson Reuters	\$ 2,021.45
37311	Tire Associates Inc.	\$ 4,336.52
37313	Traxler Construction Inc.	\$ 17,633.70
37322	Whitewater Wireless Inc.	\$ 8,529.94
37329	Ziegler Inc.	\$ 7,304.57
126 Claims paid less than \$2,000.00:		\$ 39,665.88
27 Claims paid more than \$2,000.00:		\$203,181.70
153 Total all claims paid:		\$242,847.58

On motion by Connolly, seconded by King and unanimously approved, the Board adjourned until Tuesday, August 25, 2015 at 9:00 a.m.

ATTEST: \_\_\_\_\_  
                    Le Sueur County Finance Director                      Le Sueur County Chairman

**Summary Minutes of Le Sueur County Board of Commissioners Meeting, August 18, 2015**

● This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator’s Office at 88 S Park Ave. Le Center, MN and are available at [www.co.le-sueur.mn.us](http://www.co.le-sueur.mn.us).

● The Le Sueur County Board of Commissioners met in regular session on Tuesday, August 18, 2015 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Steve Rohlffing, Lance Wetzel, Dave Gliszinski, John King and Joe Connolly. Carol Blaschko and Brent Christian were also present. Darrell Pettis was excused.

● The Board approved the agenda for the business of the day. (Connolly-Rohlffing)

● With Gliszinski abstaining, the Board approved the consent agenda: (King-Rohlffing)

- Approved the August 4, 2015 County Board Minutes and Summary Minutes
- Approved the Montgomery KC Council Gambling Application
- Approved the Sheriff’s Youth Group Gambling Application

● On motion by King, seconded by Connolly and unanimously approved, the following cases and claims were approved: (King-Connolly) Soc Serv:\$ 136,189.72 and Financial:\$ 37,721.21

● The Board approved the purchase of an Electronic Document Management System from Information Systems Corporation. (Rohlffing-King)

● The Board approved the recommendation to promote Justin Coates to a full time Agency Social Worker in Human Services, as a Grade 10, Step 1, \$21.55 per hour, effective August 19, 2015. (King-Gliszinski)

● The Board approved the recommendation to post and request the merit list for a full time Community Support Technician in Human Services, as a Grade 5, Step 1 at \$16.11 per hour. (Connolly-Rohlffing)

● The Board approved the recommendation to post and request the merit list for a full time Team Lead – Social Worker position in the Child Services Unit in Human Services, as a Grade 12, Step 1 at \$24.21 per hour. (Connolly-King)

● The Board approved the recommendation to grant regular status to Jody Kubiszewski, full time Administrative Assistant III, in Veterans Services, effective August 9, 2015. (Gliszinski-Rohlffing)

● The Board approved the recommendation to hire Jose Aguillon as a full time Help Desk Technician, in Information Technology, as a Grade 6, Step 1 at \$17.07 per hour, effective September 8, 2015. (Rohlffing-Gliszinski)

● The Board approved the Gravel Tax Request for three projects in the amount of \$21,455. (Rohlffing-Gliszinski)

● The Board approved and authorized the Chair to sign the Contract for Services between Le Sueur County Drug Court and Wornson, Goggins, Neisen, Morris & Brevier. (Gliszinski-Connolly)

● The Board approved and authorized the Chair to sign the Minnesota County Veterans Service Operational Enhancement Grant Application and resolution. (Connolly-King)

● The Board approved a resolution authorizing Brent Christian to sign the Minnesota Court Data Services Agreement. (Connolly-Rohlffing)

● The following claims were approved for payment: (King-Gliszinski)

Warrant #	Vendor Name	Amount
37177	A’Viands	\$ 8,059.96
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37254	Mariska Enterprises	\$ 22,570.00
37258	Metro Sales Inc.	\$ 10,382.00
37259	Minn St Admin ITGTelecom	\$ 5,070.00
37260	MN Counties Intergovernmental Trust	\$ 2,645.00
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37278	Regents of the University of Minnesota	\$ 2,064.00
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126 Claims paid less than \$2,000.00:		\$ 39,665.88
27 Claims paid more than \$2,000.00:		\$203,181.70
153 Total all claims paid:		\$242,847.58

●The Board adjourned until Tuesday, August 25, 2015 at 9:00 a.m. (Connolly-King)

ATTEST: Le Sueur County Finance Director      Le Sueur County Chairman



REPAIR REQUEST

We, the undersigned land owners, do hereby request the Le Sueur County Board Of Commissioners to clean out and repair Le Sueur County Ditch # 64 located in Cordova ~~town~~ township(s).

Branch 4

Signed

Address & Phone No.

Robert Sommer

44770 Blue Grass Rd.  
1-507-380-0485

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: 8-18-15

Description of problem: Grass and sediment restricting  
the flow, as of 8-17-15 Ditch is full to the  
top with very little movement

Ditch needs cleaning

Roger Zukland

8-18-2015









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# Le Sueur County, MN

Tuesday, August 25, 2015

Board Meeting

## Item 2

**9:05 a.m. Kathy Brockway, Zoning Administrator (5 minutes)**

*Conditional Use Permits, Request for Action*

Staff Contact: Kathy Brockway - Environmental and P & Z Director

LE SUEUR COUNTY PLANNING AND ZONING COMMISSION  
August 25, 2015

TO: LE SUEUR COUNTY BOARD OF COMMISSIONERS  
FROM: LE SUEUR COUNTY PLANNING AND ZONING COMMISSION  
SUBJECT: "REQUEST FOR ACTION"

The Planning Commission recommends your action on the following items:

**ITEM #1: ROBERT & MONIKA RIVERS, MONTGOMERY, MN, (APPLICANT/OWNER):** Request that the County grant a Conditional Use Permit to allow grading, excavating and filling of 2 cubic yards of material in the bluff for the construction of a stairway in a Recreational Residential "RR" District on a Recreational Development "RD" lake, Greenleaf Lake. Property is located at Lot 3, Block 4, Greenleaf Lake Estates, Section 20, Montgomery Township.

**Based on the information submitted by the applicant, as required by the Le Sueur County Zoning Ordinance, the Planning Commission developed the following findings for this request:**

Therefore, the Planning Commission recommends approval of the application with the following condition;

- 1. That all exposed soils be stabilized immediately once the work is completed.*

**ITEM #2: TIM & ANN WALSH, CLIVE IA, (APPLICANT/OWNER):** Request that the County grant a Conditional Use Permit to allow grading, excavating and filling of approximately 6 cubic yards of material outside the shore impact zone, 69 cubic yards within the shore impact zone for a project total of 75 cubic yards and for the construction of 2 retaining walls in a Recreational Residential "RR" District, on a Recreational Development Lake, Lake Frances. Property is located at Lot 11, Warner's Subdivision, Section 33, Elysian Township.

**Based on the information submitted by the applicant, as required by the Le Sueur County Zoning Ordinance, the Planning Commission developed the following findings for this request:**

Therefore, the Planning Commission recommends approval of the application with the following conditions;

- 1. Use landscaping fabric in order to prevent future erosion.*
- 2. Areas on the plan that are designated as vegetation buffers shall be planted with native plants.*

**ITEM #3: CHRIS BIEHN, MANKATO, MN, (APPLICANT/OWNER):** Requests that the County grant an After-The-Fact Conditional Use Permit to allow grading, excavating and filling of 114 cubic yards of material within the bluff, bluff impact zone and the construction of a retaining wall outside the shore impact zone in a Recreational Residential "RR" District on a Recreational Development "RD" lake, Lake Jefferson. Property is located in Government Lot 7, Section 4, Washington Township.

**Based on the information submitted by the applicant, as required by the Le Sueur County Zoning Ordinance, the Planning Commission developed the following findings for this request:**

Therefore, the Planning Commission recommends approval of the application with the following condition;

- 1. Reduce the existing pad to 24 wide and the length no more than 2 car lengths to be utilized as an access to the site only, (Surveyor to provide the additional material movement amount prior to the County Board meeting on August 25). The additional material movement on site will be 29 cubic yards. For a total cubic yards of 143.*
- 2. The area shall be planted with native grasses in order to stabilize the soils.*

ACTION: ITEM #1: \_\_\_\_\_  
ITEM #2: \_\_\_\_\_  
ITEM #3: \_\_\_\_\_

DATE: \_\_\_\_\_ COUNTY ADMINISTRATOR'S SIGNATURE: \_\_\_\_\_

**FINDINGS OF FACT**

**WHEREAS, ROBERT & MONIKA RIVERS, MONTGOMERY, MN, (APPLICANT/OWNER):** has applied for a Conditional Use Permit to allow grading, excavating and filling of 2 cubic yards of material in the bluff for the construction of a stairway in a Recreational Residential “RR” District on a Recreational Development “RD” lake, Greenleaf Lake. Property is located at Lot 3, Block 4, Greenleaf Lake Estates, Section 20, Montgomery Township.

**WHEREAS,** the Le Sueur County Planning and Zoning Commission held on public hearing on **August 13, 2015**, in order to hear public testimony from the applicants as well as interested parties pertaining to and as provided by the Zoning Ordinance of Le Sueur County.

**WHEREAS,** the Le Sueur County Planning and Zoning Commission, acting as an advisory board to the Le Sueur County Board of Commissioners recommends approval of the application due to the following findings:

- 1. The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminishes and impairs property values within the immediate vicinity.**
- 2. The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.**
- 3. Adequate utilities, access roads, drainage and other facilities have been or are being provided.**
- 4. Adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.**
- 5. Adequate measures have been or will be taken to prevent and control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.**

**WHEREAS,** On August 25, 2015, at their regularly scheduled meeting, the Le Sueur County Board of Commissioners APPROVED/DENIED the Conditional Use Permit application as requested by Robert & Monica Rivers.

**NOW, THEREFORE, IT IS HEREBY RESOLVED,** the following Findings of Fact were adopted at the August 25, 2015 Le Sueur County Board meeting in order to protect the public health, safety and general welfare of the citizens of Le Sueur County.

- 1. With the imposition of the appropriate condition as stated, the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminishes and impairs property values within the immediate vicinity.**
- 2. With the imposition of the appropriate condition as stated, the establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.**
- 3. With the imposition of the appropriate condition as stated, adequate utilities, access roads, drainage and other facilities have been or are being provided.**
- 4. With the imposition of the appropriate condition as stated, adequate measures have been or will be taken to prevent and control offensive odor, fumes, dust, noise and vibration, so that**

**none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.**

**BE IT FURTHER RESOLVED**, by the Le Sueur County Board of Commissioners that based on the above Findings of Fact, a Conditional Use Permit to allow grading, excavating and filling of 2 cubic yards of material in the bluff for the construction of a stairway in a Recreational Residential “RR” District on a Recreational Development “RD” lake, Greenleaf Lake. Property is located at Lot 3, Block 4, Greenleaf Lake Estates, Section 20, Montgomery Township is **APPROVED/DENIED**.

ATTEST:

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Lance Wetzel, Chairman, Le Sueur County Board of Commissioners.

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Darrell Pettis, Le Sueur County Administrator

DATE: \_\_\_\_\_

**FINDINGS OF FACT**

**WHEREAS, TIM & ANN WALSH, CLIVE IA, (APPLICANT/OWNER):** has applied for a Conditional Use Permit to allow grading, excavating and filling of approximately 6 cubic yards of material outside the shore impact zone, 69 cubic yards within the shore impact zone for a project total of 75 cubic yards and for the construction of 2 retaining walls in a Recreational Residential “RR” District, on a Recreational Development Lake, Lake Frances. Property is located at Lot 11, Warner’s Subdivision, Section 33, Elysian Township.

**WHEREAS,** the Le Sueur County Planning and Zoning Commission held on public hearing on August 13, 2015, in order to hear public testimony from the applicants as well as interested parties pertaining to and as provided by the Zoning Ordinance of Le Sueur County.

**WHEREAS,** the Le Sueur County Planning and Zoning Commission, acting as an advisory board to the Le Sueur County Board of Commissioners recommends approval of the application due to the following findings:

- 1. The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminishes and impairs property values within the immediate vicinity.**
- 2. The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.**
- 3. Adequate utilities, access roads, drainage and other facilities have been or are being provided.**
- 4. Adequate measures have been or will be taken to prevent and control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.**

**WHEREAS,** On August 25, 2015, at their regularly scheduled meeting, the Le Sueur County Board of Commissioners **APPROVED/DENIED** the Conditional Use Permit application as requested by the Tim and Ann Walsh.

**NOW, THEREFORE, IT IS HEREBY RESOLVED,** the following Findings of Fact were adopted at the August 25, 2015, Le Sueur County Board meeting in order to protect the public health, safety and general welfare of the citizens of Le Sueur County.

- 1. With the imposition of appropriate conditions as stated, the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminishes and impairs property values within the immediate vicinity.**
- 2. With the imposition of appropriate conditions as stated, the establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.**
- 3. With the imposition of appropriate conditions as stated, adequate utilities, access roads, drainage and other facilities have been or are being provided.**
- 4. With the imposition of appropriate conditions as stated, adequate measures have been or will be taken to prevent and control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.**

**BE IT FURTHER RESOLVED**, by the Le Sueur County Board of Commissioners that based on the above Findings of Fact, a Conditional Use Permit to allow grading, excavating and filling of approximately 6 cubic yards of material outside the shore impact zone, 69 cubic yards within the shore impact zone for a project total of 75 cubic yards and for the construction of 2 retaining walls in a Recreational Residential “RR” District, on a Recreational Development Lake, Lake Frances. Property is located at Lot 11, Warner’s Subdivision, Section 33, Elysian Township, is **APPROVED/DENIED**.

ATTEST:

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Lance Wetzel, Chairman, Le Sueur County Board of Commissioners.

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Darrell Pettis, Le Sueur County Administrator

DATE: \_\_\_\_\_



**FINDINGS OF FACT**

**WHEREAS, CHRIS BIEHN, MANKATO, MN, (APPLICANT\OWNER):** has applied for an After-The-Fact Conditional Use Permit to allow grading, excavating and filling of 114 cubic yards of material within the bluff, bluff impact zone and the construction of a retaining wall outside the shore impact zone in a Recreational Residential “RR” District on a Recreational Development “RD” lake, Lake Jefferson. Property is located in Government Lot 7, Section 4, Washington Township.

**WHEREAS,** the Le Sueur County Planning and Zoning Commission held on public hearing on **August 13, 2015**, in order to hear public testimony from the applicants as well as interested parties pertaining to and as provided by the Zoning Ordinance of Le Sueur County.

**WHEREAS,** the Le Sueur County Planning and Zoning Commission, acting as an advisory board to the Le Sueur County Board of Commissioners recommends approval of the application due to the following findings:

- 1. The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminishes and impairs property values within the immediate vicinity.**
- 2. The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.**
- 3. Adequate utilities, access roads, drainage and other facilities have been or are being provided.**
- 4. Adequate measures have been or will be taken to prevent and control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.**

**WHEREAS,** On August 25, 2015, at their regularly scheduled meeting, the Le Sueur County Board of Commissioners **APPROVED/DENIED** the After the Fact Conditional Use Permit application as requested by the Chris Biehn.

**NOW, THEREFORE, IT IS HEREBY RESOLVED,** the following Findings of Fact were adopted at the August 25, 2015, Le Sueur County Board meeting in order to protect the public health, safety and general welfare of the citizens of Le Sueur County.

- 1. With the imposition of appropriate conditions as stated, the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminishes and impairs property values within the immediate vicinity.**
- 2. With the imposition of appropriate conditions as stated, the establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.**
- 3. With the imposition of appropriate conditions as stated, adequate utilities, access roads, drainage and other facilities have been or are being provided.**
- 4. With the imposition of appropriate conditions as stated, adequate measures have been or will be taken to prevent and control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.**

**BE IT FURTHER RESOLVED,** by the Le Sueur County Board of Commissioners that based on the above Findings of Fact for the After-The-Fact Conditional Use Permit to allow grading, excavating and filling of 114 cubic yards of material within the bluff, bluff impact zone and the construction of a retaining wall outside the shore

impact zone in a Recreational Residential “RR” District on a Recreational Development “RD” lake, Lake Jefferson. Property is located in Government Lot 7, Section 4, Washington Township, is **APPROVED/DENIED**.

ATTEST:

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Lance Wetzel, Chairman, Le Sueur County Board of Commissioners.

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Darrell Pettis, Le Sueur County Administrator

DATE: \_\_\_\_\_

**LE SUEUR COUNTY PLANNING AND ZONING COMMISSION**  
**88 SOUTH PARK AVE.**  
**LE CENTER, MINNESOTA 56057**  
**August 13, 2015**

**MEMBERS PRESENT:** Don Reak, Jeanne Doheny, Don Rynda, Shirley Katzenmeyer, Steve Olson, Al Gehrke, Betty Bruzek, Pam Tietz

**MEMBERS ABSENT:** Chuck Retka, Doug Krenik

**OTHERS PRESENT:** Kathy Brockway, see list

The meeting was called to order at 7:00 PM by Chairperson, Jeanne Doheny.

**ITEM #1: ROBERT & MONIKA RIVERS, MONTGOMERY, MN, (APPLICANT/OWNER):** Request that the County grant a Conditional Use Permit to allow grading, excavating and filling of 2 cubic yards of material in the bluff for the construction of a stairway in a Recreational Residential "RR" District on a Recreational Development "RD" lake, Greenleaf Lake. Property is located at Lot 3, Block 4, Greenleaf Lake Estates, Section 20, Montgomery Township.

Kathy Brockway presented power point presentation. Tim Poncin, representing the applicant was present for application.

TOWNSHIP: Notified through the application process, no comments DNR: none  
LETTERS: Le Sueur County Environmental Services Resource Specialist, see file

PUBLIC COMMENT: none

Discussion was held regarding: no impact to the bluff, minimal soil removal, 16 diamond piers installed with a jackhammer approximately 62" into the soil, no heavy machinery used, prefabricated piers, no tree removal, brush will be cleared out, existing pathway.

Findings by majority roll call vote:

- a. *The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminishes and impairs property values within the immediate vicinity. Agreed*
- b. *The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area. Agreed*
- c. *Adequate utilities, access roads, drainage and other facilities are being provided. Agreed*
- d. *Adequate measures will be taken to prevent and control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. Agreed*

Motion was made by Don Reak to approve the application with the following condition per the Environmental Services Resource Specialist recommendation that all exposed soils be stabilized immediately once the work is completed. Seconded by Shirley Katzenmeyer. Motion approved. Motion carried.

**ITEM #2: TIM & ANN WALSH, CLIVE IA, (APPLICANT/OWNER):** Request that the County grant a Conditional Use Permit to allow grading, excavating and filling of approximately 6 cubic yards of material outside the shore impact zone, 69 cubic yards within the shore impact zone for a project total of 75 cubic yards and for the construction of 2 retaining walls in a Recreational Residential "RR" District, on a Recreational Development Lake, Lake Frances. Property is located at Lot 11, Warner's Subdivision, Section 33, Elysian Township.

Kathy Brockway presented power point presentation. Cory Atherton, contractor for the applicant was present for application.

TOWNSHIP: notified through the application process, no comments DNR: no comments LETTERS: Le Sueur County Environmental Resource Specialist, see file

PUBLIC COMMENT: none

Discussion was held regarding: some removal of impervious pavers and replace with pervious pavers, due to heavy rains last summer in the area, blocked culvert, drainage to the area came across their property and destroyed the patio/retaining walls, drainage issue has been resolved, erosion control methods in place, landscaping fabric, reducing the size of the patio, variances approved in May of 2015 to exceed 25% impervious surface, timeframe to complete project, about a week to week an ahalf.

Findings by majority roll call vote

- a. The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminishes and impairs property values within the immediate vicinity. Agreed.*
- b. The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area. Agreed.*
- c. Adequate utilities, access roads, drainage and other facilities are being provided. Agreed.*
- d. Adequate measures have been or will be taken to prevent and control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. Agreed.*

Motion was made by Steve Olson to approve the application with the following conditions: 1) Use landscaping fabric in order to prevent future erosion. 2) Areas on the plan that are designated as vegetation buffers shall be planted with native plants. Seconded by Al Gehrke. Motion approved. Motion carried.

**ITEM #3: CHRIS BIEHN, MANKATO, MN, (APPLICANT/OWNER):** Requests that the County grant an After-The-Fact Conditional Use Permit to allow grading, excavating and filling of 114 cubic yards of material within the bluff, bluff impact zone and the construction of a retaining wall outside the shore impact zone in a Recreational Residential "RR" District on a Recreational Development "RD" lake, Lake Jefferson. Property is located in Government Lot 7, Section 4, Washington Township.

Kathy Brockway presented power point presentation. Chris Biehn was present for application. Rory Jensen, Surveyor.

TOWNSHIP: notified through the application process, no comments. DNR: no comments  
LETTERS: Le Sueur County Environmental Resource Specialist, see file

PUBLIC COMMENT: none

Discussion was held regarding: explained the reasoning behind the after the fact permit, renter asked to do some landscaping around his camper in order to correct an erosion problem behind his camper, the landowner did not realize the magnitude of the project until the project was complete, as the landowner does not live in the County, he is currently building a new home across from this property, history of parcel, Mr. Biehn inherited the property some 19 years ago, the gravel pad existed prior to owning the property, does not want to eliminate the existing pad as he wants to continue using it for his family access, the former leasee is a contractor and should of known better, but it is the landowners responsibility to know what is happening on their property, it is now on the lease that no building, material movement etc is allowed without the owners knowledge of the project, discussion on type of rock used, plantings of hostas, day lilies, installation of rain garden, sandy beach.

Findings by majority roll call vote:

- a. The conditional use will not be injurious to the use and enjoyment of other property in the immediate*

*vicinity for the purposes already permitted, nor substantially diminishes and impairs property values within the immediate vicinity. Agreed.*

- b. The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area. Agreed.*
- c. Adequate utilities, access roads, drainage and other facilities have been provided. Agreed.*
- d. Adequate measures have been taken to prevent and control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. Agreed.*

Motion was made by Don Reak to approve the application with the following conditions. 1) Reduce the existing pad to 24 wide and the length no more than 2 car lengths to be utilized as an access to the site only, (Surveyor to provide the additional material movement amount prior to the County Board meeting on August 25), 2) The area shall be planted with native grasses in order to stabilize the soils. Seconded by Betty Bruzek. Motion approved. Motion carried.

**Election of Officers:**

Motion was made by Don Reak to re-elect the current officers if they are willing to accept the positions. Seconded by Al Gehrke. All accepted. Motion approved. Motion carried.

Motion was made by Don Reak to approve the minutes from the July 7, 2015 meeting. Seconded by Don Rynda. Motion approved. Motion carried.

Motion was made by Al Gehrke to approve the minutes from the July 9, 2015 meeting by Seconded by Steve Olson. Motion approved. Motion carried.

Motion to adjourn meeting by Pam Tietz. Seconded by Don Rynda. Motion approved. Motion carried.

Meeting Adjourned.

Respectfully submitted,

*Tape of meeting is on file in the  
Le Sueur County Environmental Services Office*



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# Le Sueur County, MN

Tuesday, August 25, 2015

Board Meeting

## Item 3

**9:10 a.m. Ann Traxler, Emergency Management (10 min)**

*RE: EMPG Grant Application*

*RE: Ingestion Pathway Grant Application*

*RE: Siren Update*

Staff Contact:



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# Le Sueur County, MN

Tuesday, August 25, 2015

Board Meeting

## Item 4

**9:20 a.m. Human Resources (5 min)**

Staff Contact:



# Human Resources

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88 SOUTH PARK AVENUE • LE CENTER, MINNESOTA 56057  
Telephone: 507-357-8517 • Fax: 507-357-8607  
Cindy Westerhouse – Human Resources Director

## **HUMAN RESOURCES AGENDA ITEMS AUGUST 25, 2015**

Recommendation to accept the retirement request from Carla Mador, full time Sheriff Administrative Assistant in the Sheriff's Office, effective October 23, 2015. Carla has been an employee with Le Sueur County since February 1987.

Recommendation to post and advertise for a full time Sheriff Administrative Assistant in the Sheriff's Office, as a Grade 6, Step 1 at \$17.07 per hour.

Recommendation to post and advertise for two full time Administrative Assistant III, in Public Health, as a Grade 5, Step 1 at \$16.11 per hour.

*Equal Opportunity Employer*





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# Le Sueur County, MN

Tuesday, August 25, 2015

Board Meeting

## Item 5

**9:25 a.m. Dave Tietz (5 min)**

*RE: AIS*

Staff Contact:



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# Le Sueur County, MN

Tuesday, August 25, 2015

Board Meeting

## Item 6

**10:00 a.m. Tim Penny (15 min)**

*RE: SMIF Presentation*

Staff Contact:

May 2015

Darrell Pettis  
Le Sueur County  
Courthouse  
88 Park Ave S  
Le Center, MN 56057-1600

Dear Mr. Pettis and County Board:

We all want our communities to be vibrant and prosperous. For children to be nurtured, educated, and given the tools to become valued and productive members of society. For our businesses to thrive, create jobs, and give back to their communities.



**Since 2013 SMIF has invested almost \$100,000 into Le Sueur County. In the last few years, with our donors' help, we supported the following community efforts in your county:**

- Distributed over 3,000 books to children in Le Sueur County through our early childhood partners in order to promote literacy and school readiness.
- A Chance to Grow received a grant to implement SMART, a learning readiness program at Tri-City United and WEM schools.
- Partnered with the Le Sueur Community Foundation to provide a grant to St. Anne's School to purchase preschool curriculum.
- WEM Community Education received a grant to expand their home visiting program providing one-on-one assistance for our most at-risk families.

The examples above are just a few highlights of our work, please see the enclosed fact sheet for more information. SMIF's work in early childhood and economic development is ensuring our community's bright future—but we need your help! Thank you for your gift of **\$3,000** in 2015. Next year, we request that you consider a per capita request of **\$4,000**, see box below. For every \$1 SMIF raises in your county, we spend, on average, \$10 back into your county; this exponentially increases the impact of your donation.

With your help, we will continue to make a difference in the lives of those living in southern Minnesota.

Sincerely,

Tim Penny  
President & CEO

*Enclosure*

**Please consider a per capita contribution this year. Your per capita is \$0.14. We request:**

**Your population: 20,770**  
**X \$ per person: \$0.15**

**For a total donation of: \$4,000**

## \$1,782,662

18 LOANS  
\$1,323,649

100 GRANTS  
\$459,013



New Prague Area Schools received 500 books for their Camp Kindergarten and Kids' Company WRAP (We're Really Awesome Preschoolers) programs. Through these two programs, each participating child received books to take home and keep. In addition, they hosted a BookStart event to include parents and local "celebrities" to encourage and celebrate the importance of reading.

## Entrepreneur Support

*More businesses—more jobs*

European Roasterie, Le Center, 2007  
Door Engineering and Manufacturing Co., Kasota, 2002-2005  
ShetkaWorks LLC, Le Center, 2005  
Woodside Stables, Le Sueur, 2005  
Whitewater Creek Grain & Feed, Inc., Waterville, 2004  
Rolco, Inc., Kasota, 2003  
Physical Maintenance Services, Waterville, 2001  
Odenhal's Meat Market, Heidelberg, 2000  
Throlson and Associates, Le Center, 1993, 1998

## Community Support

*More vibrant communities*

Waterville Community Foundation - Local Producers Project, 2012

### Community & Designated Funds

Elysian Community Foundation  
Le Sueur Community Foundation  
New Prague Area Community Foundation  
Sakatah Area Foundation  
Waterville Friends of the Library

### Community Foundation Partnership Grant

Saint Anne's School, "Pre-K Reading Curriculum," 2014

### Picture-It-Painted Recipients (Partner—Valspar Corp.):

Le Sueur County Historical Society—2010, 2014

## Early Childhood Support

*More children ready to learn*

WEM, Home Visiting, 2010, 2011, 2012, 2013, 2014  
A Chance to Grow "Southern MN Pre-K Alliance," 2013, 2014  
Region 9 "Social & Emotional Training," 2012  
Tri-City United ECI "KickSTART to Kindergarten" 2012  
Tri-City United "Early Childhood Initiative" 2008

### BookStart Recipients (Partner—Capstone Publishing):

New Prague Schools, 2014, 2015  
Tri-City United Public Schools (2 programs), 2015  
WEM Public Schools, 2014  
Le Sueur Henderson Public Schools, 2013, 2014  
Tri-Valley Opportunity Council Inc., Elysian, 2013  
Tri-City United ECI, 2011

### Pearson Foundation Partner Recipients:

Le Sueur Henderson Schools, 2013  
Montgomery Public Library, 2013  
Tri-City United Schools, 2013

### Young Explorer Recipients (Partner—IBM Corp.):

Cleveland Schools, 2012  
Growing in Grace Daycare, Le Sueur, 2012  
Waterville Elysian Morristown, 2011

# SMIF FACTS

## SOUTHERN MINNESOTA INITIATIVE FOUNDATION INVESTS FOR ECONOMIC GROWTH IN 20 SOUTHERN MINNESOTA COUNTIES

### VISION

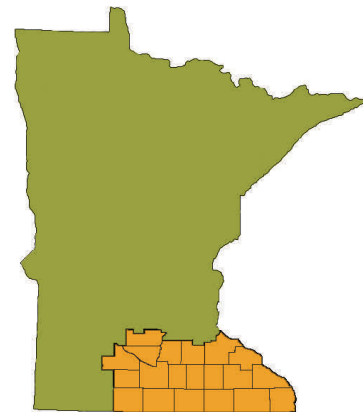
Southern Minnesota will be a prosperous and growing region with vibrant communities, innovative and successful businesses, and a skilled and valued workforce.

### MISSION

Promote regional economic opportunities and collaborations with a focus on entrepreneurs and early childhood development.

### CATALYST FOR ECONOMIC GROWTH

- Invested over \$92 million in region since 1986
  - \$40 million—programming
  - \$25.8 million—loans
  - \$26.7 million—grants
- Leveraged \$10 for every \$1 in local contributions
- Regional endowment fund exceeds \$34 million
- Awards \$5 million annually through grants, loans, and program support
- Acts as a regional collaborator



### FOCUS AREAS:

#### • ECONOMIC DEVELOPMENT

- Financial Support
- Business Expertise

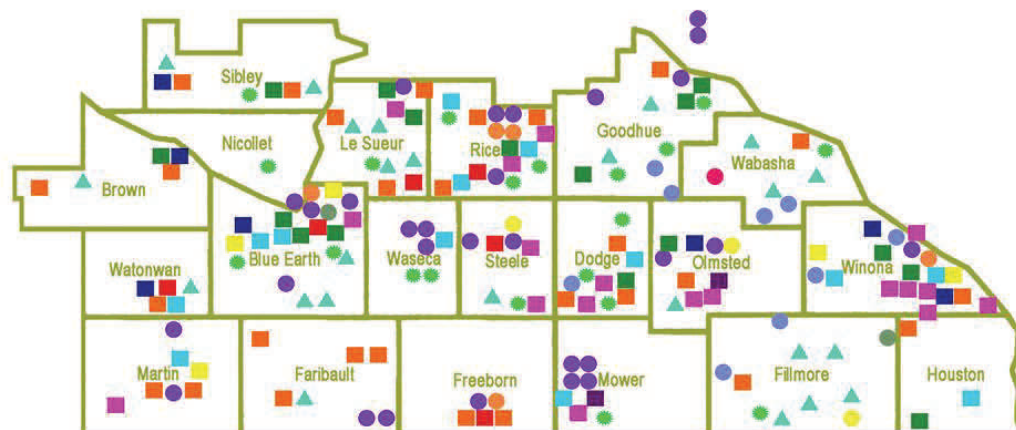
#### • EARLY CHILDHOOD DEVELOPMENT

- Social Emotional Initiatives
- School Readiness Support

#### • COMMUNITY DEVELOPMENT

- Community and Designated Funds
- Farmland Retention

### SMIF's 2014 Partnerships



- |  |                                    |                                   |
|--|------------------------------------|-----------------------------------|
| ■ Early Childhood Incentive Grants         | ■ Guidecraft Bookshelves           | ● Community Growth Initiatives    |
| ■ Home Visiting Grants                     | ■ Pre-K - Grade 3 Alignment Grants | ● AmeriCorps VISTA                |
| ■ New Early Childhood Initiative Community | ■ AmeriCorps LEAP Partner Site     | ● Entrepreneur Opportunity Grants |
| ■ Young Explorer Computers                 | ● Loans                            | ● One Big Thing Grant             |
| ■ BookStart                                | ● Entrepreneur Incentive Grants    | ● Picture-It-Painted              |
|  |                                    | ▲ Community Foundations           |



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# Le Sueur County, MN

Tuesday, August 25, 2015

Board Meeting

## Item 7

### Future Meetings

Staff Contact:

## Future Meetings 2015

August 25, 2015	Board Meeting, 9:00 a.m.
September 1, 2015	Board Meeting, 9:00 a.m. *Reconvene Ditch #58, Branch #2 Public Hearing, 10:00 a.m. *German-Jefferson work session after meeting
September 7, 2015	Labor Day, Offices Closed
September 8, 2015	No Board Meeting *Budget Workshop 9:00 a.m.
September 10, 2015	P&Z Meeting, 7:00 p.m. Environmental Services Building
September 15, 2015	Board Meeting, 9:00 a.m. *Set Preliminary Levy, 10:00 a.m. *BVK work session after meeting
September 17, 2015	Board of Adjustment Meeting, 3:00 p.m. Environmental Services Building
September 22, 2015	Board Meeting, 9:00 a.m.
September 29, 2015	No Board Meeting
October 6, 2015	Board Meeting, 9:00 a.m.
October 8, 2015	P&Z Meeting, 7:00 p.m. Environmental Services Building
October 13, 2015	No Board Meeting
October 15, 2015	Board of Adjustment Meeting, 3:00 p.m. Environmental Services Building

October 20, 2015	Board Meeting, 9:00 a.m.
October 27, 2015	Board Meeting, 9:00 a.m.
November 3, 2015	Board Meeting, 9:00 a.m.
November 10, 2015	No Board Meeting
November 12, 2015	P&Z Meeting, 7:00 p.m. Environmental Services Building
November 17, 2015	Board Meeting, 9:00 a.m.
November 17, 2015	Le Sueur – Waseca Community Health Board (CHB) 1:30pm in the Waterville City Council Chambers
November 19, 2015	Board of Adjustment Meeting, 3:00 p.m. Environmental Services Building
November 24, 2015	Board Meeting, 9:00 a.m.
November 26-27, 2015	Offices Closed for Thanksgiving
December 1, 2015	Board Meeting, 9:00 a.m.
December 8, 2015	No Board Meeting
December 15, 2015	Board Meeting, 4:30 p.m.