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# Le Sueur County, MN

Tuesday, August 25, 2015

Board Meeting

## Item 1

**9:00 a.m. Agenda and Consent Agenda (5 min)**

*RE: August 18, 2015 Minutes and Summary Minutes*

*RE: CD 64 Branch 4 Repair Request*

Staff Contact:

## **Minutes of Le Sueur County Board of Commissioners Meeting August 18, 2015**

The Le Sueur County Board of Commissioners met in regular session on Tuesday, August 18, 2015 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Steve Rohlffing, Lance Wetzel, Dave Gliszinski, John King and Joe Connolly. Carol Blaschko and Brent Christian were also present. Darrell Pettis was excused.

On motion by Connolly, seconded by Rohlffing and unanimously approved, the Board approved the agenda for the business of the day.

On motion by King, seconded by Rohlffing and approved with Gliszinski abstaining, the Board approved the consent agenda:

- Approved the August 4, 2015 County Board Minutes and Summary Minutes
- Approved the Montgomery KC Council Gambling Application
- Approved the Sheriff's Youth Group Gambling Application

On motion by King, seconded by Connolly and unanimously approved, the following cases and claims were approved:

Soc Serv:	\$ 136,189.72
Financial:	\$ 37,721.21

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved the purchase of an Electronic Document Management System from Information Systems Corporation.

Cindy Westerhouse, Human Resources came before the Board with several items for discussion and approval.

The Employee Recognition Committee and the Le Sueur County Commissioners wish to recognize the following employees celebrating their significant length of service anniversaries.

Pam Simonette	30 years	Auditor/Treasurer
Robbie Kopet	25 years	Highway
Jim Goltart	15 years	Veterans Service
Sharon Budin	15 years	Recorder
Scott Gerr	15 years	Information Technology
Scott O'Brien	10 years	Sheriff's Dept.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to promote Justin Coates to a full time Agency Social Worker in Human

Services, as a Grade 10, Step 1, \$21.55 per hour, effective August 19, 2015. Justin was hired on June 15, 2015 as a full time Community Support Technician in Human Services.

On motion by Connolly, seconded by Rohlffing and unanimously approved, the Board approved the recommendation to post and request the merit list for a full time Community Support Technician in Human Services, as a Grade 5, Step 1 at \$16.11 per hour.

On motion by Connolly, seconded by King and unanimously approved, the Board approved the recommendation to post and request the merit list for a full time Team Lead – Social Worker position in the Child Services Unit in Human Services, as a Grade 12, Step 1 at \$24.21 per hour.

On motion by Gliszinski, seconded by Rohlffing and unanimously approved, the Board approved the recommendation to grant regular status to Jody Kubiszewski, full time Administrative Assistant III, in Veterans Services, effective August 9, 2015. Jody has completed the six-month probationary period.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to hire Jose Aguillon as a full time Help Desk Technician, in Information Technology, as a Grade 6, Step 1 at \$17.07 per hour, effective September 8, 2015.

Josh Mankowski, Environmental Resources Specialist appeared before the Board with several items for discussion and approval.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved the Gravel Tax Request for three projects in the amount of \$21,455.

Sue Rynda came before the Board on behalf of Miranda Rosa with one item for approval.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved and authorized the Chair to sign the Contract for Services between Le Sueur County Drug Court and Wornson, Goggins, Neisen, Morris & Brever.

Jim Goltart, Veterans Services came before the Board with one item for approval.

On motion by Connolly, seconded by King and unanimously approved, the Board approved and authorized the Chair to sign the Minnesota County Veterans Service Operational Enhancement Grant Application with the following resolution:

### **RESOLUTION OF LESUEUR COUNTY**

BE IT RESOLVED by **LE SUEUR COUNTY** that the County enter into the attached **Grant Contract** with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: **County Veterans Service Office Operational Enhancement Grant Program**. The grant must be used to provide outreach to the county's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to

veterans; to reduce homelessness among veterans; and to enhance the operations of the county veterans service office, as specified in Minnesota Laws 2013 Chapter 142 Article 4. This Grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by LE SUEUR COUNTY that JAMES GOLGART, the DIRECTOR, VETERANS SERVICE, be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the County.

Brent Christian, County Attorney came before the Board with one item for approval.

On motion by Connolly, seconded by Rohlffing and unanimously approved, the Board approved the following resolution authorizing Brent Christian to sign the Minnesota Court Data Services Agreement:

**WHEREAS**, the County of Le Sueur desires to improve efficiencies through participating in a more efficient court process with the Minnesota Judicial Branch; and,

**WHEREAS**, as the Minnesota Judicial Branch moves toward a more efficient court process, the eCourtMN initiative is committed to ensuring that non-court governmental agencies have appropriate access to court records and documents; and,

**WHEREAS**, Le Sueur County desires to subscribe to the Minnesota Court Data Services Program.

**NOW, THEREFORE, BE IT RESOLVED** that the LeSueur County Board of Commissioners approves and authorizes Brent Christian, County Attorney, to sign the Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies.

On motion by King, seconded by Gliszinski and unanimously approved, the following claims were approved for payment:

<b>Warrant #</b>	<b>Vendor Name</b>	<b>Amount</b>
37177	A'Viands	\$ 8,059.96
37178	American Engineering Testing	\$ 26,738.70
37181	Applies Concepts Inc.	\$ 4,081.60
37185	Baker, Tilly, Virchow & Krause LLP	\$ 11,329.00
37190	Bolton & Menk Inc.	\$ 10,096.65
37195	Carquest of Le Center	\$ 2,414.17
37197	Christian, Keogh, Moran & King	\$ 3,220.03
37200	Conservation Landscapes	\$ 2,351.00
37216	Genesis	\$ 2,567.85
37218	Green Tech Recycling	\$ 9,278.00
37224	Havel Land Improvement	\$ 3,750.00
37243	Law Enforcement Technology Group	\$ 11,828.75
37248	Richard Lea	\$ 2,895.00

37252	M-R Sign Co. Inc.	\$ 6,390.76
37254	Mariska Enterprises	\$ 22,570.00
37258	Metro Sales Inc.	\$ 10,382.00
37259	Minn St Admin ITGTelecom	\$ 5,070.00
37260	MN Counties Intergovernmental Trust	\$ 2,645.00
37272	Paragon Printing & Mailing Inc.	\$ 7,798.70
37278	Regents of the University of Minnesota	\$ 2,064.00
37297	S.M.C. Co. Inc.	\$ 3,367.87
37304	Suel Printing Co.	\$ 4,456.48
37308	Thomson Reuters	\$ 2,021.45
37311	Tire Associates Inc.	\$ 4,336.52
37313	Traxler Construction Inc.	\$ 17,633.70
37322	Whitewater Wireless Inc.	\$ 8,529.94
37329	Ziegler Inc.	\$ 7,304.57
126 Claims paid less than \$2,000.00:		\$ 39,665.88
27 Claims paid more than \$2,000.00:		\$203,181.70
153 Total all claims paid:		\$242,847.58

On motion by Connolly, seconded by King and unanimously approved, the Board adjourned until Tuesday, August 25, 2015 at 9:00 a.m.

ATTEST: \_\_\_\_\_  
                  Le Sueur County Finance Director                   Le Sueur County Chairman

## Summary Minutes of Le Sueur County Board of Commissioners Meeting, August 18, 2015

● This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at [www.co.le-sueur.mn.us](http://www.co.le-sueur.mn.us).

● The Le Sueur County Board of Commissioners met in regular session on Tuesday, August 18, 2015 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Steve Rohlfing, Lance Wetzel, Dave Gliszinski, John King and Joe Connolly. Carol Blaschko and Brent Christian were also present. Darrell Pettis was excused.

● The Board approved the agenda for the business of the day. (Connolly-Rohlfing)

● With Gliszinski abstaining, the Board approved the consent agenda: (King-Rohlfing)

● Approved the August 4, 2015 County Board Minutes and Summary Minutes

● Approved the Montgomery KC Council Gambling Application

● Approved the Sheriff's Youth Group Gambling Application

● On motion by King, seconded by Connolly and unanimously approved, the following cases and claims were approved: (King-Connolly) Soc Serv:\$ 136,189.72 and Financial:\$ 37,721.21

● The Board approved the purchase of an Electronic Document Management System from Information Systems Corporation. (Rohlfing-King)

● The Board approved the recommendation to promote Justin Coates to a full time Agency Social Worker in Human Services, as a Grade 10, Step 1, \$21.55 per hour, effective August 19, 2015. (King-Gliszinski)

● The Board approved the recommendation to post and request the merit list for a full time Community Support Technician in Human Services, as a Grade 5, Step 1 at \$16.11 per hour. (Connolly-Rohlfing)

● The Board approved the recommendation to post and request the merit list for a full time Team Lead – Social Worker position in the Child Services Unit in Human Services, as a Grade 12, Step 1 at \$24.21 per hour. (Connolly-King)

● The Board approved the recommendation to grant regular status to Jody Kubiszewski, full time Administrative Assistant III, in Veterans Services, effective August 9, 2015. (Gliszinski-Rohlfing)

● The Board approved the recommendation to hire Jose Aguillon as a full time Help Desk Technician, in Information Technology, as a Grade 6, Step 1 at \$17.07 per hour, effective September 8, 2015. (Rohlfing-Gliszinski)

● The Board approved the Gravel Tax Request for three projects in the amount of \$21,455. (Rohlfing-Gliszinski)

● The Board approved and authorized the Chair to sign the Contract for Services between Le Sueur County Drug Court and Wornson, Goggins, Neisen, Morris & Brevier. (Gliszinski-Connolly)

● The Board approved and authorized the Chair to sign the Minnesota County Veterans Service Operational Enhancement Grant Application and resolution. (Connolly-King)

● The Board approved a resolution authorizing Brent Christian to sign the Minnesota Court Data Services Agreement. (Connolly-Rohlfing)

● The following claims were approved for payment: (King-Gliszinski)

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●The Board adjourned until Tuesday, August 25, 2015 at 9:00 a.m. (Connolly-King)

ATTEST: Le Sueur County Finance Director      Le Sueur County Chairman

REPAIR REQUEST

We, the undersigned land owners, do hereby request the Le Sueur County Board Of Commissioners to clean out and repair Le Sueur County Ditch # 64 located in Cordova ~~town~~ township(s).

Branch 4

Signed

Address & Phone No.

Robert Sommer

44770 Blue Grass Rd.  
1-507-380-0485

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: 8-18-15

Description of problem: Grass and sediment restricting  
the flow, as of 8-17-15 Ditch is full to the  
top with very little movement

Ditch needs cleaning  
Roger Zukland  
8-18-2015





# MAP OF CORDOVA



TOWNSHIP: 110 N.

RANGE

CODE: CO

