



Le Sueur County, MN

Tuesday, June 23, 2015

Board Meeting

Item 1

9:00 am Agenda and Consent Agenda

RE: June 16, 2015 Minutes and Summary Minutes

RE: June 20, 2015 Board of Appeal and Equalization Minutes and Summary Minutes

RE: CD #37 Repair Request

RE: Tobacco License for Genesis-Cenex

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting June 16, 2015

The Le Sueur County Board of Commissioners met in regular session on Tuesday, June 16, 2015 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Steve Rohlffing, Lance Wetzel, Dave Gliszinski, John King and Joe Connolly. Also present were Darrell Pettis and Brent Christian.

On motion by Connolly, seconded by Rohlffing and unanimously approved, the Board approved the agenda for the business of the day.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved the consent agenda:

- Approved the June 2, 2015 County Board Minutes and Summary Minutes.
- Approved the JD #1 Lat #1 Repair Request.
- Approved Tobacco Licenses for the following retailers:

Vet's Super America, Kamp Dels, Inc., Valley Lanes dba The Bar, Casey's General Store #2570, #2589 and #2401, Holiday Stationstore #233, Phil Mart, Davis Marketplace, Radermacher Foods of Le Sueur, Radermacher Foods of Le Center, Le Center Municipal Liquor Store, Little Dandy, Beer Oil and Tire, Scoop's Liquor, Denny's Bar, Inc., The Liquor Hole, Inc., J & L Bottles, Inc., The Pit Stop, Froggy's Liquor Store, Dollar General Store #14798, Woods Bar and Grill, Piedras Negras Meat Market, Inc.

On motion by Rohlffing, seconded by Connolly and unanimously approved, the following cases and claims were approved:

Soc Serv:	\$164,410.61
Financial:	\$ 56,975.09

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

Cindy Westerhouse, Human Resources Director came before the Board with several items for consideration and approval.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved the recommendation to approve ending employment with employee #1868, effective June 11, 2015.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved the recommendation to grant regular status to Kayla Wagner, full time GIS Specialist, Land Records Department, effective June 15, 2015. Kayla has completed the six-month probationary period.

On motion by Connolly, seconded by Rohlffing and unanimously approved, the Board approved the recommendation to grant regular status to Katherine Van Otterloo, full time Agency Social

Worker, Human Services, effective June 8, 2015. Katherine has completed the six-month probationary period.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to grant regular status to Alana Adams, full time Agency Social Worker, Human Services, effective June 8, 2015. Alana has completed the six-month probationary period.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to promote Jay Hanna, full time Help Desk Technician, Information Technology Department, to full time IT Help Desk Supervisor as a Grade 9, Step 1 at \$20.33 per hour effective June 22, 2015.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved the recommendation to post and advertise for a full time Help Desk Technician, Information Technology Department, Grade 6, Step 1 at \$17.07 per hour.

On motion by Connolly, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to hire Tina Hering as a full time Registered Nurse, in Public Health, as a Grade 10, Step 4 at \$23.98 per hour, effective June 23, 2015.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved the recommendation to post and request the merit list for a full time Agency Social Worker, in Human Services, as a Grade 10, Step 1 at \$21.55 per hour.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to advertise for a part time Building and Grounds Worker, in Building Maintenance, as a Grade 3, Step 1 at \$14.33 per hour.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved the recommendation to hire Jamie Scherf as a full time Deputy Sheriff in the Sheriff's Office as a Grade 10, Step 7 at \$26.65 per hour, effective June 29, 2015.

Jim McMillen, Maintenance appeared before the Board with one item for approval.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved the purchase of a Taski 350 autoscrubber machine from Supplyworks in the amount of \$3,755.

The Board reconvened the County Ditch #58 Public Hearing at 10:30 a.m.

Kale Van Bruggen, Attorney with Rinke Noonan and Chuck Brandel, Engineer with I&S Group presented and reviewed repair options.

There were comments from five landowners.

On motion by Rohlfing, seconded by King and unanimously approved, the Board instructed Engineer Chuck Brandel to work with landowners to scope the tile system to better determine any disrepair and collect more information to bring before the Board at a later date.

On motion by Connolly, seconded by Gliszinski and unanimously approved, the Board closed the Public Hearing at 11:20 a.m.

Dave Tietz, Sheriff appeared before the Board with two items for approval.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved and authorized the Chair to sign the I-Mobile Agreement between the State of Minnesota and Le Sueur County Sheriff's Department.

On motion by Rohlfing, seconded by King and unanimously approved, the Board approved the out-of-state travel for Father George Graftsky and Sgt. Dave Struckman to the International Conference of Police Chaplains in Sacramento, California.

Justin Lutterman, GIS appeared before the Board with one item for approval.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved the purchase of a Ricoh CW 2200 SP System from Metro Sales, Inc. in the amount of \$10,382.

Darrell Pettis appeared before the Board with several items for discussion.

On motion by King, seconded by Rohlfing and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
36388	APG Media of Southern Minnesota LLC	\$ 3,030.20
36389	Baker, Tilly, Virchow & Krause LLP	\$ 2,826.00
36391	Barnett Bros Inc.	\$ 3,159.29
36393	Beehive Industries	\$ 3,600.00
36400	Bolton & Menk Inc.	\$ 3,540.00
36402	Brock White Co. LLC	\$ 4,450.03
36409	Christian, Keogh, Moran & King	\$ 2,208.05
36415	Crysteel Truck Equipment	\$ 11,136.96
36419	EN Pointe Technologies	\$ 4,446.00
36430	Genesis	\$ 3,053.82
36445	Javens Mechanical Contracting Inc.	\$ 3,437.74
36461	Richard Lea	\$ 2,190.00
36491	Paragon Printing & Mailing	\$ 4,332.98
36500	Rinke-Noonan Law Firm	\$ 2,443.50
36510	Selly Excavating Inc.	\$ 32,444.00
36521	Suel Printing Co.	\$ 7,705.90
36523	Syntax Inc.	\$ 18,440.00

36529	Topper's Plus Inc.	\$ 2,104.00
36542	Waterford Oil Co. Inc.	\$ 26,943.89
36544	Whitewater Wireless Inc.	\$ 2,506.95

146 Claims paid less than \$2,000.00:	\$ 47,789.74
20 Claims paid more than \$2,000.00:	\$143,999.31
166 Total all claims paid:	\$191,789.05

On motion by Connolly, seconded by King and unanimously approved, the Board adjourned until Tuesday, June 23, 2015 at 9:00 a.m.

ATTEST: _____
Le Sueur County Administrator Le Sueur County Chairman

Summary Minutes of Le Sueur County Board of Commissioners Meeting, June 16, 2015

● This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.

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● The Board approved the agenda for the business of the day. (Connolly-Rohlfsing)

● The Board approved the consent agenda: (Gliszinski-Connolly)

- Approved the June 2, 2015 County Board Minutes and Summary Minutes.

- Approved the JD #1 Lat #1 Repair Request.

- Approved Tobacco Licenses for the following retailers:

Vet's Super America, Kamp Dels, Inc., Valley Lanes dba The Bar, Casey's General Store #2570, #2589 and #2401, Holiday Stationstore #233, Phil Mart, Davis Marketplace, Radermacher Foods of Le Sueur, Radermacher Foods of Le Center, Le Center Municipal Liquor Store, Little Dandy, Beer Oil and Tire, Scoop's Liquor, Denny's Bar, Inc., The Liquor Hole, Inc., J & L Bottles, Inc., The Pit Stop, Froggy's Liquor Store, Dollar General Store #14798, Woods Bar and Grill, Piedras Negras Meat Market, Inc.

● The following cases and claims were approved: (Rohlfsing-Connolly)

Soc Serv: \$164,410.61 and Financial: \$ 56,975.09

● The Board approved the recommendation to approve ending employment with employee #1868, effective June 11, 2015. (Gliszinski-Connolly)

● The Board approved the recommendation to grant regular status to Kayla Wagner, full time GIS Specialist, Land Records Department, effective June 15, 2015. (King-Rohlfsing)

● The Board approved the recommendation to grant regular status to Katherine Van Otterloo, full time Agency Social Worker, Human Services, effective June 8, 2015. (Connolly-Rohlfsing)

● The Board approved the recommendation to grant regular status to Alana Adams, full time Agency Social Worker, Human Services, effective June 8, 2015. (King-Gliszinski)

● The Board approved the recommendation to promote Jay Hanna, full time Help Desk Technician, Information Technology Department, to full time IT Help Desk Supervisor as a Grade 9, Step 1 at \$20.33 per hour effective June 22, 2015. (King-Gliszinski)

● The Board approved the recommendation to post and advertise for a full time Help Desk Technician, Information Technology Department, Grade 6, Step 1 at \$17.07 per hour. (Rohlfsing-King)

● The Board approved the recommendation to hire Tina Hering as a full time Registered Nurse, in Public Health, as a Grade 10, Step 4 at \$23.98 per hour, effective June 23, 2015. (Connolly-Gliszinski)

● The Board approved the recommendation to post and request the merit list for a full time Agency Social Worker, in Human Services, as a Grade 10, Step 1 at \$21.55 per hour. (King-Rohlfsing)

● The Board approved the recommendation to advertise for a part time Building and Grounds Worker, in Building Maintenance, as a Grade 3, Step 1 at \$14.33 per hour. (Rohlfsing-Gliszinski)

● The Board approved the recommendation to hire Jamie Scherf as a full time Deputy Sheriff in the Sheriff's Office as a Grade 10, Step 7 at \$26.65 per hour, effective June 29, 2015. (Gliszinski-Connolly)

● The Board approved the purchase of a Taski 350 autoscrubber machine from Supplyworks in the amount of \$3,755. (King-Rohlfsing)

● The Board reconvened the County Ditch #58 Public Hearing at 10:30 a.m. Kale Van Bruggen, Attorney with Rinke Noonan and Chuck Brandel, Engineer with I&S Group presented and reviewed repair options. There were comments from five landowners.

● The Board instructed Engineer Chuck Brandel to work with landowners to scope the tile system to better determine any disrepair and collect more information to bring before the Board at a later date. (Rohlfsing-King)

● The Board closed the Public Hearing at 11:20 a.m. (Connolly-Gliszinski)

- The Board approved and authorized the Chair to sign the I-Mobile Agreement between the State of Minnesota and Le Sueur County Sheriff's Department. (Gliszinski-Connolly)
- The Board approved the out-of-state travel for Father George Graftsky and Sgt. Dave Struckman to the International Conference of Police Chaplains in Sacramento, California. (Rohlfing-King)
- The Board approved the purchase of a Ricoh CW 2200 SP System from Metro Sales, Inc. in the amount of \$10,382. (Gliszinski-Connolly)
- The following claims were approved for payment: (King-Rohlfing)

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146	Claims paid less than \$2,000.00:	\$ 47,789.74
20	Claims paid more than \$2,000.00:	\$143,999.31
166	Total all claims paid:	\$191,789.05

- The Board adjourned until Tuesday, June 23, 2015 at 9:00 a.m. (Connolly-King)

ATTEST: Le Sueur County Administrator Le Sueur County Chairman

Board of Equalization Minutes
Saturday, June 20th, 2015

The Le Sueur County Board of Equalization met in special session on Saturday, June 20th at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: David Gliszinski, Joe Connolly, John King, Lance Wetzel, Steve Rohlfinding, and Pam Simonette. Also present were Shayne Bender and Darrell Pettis.

Administrator Pettis called the 2015 Board of Equalization to order and issued the oath to the Equalization Board.

Administrator Pettis then called for nominations for Chairman. Commissioner Connolly nominated Wetzel for Chairman, seconded by King and approved.

On motion by Rohlfinding, seconded by Gliszinski and unanimously approved, nominations ceased and Wetzel was elected Chairman of the 2015 of the Board of Equalization.

Commissioner Rohlfinding nominated King for Vice Chairman, seconded by Connolly and approved.

On motion by Gliszinski, seconded by Rohlfinding and unanimously approved, nominations ceased and King was elected Vice Chair of the 2015 Board of Equalization.

Shayne Bender, County Assessor gave an overview of the process and the work that has been done in his office to prepare for the 2015 Board of Equalization. After this discussion, the Chair called for presentations by those in attendance.

The following individuals appeared before the Board:

1. Sue Meyer
2. Wayne Quiram

Having no other persons to come before the Board, on motion by Rohlfinding seconded by Gliszinski and unanimously approved, the Board of Equalization was recessed until Tuesday, June 23, 2015 at 10:00 a.m.

ATTEST: _____
Le Sueur County Administrator **Le Sueur County Chairman**

Board of Equalization Summary Minutes
Saturday, June 20th, 2015

● This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.

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● Administrator Pettis called the 2015 Board of Equalization to order and issued the oath to the Equalization Board.

● Administrator Pettis then called for nominations for Chairman. Commissioner Connolly nominated Wetzel for Chairman, seconded by King and approved.

● On motion by Rohlffing, seconded by Gliszinski and unanimously approved, nominations ceased and Wetzel was elected Chairman of the 2015 of the Board of Equalization.

● Commissioner Rohlffing nominated King for Vice Chairman, seconded by Connolly and approved.

● On motion by Gliszinski, seconded by Rohlffing and unanimously approved, nominations ceased and King was elected Vice Chair of the 2015 Board of Equalization.

● The following individuals appeared before the Board:

1. Sue Meyer
2. Wayne Quiram

● Having no other persons to come before the Board, on motion by Rohlffing seconded by Gliszinski and unanimously approved, the Board of Equalization was recessed until Tuesday, June 23, 2015 at 10:00 a.m.

ATTEST: Le Sueur County Administrator Le Sueur County Chairman

REPAIR REQUEST

We, the undersigned land owners, do hereby request the Le Sueur County Board Of Commissioners to clean out and repair Le Sueur County Ditch # 37 located in Sec 1 Kasota township(s).

Signed

Address & Phone No.

Warren T Stoffel

507 934 3616

Date: 6-3-15

Description of problem: Ditch wash out

Needs repair
Roger Rickard
6-18-15

T=Tract Number	MT=Multiple Tract Number	HEL=Highly Erodible Land	MW=Minimal Effect Wetland (Exempt)
W=Wetland	CW=Converted Wetland	NHEL=Non-Highly Erodible	MWC, MWM, MWR=See SWCD
FW=Farmed Wetland	NA=Non-Agricultural	PC=Prior Converted Wetland	NC=Non-cropland
NW=Non-Wetland	AW=Artificial Wetland	ECW=Exempt (Commenced) CW	NI=Non-inventoried
COUNTY LE SUEUR	NOT TO SCALE	REPRODUCED 2002	CROP YEAR 2002
			PHOTO NO C7-R

