



**LE SUEUR COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA
COMMISSION CHAMBERS
May 5, 2015**

1. **9:00 am Agenda and Consent Agenda**
RE: April 28, 2015 Minutes and Summary Minutes
RE: CD #19 Repair Request
RE: Boondocks Off-Sale Liquor License
2. **9:05 am Claims (10 min)**
3. **9:10 am Ducks Unlimited and DNR (30 min)**
RE: Sanborn Lake
4. **9:40 am Dave Tietz, Sheriff and Mitch Overn, Jail Administrator(5 min)**
RE: In House (Jail) Medical Care
5. **9:45 am Dave Scheiber (10 min)**
RE: Ottawa Area Environmental Concerns
6. **9:55 a.m. Human Resources (5 min)**
7. **10:00 am Kathy Brockway, PZ Director (5 minutes)**
Grant Agreement Signatures
8. **10:05 am Darrell Pettis, County Administrator**

RE: Road Ditch Spraying Quote
RE: Clear Lake Access Project
RE: Award Bid SAP 40-614-010, SAP 40-628-023, CP 2215 & CP 2315
RE: Award Bid Seal Coat SAP 40-030-011 & CP 2415
RE: Award Bid Micro Surfacing SAP 40-626-044 & SAP 40-628-029
RE: Award Bid County Wide Restriping
RE: County Ditch 58 Branch 2 Repair Public Hearing
RE: Astech Corp. Bid
RE: HSIP Funding

9. **Future Meetings**



Le Sueur County, MN

Tuesday, May 5, 2015

Board Meeting

Item 1

9:00 am Agenda and Consent Agenda

RE: April 28, 2015 Minutes and Summary Minutes

RE: CD #19 Repair Request

RE: Boondocks Off-Sale Liquor License

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting April 28, 2015

The Le Sueur County Board of Commissioners met in regular session on Tuesday, April 28, 2015 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Steve Rohlffing, Lance Wetzel, Dave Gliszinski, John King and Joe Connolly. Also present were Darrell Pettis and Brent Christian.

On motion by Connolly, seconded by Rohlffing and unanimously approved, the Board approved the amended agenda for the business of the day.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the consent agenda:

- Approved the April 21, 2015 County Board Minutes and Summary Minutes.
- Approved the JD #1 Repair Request
- Approved the CD #57 Repair Request
- Approved the CD #23 Repair Request
- Approved the JD #4 Repair Request
- Approved the Habitat for Humanity Gambling Permit
- Approved four Gustavus Gambling Permits
- Approved 3.2 Liquor Licenses for Best Point Resort.
- Approved Tobacco License for Piedras Negras Meat Market, Inc.

Cindy Westerhouse, Human Resources came before the Board with several items for approval.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to post and request the merit list for a full time Community Support Technician, in Human Services, as a Grade 5, Step 1 at \$15.79 per hour.

On motion by King, seconded by Connolly and unanimously approved, the Board approved the recommendation to sign the 2015 – 2017 Labor Agreement between Le Sueur County and the Minnesota Teamsters Public and Law Enforcement Employees' Union, Local No. 320, Courthouse Unit.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved the recommendation to sign the 2015 – 2017 Labor Agreement between Le Sueur County and the Minnesota Teamsters Public and Law Enforcement Employees' Union, Local No. 320, Human Services Unit.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to approve the 2015 wages, 2.0 percent cost of living and step to eligible employees; 2016 wages, 2.5 percent cost of living and step to eligible employees; 2017 wages, 2.5 percent cost of living and step to eligible employees, for all non-union employees.

Colleen Baker \$26.03, Abby Beer \$31.32, Shayne Bender \$38.62, Carol Blaschko \$38.62, Debra Blaschko \$32.43, Mindy Blaschko \$15.20, Patricia Blaschko \$19.20, Kathleen Brockway \$36.05, Jody Brown \$22.34, Carrie Bruns \$16.91, Robert Collins \$14.85, Sierra Copp \$17.69, Thomas Doherty \$21.55, Pamela Dunkelbeck \$18.16, Michaela Erickson \$14.01, Sharon Erickson \$32.43, Kimberly Fillmore \$21.62, Linda Fischenich \$38.62, Jennifer Flicek \$32.43, Keith Frederick \$23.14, Leah Frederick \$29.24, Lowell Freeman \$30.28, Megan Gaudette \$26.00, Scott Gerr \$34.83, James Goltart \$30.26, Lynae Grunzke \$31.32, Jay Hanna \$ 18.33, Sue Holicky \$ 19.20, Vanessa Holicky \$27.30, Meghan Houlihan \$15.20, Meghan Houlihan \$17.07, Kristen Johnston \$ 13.22, Kelly Jones \$25.76, Amber Karels \$32.43, Benjamin King \$34.37, Tucker Kinniry \$17.07, Constance Kopet \$27.93, Robbie Kopet \$26.95, Ruby Kramer \$17.69, Lori Krekelberg \$13.22, Kandace Larson \$26.65, Luann Leach \$32.43, Arlene Lemmer \$16.16, Kele Lukes \$17.07, Justin Lutterman \$26.60, Marjorie Maetzold \$22.92, Brett Mason \$40.58, Doug McCabe \$26.03, James McMillen \$28.86, Jason Moran \$34.37, Monica Muchow \$17.69, Jeffrey Neisen \$26.65, Melanie Nelson \$26.65, Andrew Nicolin \$23.98, Elisa O'Malley \$38.62, Mary Jo O'Malley \$19.45, Paula Orcutt \$32.43, Ryan Overn \$34.01, Danielle Pankratz \$12.76, Robert Petrsek \$17.07, Bridget Pinney \$24.86, Angela Pribyl \$22.61, Bonnie Reak \$19.45, Miranda Rosa \$25.67, Derek Rossow \$17.69, Susan Rynda \$47.10, Mary Lynn Schatz \$32.43, Tom Schindler \$26.03, Scott Schmidt \$26.03, Debbie Serich \$27.93, Cynthia Shaughnessy \$45.99, Brad Smith \$23.14, Kari Sowieja \$26.94, Jessica Stadick \$31.32, Sonja Thomson \$18.54, David Tiegs \$37.31, Ann Traxler \$28.25, Darlene Tuma \$38.62, Jack Von Bank \$13.22, Carol Walburn \$13.22, Vicki Walechka \$27.88, Cindy Westerhouse \$31.38, Sydnie Wigand \$25.42, Megan Wiyninger \$27.30, Paula Wood \$13.22

On motion by Connolly, seconded by Rohlfing and unanimously approved, the Board approved the recommendation to approve the 2015 wages for the elected officials.

Pam Simonette \$91,357.35, David Tietz \$101,272.50, Sharon Budin \$65,692.20, Brent Christian \$92,648.85

Amy Beatty, Environmental Services, appeared before the Board with several items for discussion and approval.

On motion by Connolly, seconded by Rohlfing and unanimously approved, the Board approved and authorized the Chair to sign the 2014 Annual County Feedlot Officer Annual Report and Performance Credit Report.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the May 2015 to April 2016 Solid Waste Licenses and the City Composting/Recycling Facilities as follows:

City Composting Facilities-waive the licensing fee, insurance and bonding requirements.

1. City of Cleveland
2. City of Le Center
3. City of Le Sueur
4. City of Montgomery
5. City of St. Peter

City Recycling Facilities-waive the licensing fee and bonding requirement.

1. City of Le Center

Collection and Transportation of Solid Waste License

1. City of Le Center- waive the licensing fee and bonding requirement
2. Hansen Sanitation, Inc.-Kasota, MN-5 Trucks-\$190.00
3. Lakers New Prague Sanitary, Inc-New Prague, MN-4 Trucks-\$190.00
4. LJP Enterprises, Inc-St Peter, MN-13 Trucks-\$505.00
5. Waste Management of Minnesota-Mankato, MN-12 Trucks-\$470.00

Recycling Facilities

1. Barnett Brothers, Inc-Kilkenny, MN - \$200.00
2. Fessel's Wood Recycling Services, LLC – Waterville, MN -\$200.00
3. Hansen Recycling and Transfer Station – Kasota, MN – \$200.00
4. Selly Excavating, Inc-Le Center, MN-\$200.00
5. Waste Management of Minnesota-Mankato, MN-\$200.00

Transfer Station

1. Waste Management of Minnesota-Mankato, MN-\$675.00

John Bruender appeared before the Board to discuss the possibility of a German-Jefferson workshop. Brent Christian, County Attorney asked the Board to request a written agenda from John Bruender by May 4, 2015 to address any issues and have time to respond.

Chad Washa, Le Sueur County Fair Board President appeared before the Board with one item for approval.

On motion by King, seconded by Connolly and unanimously approved, the Board approved the 2015 Fair Board Report.

Darrell Pettis, Administrator/Engineer came before the Board with several items for discussion and approval.

On motion by King, seconded by Rohlfing and unanimously approved, the Board approved the Chair to sign the TH 22 & CR 101 Lighting Agreement #1000561 with the following Resolution:

**LESUEUR COUNTY
RESOLUTION**

IT IS RESOLVED that Le Sueur County enter into MnDOT Agreement No. 1000561 with the State of Minnesota, Department of Transportation for the following purposes:

To establish maintenance responsibilities for the Highway Lighting System located at the intersection of TH 22 and Co. Rd. 101 under State Project No. 4012-40.

IT IS FURTHER RESOLVED that the Board Chair and the Administration are authorized to execute the Agreement and any amendments to the Agreement.

On motion by King, seconded by Connolly and unanimously approved, the Board approved and authorized the Chair to sign the TH 169 and CSAH 28 MNDOT Agreement # 1000487 with the following Resolution:

**LE SUEUR COUNTY
RESOLUTION**

IT IS RESOLVED that Le Sueur County enter into MnDOT Agreement No. 1000487 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County of the State's share of the costs of the grading, bituminous paving, curb and gutter, drainage improvements and lighting construction and other associated construction to be performed upon, along and adjacent to Trunk Highway No. 169 from 900 feet north of Doppy Lane to 1,050 feet north of County State Aid Highway No. 28 within the corporate limits of the City of Le Sueur under State Project No. 4013-54 (T.H. 169=005).

IT IS FURTHER RESOLVED that the Board Chair and the Administration are authorized to execute the Agreement and any amendments to the Agreement.

On motion by King, seconded by Connolly and unanimously approved, the Board approved the Bolton & Menk proposal for Contract Administration for TH 169 and CSAH 28.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved Judy Graham as a Le Sueur/Waseca Library Board member effective January 1, 2015.

On motion by Connolly, seconded by King and unanimously approved, the Board adjourned until Tuesday, May 5, 2015 at 9:00 a.m.

ATTEST:

Le Sueur County Administrator

Le Sueur County Chairman

Summary Minutes of Le Sueur County Board of Commissioners Meeting, April 28, 2015

- This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.
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- The Board approved the amended agenda for the business of the day. (Connolly-Rohlffing)
- The Board approved the consent agenda: (King-Gliszinski)
 - Approved the April 21, 2015 County Board Minutes and Summary Minutes.
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- The Board approved the recommendation to post and request the merit list for a full time Community Support Technician, in Human Services, as a Grade 5, Step 1 at \$15.79 per hour. (Rohlffing-Gliszinski)
- The Board approved the recommendation to sign the 2015 – 2017 Labor Agreement between Le Sueur County and the Minnesota Teamsters Public and Law Enforcement Employees' Union, Local No. 320, Courthouse Unit. (King-Connolly)
- The Board approved the recommendation to sign the 2015 – 2017 Labor Agreement between Le Sueur County and the Minnesota Teamsters Public and Law Enforcement Employees' Union, Local No. 320, Human Services Unit. (King-Rohlffing)
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- The Board approved the recommendation to approve the 2015 wages for the elected officials. (Connolly-Rohlffing)
- The Board approved and authorized the Chair to sign the 2014 Annual County Feedlot Officer Annual Report and Performance Credit Report. (Connolly-Rohlffing)
- The Board approved the May 2015 to April 2016 Solid Waste Licenses and the City Composting/Recycling Facilities as follows: (Gliszinski-King)
 - City Composting Facilities-waive the licensing fee, insurance and bonding requirements.
 1. City of Cleveland
 2. City of Le Center
 3. City of Le Sueur
 4. City of Montgomery
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 - City Recycling Facilities-waive the licensing fee and bonding requirement.
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(T.H. 169=005).

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- The Board approved the Bolton & Menk proposal for Contract Administration for TH 169 and CSAH 28. (King-Connolly)

- The Board approved Judy Graham as a Le Sueur/Waseca Library Board member effective January 1, 2015. (Rohlfing-Gliszinski)

- The Board adjourned until Tuesday, May 5, 2015 at 9:00 a.m. (Connolly-King)

ATTEST: Le Sueur County Administrator Le Sueur County Chairman

Le Sueur Co. Soil & Water
Conservation District
181 W. Minnesota St.
Le Center MN 56057

P: 507-357-4879 x3

REPAIR REQUEST

We, the undersigned land owners, do hereby request the Le Sueur County Board Of Commissioners to clean out and repair Le Sueur County Ditch # 19 located in Lanesburgh township(s).

Signed

Address & Phone No.



cp: 612-986-5623

Brian Davis

14240 Autumn Trail

Shakopee, MN 55379

4-28-15

- ditch needs cleaning

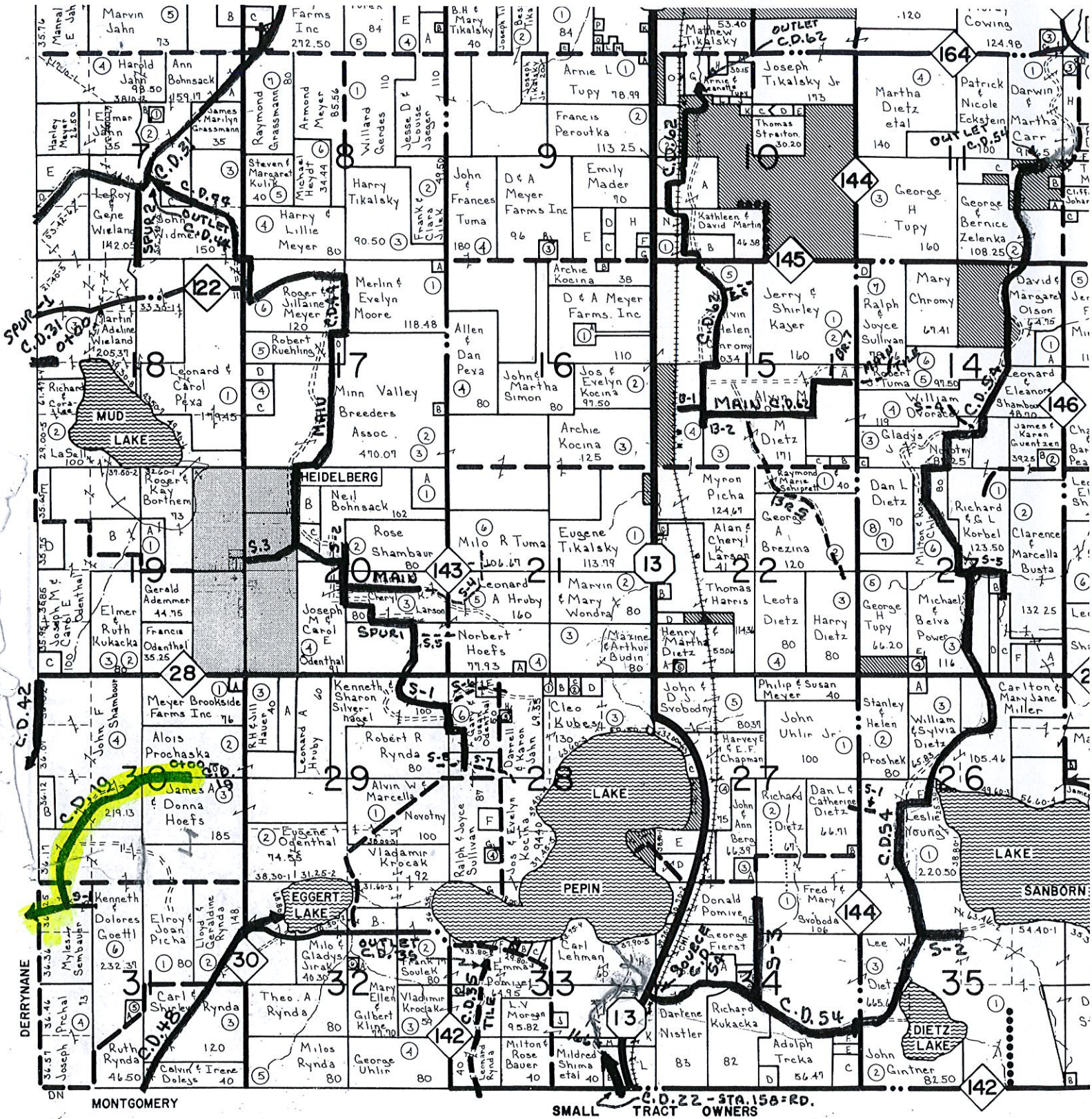
- field road culvert Date: 4-08-15

needs replacement & landowner to pay.

Description of problem: Crossing is washing out and needs to be updated. Currently is only 10ft wide needs to be widened

So that you can get across without going on the adjacent landowners property once you get across. Needs to run more parallel with the property line. Please let me know the cost + size of the culvert prior to installation. Thanks!

Sue Pakal





Minnesota Department of Public Safety
ALCOHOL AND GAMBLING ENFORCEMENT DIVISION
 e 222, St. Paul, MN 55101-5133
 (651)297-5259 TTY(651)282-6555
 P.S.STATE..MN.US

copy



APPLICATION FOR AN ALCOHOLIC BEVERAGE AND INTOXICATING LIQUOR LICENSE

until the \$20 Retailer ID Card fee is received

Workers compensation ins
 Licensee's MN Sales and
 Licensee's Federal Tax ID #
 If a corporation, an offic

Policy # _____
 To apply for a MN sales and use tax ID #, call (651) 296-6181

partnership, a partner shall execute this application.

Licensee Name (Individual, Corporation, Partnership, LLC) <u>Boondocks of Cleveland LLC</u>		Social Security #	Trade Name or DBA <u>Boondocks Liquor</u>	
License Location (Street Address & Block No.) <u>46469 Harborage Lane</u>		License Period From _____ To _____	Applicant's Home Phone # <u>507-327-7983</u>	
City <u>Cleveland</u>	County <u>LES</u>	State <u>MN</u>	Zip Code <u>56017</u>	
Name of Store Manager <u>Jesse Samuelson</u>		Business Phone Number <u>507-327-7983</u>	DOB (Individual Applicant) <u>03/15/1983</u>	
If a corporation or LLC state name, date of birth, Social Security # address, title, and shares held b names, address and date of birth of each partner				
Partner Officer (First, middle, last) <u>Jesse Gordon Samuelson</u>		Shares <u>owner 100</u>	Address, City, State, Zip Code <u>46469 Harborage Ln Cleveland MN 56017</u>	
Partner Officer (First, middle, last)		Shares	Address, City, State, Zip Code	
Partner Officer (First, middle, last)		Shares	Address, City, State, Zip Code	
Partner Officer (First, middle, last)		Shares	Address, City, State, Zip Code	

- If a corporation, date of incorporation 4/15/15, state incorporated in Minnesota, amount paid in capital \$1,000.00. If a subsidiary of any other corporation, so state _____ and give purpose of corporation _____. If incorporated under the laws of another state, is corporation authorized to do business in the state of Minnesota? Yes No
- Describe premises to which license applies; such as (first floor, second floor, basement, etc.) or if entire building, so state.
Main Floor Bldg 12ft x 30ft on same property as my residence
- Is establishment located near any state university, state hospital, training school, reformatory or prison? Yes No If yes state approximate distance. _____
- Name and address of building owner: Jesse + Tammy Samuelson
46469 Harborage Ln Cleveland MN 56017
Has owner of building any connection, directly or indirectly, with applicant? Yes No
- Is applicant or any of the associates in this application, a member of the governing body of the municipality in which this license is to be issued? Yes No If yes, in what capacity? _____
- State whether any person other than applicants has any right, title or interest in the furniture, fixtures or equipment for which license is applied and if so, give name and details. N/A
- Have applicants any interest whatsoever, directly or indirectly, in any other liquor establishment in the state of Minnesota?
 Yes No If yes, give name and address of establishment. _____

- 8. Are the premises now occupied or to be occupied by the applicant entirely separate and exclusive from any other business establishment? Yes No
- 9. State whether applicant has or will be granted, an On sale Liquor License in conjunction with this Off Sale Liquor License and for the same premises. Yes No Will be granted
- 10. State whether applicant has or will be granted a Sunday On Sale Liquor License in conjunction with the regular On Sale Liquor License. Yes No Will be granted
- 11. If this application is for a County Board Off Sale License, state the distance in miles to the nearest municipality. 5 miles
- 12. State Number of Employees 0
- 13. If this license is being issued by a County Board, has a public hearing been held as per MN Statute 340A.405 sub2(d)? Yes
- 14. If this license is being issued by a County Board, is it located in an organized township? **If so, attach township approval.**


- 1. State whether applicant or any of the associates in this application, have ever had an application for a liquor license rejected by any municipality or state authority; if so, give dates and details. no
- 2. Has the applicant or any of the associates in this application, during the five years immediately preceding this application ever had a license under the Minnesota Liquor Control Act revoked for any violation of such laws or local ordinances; if so, give dates and details. no
- 3. Has applicant, partners, officers, or employees ever had any liquor law violations or felony convictions in Minnesota or elsewhere, including State Liquor Control penalties? Yes No If yes, give dates, charges and final outcome.
- 4. During the past license year, has a summons been issued under the Liquor Civil Liability Law (Dram Shop) M.S. 340A.802. Yes No If yes, attach a copy of the summons.

This licensee must have one of the following: **(ATTACH CERTIFICATE OF INSURANCE TO THIS FORM.)**

Check one

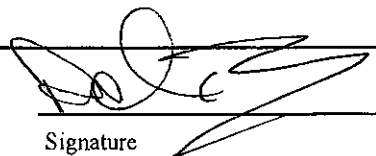
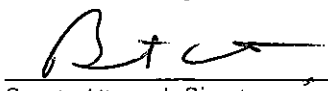
- A. Liquor Liability Insurance (Dram Shop) - \$50,000 per person, \$100,000 more than one person; \$10,000 property destruction; \$50,000 and \$100,000 for loss of means of support.
- or
- B. A surety bond from a surety company with minimum coverage as specified in A.
- or
- C. A certificate from the State Treasurer that the licensee has deposited with the state, trust funds having market value of \$100,000 or \$100,000 in cash or securities.

I certify that I have read the above questions and that the answers are true and correct of my own knowledge.

Print name of applicant & title <u>Jesse Samuelson Owner</u>	Signature of Applicant 	Date <u>4/22/15</u>
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REPORT BY POLICE/SHERIFF'S DEPARTMENT

This is to certify that the applicant and the associates named herein have not been convicted within the past five years for any violation of laws of the State of Minnesota or municipal ordinances relating to intoxicating liquor except as follows:

<u>Le Sueur Co.</u>	<u>Sheriff</u>	
Police/Sheriff's Department	Title	Signature
		PS 9136-(2009)
County Attorney's Signature		

IMPORTANT NOTICE

All retail liquor licensees must register with the Alcohol, Tobacco Tax and Trade Bureau.
For information call (513) 684-2979 or 1-800-937-8864



Le Sueur County, MN

Tuesday, May 5, 2015

Board Meeting

Item 2

9:05 am Claims (10 min)

Staff Contact:



Le Sueur County, MN

Tuesday, May 5, 2015

Board Meeting

Item 3

9:10 am Ducks Unlimited and DNR (30 min)

RE: Sanborn Lake

Staff Contact:



Le Sueur County, MN

Tuesday, May 5, 2015

Board Meeting

Item 4

9:40 am Dave Tietz, Sheriff and Mitch Overn, Jail Administrator(5 min)

RE: In House (Jail) Medical Care

Staff Contact:



Office of
David D Tietz
Sheriff of Le Sueur County
Le Center, Minnesota 56057

CHIEF DEPUTY SHERIFF
Brett V.P. Mason

INVESTIGATOR
Bruce Collins
Bob Vollmer
Todd Waldron

PHONE 507 357-4440
Fax 507 357-4627

LeSueur County Board Meeting, May 5th, 2015

Seeking Approval for In-House (Jail) Medical Care

Reduce medical cost, liability and minimal transports to medical facilities.

Advanced Correctional Health Care

Practitioner Services

- On-site medical care (sick call, mental health assessments)
- 24/7 practitioner access (via phone)
- Manage inmate medications in compliance with correctional health standards

Mental Health Services

- On-site Care (evaluation, prevention & intervention)
- 24/7 access (site practitioner / Qualified Mental Health Professional)
- 24/7 Psychologist
- Suicide Prevention
- Medication Management
- Staff Training
- Inmate education
- Consultation Services, Certified American Board of Addiction Medicine (ABAM)
- All mental health services will be delivered in accordance with applicable guidelines and based on the recommendations put forth in the Department of Justice's "Criminal Justice/Mental Health Consensus Project Report."

Nursing Services

- LPN Services 5 hours a week
- Regional Nurse Manager Services (RN) Director of Nursing Services (RN)
- ACH nurses will review the inmate's intake medical history and complete a medical assessment (dental, vision, hearing, medical, and mental health screening; a recording of vitals such as the patient's height, weight, pulse, blood pressure, and temperature)
- Assist with "med pass"

Medical Supplies and Durable Equipment

- Durable medical equipment (Automatic and manual blood pressure cuffs, pulse oximeter, thermometer, peak flow meter, glucose monitors, stethoscope, otoscope, ophthalmoscope (Provided at start up)
- Glucose monitoring supplies
- Urine analysis dip stick strips the tests monitor the 10 most common factors (e.g. protein, bilirubin, blood...) related to kidney and urinary tract issues.

- Urine pregnancy tests (rapid test)
- Disposable medical supplies (bandages, gloves, masks, etc.)

Risk Management:

- Medical Policies and Procedures (Meeting NCCHC Standards)
- Medical and Civil Rights Insurance
- Keeping inmates on site for medical appointments, less risk for escape
- Dramatically cut down on transport time/mileage
- 2014 Le Sueur County had more than 80 inmate transports for Doctor Appointments with an average transport time of 2hrs per visit

Continuous Quality Improvement (CQI) Meetings:

- On-site Meeting reviewing Le Sueur County Sheriff's Department Medical Program
- Ensure Le Sueur County Sheriff's Department medical program anticipates and meets inmate's medical needs and reduces the counties legal exposure.

Compliance:

- ACH will assist Le Sueur County Sheriff's Department in operating within correctional healthcare standards.

Advanced Training Program:

- Mental Health for Correctional Facilities
 - Suicide Training Program

List of ACH Sites in MN:

- 17 Counties; 4 are neighboring

Quote-Advanced Correctional Health

Prorated for 2015

Contract 1:

- Start Date: mid-June in 2015
- End Date: December 31st
- 6.5 month contract
- \$14,312.48

Contract 2:

- Start Date: January 1, 2016
- End Date: December 31, 2016
- \$26,423.09

Quote-MEnD Correctional Care

- Yearly-\$32,900.00



Le Sueur County, MN

Tuesday, May 5, 2015

Board Meeting

Item 5

9:45 am Dave Scheiber (10 min)

RE: Ottawa Area Environmental Concerns

Staff Contact:



Le Sueur County, MN

Tuesday, May 5, 2015

Board Meeting

Item 6

9:55 a.m. Human Resources (5 min)

Staff Contact:



Human Resources

88 SOUTH PARK AVENUE • LE CENTER, MINNESOTA 56057
Telephone: 507-357-8517 • Fax: 507-357-8607
Cindy Westerhouse – Human Resources Director

HUMAN RESOURCES AGENDA ITEMS May 5, 2015

Recommendation to hire Joshua Mankowski, as a full time Environmental Resources Specialist in Environmental Services Water Planning Department, as a Grade 10, Step 1 at \$21.55 per hour, effective May 26, 2015.

Recommendation to hire Charlie Anderson, as a full time Highway Maintenance Worker in the Highway Department, as a Grade 6, Step 1 at \$17.07 per hour, effective May 18, 2015.

Discussion on implementation of the policy and criteria for Additional Step Request.

Equal Opportunity Employer



Le Sueur County, MN

Tuesday, May 5, 2015

Board Meeting

Item 7

10:00 am Kathy Brockway, PZ Director (5 minutes)

Grant Agreement Signatures

Staff Contact: Kathy Brockway - Environmental and P & Z Director



**FY 2015 STATE OF MINNESOTA
BOARD OF WATER and SOIL RESOURCES
COMPETITIVE GRANTS PROGRAM
GRANT AGREEMENT**

Amount	Account Code	Fund Code	Financial Department ID	Appropriation Code	FY	Appropriation Description
\$332,800	441502	2302	R9P32LAW	R9PC043	2015	Accelerated Implementation
\$325,240	441502	2302	R9P32LAW	R9PC093	2015	Projects and Practices

For BWSR Use Only

This Grant Agreement is between the State of Minnesota, acting through its Board of Water and Soil Resources (Board) and **Le Sueur County, Treasurer, 88 S Park Avenue, LeCenter Minnesota 56057.**

<i>This grants for the following Grant Programs</i>		
C15-5164	Francis Rays Sakatah Tetonka Lakes Septic Inventory	\$332,800
C15-3594	Lake Volney Targeted Restoration	\$325,240

Total Grant Awarded: \$658,040

Recitals

1. The Laws of Minnesota 2013, Chapter 137, Article 2, Section 7, appropriated Clean Water Fund (CWF) funds to the Board for the FY 2015 Competitive Grants Program.
2. Minnesota Statutes 103B.101, subd. 9 (1), and 103B.3369, authorize the Board to award this grant.
3. The Board has adopted the FY 2015 Clean Water Fund Competitive Grants Policy and authorized the FY 2015 Competitive Grants Program in Board Resolution 14-42.
4. The Board has adopted Board Resolution 15-12 to allocate funds for the FY 2015 Competitive Grants Programs.
5. The Grantee has submitted a BWSR approved work plan for this Program which is incorporated into this agreement by reference.
6. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant agreement to the satisfaction of the State.
7. As a condition of the grant, Grantee agrees to minimize administration costs.

Authorized Representative

The State's Authorized Representative is Marcey Westrick, Clean Water Coordinator, BWSR, 520 Lafayette Road North, Saint Paul, MN 55155, 651-284-4153, or her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services and performance provided under this Grant Agreement.

The Grantee's Authorized Representative is

**TITLE
ADDRESS
CITY
TELEPHONE NUMBER**

If the Grantee's Authorized Representative changes at any time during this grant agreement, the Grantee must immediately notify the Board.

Grant Agreement

1 Term of Grant Agreement

- 1.1 **Effective date:** The date the Board obtains all required signatures under Minn. Stat. § 16B.98, Subd.5. The Grantee must not begin work under this grant agreement until this Grant Agreement is fully executed and the Grantee has been notified by the State's Authorized Representative to begin the work.
- 1.2 **Expiration date:** December 31, 2018, or until all obligations have been satisfactorily fulfilled, whichever comes first.
- 1.3 **Survival of Terms:** The following clauses survive the expiration or cancellation of this Agreement: 7. Liability; 8. State Audits; 9. Government Data Practices; 11. Publicity and Endorsement; 12. Governing Law, Jurisdiction, and Venue; 14. Data Disclosure; and 18. Intellectual Property Rights.

2 Grantee's Duties

The Grantee will comply with required grants management policies and procedures set forth through Minn. Stat. § 16B.97, Subd.4(a)(1).

The Grantee is responsible for the specific duties for the Program as follows:

- 2.1 **Implementation:** The Grantee will implement the work plan, which is incorporated into this Agreement by reference, according to the FY 2015 Clean Water Fund Competitive Grants Policy.
- 2.2 **Reporting:** All data and information provided in a Grantee's report shall be considered public.
 - 2.2.1 The Grantee will submit an annual progress report to the Board by February 1 of each year on the status of program implementation by the Grantee. Information provided must conform to the requirements and formats set by the Board.
 - 2.2.2 The Grantee will display on its website the previous calendar year's detailed information on the expenditure of these State grant funds and measurable outcomes as a result of the expenditure of these State grant funds according to the format specified by the BWSR, by March 15 of each year.
 - 2.2.3 The Grantee will submit a final progress report to the Board by February 1, 2019 or within 30 days of completion of the Project, whichever occurs sooner. Information provided must conform to the requirements and formats set by the Board.
- 2.3 **Match:** The Grantee will ensure any local match requirement will be provided as stated in Grantee's approved work plan.

3 Time

The Grantee must comply with all the time requirements described in this Grant Agreement. In the performance of this Grant Agreement, time is of the essence.

4 Terms of Payment

- 4.1 Grant funds will be distributed in three installments: 1) The first payment of 50% will be distributed after the execution of the Grant Agreement. 2) The second payment of 40% will be distributed after the first payment of 50% has been expended and reporting requirements have been met. An eLINK Interim Financial Report that summarizes expenditures of the first 50% must be signed by the Grantee and approved by BWSR. Selected grantees may be required at this point to submit documentation of the expenditures reported on the Interim Financial Report for verification. 3) The third payment of 10% will be distributed after the grant has been fully expended and reporting requirements are met. The final, 10% payment must be requested within 30 days of the expiration date of the Grant Agreement. An eLINK Final Financial Report that summarizes final expenditures for the grant must be signed by the grantee and approved by BWSR.
- 4.2 All costs must be incurred within the grant period.
- 4.3 All incurred costs must be paid before the amount of unspent grant funds is determined. Unspent grant funds must be returned within 30 days of the expiration date of the Grant Agreement.
- 4.4 The obligation of the State under this Grant Agreement will not exceed the amount stated above.
- 4.5 This grant includes an advance payment of 50 percent of the grant's total amount. Advance payments allow the grantee to have adequate operating capital for start-up costs, ensure their financial commitment to landowners and contractors, and to better schedule work into the future.

- 4.6 Contracting and Bidding Requirements Per Minn. Stat. §471.345, grantees that are municipalities as defined in Subd. 1 must do the following if contracting funds from this grant contract agreement for any supplies, materials, equipment or the rental thereof, or the construction, alteration, repair or maintenance of real or personal property
- 4.6.1 If the amount of the contract is estimated to exceed \$100,000, a formal notice and bidding process must be conducted in which sealed bids shall be solicited by public notice. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2)
 - 4.6.2 If the amount of the contract is estimated to exceed \$25,000 but not \$100,000, the contract may be made either upon sealed bids or by direct negotiation, by obtaining two or more quotations for the purchase or sale when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding. All quotations obtained shall be kept on file for a period of at least one year after receipt thereof. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2) and paragraph (c).
 - 4.6.3 If the amount of the contract is estimated to be \$25,000 or less, the contract may be made either upon quotation or in the open market, in the discretion of the governing body. If the contract is made upon quotation it shall be based, so far as practicable, on at least two quotations which shall be kept on file for a period of at least one year after their receipt. Alternatively, municipalities may award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2)
 - 4.6.4 Support documentation of the bidding process utilized to contract services must be included in the grantee's financial records, including support documentation justifying a single/sole source bid, if applicable.
 - 4.6.5 For projects that include construction work of \$25,000 or more, prevailing wage rules apply per; Minn. Stat. §§177.41 through 177.44 consequently, the bid request must state the project is subject to prevailing wage. These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole. A prevailing wage form should accompany these bid submittals.

5 Conditions of Payment

All services provided by the Grantee under this Grant Agreement must be performed to the State's satisfaction, as set forth in this Agreement and in the BWSR approved work plan for this program. Compliance will be determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, State, and local laws, policies, ordinances, rules, FY 2015 Clean Water Fund Competitive Grants Policy, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, State, or local law.

The Minnesota Department of Administration's Office of Grants Management Policy on Grant Closeout Evaluation (Policy 08 – 13) requires the Board to consider a grant applicant's past performance before awarding subsequent grants to them. The Board must consider a grant applicant's performance on prior grants before making a new grant award of over \$5,000. The Board may withhold payment on this and grants from other programs if the Grantee is not in compliance with all Board reporting requirements.

6 Assignment, Amendments, and Waiver

- 6.1 **Assignment.** The Grantee may neither assign nor transfer any rights or obligations under this Grant Agreement without the prior consent of the State and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Grant Agreement, or their successors in office.

6.2 **Amendments.** Any amendment to this Grant Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Grant Agreement, or their successors in office. Amendments must be executed prior to the expiration of the original agreement or any amendments thereto.

6.3 **Waiver.** If the State fails to enforce any provision of this Grant Agreement, that failure does not waive the provision or its right to enforce it.

7 Liability

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this Grant Agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this Grant Agreement.

8 State Audits

Under Minn. Stat. § 16B.98, subd. 8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this Grant Agreement or transaction are subject to examination by the Board and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Grant Agreement, receipt and approval of all final reports, or the required period of time to satisfy all State and program retention requirements, whichever is later.

8.1 The books, records, documents, accounting procedures and practices of the Grantee and its designated local units of government and contractors relevant to this grant, may be examined at any time by the Board or Board's designee and are subject to verification. The Grantee or delegated local unit of government will maintain records relating to the receipt and expenditure of grant funds.

8.2 The Grantee or designated local unit of government implementing this Agreement will provide for an audit that meets the standards of the Office of State Auditor. The audit must cover the duration of the Agreement Period and be performed within one year after the end of the Agreement Period or when routinely audited, whichever occurs first. Copies of the audit report must be provided to the Board if requested.

9 Government Data Practices

The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this Grant Agreement. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.

10 Workers' Compensation

The Grantee certifies that it is in compliance with Minn. Stat. § 176.181, subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

11 Publicity and Endorsement

11.1 **Publicity.** Any publicity regarding the subject matter of this grant agreement must identify the Board as the sponsoring agency. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant agreement.

11.2 **Endorsement.** The Grantee must not claim that the State endorses its products or services.

12 Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this Grant Agreement. Venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate State or federal court with competent

jurisdiction in Ramsey County, Minnesota.

13 Termination

- 13.1 The State may cancel this Grant Agreement at any time, with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
- 13.2 In the event of a lawsuit, an appropriation from a Clean Water Fund is canceled to the extent that a court determines that the appropriation unconstitutionally substitutes for a traditional source of funding.

14 Data Disclosure

Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and State tax agencies and State personnel involved in the payment of State obligations. These identification numbers may be used in the enforcement of federal and State tax laws which could result in action requiring the Grantee to file State tax returns and pay delinquent State tax liabilities, if any.

15 Prevailing Wage

It is the responsibility of the Grantee or contractor to pay prevailing wages on construction projects to which State prevailing wage laws apply (Minn. Stat. 177.42 – 177.44). All laborers and mechanics employed by grant recipients and subcontractors funded in whole or in part with these State funds shall be paid wages at rates not less than those prevailing on projects of a character similar in the locality.

16 Constitutional Compliance

It is the responsibility of the Grantee to comply with requirements of the Minnesota Constitution regarding use of Clean Water Funds to supplement traditional sources of funding.

17 Signage

It is the responsibility of the Grantee to comply with requirements for project signage, as provided in, Minnesota Laws 2010, Chapter 361, article 3, section 5 (b) for Clean Water Fund projects.

18 Intellectual Property Rights

The State owns all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the Works and Documents *created and paid for under this grant*. Works means all inventions, improvements, discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by the Grantee, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this grant. Works includes "Documents." Documents are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Grantee, its employees, agents, or subcontractors, in the performance of this grant. The Documents will be the exclusive property of the State and all such Documents must be immediately returned to the State by the Grantee upon completion or cancellation of this grant at the State's request. To the extent possible, those Works eligible for copyright protection under the United States Copyright Act will be deemed to be "works made for hire." The Grantee assigns all right, title, and interest it may have in the Works and the Documents to the State. The Grantee must, at the request of the State, execute all papers and perform all other acts necessary to transfer or record the State's ownership interest in the Works and Documents.



Le Sueur County, MN

Tuesday, May 5, 2015

Board Meeting

Item 8

10:05 am Darrell Pettis, County Administrator

RE: Road Ditch Spraying Quote

RE: Clear Lake Access Project

RE: Award Bid SAP 40-614-010, SAP 40-628-023, CP 2215 & CP 2315

RE: Award Bid Seal Coat SAP 40-030-011 & CP 2415

RE: Award Bid Micro Surfacing SAP 40-626-044 & SAP 40-628-029

RE: Award Bid County Wide Restriping

RE: County Ditch 58 Branch 2 Repair Public Hearing

RE: Astech Corp. Bid

RE: HSIP Funding

Staff Contact:

Roadside Vegetation Management

16505 521 Ave., Garden city, MN 56034 (507) 546-3384 (507) 327-1896

“The proper equipment and personnel make the difference.”

April 26, 2015

Le Sueur County
88 South Park Ave.
Le Center, MN 56057

Thank you for the opportunity to bid your County spraying needs.

Spraying bid:

Business Equipment:

2001 TL90 New Holland Tractor
2009 Bobcat CT 230 Tractor
2006 Suzuki King Quad ATV
1995 Ford LTLA Tandem Truck

Sprayers:

2000 gal. 4 product, injection truck mount
300 gal. 3 product injection ditch sprayer
100 gal. 3pt. ditch sprayer
25 gal. ATV sprayer
(All sprayers are boomless.)

Tractor Accessories:

10 ft. Batwing mower with cut stubble spraying ability - \$90.00

\$90.00 per hour truck sprayer and tractor sprayer

\$75.00 per hour small tractor and ATV sprayers

Mobilization time at hourly rate of equipment used.

Herbicide Prices:

DMA 4 \$8.93 per Acre + Surfactant \$1.25 = \$10.18 per acre

Add in injection where necessary for brush, sumac, leafy spurge, wild parsnips;

Escort \$8.33 per acre

Tordon K \$13.80 per acre

Garlon 3A \$38.79 per acre

Other herbicides available.

Contact Scott Bailey at above phone or cell number.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/15/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Minn-Iowa Agency Inc 415 S. Grove St., Suite 1 PO Box 340 Blue Earth MN 56013	CONTACT NAME: Karen Malwitz PHONE (A/C No. Ext): (507) 526-7394 FAX (A/C No.): (507) 526-4068 E-MAIL ADDRESS: kmalwitz@minniowa.com														
INSURED Roadside Vegetation Management Llc 16505 521st Ave Garden City MN 56034-4534	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A: Owners Insurance Co</td> <td style="text-align: center;">32700</td> </tr> <tr> <td>INSURER B: Auto Owners Ins. Co.</td> <td style="text-align: center;">18988</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Owners Insurance Co	32700	INSURER B: Auto Owners Ins. Co.	18988	INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES **CERTIFICATE NUMBER:** CL1541501559 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR		POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
		INSR	WVD					
A	GENERAL LIABILITY			08280031	4/15/2015	4/15/2016	EACH OCCURRENCE	\$ 500,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$ 10,000
	GEN'L AGGREGATE LIMIT APPLIES PER:							PERSONAL & ADV INJURY
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE	\$ 1,000,000
B	AUTOMOBILE LIABILITY			4828003100	4/15/2015	4/15/2016	COMBINED SINGLE LIMIT (Ea accident)	\$ 300,000
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS	<input checked="" type="checkbox"/>	SCHEDULED AUTOS				BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS		NON-OWNED AUTOS				PROPERTY DAMAGE (Per accident)	\$
							Uninsured motorist BI split limit	\$ 300,000
	UMBRELLA LIAB						EACH OCCURRENCE	\$
	EXCESS LIAB						AGGREGATE	\$
	DED		RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS	\$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)			N/A			E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER 	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Lars Bierly/KMAL
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MINNESOTA DEPARTMENT OF AGRICULTURE

COMMERCIAL PESTICIDE APPLICATOR

BAILEY, SCOTT L
ROADSIDE VEGETATION MANAGEMENT
16505 521 AVE
GARDEN CITY MN 56034

20068771 02/17/2015 12/31/2015
License Number Effective date Expiration date

BAILEY, SCOTT L
ROADSIDE VEGETATION MANAGEMENT
16505 521 AVE
GARDEN CITY MN 56034

20068771 \$80.00 12/31/2015
License Number License Fee Paid Expiration date

MINNESOTA DEPARTMENT OF AGRICULTURE

625 ROBERT STREET NORTH, ST. PAUL, MINNESOTA 55155-2538

COMMERCIAL PESTICIDE APPLICATOR

BAILEY, SCOTT L
ROADSIDE VEGETATION MANAGEMENT
16505 521 AVE
GARDEN CITY MN 56034

CORE

License Categories

RIGHTS-OF-WAY

20068771 \$80.00 02/17/2015 12/31/2015
License Number License Fee Paid Effective date Expiration date

This certificate must be posted in a conspicuous place and is not transferable.

AG-00853 In accordance with the Americans With Disabilities Act, an alternative form of communication is available upon request.

Minnesota Department of Natural Resources

OPERATIONS SERVICES DIVISION
1601 Minnesota Drive
Brainerd, MN 56401
218-203-4389



April 28, 2015

Dear State Park Road Account Applicants:

The list of 2015 approved projects is posted on the DNR website at:

<http://www.dnr.state.mn.us/grants/recreation/parkroads/approved.html>

If your project is not on the list, it was considered but was not approved. To pursue SPRA funding for this work again, please re-apply by November 1, 2015 and your project will be considered for 2016 funds.

Program and application information is located at:

<http://www.dnr.state.mn.us/grants/recreation/parkroads.html>

Please note minimum geometric design standards and mapping information.

Please contact me should you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Dave Sobania".

Dave B. Sobania, P.E.
Minnesota Department of Natural Resources

DBS:krh

c: Kath Ouska
Kim Lockwood
Heather Kieweg
Deb Pitt
Kathy Holm
File

An Equal Opportunity Employer Who Values Diversity

DNR Information: 651-296-6157

1-888-646-6367

TTY: 651-296-5484

1-800-657-3929

2015 DNR Approved Projects

	Discipline	Region	County/File Number	Project	Cost
1	Parks & Trails	1	Hubbard/SAU 680	Grade and place aggregate base and bituminous on 2nd Street NE, a 0.15 mile segment joining the public access on Garfield Lake.	\$174,000
2	Parks & Trails	1	Pope/SAU 672	CSAH 41 from TH 29 to Glacial Lakes State Park and continuing through the park to the main parking lot.	\$550,000
3	Parks & Trails	1	Douglas/SAU 685	Geneva Road improvements, Birch Ave. to CR 74; Lake Geneva Access.	\$117,358
4	Parks & Trails	2	Lake/SAU 689	Pine Road paving – 1 mile; providing access to White Iron Lake Water Access site.	\$398,600
5	Parks & Trails	2	St. Louis/SAU 669	Reconstruct Commonwealth Ave. from E. Prescott on the north to Boy Scout Landing on the south, approximately 600 L.F. of reconstruction consisting of removal of existing sidewalks and road surface, additional catch basins and storm pipe.	\$375,260
6	Parks & Trails	3	Wright/SAU 675	Reclamation and installation of new bituminous base and wear coat to Rhodes Avenue SW.	\$195,750
7	Parks & Trails	3	Hennepin/SAU 678	Full street reconstruction beginning at the existing parking lot entrance (Old Cedar Ave. Trailhead) and ending 900 ft. to the north.	\$357,000
8	Parks & Trails	3	Fillmore/SAU 681	Improve township road that provides access to Forestville/Mystery Cave State Park .	\$504,500
9	Parks & Trails	4	Rice/SAU 674	Rice County Hwy. 99 rehabilitation.	\$525,000

10	Wildlife	3	Dakota/SAU 690	Road improvement of 170th Street to the Vermilion Highlands Modified Wildlife Management Area and Vermilion River Wildlife and Aquatic Management Area.	\$232,000
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Le Sueur County, MN

Tuesday, May 5, 2015

Board Meeting

Item 9

Future Meetings

Staff Contact:

Future Meetings 2015

May 5, 2015	Board Meeting, 9:00 a.m.
May 9, 2015	German-Jefferson Sewer Board Neighborhood Work Session *9:00a.m. and 1:00 p.m. held at St. Paul's German Lake Church located at 22693 German Lake Rd. in Waterville
May 12, 2015	No Board Meeting
May 14, 2015	P&Z Meeting, 7:00 p.m. Environmental Services Building
May 19, 2015	Board Meeting, 9:00 a.m.
May 21, 2015	Board of Adjustment Meeting, 3:00 p.m. Environmental Services Building
May 25, 2015	Memorial Day, Offices Closed
May 26, 2015	Board Meeting, 9:00 a.m.
June 2, 2015	Board Meeting, 9:00 a.m.
June 6, 2015	German-Jefferson Sewer Board Neighborhood Work Session *9:00a.m. and 1:00 p.m. held at Marysburg Catholic Church located at 27528 Patrick St. in Madison Lake
June 9, 2015	No Board Meeting
June 11, 2015	P&Z Meeting, 7:00 p.m. Environmental Services Building
June 13, 2015	German-Jefferson Sewer Board Neighborhood Work Session

*9:00a.m. and 1:00 p.m. held at Marysburg Catholic Church located at 27528 Patrick St. in Madison Lake

June 16, 2015	Board Meeting, 9:00 a.m.
June 18, 2015	Board of Adjustment Meeting, 3:00 p.m. Environmental Services Building
June 20, 2015	Board of Equalization Meeting, 9:00 a.m. (Saturday)
June 23, 2015	Board Meeting, 9:00 a.m. Reconvene Board of Equalization, 10:00 a.m.
June 30, 2015	No Board Meeting
July 3, 2015	Independence Day, Offices Closed
July 7, 2015	Board Meeting, 9:00 a.m.
July 9, 2015	P&Z Meeting, 7:00 p.m. Environmental Services Building
July 14, 2015	No Board Meeting
July 16, 2015	Board of Adjustment Meeting, 3:00 p.m. Environmental Services Building
July 21, 2015	Board Meeting, 9:00 a.m.
July 21, 2015	Le Sueur – Waseca Community Health Board (CHB) 1:30pm in the Waterville City Council Chambers
July 28, 2015	Board Meeting, 9:00 a.m.
August 4, 2015	Board Meeting, 9:00 a.m.

August 11, 2015	No Board Meeting
August 13, 2015	P&Z Meeting, 7:00 p.m. Environmental Services Building
August 18, 2015	Board Meeting, 9:00 a.m.
August 20, 2015	Board of Adjustment Meeting, 3:00 p.m. Environmental Services Building
August 25, 2015	Board Meeting, 9:00 a.m.
September 1, 2015	Board Meeting, 9:00 a.m.
September 7, 2015	Labor Day, Offices Closed
September 8, 2015	No Board Meeting
September 10, 2015	P&Z Meeting, 7:00 p.m. Environmental Services Building
September 15, 2015	Board Meeting, 9:00 a.m.
September 17, 2015	Board of Adjustment Meeting, 3:00 p.m. Environmental Services Building
September 22, 2015	Board Meeting, 9:00 a.m.
September 29, 2015	No Board Meeting
October 6, 2015	Board Meeting, 9:00 a.m.
October 8, 2015	P&Z Meeting, 7:00 p.m. Environmental Services Building
October 13, 2015	No Board Meeting

October 15, 2015	Board of Adjustment Meeting, 3:00 p.m. Environmental Services Building
October 20, 2015	Board Meeting, 9:00 a.m.
October 27, 2015	Board Meeting, 9:00 a.m.