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# Le Sueur County, MN

Tuesday, June 2, 2015

Board Meeting

## Item 1

### 9:00 am Agenda and Consent Agenda

*RE: May 26, 2015 Minutes and Summary Minutes*

*RE: CD #23 Spur 9 Repair Request*

*RE: JD #1, Lat #1 Repair Request*

Staff Contact:

## **Minutes of Le Sueur County Board of Commissioners Meeting May 26, 2015**

The Le Sueur County Board of Commissioners met in regular session on Tuesday, May 26, 2015 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Steve Rohlffing, Lance Wetzel, Dave Gliszinski, John King and Joe Connolly. Also present were Darrell Pettis and Brent Christian.

On motion by Connolly, seconded by Rohlffing and unanimously approved, the Board approved the agenda for the business of the day.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the consent agenda:

- Approved the May 19, 2015 County Board Minutes and Summary Minutes.

Ronda Allis, Transportation Planner with MnDOT District 7 appeared before the Board to give a public outreach presentation.

Cindy Westerhouse, Human Resources came before the Board with several items for approval.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to approve the retirement request from Judy Hepworth, full time Social Worker Team Lead in Human Services, effective May 29, 2015. Judy has been employed at Le Sueur County since November 1994. A retirement plaque was presented (20 years).

A retirement plaque was presented to Judy Ykema. Judy will retire on May 29, 2015 after 41 years of service. Judy worked as an Eligibility Worker in Human Services.

A retirement plaque was presented to Keith Lammers. Keith will retire on May 28, 2015 after 20 years of service. Keith worked as a Highway Maintenance Worker in the Highway Department.

On motion by Connolly, seconded by King and unanimously approved, the Board approved the recommendation to hire Kathy Gray, as a part time Homemaker in Public Health, as a Grade 1, step 1 at \$12.76 per hour, effective June 1, 2015.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the Recommendation to hire Lindsay Ayers as a part time Home Health Aide in Public Health, as a Grade 2, Step 1 at \$13.53 per hour, effective June 1, 2015.

On motion by Rohlffing, seconded by Connolly and unanimously approved, the Board approved the recommendation to hire Justin Coates as a full time Community Support Technician in Human Services, as a Grade 5, Step 2 at \$16.69 per hour, effective June 15, 2015.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved the recommendation to revise the April 28, 2015 board minutes to correct the hourly rate for Jody

Brown, Deputy Auditor Treasurer III – Accounting Specialist/Motor Vehicle Supervisor, from \$22.34 to \$21.55.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the recommendation to revise the April 28, 2015 board minutes to correct the hourly rate for Connie Kopet, Chief Deputy Auditor Treasurer, from \$27.93 to \$26.95.

Kathy Brockway, Planning & Zoning Administrator appeared before the Board with two requests for action.

On motion by King, seconded by Gliszinski and approved via roll call vote 5-0, the Board granted a Conditional Use Permit to SHAWN WEICK, CLEVELAND, MN, (APPLICANT/OWNER): Requests that the County grant a Conditional Use Permit to allow the applicant to establish and operate a self-service storage facility (boat and recreational equipment storage) in an Agriculture “A” District. Property is located in Government Lot 5, Section 1, Cleveland Township. Findings are on file at the Planning and Zoning Office. The application is approved with the following conditions:

1. Access off (County Road 18) Jefferson Road only.
2. No outside storage.
3. Weed control plan established in writing and filed with the department.

On motion by Gliszinski, seconded by King and approved via roll call vote 5-0, the Board granted a Conditional Use Permit to SHAWN WEICK, CLEVELAND, MN (APPLICANT/OWNER): Requests that the County grant a Conditional Use Permit to allow grading, excavating and filling of approximately 10,028 cubic yards of material for grading and stormwater ponds in an in an Agriculture “A” District. Property is located in Government Lot 5, Section 1, Cleveland Township. Findings are on file at the Planning and Zoning Office. The application is approved with the following conditions:

1. Utilize dust control measures during construction.
2. Excess topsoil to be removed from the site, therefore no stockpiling of material onsite.
3. Access to the property is off County Road only.

Jim McMillen, Maintenance appeared before the Board with one item for consideration.

Two quotes were received for the Le Sueur County Jail sewer line repair:

Javens Mechanical Contracting: \$20,900  
Schwickert Tecta America, LLC: \$37,295

On motion by Rohlfing, seconded by Connolly and unanimously approved, the Board approved the quote from Javens in the amount of \$20,900.

Darrell Pettis, County Administrator/Engineer appeared before the Board with several items for approval and consideration.

On motion by Connolly, seconded by King and unanimously approved, the Board authorized the Chair to sign the Crane Creek contract for SAP 40-614-010, 40-628-023 and CP 2215 & CP 2315.

On motion by Connolly, seconded by Rohlfing and unanimously approved, the Board approved and authorized the Chair to sign the following LRIP Grant Resolution:

**Resolution Providing  
For Grant Agreement to State Transportation Fund  
(Local Road Improvement Program, Account 270)  
Grant Terms and Conditions for 5<sup>th</sup> Street (CSAH 3) Area Improvements Project  
SAP 040-603-025**

WHEREAS, LE SUEUR COUNTY on behalf of the City of Montgomery has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for Local Road Improvement No. 040-603-025, referred to as 5<sup>th</sup> Street (CSAH 3) Area Improvements Project; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$500,000;

NOW THEREFORE, be it resolved that the Le Sueur County Board of Commissioners, on behalf of the City of Montgomery, does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.52, subdivision 5, clause (3). The City of Montgomery and Le Sueur County will pay any additional amount by which the cost exceeds the estimate per previously established agreements, and will return to the Minnesota State Transportation Fund any amount appropriated for the road project but not required. The proper county officers are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant.

On motion by Connolly, seconded by Gliszinski and unanimously approved, the Board approved the following Le Sueur Resolution #3:

**Le Sueur County Resolution**

IT IS RESOLVED that Le Sueur County enter into MnDOT Agreement No. 1000486 with the State of Minnesota, Department of Transportation.

IT IS FURTHER RESOLVED that the Board Chair and the County Administrator are authorized to execute the Agreement and any amendments to the Agreement.

On motion by King, seconded by Rohlfing and unanimously approved, the Board approved to set the bid opening for the CSAH 28 and TH 169 Project for June 22, 2015 at 1:00 pm in the Commission Chambers at the Le Sueur County Courthouse.

On motion by Gliszinski, seconded by Rohlfig and unanimously approved, the Board approved the following State Aid Highway Funds Advance Resolution:

**LE SUEUR COUNTY  
STATE AID HIGHWAY FUNDS ADVANCE RESOLUTION**

WHEREAS, the County of Le Sueur is planning to implement County State Aid Street Project(s) in 2015 which will require State Aid funds in excess of those available in its State Aid Regular Construction Account, and

WHEREAS, said County is prepared to proceed with the construction of said project(s) through the use of an advance from the County State Aid Construction Fund to supplement the available funds in their State Aid Regular Construction Account, and

WHEREAS, the advance is based on the following determination of estimated expenditures:

Account Balance as of date: <u>05/13/2015</u>	<u>\$543,801.91</u>
Less estimated disbursements:	
Project <u>SAP 40-626-044</u>	<u>\$235,690.50</u>
Project <u>SAP 40-628-029</u>	<u>\$267,837.00</u>
Project <u>SAP 40-030-011</u>	<u>\$634,934.20</u>
Total Estimated Disbursements	<u>\$1,138,461.70</u>
Advance Amount (amount in excess of acct balance)	<u>\$ 594,659.79</u>

WHEREAS, repayment of the funds so advanced will be made in accordance with the provisions of Minnesota Statutes 162.08, Subd. 5 & 7 and Minnesota Rules, Chapter 8820, and

WHEREAS, the County acknowledges advance funds are released on a first-come-first-serve basis and this resolution does not guarantee the availability of funds.

NOW, THEREFORE, Be It Resolved: That the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved County State Aid Highway Project(s) of the County of Le Sueur in an amount up to \$ 594,659.79 in accordance with Minnesota Rules 8820.1500, Subp. 9. I hereby authorize repayments from subsequent accruals to the Regular Construction Account of said County in accordance with the schedule herein indicated: (initial one)

Repayment from entire future year allocations until fully repaid.  
 Repayment in \_\_\_\_\_ equal annual installments  
 Repayment from future year allocations in amounts listed below until fully repaid  
(maximum 3 year repayment). \$ \_\_\_\_\_ CY \_\_\_\_\_ \$ \_\_\_\_\_ CY \_\_\_\_\_  
\$ \_\_\_\_\_ CY \_\_\_\_\_

On motion by King, seconded by Rohlfing and unanimously approved, the Board approved two CSAH 28 and TH 169 right of way settlement payments. \$39,250 will be paid to Mary Straub and \$49,000 will be paid to Le Sueur Economic Development Authority.

On motion by King, seconded by Connolly and unanimously approved, the Board approved the CSAH 28 and TH 169 right of way settlement payment of \$66,400 to Le Sueur Economic Development for the purchase of property owned by Eleanor Depuydt.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved the 2014 Road and Bridge Annual Report.

On motion by Connolly, seconded by King and unanimously approved, the Board adjourned until Tuesday, June 2, 2015 at 9:00 a.m.

**ATTEST:** \_\_\_\_\_  
**Le Sueur County Administrator**                      **Le Sueur County Chairman**

## **Summary Minutes of Le Sueur County Board of Commissioners Meeting, May 26, 2015**

- This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at [www.co.le-sueur.mn.us](http://www.co.le-sueur.mn.us).
- The Le Sueur County Board of Commissioners met in regular session on Tuesday, May 26, 2015 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Steve Rohlffing, Lance Wetzel, Dave Gliszinski, John King and Joe Connolly. Also present were Darrell Pettis and Brent Christian.
- The Board approved the agenda for the business of the day. (Connolly-Rohlffing)
- The Board approved the consent agenda: (Gliszinski-King) Approved the May 19, 2015 County Board Minutes and Summary Minutes.
- The Board approved the recommendation to approve the retirement request from Judy Hepworth, full time Social Worker Team Lead in Human Services, effective May 29, 2015. (Rohlffing-Gliszinski)
- The Board approved the recommendation to hire Kathy Gray, as a part time Homemaker in Public Health, as a Grade 1, step 1 at \$12.76 per hour, effective June 1, 2015. (Connolly-King)
- The Board approved the recommendation to hire Lindsay Ayers as a part time Home Health Aide in Public Health, as a Grade 2, Step 1 at \$13.53 per hour, effective June 1, 2015. (King-Gliszinski)
- The Board approved the recommendation to hire Justin Coates as a full time Community Support Technician in Human Services, as a Grade 5, Step 2 at \$16.69 per hour, effective June 15, 2015. (Rohlffing-Connolly)
- The Board approved the recommendation to revise the April 28, 2015 board minutes to correct the hourly rate for Jody Brown, Deputy Auditor Treasurer III – Accounting Specialist/Motor Vehicle Supervisor, from \$22.34 to \$21.55. (King-Rohlffing)
- The Board approved the recommendation to revise the April 28, 2015 board minutes to correct the hourly rate for Connie Kopet, Chief Deputy Auditor Treasurer, from \$27.93 to \$26.95. (Gliszinski-King)
- (King-Gliszinski) The Board granted a Conditional Use Permit to SHAWN WEICK, CLEVELAND, MN, (APPLICANT/OWNER): Requests that the County grant a Conditional Use Permit to allow the applicant to establish and operate a self-service storage facility (boat and recreational equipment storage) in an Agriculture "A" District. Property is located in Government Lot 5, Section 1, Cleveland Township. Findings are on file at the Planning and Zoning Office. The application is approved with the following conditions:
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  2. Excess topsoil to be removed from the site, therefore no stockpiling of material onsite.
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The Board approved the quote from Javens in the amount of \$20,900. (Rohlfing-Connolly)

- The Board authorized the Chair to sign the Crane Creek contract for SAP 40-614-010, 40-628-023 and CP 2215 & CP 2315. (Connolly-King)

- The Board approved and authorized the Chair to sign the LRIP Grant Resolution: (Connolly-Rohlfing)

- The Board approved the Le Sueur Resolution #3: (Connolly-Gliszinski)

- The Board approved to set the bid opening for the CSAH 28 and TH 169 Project for June 22, 2015 at 1:00 pm in the Commission Chambers at the Le Sueur County Courthouse. (King-Rohlfing)

- The Board approved the State Aid Highway Funds Advance Resolution: (Gliszinski-Rohlfing)

- The Board approved two CSAH 28 and TH 169 right of way settlement payments. \$39,250 will be paid to Mary Straub and \$49,000 will be paid to Le Sueur Economic Development Authority. (King-Rohlfing)

- The Board approved the CSAH 28 and TH 169 right of way settlement payment of \$66,400 to Le Sueur Economic Development for the purchase of property owned by Eleanor Depuydt. (King-Connolly)

- The Board approved the 2014 Road and Bridge Annual Report. (Gliszinski-Rohlfing)

- The Board adjourned until Tuesday, June 2, 2015 at 9:00 a.m. (Connolly-King)

ATTEST: Le Sueur County Administrator      Le Sueur County Chairman



REPAIR REQUEST

We, the undersigned land owners, do hereby request the Le Sueur County Board Of Commissioners to clean out and repair Le Sueur County Ditch # 23 located in Lexington township(s).  
Spur 9

λ Signed

λ Address & Phone No:

Kevin Kienlen  
(Kevin Kienlen)

1935 ROCK RIDGE LANE  
ST PETER MN 56082

507-995-4007 CELL

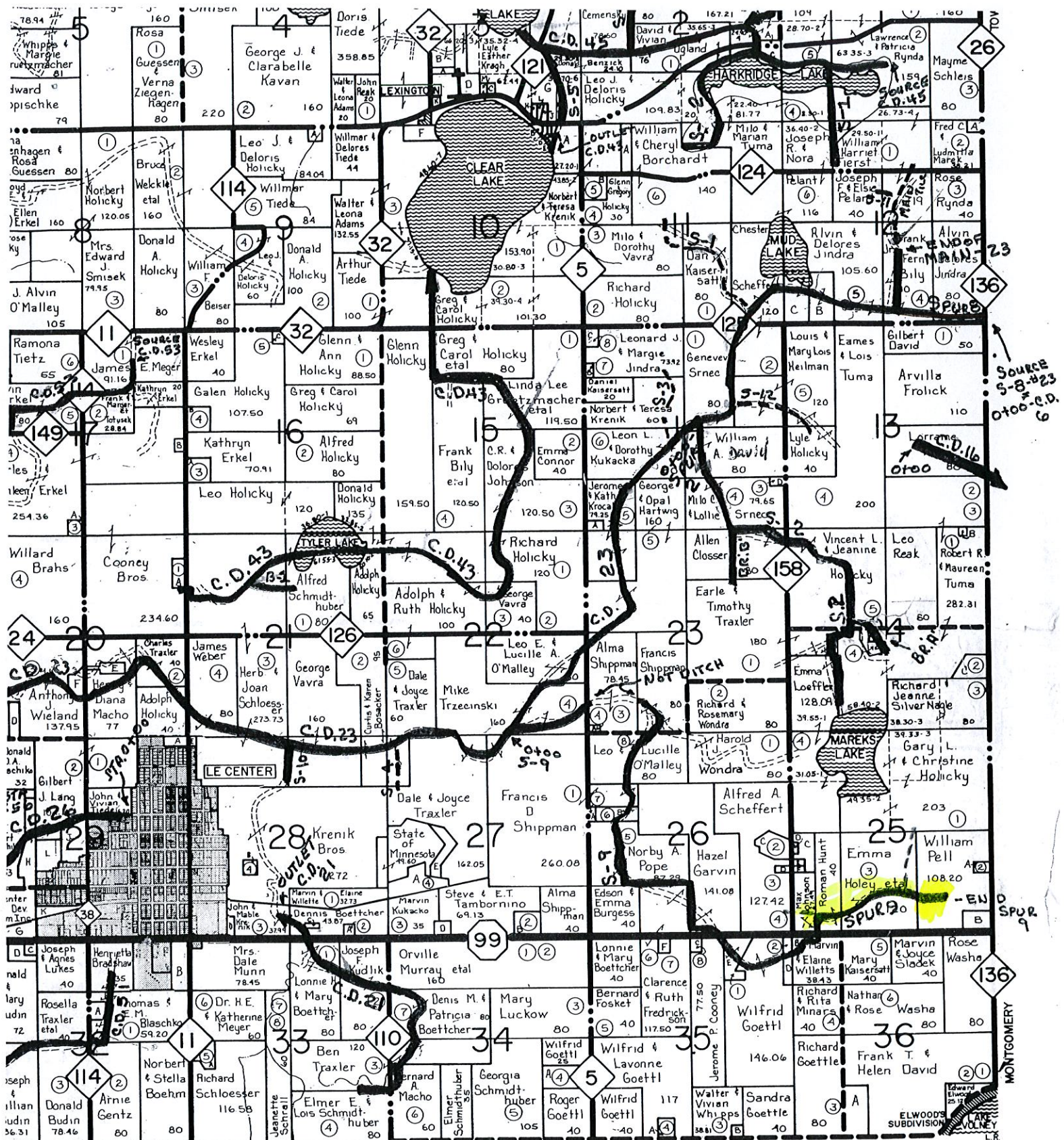
Date: 5-18-15

λ Description of problem: DITCH IS ERODING. NEEDS  
CLEANING

Needs to be repaired & cleaned

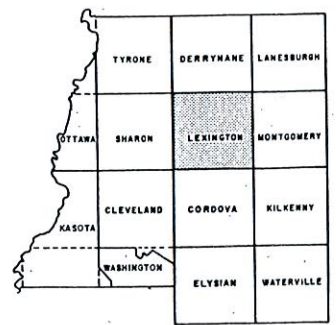
Roger Ruben

5-21-15



SMALL TRACT OWNERS

SEE SMALL TRACT SECTION FOLLOWING TOWNSHIP MAPS



REPAIR REQUEST

We, the undersigned land owners; do hereby request the Le Sueur County Board Of Commissioners to clean out and repair Le Sueur County Ditch # 7D1 lot 1 located in Sec 34 Blakeley township(s).

SCOTT

Signed

Address & Phone No:

Merlin J. Steen

15490 W. 280th St

Bella Plaine 56011

507 665 2931

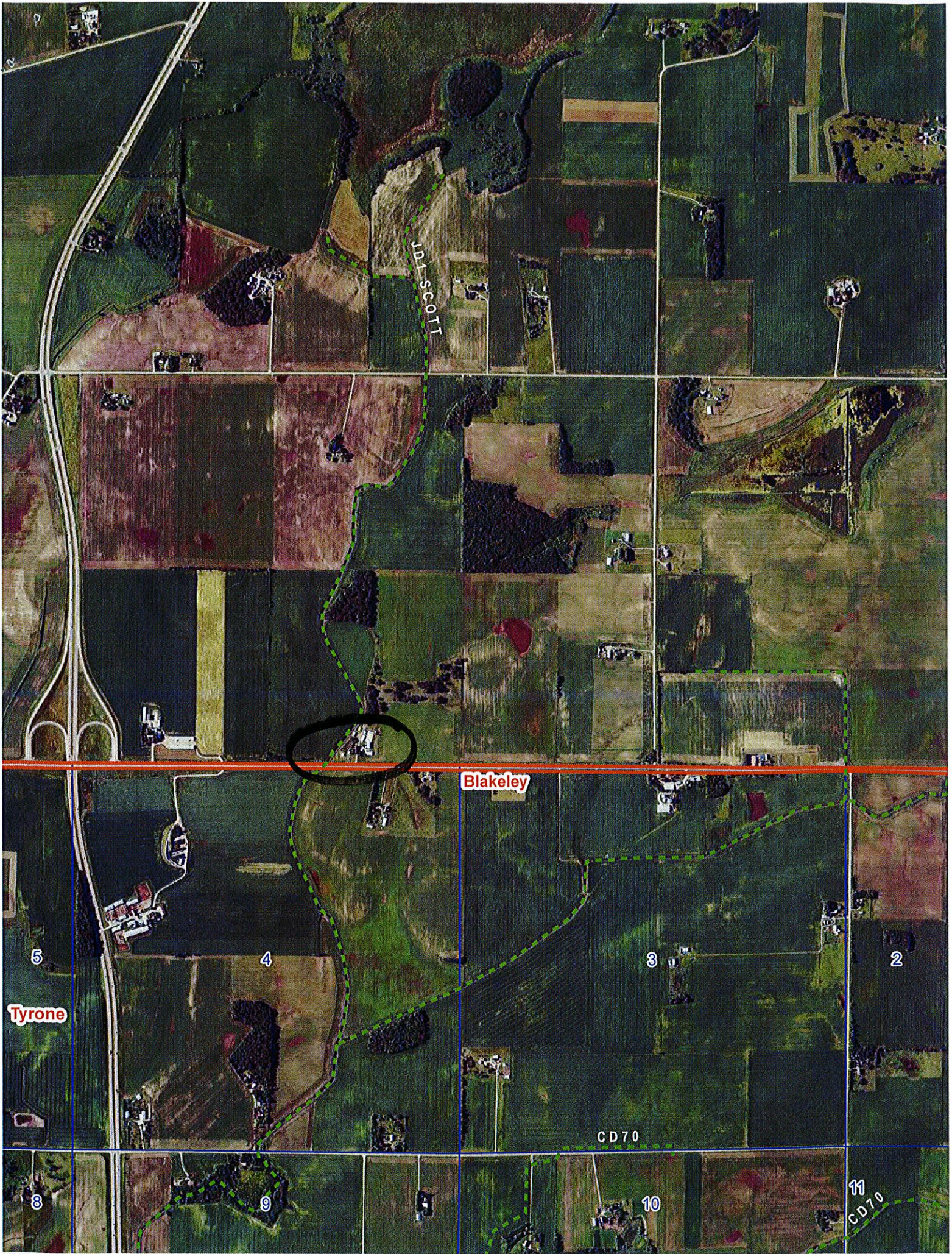
Date: 5-22-15

Description of problem: Need Repair New Culvert 18"

Needs repair - wash out.

Roger Rullid

5-22-15



# MAP OF E. TYRONE



TOWNSHIP: 112N.

RANGE: 25 W.

CODE: TN

COUNTY

