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# Le Sueur County, MN

Tuesday, April 21, 2015

Board Meeting

## Item 2

### 9:00 a.m. Agenda and Consent Agenda

*RE: April 7, 2015 Minutes and Summary Minutes*

*RE: 3.2 License St. Thomas Sportsmen*

*RE: CD #54 Repair Request*

Staff Contact:

### **Summary Minutes of Le Sueur County Board of Commissioners Meeting, April 7, 2015**

- This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at [www.co.le-sueur.mn.us](http://www.co.le-sueur.mn.us).
- The Le Sueur County Board of Commissioners met in regular session on Tuesday, April 7, 2015 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Steve Rohlffing, Lance Wetzel, Dave Gliszinski, John King and Joe Connolly. Also present were Darrell Pettis and Brent Christian.
- The Board approved the agenda for the business of the day. (Gliszinski-King)
- The Board approved the consent agenda: (Rohlffing-Connolly)
  - Approved the March 24, 2015 County Board Minutes and Summary Minutes
  - Approved the March 31, 2015 County Board Minutes and Summary Minutes
  - Approved CD # 21 Repair Request
  - Approved CD # 59 Repair Request
  - Approved CD # 43 Repair Request
- The following cases and claims were approved: (King-Rohlffing)  
Soc Serv: \$ 98,429.76 and Financial: \$ 34,100.34
- The Board approved the three year copier contract with Metro Sales for one Ricoh Aficio 7001 copier and two Ricoh Aficio 4504 copiers with a copy cost of \$ .005 each. The monthly lease rate is \$650 and maintenance cost is \$885 per quarter. (Rohlffing-King)
- Two bids for a PA system in the 4-H Building were received: Technical Solutions: \$ 4,385.00 And Connectors: \$ 5,105.00. The Board approved the Connectors bid in the amount of \$5,105.00. (King-Gliszinski)
- The Board approved to table the purchase of a 2015 Chevrolet Silverado from Thane Hawkins Polar Chevrolet, and requested that local bids be solicited and presented to the Board. (King-Rohlffing)
- The Board approved the use of funds already set aside for construction of the front steps of the Le Sueur County Courthouse to have a design drawn up by an engineer. (King-Rohlffing)
- The Board approved the recommendation to accept the retirement request from Paula Orcutt, full time Registered Nurse in Public Health, effective May 31, 2015. (Rohlffing-Connolly)
- The Board approved the recommendation to post and advertise for a full time Public Health Nurse in Public Health as a Grade 11, Step 1 at \$22.40 per hour. (Gliszinski-King)
- The Board approved the recommendation to accept the retirement request from Patricia Blaschko, part time Home Health Aide in Public Health, effective May 31, 2015. (Connolly-Rohlffing)
- The Board approved the recommendation to advertise for a part time Home Health Aide in Public Health as a Grade 2, Step 1 at 13.26 per hour. (Rohlffing-Gliszinski)
- The Board approved the recommendation to promote Connie Kopet, full time Chief Deputy Auditor-Treasurer, in the Auditor-Treasurer's Office, Grade 11, Step 5 at \$25.83 per hour to a Grade 12, Step 4 at \$26.42 per hour, effective April 13, 2015. (King-Connolly)
- The Board approved the recommendation to promote Sherri Simon, full time Deputy Auditor-Treasurer, Accounts Payable Specialist, in the Auditor-Treasurer's Office, Grade 7, Step 7 at \$21.94 per hour to a Deputy Auditor-Treasurer III – Accounts Payable/Records Management, Grade 9, Step 4 at \$22.18 per hour effective March 2, 2015. (Connolly-Gliszinski)
- On March 24, 2015, Le Sueur County received from the Minnesota Management and Budget the Notice of Pay Equity Compliance and has successfully met the requirements for the 2015 pay equity report.

- The Board approved and authorized the Chair to sign the following Order initiating Redetermination of Benefits and Appointing Viewers for County Ditch #16: (Rohlfing-King) WHEREAS, the Le Sueur County Board of Commissioners, Drainage Authority for Le Sueur County Ditch (LCD) 16, upon the request of landowners within the benefitted area of LCD 16, investigated whether conditions exist to warrant the redetermination of benefits of LCD 16; and WHEREAS, upon investigation, the Board has determined the following:  
LCD 16 was established in 1901 and the current benefits roll reflects the benefitted and damaged properties and benefitted and damaged areas as determined in the original proceedings. Since the original determination of benefits and damages land uses and drainage practices have changed to accelerate and increase to flow of water to the drainage system changing the nature and value of benefits accruing to lands from construction of LCD 16. Since the original determination of benefits and damages additional lands, not previously determined to be benefitted have improved drainage to take advantage of LCD 16 as an outlet for drainage. Since the original determination of benefits and damages land values have substantially changed within the benefitted area of LCD 16. THEREFORE, the Le Sueur County Board of Commissioners, Drainage Authority for LCD 16, finds that the conditions required for the initiation of a redetermination of benefits exist, that the original benefits and damages do not reflect reasonable present day land values and the benefitted areas have changed.

**ORDER**

IT IS HEREBY ORDERED that a Redetermination of Benefits, pursuant to Minnesota Statutes 103E.351 is ordered to be completed and that Ron Ringquist, John Dotolo and Allen Kerber are appointed viewers to redetermine and report the benefits and damages for LCD 16.

- The Board approved the Construction and Materials Proposal from American Engineering Testing, Inc. for the Fifth Street (CSAH 3) SAP 40-603-025 Area Street and Utility Improvements. (Connolly-Gliszinski)
- On motion by King, seconded by Rohlfing and unanimously approved, the Board approved the Pumpkin Hill Right of Way Plat #1. (King-Rohlfing)
- The Board approved the CSAH 3 SAP 40-603-025 Contract with S. M. Hentges. (Connolly-Rohlfing)
- At 10:00 a.m. the German-Jefferson Public Hearing was called to order. There were no comments from the public.
- The Board closed the Public Hearing at 10:10 a.m. (Gliszinski-Connolly)
- The Board approved to amend the Ordinance providing for the Inspection of Subsurface Sewage Treatment Systems within the German Jefferson Subordinate Service district. (King-Rohlfing)

Warrant #	Vendor Name	Amount
35461	American Solutions for Business	\$ 2,577.52
35466	Blue Earth Environmental Services	\$ 12,654.51
35467	Bolton & Menk Inc.	\$ 57,570.33
35469	Brock White Co. LLC	\$ 19,488.18
35475	Christian, Keogh, Moran & King	\$ 2,448.00
35490	FRSecure LLC	\$ 5,000.00
35500	H & L Mesabi	\$ 7,659.67
35503	I & S Group Inc.	\$ 5,025.00

35509	Krentz Farms LLC	\$ 2,431.63
35515	Le Sueur County Hwy Dept	\$ 4,521.17
35520	MN Counties Computers Coop	\$ 14,733.63
35522	MN Dept of Transportation	\$ 10,206.59
35530	North Central International	\$ 2,194.54
35536	Paragon Printing & Mailing Inc.	\$ 11,513.52
35541	Regents of the University of Minnesota	\$ 27,729.99
35549	S.E.H. Inc.	\$ 8,160.00
35551	SHI International Corp.	\$ 7,016.34
35559	Thomson Reuters	\$ 2,021.45
35562	Topper's Plus Inc.	\$ 2,000.00
35570	Waterford Oil Co. Inc.	\$ 12,339.14
94	Claims paid less than \$2,000.00:	\$ 32,394.68
20	Claims paid more than \$2,000.00:	\$217,291.21
114	Total all claims paid:	\$249,685.89

●The Board adjourned until Tuesday April 21, 2015 at 9:00 a.m. (Connolly-King)

ATTEST: Le Sueur County Administrator      Le Sueur County Chairman

## Minutes of Le Sueur County Board of Commissioners Meeting April 7, 2015

The Le Sueur County Board of Commissioners met in regular session on Tuesday, April 7, 2015 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Steve Rohlfsing, Lance Wetzel, Dave Gliszinski, John King and Joe Connolly. Also present were Darrell Pettis and Brent Christian.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the agenda for the business of the day.

On motion by Rohlfsing, seconded by Connolly and unanimously approved, the Board approved the consent agenda:

- Approved the March 24, 2015 County Board Minutes and Summary Minutes
- Approved the March 31, 2015 County Board Minutes and Summary Minutes
- Approved CD # 21 Repair Request
- Approved CD # 59 Repair Request
- Approved CD # 43 Repair Request

On motion by King, seconded by Rohlfsing and unanimously approved, the following cases and claims were approved:

Soc Serv:	\$ 98,429.76
Financial:	\$ 34,100.34

Kari Sowieja, Human Services came before the Board with one item for approval.

On motion by Rohlfsing, seconded by King and unanimously approved, the Board approved the three year copier contract with Metro Sales for one Ricoh Aficio 7001 copier and two Ricoh Aficio 4504 copiers with a copy cost of \$ .005 each. The monthly lease rate is \$650 and maintenance cost is \$885 per quarter.

David Foley, U of MN Extension appeared before the Board with one item for consideration.

Two bids for a PA system in the 4-H Building were received:

Technical Solutions:	\$ 4,385.00
Connectors:	\$ 5,105.00

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the Connectors bid in the amount of \$5,105.00.

Jim McMillen, Maintenance appeared before the Board with several items for discussion and approval.

On motion by King, seconded by Rohlfsing and unanimously approved, the Board approved to table the purchase of a 2015 Chevrolet Silverado from Thane Hawkins Polar Chevrolet, and requested that local bids be solicited and presented to the Board.

On motion by King, seconded by Rohlfling and unanimously approved, the Board approved the use of funds already set aside for construction of the front steps of the Le Sueur County Courthouse to have a design drawn up by an engineer.

Cindy Westerhouse, Human Resources appeared before the Board with several items for consideration.

On motion by Rohlfling, seconded by Connolly and unanimously approved, the Board approved the recommendation to accept the retirement request from Paula Orcutt, full time Registered Nurse in Public Health, effective May 31, 2015.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the recommendation to post and advertise for a full time Public Health Nurse in Public Health as a Grade 11, Step 1 at \$22.40 per hour.

On motion by Connolly, seconded by Rohlfling and unanimously approved, the Board approved the recommendation to accept the retirement request from Patricia Blaschko, part time Home Health Aide in Public Health, effective May 31, 2015.

On motion by Rohlfling, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to advertise for a part time Home Health Aide in Public Health as a Grade 2, Step 1 at 13.26 per hour.

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On March 24, 2015, Le Sueur County received from the Minnesota Management and Budget the Notice of Pay Equity Compliance and has successfully met the requirements for the 2015 pay equity report.

Darrell Pettis, County Administrator appeared before the Board with numerous items for discussion and approval.

On motion by Rohlfling, seconded by King and unanimously approved, the Board approved and authorized the Chair to sign the following Order initiating Redetermination of Benefits and Appointing Viewers for County Ditch #16:

**WHEREAS**, the Le Sueur County Board of Commissioners, Drainage Authority for Le Sueur County Ditch (LCD) 16, upon the request of landowners within the benefitted area of LCD 16, investigated whether conditions exist to warrant the redetermination of benefits of LCD 16; and

**WHEREAS**, upon investigation, the Board has determined the following:

LCD 16 was established in 1901 and the current benefits roll reflects the benefitted and damaged properties and benefitted and damaged areas as determined in the original proceedings.

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Since the original determination of benefits and damages additional lands, not previously determined to be benefitted have improved drainage to take advantage of LCD 16 as an outlet for drainage.

Since the original determination of benefits and damages land values have substantially changed within the benefitted area of LCD 16.

**THEREFORE**, the Le Sueur County Board of Commissioners, Drainage Authority for LCD 16, finds that the conditions required for the initiation of a redetermination of benefits exist, that the original benefits and damages do not reflect reasonable present day land values and the benefitted areas have changed.

### **ORDER**

**IT IS HEREBY ORDERED** that a Redetermination of Benefits, pursuant to Minnesota Statutes 103E.351 is ordered to be completed and that Ron Ringquist, John Dotolo and Allen Kerber are appointed viewers to redetermine and report the benefits and damages for LCD 16.

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On motion by King, seconded by Rohlfing and unanimously approved, the Board approved the Pumpkin Hill Right of Way Plat #1.

On motion by Connolly, seconded by Rohlfing and unanimously approved, the Board approved the CSAH 3 SAP 40-603-025 Contract with S. M. Hentges.

At 10:00 a.m. the German-Jefferson Public Hearing was called to order. There were no comments from the public.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board closed the Public Hearing at 10:10 a.m.

On motion by King, seconded by Rohlfing and unanimously approved, the Board approved to amend the Ordinance providing for the Inspection of Subsurface Sewage Treatment Systems within the German Jefferson Subordinate Service district.

<b>Warrant #</b>	<b>Vendor Name</b>	<b>Amount</b>
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<b>94</b>	<b>Claims paid less than \$2,000.00:</b>	<b>\$ 32,394.68</b>
<b>20</b>	<b>Claims paid more than \$2,000.00:</b>	<b>\$217,291.21</b>
<b>114</b>	<b>Total all claims paid:</b>	<b>\$249,685.89</b>

On motion by Connolly, seconded by King and unanimously approved, the Board adjourned until Tuesday April 21, 2015 at 9:00 a.m.

ATTEST: \_\_\_\_\_  
**Le Sueur County Administrator**                      **Le Sueur County Chairman**





STATE OF MINNESOTA  
Combination Application for Retailer's (On-Sale) (Off Sale)  
3.2 Percent Malt Liquor License

To the Le Sueur County Board of Commissioners, of the city, or  
County of Le Sueur Name of licensing authority (county) (city)

I, St. Thomas Sportsmen Club, county of Le Sueur, State  
town of Berryman, hereby make application for a Retailer's (On-sale) 3.2 Percent Malt  
of Minnesota, liquor license under and pursuant to an ordinance (resolution) passed by city  
Licenses License to sell such Malt Liquor and Chapter 340, Minnesota Statutes 1945, as amended, providing for licensing and regulating the  
council, county board of Le Sueur and Chapter 340, Minnesota Statutes 1945, as amended, providing for licensing and regulating the  
and sale of 3.2 percent malt liquor.

During the past five years, my residence has been as follows: 24847 St. Thomas Rd  
PO Box 109  
Le Sueur Mn 56058

I was born \_\_\_\_\_ at \_\_\_\_\_ City \_\_\_\_\_  
Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_ State or County \_\_\_\_\_

I am a (native) (naturalized) citizen of the United States.  
I am \_\_\_\_\_ married. My (wife's) (husband's) name and address is \_\_\_\_\_

I am proprietor.  
Firm was incorporated \_\_\_\_\_ in the state of \_\_\_\_\_  
Corporation is authorized to do business in Minnesota.  
License is for \_\_\_\_\_ (street) (highway) located as follows: \_\_\_\_\_

The license will be in connection with St. Thomas Sportsmen Club  
Drug Store, Cafe, Restaurant, Hotel, Club  
which has been in operation 45 Months \_\_\_\_\_ Years \_\_\_\_\_  
The establishment is located on the ground \_\_\_\_\_ floor.

The business premises are owned by St. Thomas Sportsman Club  
The taxes on the property are not delinquent.  
I am not engaged in the retail sale of intoxicating liquor.  
I have not had an application for license rejected as follows: \_\_\_\_\_

I have never been convicted of a felony nor of violating any National or state liquor law or local ordinance relating to the manufacture, sale or transportation, or possession for sale or transportation of intoxicating liquor.

Gambling or gambling devices will not be permitted on the licensed premises.  
I am the owner of the leasehold, furniture, fixtures, and equipment in the premises for which the license is applied, except \_\_\_\_\_

I have no intention or agreement to transfer the license to another person.  
I submit the following names of persons, including a bank, for reference, with whom I have had business relations as follows: Cornel Stone State Bank, Taylor Steckwell

I, St. Thomas Sportsmen intend to engage in the sale of intoxicating liquor and will have a federal Occupational Tax Receipt in accordance with the ordinance governing this license. My Federal Tax Stamp Receipt is No. \_\_\_\_\_  
I will comply strictly with the provisions of the ordinance relating to the sale of soft drinks for "mixing" purposes and will serve patrons in full view of the public.  
I agree to waive my Constitutional Rights against search and seizure and will freely permit peace officers to inspect my premises and agree to the forfeiture of my license if found to have violated the provisions of the ordinance. (resolution) providing for the granting of this license.  
I hereby solemnly swear that the foregoing statements are true and correct to the best of my knowledge and that I agree to comply with all the provisions of the ordinance under which this license is granted.

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 192017  
Sherri Simon Beall

NOTE: Licenses may be issued only to persons who are citizens of the United States and who are of good moral character and reputation, who have attained the age of 21 years and who are proprietors of the establishments for which the licenses are issued. Laws 1949, c. 700.



State of Minnesota,

County of Le Sueur

The undersigned, county attorney and sheriff of said county, hereby recommend the within application, it appearing to the best of our said knowledge that said applicant has not, within a period of five years prior to the date of this application, violated any law relating to the sale of 3.2 percent malt liquor or intoxicating liquor, and that in our judgment the applicant will comply with the laws and regulations relating to the conduct of said business.

Dated at Le Sueur, Minn. 4-7-15, 2015

[Signature]  
County Attorney  
[Signature]  
Sheriff

State of Minnesota,

County of Le Sueur

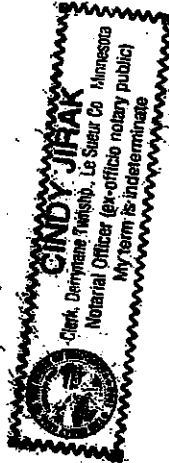
TOWN OF Derry name

It is hereby certified that the Town Board of the Town of Derry name in said County and State, by resolution on the 50th day of March, 192015 did consent to the issuance of the license applied for in the within application.

Dated March 30, 2015 THE TOWN BOARD OF THE TOWN OF

Attest Cindy Suck Town Clerk By [Signature] Chairman

Note: No County Board shall issue license for sale in any Town without the consent of the Town Board of such Town, and no Town Board shall consent to the issuance of any license without the written recommendation of the County Attorney and the Sheriff.



State of Minnesota  
 COUNTY OF \_\_\_\_\_  
 OFFICE OF \_\_\_\_\_  
 APPLICATION OF J. Thomas Spitzman Retailer  
 For \_\_\_\_\_ Premises License  
 to Sell 3.2 Percent Malt Liquors  
 or \_\_\_\_\_  
 License granted \_\_\_\_\_, 19\_\_\_\_  
 Expires \_\_\_\_\_, 19\_\_\_\_  
 Filed \_\_\_\_\_, 19\_\_\_\_  
 Miller/Davis Co., St. Paul, Minn.

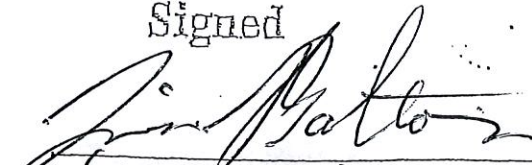
Le Sueur Co. Soil & Water  
Conservation District  
181 W. Minnesota St.  
Le Center MN 56057

REPAIR REQUEST

We, the undersigned land owners; do hereby request the Le Sueur County Board Of Commissioners to clean out and repair Le Sueur County Ditch # 54 located in Section 34 Lanesburgh township(s).

Signed

Address & Phone No.

  
(Tim Bolton)

15303 Leander Lane, Montgomery

Date: 4-3-15

Description of problem: Ditch needs to be dug out. It is full of silt starting at QO Road 3 and to the west.

Needs repair/cleanout.  
Roger Ruhland 4-8, 15

T=Tract Number	ME=Multiple Tract Number	HEL=Highly Erodible Land	MW=Minimal Effect Wetland (Exempt)
V=Wetland	CW=Converted Wetland	NHEL=Non-Highly Erodible	MWC, MWM, MWR=See SWCD
W=Farmed Wetland	NA=Non-Agricultural	PC=Prior Converted Wetland	NC=Non-cropland
FW=Non-Wetland	AW=Artificial Wetland	ECW=Exempt (Commenced) CW	NJ=Non-inventoried
COUNTY LE SUEUR	NOT TO SCALE	REPRODUCED 2001	CROP YEAR 2001
			PHOTO NO H4-R

