

**LE SUEUR COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA
COMMISSION CHAMBERS
November 18, 2014**

1. **9:00 a.m. Agenda and Consent Agenda**
RE: November 4, 2014 Minutes and Summary Minutes
RE: Repair Request, CD# 68 in Cordova

2. **9:05 a.m. Claims (10 minutes)**

3. **9:15 a.m. Human Services (1 hour)**

4. **10:15 a.m. Jim McMillen (10 minutes)**
RE: Carpet
RE: Facility Study

5. **10:25 a.m. Human Resources (5 minutes)**

6. **10:30 a.m. Pam Simonette (5 min)**
RE: Repurchase Application

7. **10:35 a.m. Darrell Pettis, County Administrator (15 minutes)**
RE: CR #104 Funding
RE: Miscellaneous
RE: Cost-Share Claim

8. **10:50 a.m. Work Session to Discuss Potential Road Projects (10 min)**

9. **11:00 a.m. Workshop, Jim McMillen (30 minutes)**
RE: Veterans Services Administrative Assistant

Le Sueur County, MN

Tuesday, November 18, 2014

Board Meeting

Item 1

9:00 a.m. Agenda and Consent Agenda

RE: November 4, 2014 Minutes and Summary Minutes

RE: Repair Request, CD# 68 in Cordova

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting November 4, 2014

The Le Sueur County Board of Commissioners met in regular session on Tuesday, November 4, 2014 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Steve Rohlfing, Lance Wetzel, Dave Gliszinski, John King and Joe Connolly. Also present were Darrell Pettis and Brent Christian.

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board approved the agenda for the business of the day.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the consent agenda:

- Approved the Minutes and Summary Minutes for the October 28, 2014 Meeting

Diane DeWitte, Extension introduced David Foley, the new 4-H Coordinator for Le Sueur County.

Cindy Westerhouse, Human Resources Director appeared before the Board with one item for consideration.

On motion by Wetzel, seconded by King and unanimously approved, the Board approved the retirement request for Lauren Klement, Environmental Resource Specialist in the Water Planning Department, effective January 23, 2015.

Nick Landwer, Bolton and Menk appeared before the Board to discuss the Trunk Highway 169 and CSAH 28 RCUT intersection. The second open house will be Wednesday, November 12.

Darrell Pettis County Administrator appeared before the Board.

On motion by Connolly, seconded by Gliszinski and unanimously approved, the Board approved the following Resolution Authorizing the Sale of Land:

WHEREAS, Le Sueur County proposes to sell certain land legally described as follows:

An undivided one-eleventh (1/11) interest in and to the following described property located in
Le Sueur County, Minnesota:

The South One-Half (S ½) of Lot Three (3) and the North One-Half (N ½) of Lot Four (4), Section Thirty-six (36), Township One Hundred Twelve (112), Range Twenty-four (24).

The South One-Half (S ½) of Lot Two (2) and the North One-Half (N ½) of Lot Three (3), Section Thirty-six (36), Township One Hundred Twelve (112), Range Twenty-four (24).

The West One-Half (W ½) of the Northeast One-Quarter (NE ¼) of the Northeast

One-Quarter (NE ¼), Section Thirty-six (36), Township One Hundred Twelve (112), Range Twenty-four (24).

Le Sueur County reserves all iron ore and other valuable minerals in and upon the lands, with the right to explore for, mine and remove the iron ore and other valuable minerals, nor shall the minerals and mineral rights be disposed of, either before or after disposition of the surface rights, otherwise than by mining lease, in similar general form to that provided by section 93.20 for mining leases affecting state lands.

WHEREAS, Le Sueur County Department of Human Services acquired an undivided one-eleventh (1/11) interest in and to the above described property, by Order Allowing Final Account and Settling Estate and Decree of Distribution, dated September 11, 2013, in Le Sueur County District Court, Estate of the Rose Ann Hinderscheid Estate (No. 40-PR-12-52).

WHEREAS, Le Sueur County has the right to authorize the sale of said land, pursuant to Minn. Stat.

§ 373.01, subd. 1 (4). The proceeds of the sale are to be used toward payment of a Medical Assistance lien.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Le Sueur, Minnesota as follows:

1. That the Le Sueur County Board of Commissioners hereby authorizes the sale of land legally described as follows:

An undivided one-eleventh (1/11) interest in and to the following described property located in
Le Sueur County, Minnesota:

The South One-Half (S ½) of Lot Three (3) and the North One-Half (N ½) of Lot Four (4), Section Thirty-six (36), Township One Hundred Twelve (112), Range Twenty-four (24).

The South One-Half (S ½) of Lot Two (2) and the North One-Half (N ½) of Lot Three (3), Section Thirty-six (36), Township One Hundred Twelve (112), Range Twenty-four (24).

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pursuant to Minn. Stat. § 373.01, subd. 1(4).

2. That Le Sueur County, by its Board of Commissioners, shall advertise for bids pursuant to Minnesota Statutes Section 373.01, with proposals being considered on December 16, 2014, at 5:00p.m., at Commissioners Room, Le Sueur County Courthouse, Le Center, Minnesota. Said advertisement bids or proposals shall be in the official newspaper of the county for three consecutive weeks and once in a newspaper of general circulation in the area where the property is located.

At 10:00 a.m. Commissioner Connolly moved and Commissioner King seconded and the Board unanimously approved going into Closed Session as per Mn Stat. 13D.05 Subd. 3 (c)(3) to consider offers to purchase parcel 24.620.0670 and part of parcel 24.620.0695.

At 10:17 Commissioner Connolly moved and Commissioner Wetzel seconded and the Board unanimously approved returning to Regular Session.

On motion by Wetzel, seconded by King and unanimously approved, the following cases and claims were approved:

Financial: \$ 11,529.54
Soc Serv: \$ 34,572.22

On motion by Gliszinski seconded by Connolly, and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
33660	Bolton & Menk Inc.	\$ 37,664.50
33663	Cargill Inc.	\$ 85,473.41
33665	Contech Engineered Solutions LLC	\$ 5,428.28
33666	Countryside Tree Service	\$ 4,475.00
33678	Genesis	\$ 26,425.94
33684	H & L Mesabi	\$ 10,771.60
33685	Hardrives Inc.	\$ 6,996.00
33692	Lake Region Life	\$ 2,133.00
33704	MN Dept of Transportation	\$ 4,901.47
33716	Revize LLC	\$ 2,715.00
33722	S.E.H. Inc.	\$ 38,191.54
33723	Selly Excavating Inc.	\$ 17,586.10
33731	Traxler Construction	\$ 15,501.26
33739	ZOHO Corp.	\$ 2,545.00
68 Claims paid less than \$2,000.00:		\$ 25,907.97
14 Claims paid more than \$2,000.00:		\$260,808.10
82 Total all claims paid:		\$286,716.07

On motion by Connolly, seconded by King and unanimously approved, the Board adjourned until Tuesday, November 18, 2014 at 9:00 am.

ATTEST:

Le Sueur County Administrator

Le Sueur County Chairman

**Summary Minutes of Le Sueur County Board of Commissioners Meeting
November 4, 2014**

- This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.
- The Le Sueur County Board of Commissioners met in regular session on Tuesday, November 4, 2014 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Steve Rohlfing, Lance Wetzel, Dave Gliszinski, John King and Joe Connolly. Also present were Darrell Pettis and Brent Christian.
- The Board approved the agenda for the business of the day. (Connolly-Wetzel)
- The Board approved the consent agenda: (King-Gliszinski)
 - Approved the Minutes and Summary Minutes for the October 28, 2014 Meeting
- Diane DeWitte, Extension introduced David Foley, the new 4-H Coordinator for Le Sueur County.
- The Board approved the retirement request for Lauren Klement, Environmental Resource Specialist in the Water Planning Department, effective January 23, 2015. (Wetzel-King)
- Nick Landwer, Bolton and Menk appeared before the Board to discuss the Trunk Highway 169 and CSAH 28 RCUT intersection. The second open house will be Wednesday, November 12.
- The Board approved the following Resolution Authorizing the Sale of Land: (Connolly-Gliszinski)

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- The following cases and claims were approved: (Wetzel-King)

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- The Board adjourned until Tuesday, November 18, 2014 at 9:00 am. (Connolly-King)

ATTEST: Le Sueur County Administrator

Le Sueur County Chairman

Future Meetings 2014

November 13, 2014	P & Z Meeting at 7:00pm, Environmental Services Bldg.
November 18, 2014	Board Meeting, 9:00am
November 18, 2014	Le-Sueur-Waseca Community Health Board Meeting, 1:30pm – Waterville
November 20, 2014	Board of Adjustment Variance Meeting at 3:00pm, Environmental Services Bldg.
November 25, 2014	Board Meeting, 9:00am
November 27-28, 2014	Offices closed for Thanksgiving
December 2, 2014	Board Meeting, 9:00am
December 9, 2014	No Board Meeting
December 11, 2014	P & Z Meeting at 7:00pm, Environmental Services Bldg.
December 16, 2014	Board Meeting, 4:30pm
December 16, 2014	Budget Hearing, 6:00pm
December 18, 2014	Board of Adjustment Variance Meeting at 3:00pm, Environmental Services Bldg.
December 23, 2014	Board Meeting, 9am
December 24, 2014	Offices close at 12:00pm for Christmas Eve
December 25, 2014	Offices closed for Christmas Day
December 30, 2014	No Board Meeting

Le Sueur County, MN

Tuesday, November 18, 2014

Board Meeting

Item 2

9:05 a.m. Claims (10 minutes)

Staff Contact:

Le Sueur County, MN

Tuesday, November 18, 2014

Board Meeting

Item 3

9:15 a.m. Human Services (1 hour)

Staff Contact:



Department of Human Services

88 SOUTH PARK AVENUE • LE CENTER, MINNESOTA 56057-1646
507-357-2251 • FAX 507-357-6122

Human Services Board Agenda

November 18th, 2014 @ 9:15 a.m.

100- PRESENTATIONS/INFORMATION:

- 110 - MNSure Update
- 120 - 2013 County Human Service Cost Report
- 130 - Child Protection Task Force Update

200- PROGRAM GRAPHS/REPORTS:

- 210- Finance Graphs/Report;
- 220- Income Maintenance/Child Support Graphs;
- 230- Family Services Graphs-
 - 231- Social Services Team
 - 232- Child Services Team
 - 232.1- Out Of Home Placement Report
 - 232.2- In-Home Family Therapy Report;
 - 233- Behavioral Health Team

300- BOARD APPROVAL ITEMS:

- 310 - Commissioner's Warrants

Le Sueur County, MN

Tuesday, November 18, 2014

Board Meeting

Item 4

10:15 a.m. Jim McMillen (10 minutes)

RE: Carpet

RE: Facility Study

Staff Contact:

Le Sueur County, MN

Tuesday, November 18, 2014

Board Meeting

Item 5

10:25 a.m. Human Resources (5 minutes)

Staff Contact:



Human Resources

88 SOUTH PARK AVENUE • LE CENTER, MINNESOTA 56057
Telephone: 507-357-8517 • Fax: 507-357-8607
Cindy Westerhouse – Human Resources Director

HUMAN RESOURCES AGENDA ITEMS November 18, 2014

Recommendation to transfer Ruby Kramer to a full time Administrative Assistant - Recording Clerk, in the County Administration Department, as a Grade 6, Step 1 at \$16.74 per hour effective November 19, 2014. Ruby has been employed with Le Sueur County since February 2014.

Recommendation to hire Alana Adams as a full time Agency Social Worker, in Human Services, as a Grade 10, Step 1 at \$21.13 per hour, effective December 8, 2014.

Recommendation to hire Katherine Van Otterloo as a full time Agency Social Worker, in Human Services, as a Grade 10, Step 1 at \$21.13 per hour, effective December 8, 2014.

Recommendation to re-hire Theresa Collins as a part time, temporary Eligibility Worker, in Human Services, as a Grade 6, Step 1 at \$16.74 per hour, effective November 19, 2014.

Equal Opportunity Employer

Le Sueur County, MN

Tuesday, November 18, 2014

Board Meeting

Item 6

10:30 a.m. Pam Simonette (5 min)

RE: Repurchase Application

Staff Contact:

Le Sueur County, MN

Tuesday, November 18, 2014

Board Meeting

Item 7

10:35 a.m. Darrell Pettis, County Administrator (15 minutes)

RE: CR #104 Funding

RE: Miscellaneous

RE: Cost-Share Claim

Staff Contact:

Le Sueur County, MN

Tuesday, November 18, 2014

Board Meeting

Item 8

10:50 a.m. Work Session to Discuss Potential Road Projects (10 min)

Staff Contact:

Le Sueur County, MN

Tuesday, November 18, 2014

Board Meeting

Item 9

11:00 a.m. Workshop, Jim McMillen (30 minutes)

RE: Veterans Services Administrative Assistant

Staff Contact: