

**LE SUEUR COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA
COMMISSION CHAMBERS
November 4, 2014**

1. **9:00am Agenda and Consent Agenda**
RE: October 28, 2014 Minutes and Summary Minutes

2. **9:05 am Claims (10 min)**

3. **9:15 a.m. Introduce New 4-H Program Coordinator (5 min)**

4. **9:20 a.m. Human Resources (5 min)**

5. **9:25 a.m Nick Landwer (15 min)**
RE: TH 169 RCUT Intersection

6. **9:40 a.m. Darrell Pettis, County Administrator (10 min)**
RE: Road Projects
RE: City of Waterville Garage
RE: Miscellaneous

7. **9:50 a.m. Closed Session as per MN Stat 13D.05 Subd 3 (c)(3)**
RE: Parcel 24.620.0670 & part of Parcel 24.620.0695

Le Sueur County, MN

Tuesday, November 4, 2014

Board Meeting

Item 1

9:00am Agenda and Consent Agenda

RE: October 28, 2014 Minutes and Summary Minutes

Staff Contact:

**Minutes of Le Sueur County Board of Commissioners Meeting
October 28, 2014**

The Le Sueur County Board of Commissioners met in regular session on Tuesday, October 28, 2014 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Dave Gliszinski, Steve Rohlfing, Lance Wetzel, John King and Joe Connolly. Also present were Darrell Pettis and Brent Christian.

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board approved the agenda for the business of the day.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the consent agenda.

- Approved the October 21, 2014 Minutes and Summary Minutes.

Justin Lutterman, GIS Coordinator appeared before the Board with one request for approval.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board authorized the purchase of two GIS workstations in the amount of \$3,697.02.

Amanda Mboga, from Baker Tilly Virchow Krause LLP presented the 2013 Le Sueur County Audit to the Board.

Cindy Westerhouse, Human Resources Director came before the Board with four requests for approval.

On motion by King, seconded by Wetzel and unanimously approved, the Board approved the following monthly contribution plan for the 2015 health insurance benefit for all regular, full time, part time and reduced hour benefits eligible employees:

- County Monthly Contribution for Union and Non-Union Single Coverage: \$846.30
- County Monthly Contribution for Union Family Coverage: \$846.30
- County Monthly Contribution for Non-Union Family Coverage: \$1240.40

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board adopted the County General Records Retention Schedule - Human Resources Records and will submit the Notification of Adoption of County General Records Retention Schedule - Human Resources Records to the Minnesota Historical Society.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the vacation donation request from Employee #1656 to receive donated vacation/comp time hours.

On motion by Wetzel, seconded by Connolly and unanimously approved, the Board authorized the request for vacation and/or compensatory time donations from employees for the sick leave account.

On motion by Connolly, seconded by King and unanimously approved, the Board adjourned until Tuesday, November 4, 2014 at 9:00 am.

ATTEST:

Le Sueur County Administrator

Le Sueur County Chairman

Summary Minutes of Le Sueur County Board of Commissioners Meeting, October 28, 2014

●This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.

●The Le Sueur County Board of Commissioners met in regular session on Tuesday, October 28, 2014 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Dave Gliszinski, Steve Rohlfing, Lance Wetzel, John King and Joe Connolly. Also present were Darrell Pettis and Brent Christian.

●The Board approved the agenda for the business of the day. (Connolly-Wetzel)

●The Board approved the consent agenda. (King-Gliszinski)

- Approved the October 21, 2014 Minutes and Summary Minutes.

●The Board authorized the purchase of two GIS workstations in the amount of \$3,697.02.

(Gliszinski-Wetzel)

●Amanda Mboga, from Baker Tilly Virchow Krause LLP presented the 2013 Le Sueur County Audit to the Board.

●The Board approved the following monthly contribution plan for the 2015 health insurance benefit for all regular, full time, part time and reduced hour benefits eligible employees: (King-Wetzel)

- County Monthly Contribution for Union and Non-Union Single Coverage: \$846.30
- County Monthly Contribution for Union Family Coverage: \$846.30
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●The Board adopted the County General Records Retention Schedule - Human Resources Records and will submit the Notification of Adoption of County General Records Retention Schedule - Human Resources Records to the Minnesota Historical Society. (Connolly-Wetzel)

●The Board approved the vacation donation request from Employee #1656 to receive donated vacation/comp time hours. (King-Gliszinski)

●The Board authorized the request for vacation and/or compensatory time donations from employees for the sick leave account. (Wetzel-Connolly)

●The Board adjourned until Tuesday, November 4, 2014 at 9:00 am. (Connolly-King)

ATTEST: Le Sueur County Administrator

Le Sueur County Chairman

Le Sueur County, MN

Tuesday, November 4, 2014

Board Meeting

Item 2

9:05 am Claims (10 min)

Staff Contact:

Le Sueur County, MN

Tuesday, November 4, 2014

Board Meeting

Item 3

9:15 a.m. Introduce New 4-H Program Coordinator (5 min)

Staff Contact: Extension-Diane DeWitte

Le Sueur County, MN

Tuesday, November 4, 2014

Board Meeting

Item 4

9:20 a.m. Human Resources (5 min)

Staff Contact:



Human Resources

88 SOUTH PARK AVENUE • LE CENTER, MINNESOTA 56057

Telephone: 507-357-8517 • Fax: 507-357-8607

Cindy Westerhouse – Human Resources Director

HUMAN RESOURCES AGENDA ITEMS November 4, 2014

Recommendation to accept the retirement request from Lauren Klement, Environmental Resources Specialist in the Water Planning Department, effective January 23, 2015. Lauren has been employed with Le Sueur County since December 2005.

Equal Opportunity Employer

Le Sueur County, MN

Tuesday, November 4, 2014

Board Meeting

Item 5

9:25 a.m Nick Landwer (15 min)

RE: TH 169 RCUT Intersection

Staff Contact:

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9:40 a.m. Darrell Pettis, County Administrator (10 min)

RE: Road Projects

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Item 7

9:50 a.m. Closed Session as per MN Stat 13D.05 Subd 3 (c)(3)

RE: Parcel 24.620.0670 & part of Parcel 24.620.0695

Staff Contact: