
Le Sueur County, MN

Tuesday, October 28, 2014

Board Meeting

Item 1

9:00 am Agenda and Consent Agenda

RE: October 21, 2014 Minutes and Summary Minutes

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting
October 21, 2014

The Le Sueur County Board of Commissioners met in regular session on Tuesday, October 21, 2014 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Dave Gliszinski, Steve Rohlfing, Lance Wetzel, John King and Joe Connolly. Also present were Darrell Pettis and Brent Christian.

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board approved the agenda for the business of the day.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the consent agenda.

- Approved the October 7, 2014 Minutes and Summary Minutes
- Approved a Repair Request for JD #5
- Approved a Repair Request for JD #1
- Approved a Repair Request for CD # 60
- Approved a Repair Request for CD # 64
- Approved a Repair Request for CD # 46
- Approved a Repair Request for CD # 23
- Approved the following Liquor Licenses:
 - Westwood Marina - Liquor License
 - Woods Bar & Grill - Liquor License
 - Little Dandy - Liquor License
 - Lakefront Bar & Grill - Liquor License

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board approved and authorized the Chair to sign the Agreement between Le Sueur County and Aging Services for Communities for transportation services.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Chair to sign the County Purchase of Service Agreement between Le Sueur County and Brown County Evaluation Center, Inc for Detox Services.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved and authorized the Chair to sign the Purchase of Service Agreement between Le Sueur County and Blue Earth County for Psychiatric Services thru South Central Community Based Initiative.

Cindy Westerhouse, Human Resources Director appeared before the Board with five items for the Board's consideration.

Le Sueur County Commissioners recognized the following employees celebrating their length of service anniversaries: Kris Armendariz, Elisa O'Malley, Robin Allen, Darrell Pettis, Angie Pribyl, Nancy Domonoske, Arlene Lemmer, Emily O'Brien, Mary Lynn Schatz, and Brett Mason.

On motion by King, seconded by Wetzel and unanimously approved, the Board approved the posting and requested the merit list for a full time Agency Social Worker, in Human Services, as a Grade 10, Step 1 at \$21.13 per hour.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the posting and advertisement for a part time Drug Court Coordinator, in Court Administration, as a Grade 13, Step 1 at \$25.17 per hour.

On motion by Wetzel, seconded by Connolly and unanimously approved, the Board approved the posting and advertisement for a full time Administrative Assistant - Recording Clerk, in the County Administrator's Office, as a Grade 6, Step 1 at \$16.74 per hour.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the posting and advertisement for a full time Administrative Assistant III, in the Veteran's Services Office, as a Grade 5, Step 1 at \$15.79 per hour.

On motion by Wetzel, seconded by Connolly and unanimously approved, the Board ended employment with employee 1841, effective October 7, 2014.

Kathy Brockway, Planning & Zoning Administrator appeared before the Board with one request for action.

On motion by Connolly, seconded by Wetzel and approved via roll call vote 5-0, the Board granted a Conditional Use Permit to LE SUEUR COUNTY SOIL & WATER CONSERVATION DISTRICT, (APPLICANT); CRAIG & COLLEEN HANSON, ST PETER, MN (OWNER) to allow grading, excavating and filling of approximately 359 cubic yards of material within the bluff for the construction of a ravine stabilization project in a Conservancy "C" District. Property is located in Lots 28 & 46, Re-Plat Auditor's Subdivision, Section 22, Kasota Township. Findings are on file at the Planning and Zoning Office. The application is approved as written.

Jason Gibbs, landowner in Washington Township appeared before the Board to discuss the reconstruction and paving of County Road 104 in Cleveland and Washington Townships. Mr. Gibbs presented the results of a survey of the landowners along the project. A majority of the respondents desire to have the road constructed and paved and many are willing to pay an assessment.

Cindy Shaughnessy, Public Health Director updated the Board on Ebola, quarantine and isolation.

Darrell Pettis, Administrator - Engineer appeared before the Board.

On October 20, 2014, the following bids were received for the SAP 040-599-023 the Tyrone Township Bridge:

Barnett Brothers Inc, \$388,953.50

On motion by King, seconded by Gliszinski and approved via a 4 to 1 vote with Commissioner Wetzel voting nay, the Board awarded the bid to Barnett Brother Inc. in the amount of \$388,953.50.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved and authorized the Chair to sign the 2015 - 2016 Farm Lease between Le Sueur County and Tim Biehn for 49.5 acres of crop land in section 12 of Kasota Township, Lake Washington County Park.

On motion by Wetzel, seconded by King and unanimously approved, the Board approved and authorized the Chair to sign the 99 year Real Estate Lease Agreement between Le Sueur County (Landlord) and the City of Waterville (Tenant) for the construction of a City Garage on parcel 24.999.0205.

On motion by King, seconded by Wetzel and unanimously approved, the Board approved and authorized the Chair to sign the 15 year Sub Lease Agreement between Waterville EDA (Sublandlord) and Le Sueur County (Subtenant) for 23% of the space in the new City Garage.

On motion by Connolly, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Chair to sign the Engineer Services Agreement between Le Sueur County and Erickson Engineering Co, LLC for the reconstruction of 367th Ave (Kasota Twp) and 570th Ave (Lime Twp) and the replacement of Culvert 40J14.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved the 2014 Municipal Maintenance Agreements in the amounts shown below:

Municipality	Miles	Amt per mile	2014 Payment
City of Cleveland	2.35	\$7,023.30	\$16,504.76
City of Elysian	1.35	\$7,023.30	\$9,481.46
City of Kasota	2.54	\$7,023.30	\$17,839.18
City of Le Center	2.13	\$7,023.30	\$14,959.63
City of Le Sueur	4.05	\$7,023.30	\$28,444.37
City of Montgomery	3.36	\$7,023.30	\$23,598.29
City of Waterville	<u>3.45</u>	\$7,023.30	<u>\$24,230.39</u>
	19.23	Total	\$135,058.06

On motion by Connolly, seconded by Gliszinski and unanimously approved, the Board set the Public Hearing for the 2015 - 2019 Le Sueur County Capital Improvement Plan for 10:00 a.m. on Tuesday, November 25, 2014 at the Le Sueur County Boardroom, Le Center, MN.

On motion by Wetzel, seconded by King and unanimously approved, the Board set the Public Hearing for 2015 Fees for 5:00 p.m. on Tuesday, December 15, 2014 at the Le Sueur County Boardroom, Le Center, MN.

On motion by Wetzel, seconded by King and unanimously approved, the following cases and claims were approved:

Financial: \$ 58,656.37

Soc Serv: \$ 254,564.30

On motion by Connolly, seconded by King, and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
33416	A'Viands	\$ 7,668.80
33419	American Institutional Supply	\$ 2,171.88
33421	Applied Concepts, Inc	\$ 2,002.50
33427	Barnett Bros Inc	\$ 10,122.54
33443	Contech Engineered Solutions LLC	\$ 4,640.96
33451	Family Fresh Market #331	\$ 2,281.29
33454	Fredrickson's Paint & Body Shop	\$ 2,590.00
33458	Genesis	\$ 6,910.65
33482	Le Sueur County Soil & Water Conservation	\$ 8,808.20
33496	Minn St Admin Itg Telecom	\$ 2,840.00
33497	MN Counties Computers Coop	\$ 2,475.00
33513	Paragon Printing & Mailing Inc	\$ 4,722.60
33524	Shred-It USA Minneapolis	\$ 2,385.60
33527	Southern MN Construction Co Inc	\$ 9,521.10
33529	State Industrial Products	\$ 2,666.83
33540	Traxler Construction	\$ 8,243.85
33550	Wenck Associates, Inc.	\$ 3,248.00
33551	Whitewater Wireless Inc	\$ 4,720.32
123 Claims paid less than \$2,000.00:		\$ 44,953.72
18 Claims paid more than \$2,000.00:		\$ 88,020.12
141 Total all claims paid:		\$132,973.84

On motion by Connolly, seconded by King and unanimously approved, the Board adjourned until Tuesday, October 28, 2014 at 9:00 am.

ATTEST:

Le Sueur County Administrator

Le Sueur County Chairman

Summary Minutes of Le Sueur County Board of Commissioners Meeting, October 21, 2014

- This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.
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- The Board approved the agenda for the business of the day. (Connolly-Wetzel)
- The Board approved the consent agenda. (King-Gliszinski)
 - Approved the October 7, 2014 Minutes and Summary Minutes
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- The Board approved and authorized the Chair to sign the Agreement between Le Sueur County and Aging Services for Communities for transportation services. (Connolly-Wetzel)
- The Board approved and authorized the Chair to sign the County Purchase of Service Agreement between Le Sueur County and Brown County Evaluation Center, Inc for Detox Services. (King-Gliszinski)
- The Board approved and authorized the Chair to sign the Purchase of Service Agreement between Le Sueur County and Blue Earth County for Psychiatric Services thru South Central Community Based Initiative. (Gliszinski-Wetzel)
- Le Sueur County Commissioners recognized the following employees celebrating their length of service anniversaries: Kris Armendariz, Elisa O'Malley, Robin Allen, Darrell Pettis, Angie Pribyl, Nancy Domonoske, Arlene Lemmer, Emily O'Brien, Mary Lynn Schatz, and Brett Mason.
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- The Board ended employment with employee 1841, effective October 7, 2014. (Wetzel-Connolly)

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ATTEST: Le Sueur County Administrator

Le Sueur County Chairman

Future Meetings 2014

October 28, 2014	Board Meeting, 9:00am
November 4, 2014	Board Meeting, 9:00am
November 11, 2015	Offices closed for Veteran's Day, No Board Meeting
November 13, 2014	P & Z Meeting at 7:00pm, Environmental Services Bldg.
November 18, 2014	Board Meeting, 9:00am
November 18, 2014	Le-Sueur-Waseca Community Health Board Meeting, 1:30pm – Waterville
November 20, 2014	Board of Adjustment Variance Meeting at 3:00pm, Environmental Services Bldg.
November 25, 2014	Board Meeting, 9:00am
November 27-28, 2014	Offices closed for Thanksgiving
December 2, 2014	Board Meeting, 9:00am
December 9, 2014	No Board Meeting
December 11, 2014	P & Z Meeting at 7:00pm, Environmental Services Bldg.
December 16, 2014	Board Meeting, 4:30pm
December 16, 2014	Budget Hearing, 6:00pm
December 18, 2014	Board of Adjustment Variance Meeting at 3:00pm, Environmental Services Bldg.
December 23, 2014	Board Meeting, 9am
December 24, 2014	Offices close at 12:00pm for Christmas Eve
December 25, 2014	Offices closed for Christmas Day
December 30, 2014	No Board Meeting