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# Le Sueur County, MN

Tuesday, September 2, 2014

Board Meeting

## Item 1

### 9:00am Agenda and Consent Agenda

*RE: August 19th, 2014 Minutes and Summary Minutes*

*RE: August 15, 2014 Canvass Minutes and Summary Minutes*

Staff Contact:

## Minutes of Le Sueur County Board of Commissioners Meeting August 19, 2014

The Le Sueur County Board of Commissioners met in regular session on Tuesday, August 19, 2014 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Steve Rohlfing, Lance Wetzel, Dave Gliszinski, John King and Joe Connolly. Also present were Darrell Pettis and Brent Christian.

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board approved the agenda for the business of the day.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the consent agenda:

- Approved the Minutes and Summary Minutes for the August 5, 2014 Regular Meeting
- Approved the Repair Request for CD #35
- Approved the Repair Request for CD #40, Spur 2 & Br A

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Chair to sign the Le Sueur County Human Services Estate Recovery Policy.

Lauren Klement, Water Planner appeared before the Board to discuss Aquatic Invasive Species (AIS) Prevention.

On motion by Wetzel, seconded by Connolly and unanimously approved, the Board appointed the following individuals to the 2014 AIS Prevention Advisory Committee:

Pam Olson, Washington; Eric Lomen, Sakatah-Tetonka; Tom Miller, Gorman; Al Aspengren, Francis; John Stephanie, Elysian; Rich Connors, Jefferson; Jim Card, Emily; Nicki Weber, Volney; Dave Tietz, LSC Sheriff's Dept.; Joe Kern, LSC Water Patrol; Don Reak, LSC Parks; Diane DeWitte, LSC Extension; Mike Schultz, SWCD; Commissioner Gliszinski; Lauren Klement, LSC Environmental Services; and Allision Gamble, MN DNR AIS.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the 2014 AIS Prevention Budget as presented and amended.

On motion by Wetzel, seconded by Connolly and unanimously approved, the Board approved the following Resolution for Aquatic Invasive Species Prevention Aid:

**WHEREAS**, 2014 Session Law Chapter 308 enacted by the Legislature provides Minnesota Counties a County Program Aid grant for Aquatic Invasive Species (AIS) prevention. The amount is designated by the number of watercraft trailer launches and the number of watercraft trailer parking spaces within each county. Le Sueur County received \$71,088 for the year 2014, which is 1.5% of the total. Funding is estimated to be \$158,000 in 2015 and years following, and

**WHEREAS**, the legislation requires that Le Sueur County must establish, by resolution or through adoption of a plan, guidelines for the use of the proceeds, which are to prevent the introduction or limit the spread of AIS at all access sites within the county, and

**WHEREAS**, the county may appropriate the proceeds directly or may use any portion of the proceeds to provide funding for a Joint Powers Board or cooperative agreement with another political subdivision, the Soil and Water Conservation District or lake associations located in the county, and

**WHEREAS**, the county must submit a copy of its guidelines for use of the proceeds to the Minnesota Department of Natural Resources by December 31, of the year the payments are received, and

**WHEREAS**, AIS is one if the three priority concerns identified in the 2013-2023 State Water plan. A stated goal in the Water Plan is to provide leadership in the fight against AIS by developing proactive solutions aimed at educating and empowering local citizens.

**NOW, THEREFORE, BE IT RESOLVED** the Le Sueur County Board of Commissioners designates oversight of the Le Sueur County AIS Prevention Program to the Environmental Services Department and delegates to this department the responsibility to prepare, implement and report annually, a plan to allocate the funding in accordance with the above legislation. For 2014, an AIS Prevention Advisory Committee will be appointed. A comprehensive AIS prevention plan will be completed in early 2015.

Kathy Brockway, Planning & Zoning Administrator appeared before the Board with one request for action.

On motion by Connolly, seconded by King and approved via roll call vote 5-0, the Board granted a Conditional Use Permit to BARB & ALAN SCHWARTZ, LE SUEUR, MN (APPLICANT/OWNER) to allow the applicant to expand an existing feedlot with the addition of a new structure (*no increase in animal units*) in an Agriculture "A" District. Property is located in the SE 1/4 SW 1/4, Section 9, Sharon Township. Findings are on file at the Planning and Zoning Office. The application is approved as written.

Cindy Westerhouse, Human Resources Director appeared before the Board.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board accepted the resignation request from Bryan Mulvehill, part time Jailer/Dispatcher in the Sheriff's Office, effective August 10, 2014.

On motion by Wetzel, seconded by King and unanimously approved, the Board authorized the advertisement for a part time Jailer/Dispatcher in the Sheriff's Office, as a Grade 6, Step 1 at \$16.74 per hour.

On motion by Connolly, seconded by King and unanimously approved, the Board promoted Ruby Kramer to a full time Deputy Auditor-Treasurer II - Motor Vehicle Specialist in the Auditor-Treasurer's Office, as a Grade 6, Step 1 at \$16.74 per hour, effective August 25, 2014.

On motion by King, seconded by Wetzel and unanimously approved, the Board authorized the posting and advertisement for a full time Deputy Auditor-Treasurer I in the Auditor-Treasurer's Office, as a Grade 5, Step 1 at \$15.79 per hour.

On motion by King, seconded by Connolly and unanimously approved, the Board approved Judy Hepworth's request to participate in the PERA Phased Retirement Option Program and the Initial Agreement, effective November 21, 2014.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board authorized the posting and requested the merit list for a full time Social Worker-Team Leader, in Human Services, as a Grade 12, Step 1 at \$23.74 per hour.

On motion by Connolly, seconded by King and unanimously approved, the Board approved Kari Peters' telecommute renewal request and authorized the Chair to sign the Le Sueur County Telecommuting Agreement effective September 17, 2014.

On motion by King, seconded by Wetzel and unanimously approved, the Board accepted the resignation request from Louise Bauleke, part time Home Health Aide in Public Health, effective August 27, 2014.

On motion by Connolly, seconded by King and unanimously approved, the Board authorized the advertisement for a part time Home Health Aide, in Public Health, as a Grade 2, Step 1 at \$13.26 per hour.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board authorized the advertisement for a part time Homemaker, in Public Health, as a Grade 1, Step 1 at \$12.51 per hour.

On motion by Wetzel, seconded by King and unanimously approved, the Board selected the Divided Vote Referendum option for the PERA Correctional Plan Referendum.

Scott Gerr, MIS appear before the Board with one item for their consideration.

On motion by King, seconded by Wetzel and unanimously approved, the Board approved the quote from Shi for the renewal of ScanMail Suite for Microsoft Exchange - Maintenance in the amount of \$2,366.00

Tim Bengston, Building Contractor from Elysian appeared before the Board to discuss Conditional Use Permit and Variances issues with Le Sueur County.

Darrell Pettis, Administrator / Engineer appeared before the Board with five items for their approval.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Chair to sign the FY 2015 BWSR - MPCA County Feedlot Performance Grant Agreement.

On motion by King, seconded by Connolly and unanimously approved, the Board set the bid opening for the Tyrone Twp Bridge Project, SAP 40-599-023 for Friday, Oct. 3rd at 1:00 p.m.

On motion by Wetzel, seconded by King and unanimously approved, the Board approved the proposal and scope of work from Wenck Associates for the German-Jefferson Sewer District Sanitary Sewer Feasibility Study in the amount of \$52,805.00

On motion by Connolly, seconded by Gliszinski, the Board approved the following Childhood Cancer Awareness Month Resolution:

WHEREAS, the American Cancer Fund for Children and Kids Cancer Connection report cancer is the leading cause of death by disease among U.S. children between infancy and age 15. This tragic disease is detected in more than 15,000 of our country's young people each and every year.

WHEREAS, one in five of our nation's children loses his or her battle with cancer. Many infants, children and teens will suffer from long-term effects of comprehensive treatment, including secondary cancers; and

WHEREAS, founded over twenty years ago by Steven Firestein, a member of the philanthropic Max Factor family, the American Cancer Fund for Children, Inc. and Kids Cancer Connection, Inc. are dedicated to helping these children and their families; and

WHEREAS, the American Cancer Fund for Children and Kids Cancer Connection provide a variety of vital patient psychosocial services to children undergoing cancer treatment at University of Minnesota Amplatz Children's Hospital in Minneapolis, as well as participating hospitals throughout the country, thereby enhancing the quality of life for these children and their families; and

WHEREAS, the American Cancer Fund for Children and Kids Cancer Connection also sponsor Courageous Kid Recognition Award ceremonies and hospital celebrations in honor of a child's determination and bravery to fight the battle against childhood cancer.

NOW THEREFORE BE IT PROCLAIMED BY THE LE SUEUR COUNTY BOARD OF COMMISSIONERS the month of September as Childhood Cancer Awareness Month

On motion by Connolly, seconded by King and unanimously approved, the Board approved the final payment on SAP 40-623-013 to Mathiowetz Construction Inc. and the following Resolution:

WHEREAS, Contract No. 20134 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed

project for and in behalf of the County of Le Sueur and authorize final payment as specified herein.

Other items discussed included:

- MPCA Closure Letter for old County Shop in Waterville.
- FEMA

On motion by King, seconded by Wetzel and unanimously approved, the following cases and claims were approved:

Financial: \$ 47,381.98  
Soc Serv: \$ 246,890.42

On motion by Connolly, seconded by Wetzel, and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
32707	A'Viands	\$ 8,061.59
32729	Brock White Company LLC	\$ 2,450.10
32734	Christian, Keogh, Moran & King	\$ 2,862.12
32737	Conservation Landscapes	\$ 28,800.00
32738	Contech Engineered Solutions LLC	\$ 21,586.62
32744	Election Systems & Software Inc.	\$ 4,468.03
32759	Genesis	\$ 7,323.19
32764	Hackett Construction LLC	\$ 5,430.00
32770	Janesville Tire Service	\$ 6,840.00
32771	Javens Mechanical Contracting Inc.	\$ 4,543.99
32782	Lake Region Life	\$ 2,281.50
32787	Richard Lea	\$ 2,137.50
32792	Mariska Enterprises	\$ 3,990.00
32795	Minn St. Admin ITG Telecom	\$ 2,840.00
32806	Paragon Printing & Mailing Inc.	\$ 6,535.00
32824	S.E.H. Inc.	\$ 19,002.87
32825	Selly Excavating Inc.	\$138,145.32
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32836	Tire Associates Inc.	\$ 3,961.56
32840	Traxler Construction	\$ 3,474.73
32841	Trimin Systems Inc.	\$ 2,891.89
32849	Waterford Oil Co. Inc.	\$ 22,788.78
127 Claims paid less than \$2,000.00:		\$ 42,120.33
23 Claims paid more than \$2,000.00:		\$331,177.37
150 Total all claims paid:		\$373,297.70

On motion by Connolly, seconded by King and unanimously approved, the Board adjourned until Tuesday, September 2, 2014 at 9:00 am.

ATTEST:

\_\_\_\_\_  
Le Sueur County Administrator

\_\_\_\_\_  
Le Sueur County Chairman



## **Summary Minutes of August 19, 2014 Le Sueur County Board of Commissioners Meeting**

This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at [www.co.le-sueur.mn.us](http://www.co.le-sueur.mn.us).

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●The Board approved the agenda for the business of the day. (Connolly-Wetzel)

●The Board approved the consent agenda: (King-Gliszinski)

- Approved the Minutes and Summary Minutes for the August 5, 2014 Regular Meeting
- Approved the Repair Request for CD #35
- Approved the Repair Request for CD #40, Spur 2 & Br A

●Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

●The Board approved and authorized the Chair to sign the Le Sueur County Human Services Estate Recovery Policy. (King-Gliszinski)

●Lauren Klement, Water Planner appeared before the Board to discuss Aquatic Invasive Species (AIS) Prevention.

●The Board appointed the following individuals to the 2014 AIS Prevention Advisory Committee: (Wetzel-Connolly)

Pam Olson, Washington; Eric Lomen, Sakatah-Tetonka; Tom Miller, Gorman; Al Aspengren, Francis; John Stephanie, Elysian; Rich Connors, Jefferson; Jim Card, Emily; Nicki Weber, Volney; Dave Tietz, LSC Sheriff's Dept.; Joe Kern, LSC Water Patrol; Don Reak, LSC Parks; Diane DeWitte, LSC Extension; Mike Schultz, SWCD; Commissioner Gliszinski; Lauren Klement, LSC Environmental Services; and Allision Gamble, MN DNR AIS.

●The Board approved the 2014 AIS Prevention Budget as presented and amended. (King-Gliszinski)

●The Board approved the following Resolution for Aquatic Invasive Species Prevention Aid: (Wetzel-Connolly)

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- (Connolly-King) The Board granted a Conditional Use Permit to BARB & ALAN SCHWARTZ, LE SUEUR, MN (APPLICANT/OWNER) to allow the applicant to expand an existing feedlot with the addition of a new structure (*no increase in animal units*) in an Agriculture "A" District. Property is located in the SE 1/4 SW 1/4, Section 9, Sharon Township. Findings are on file at the Planning and Zoning Office. The application is approved as written.
- The Board accepted the resignation request from Bryan Mulvehill, part time Jailer/Dispatcher in the Sheriff's Office, effective August 10, 2014. (Gliszinski-Connolly)
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127	Claims paid less than \$2,000.00:	\$ 42,120.33
23	Claims paid more than \$2,000.00:	\$331,177.37
150	Total all claims paid:	\$373,297.70

●The Board adjourned until Tuesday, September 2, 2014 at 9:00 am. (Connolly-King)

**ATTEST: Le Sueur County Administrator**

**Le Sueur County Chairman**

Minutes of Canvass Board  
Friday, August 15, 2014

Pam Simonette, Auditor-Treasurer, called the Canvass Board to order on Friday, August 15, 2014 at 10:00 a.m. in the Courthouse in Le Center, Minnesota. Those members present were Commissioner John King, Commissioner Dave Gliszinski, Court Administrator Joanne Kopet, Le Sueur City Mayor Robert Broeder and Election Administrator Carol Blaschko.

On motion by Broeder, seconded by Kopet, and approved, the Le Sueur County Canvassing Board hereby appoints Carol Blaschko, Election Administrator as the Post Election Review Official pursuant to M.S. 206.89.

On motion by Kopet, seconded by Broeder, and approved, the Post Election Review of the State General Election shall be held in the Commission Chambers of the Le Sueur County Courthouse at 9:30 a.m. on Monday, November 17, 2014. If additional review is necessary, it is to be held at the same site on Wednesday, November 19, 2014 at 9:30 a.m.

ATTEST: \_\_\_\_\_  
Le Sueur County Admininstrator                      Le Sueur County Board Chairman

Summary Minutes of Canvass Board, Friday, August 15, 2014

•Pam Simonette, Auditor-Treasurer, called the Canvass Board to order on Friday, August 15, 2014 at 10:00 a.m. in the Courthouse in Le Center, Minnesota. Those members present were Commissioner John King, Commissioner Dave Gliszinski, Court Administrator Joanne Kopet, Le Sueur City Mayor Robert Broeder and Election Administrator Carol Blaschko.

•On motion by Broeder, seconded by Kopet, and approved, the Le Sueur County Canvassing Board hereby appoints Carol Blaschko, Election Administrator as the Post Election Review Official pursuant to M.S. 206.89.

•On motion by Kopet, seconded by Broeder, and approved, the Post Election Review of the State General Election shall be held in the Commission Chambers of the Le Sueur County Courthouse at 9:30 a.m. on Monday, November 17, 2014. If additional review is necessary, it is to be held at the same site on Wednesday, November 19, 2014 at 9:30 a.m.

ATTEST: Le Sueur County Administrator      Le Sueur County Board Chairman

## Future Meetings 2014

September 1, 2014	Offices closed for Labor Day
September 2, 2014	Board Meeting, 9am
September 9, 2014	No Board Meeting
September 11, 2014	P & Z Meeting, 7:00 pm, Environmental Services Bldg.
September 16, 2014	Board Meeting, 9am
September 18, 2014	Board of Adjustment Variance Meeting, 3:00pm Environmental Services Bldg.
September 23, 2014	Board Meeting, 9am
September 30, 2014	No Board Meeting
October 7, 2014	Board Meeting, 9am
October 14, 2014	No Board Meeting
October 21, 2014	Board Meeting, 9am
October 28, 2014	Board Meeting, 9am
November 4, 2014	Board Meeting, 9am
November 11, 2015	Offices closed for Veteran's Day, No Board Meeting
November 18, 2014	Board Meeting, 9am
November 18, 2014	Le-Sueur-Waseca Community Health Board Meeting, 1:30pm - Waterville