
Le Sueur County, MN

Tuesday, August 19, 2014

Board Meeting

Item 1

9:00 am Agenda and Consent Agenda

RE: August 5, 2014 Minutes and Summary Minutes

RE: Repair Request, Ditch # 35

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting August 5, 2014

The Le Sueur County Board of Commissioners met in regular session on Tuesday, August 5, 2014 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Steve Rohlfling, Lance Wetzel, Dave Gliszinski, John King and Joe Connolly. Also present were Darrell Pettis and Brent Christian.

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board approved the agenda for the business of the day.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the consent agenda:

- Approved the Minutes and Summary Minutes for the July 22, 2014 Regular Meeting
- Approved the Repair Request for CD #38
- Approved the Repair Request for CD #64
- Approved the Repair Request for CD #19
- Approved July 2014 Transfers:
 - #1587 Transfer 1,460.59 from Revenue to Road & Bridge
 - #1588 Transfer 103.69 from Human Services to Revenue
 - #1589 Transfer 278.49 from Env Services to Road & Bridge
 - #1590 Transfer 7,443.55 from Revenue to Road & Bridge
 - #1591 Transfer 1,482.27 from Human Services to Road & Bridge
 - #1592 Transfer 119.05 from Revenue to Agency
 - #1593 Transfer 2,092.31 from Human Services to Revenue
 - #1594 Transfer 2,868.00 from Agency to Revenue
 - #1595 Transfer 6,400.00 from Revenue to Env Serv
 - #1596 Transfer 8,566.00 from Revenue to Env Serv

Nick Landwer, Bolton and Menk Consultant Engineers presented the layout for the proposed Trunk Highway 169 and CSAH 28 R-CUT Intersection improvements. This project is scheduled for construction in 2015.

Cindy Westerhouse, Human Resources Director appeared before the Board.

On motion by King, seconded by Wetzel and unanimously approved, the Board accepted the resignation request from Lorene Jones, full time Deputy Auditor-Treasurer II, Motor Vehicle Specialist in the Auditor-Treasurer's Office, effective August 1, 2014.

On motion by Connolly, seconded by Gliszinski and unanimously approved, the Board authorized to post and advertise for a full time Deputy Auditor-Treasurer II, Motor Vehicle Specialist in the Auditor-Treasurer's Office, as a Grade 6, Step 1 at \$16.74 per hour.

On motion by King, seconded by Wetzel and unanimously approved, the Board approved Kathy Rusch's request to participate in the PERA Phased Retirement Option Program and the Initial Agreement effective January 2, 2015.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board authorized to post and request the merit list for a full time Agency Social Worker, in Human Services, as a Grade 10, Step 1 at \$21.13 per hour.

On motion by Gliszinski, seconded by King and unanimously approved, the Board granted regular status to Kari Davis, full time Agency Social Worker in Human Services, effective July 27, 2014.

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board granted regular status to Julie Factor, full time Deputy Auditor-Treasurer II - Accounting Specialist in the Auditor-Treasurer's Office, effective July 27, 2014

On motion by King, seconded by Gliszinski and unanimously approved, the Board granted regular status to Jamie Kriha, full time Highway Maintenance Worker in the Highway Department, effective July 27, 2014.

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board granted regular status to Brett Mason, full time Chief Deputy Sheriff in the Sheriff's Office, effective August 1, 2014.

On motion by Gliszinski, seconded by King and unanimously approved, the Board accepted the retirement request of Kathy Riets, part time Home Health Aide in Public Health, effective August 29, 2014.

On motion by Wetzel, seconded by Connolly and unanimously approved, the Board authorized the hiring of Mindy Blaschko as a full time Administrative Assistant II - Legal Assistant, in the County Attorney's Office, as a Grade 4, Step 1 at \$14.90 per hour, effective August 18, 2013.

Darrell Pettis, Administrator / Engineer appeared before the Board with two items for their approval.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Chair to sign the Amended and Restated Joint Powers Agreement between the Minnesota Counties Computer Cooperative (MCCC) and Le Sueur County.

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board approved and authorized the Chair and Administrator to sign the 2014 Emergency Management Performance Grant (EMPG) in the amount of \$23,859.

Other items discussed included:

- Aurora Energy
- Tyrone Township bridge replacement.
- County Capital Improvement Plan and 2015 Bonding.
- Emergency work on Trunk Highway 19 in Ney Park.

Stacy Lienemann, Waseca - Le Sueur Regional Library Director presented the 2015 Annual Budget and Report to the Board.

On motion by King, seconded by Wetzel and unanimously approved, the following cases and claims were approved:

Financial: \$26,485.67
Soc Serv: \$49,736.69

On motion by Wetzel, seconded by Connolly, and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
32550	American Engineering Testing Inc.	\$ 2,200.00
32553	Baker, Tilly, Virchow & Krause, LLP	\$ 3,156.00
32557	Bisek Interiors Inc.	\$ 5,895.00
32560	Bolton & Menk Inc.	\$ 48,185.20
32561	James Burg	\$ 2,200.00
32568	Crysteel Dist.Inc.	\$ 3,843.50
32573	Envirotech Services, Inc.	\$ 3,800.00
32579	Green Tech Recycling	\$ 7,702.30
32585	Information Systems Co.	\$ 4,457.00
32594	Le Sueur County Sheriff's Dept.	\$ 2,030.00
32597	Liberty Tire Recycling LLC	\$ 12,953.05
32598	M-R Sign Co. Inc.	\$ 2,500.74
32600	Mariska Enterprises	\$ 3,762.00
32604	Minn St Admin ITG Telecom	\$ 2,840.00
32606	MN Counties Computers Coop	\$ 2,654.11
32609	Mora Psychological Services, PLLC	\$ 2,750.00
32618	Pictometry International Corp.	\$ 24,291.08
32632	Selly Excavating Inc.	\$ 26,512.00
32640	Traxler Construction	\$ 4,929.68
32645	Veolia Environmental Services	\$ 5,090.87
85	Claims paid less than \$2,000.00:	\$ 25,175.93
20	Claims paid more than \$2,000.00:	\$171,752.53
105	Total all claims paid:	\$196,928.46

On motion by Connolly, seconded by King and unanimously approved, the Board adjourned until Tuesday, August 19, 2014 at 9:00 am.

ATTEST:

Le Sueur County Administrator

Le Sueur County Chairman

Summary Minutes of August 5, 2014 Le Sueur County Board of Commissioners Meeting

This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.

- The Le Sueur County Board of Commissioners met in regular session on Tuesday, August 5, 2014 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Steve Rohlfling, Lance Wetzel, Dave Gliszinski, John King and Joe Connolly. Also present were Darrell Pettis and Brent Christian.
- The Board approved the agenda for the business of the day. (Connolly-Wetzel)
- The Board approved the consent agenda: (King-Gliszinski)
 - Approved the Minutes and Summary Minutes for the July 22, 2014 Regular Meeting
 - Approved the Repair Request for CD #38
 - Approved the Repair Request for CD #64
 - Approved the Repair Request for CD #19
 - Approved July 2014 Transfers:
 - #1587 Transfer 1,460.59 from Revenue to Road & Bridge
 - #1588 Transfer 103.69 from Human Services to Revenue
 - #1589 Transfer 278.49 from Env Services to Road & Bridge
 - #1590 Transfer 7,443.55 from Revenue to Road & Bridge
 - #1591 Transfer 1,482.27 from Human Services to Road & Bridge
 - #1592 Transfer 119.05 from Revenue to Agency
 - #1593 Transfer 2,092.31 from Human Services to Revenue
 - #1594 Transfer 2,868.00 from Agency to Revenue
 - #1595 Transfer 6,400.00 from Revenue to Env Serv
 - #1596 Transfer 8,566.00 from Revenue to Env Serv
- Nick Landwer, Bolton and Menk Consultant Engineers presented the layout for the proposed Trunk Highway 169 and CSAH 28 R-CUT Intersection improvements. This project is scheduled for construction in 2015.
- The Board accepted the resignation request from Lorene Jones, full time Deputy Auditor-Treasurer II, Motor Vehicle Specialist in the Auditor-Treasurer's Office, effective August 1, 2014. (King-Wetzel)
- The Board authorized to post and advertise for a full time Deputy Auditor-Treasurer II, Motor Vehicle Specialist in the Auditor-Treasurer's Office, as a Grade 6, Step 1 at \$16.74 per hour. (Connolly-Gliszinski)
- The Board approved Kathy Rusch's request to participate in the PERA Phased Retirement Option Program and the Initial Agreement effective January 2, 2015. (King-Wetzel)
- The Board authorized to post and request the merit list for a full time Agency Social Worker, in Human Services, as a Grade 10, Step 1 at \$21.13 per hour. (Wetzel-Gliszinski)
- The Board granted regular status to Kari Davis, full time Agency Social Worker in Human Services, effective July 27, 2014. (Gliszinski-King)
- The Board granted regular status to Julie Factor, full time Deputy Auditor-Treasurer II - Accounting Specialist in the Auditor-Treasurer's Office, effective July 27, 2014. (Connolly-Wetzel)
- The Board granted regular status to Jamie Kriha, full time Highway Maintenance Worker in the Highway Department, effective July 27, 2014. (King-Gliszinski)

- The Board granted regular status to Brett Mason, full time Chief Deputy Sheriff in the Sheriff's Office, effective August 1, 2014. (Connolly-Wetzel)
- Board accepted the retirement request of Kathy Rients, part time Home Health Aide in Public Health, effective August 29, 2014. (Gliszinski-King)
- The Board authorized the hiring of Mindy Blaschko as a full time Administrative Assistant II - Legal Assistant, in the County Attorney's Office, as a Grade 4, Step 1 at \$14.90 per hour, effective August 18, 2013. (Wetzel-Connolly)
- The Board approved and authorized the Chair to sign the Amended and Restated Joint Powers Agreement between the Minnesota Counties Computer Cooperative (MCCC) and Le Sueur County. (King-Gliszinski)
- The Board approved and authorized the Chair and Administrator to sign the 2014 Emergency Management Performance Grant (EMPG) in the amount of \$23,859. (Connolly-Wetzel)
- Other items discussed included:
 - Aurora Energy
 - Tyrone Township bridge replacement.
 - County Capital Improvement Plan and 2015 Bonding.
 - Emergency work on Trunk Highway 19 in Ney Park.
- Stacy Lienemann, Waseca - Le Sueur Regional Library Director presented the 2015 Annual Budget and Report to the Board.
- The following cases and claims were approved: (King-Wetzel)

Financial: \$26,485.67 Soc Serv: \$49,736.69

- The following claims were approved for payment: (Wetzel-Connolly)

Warrant #	Vendor Name	Amount
32550	American Engineering Testing Inc.	\$ 2,200.00
32553	Baker, Tilly, Virchow & Krause, LLP	\$ 3,156.00
32557	Bisek Interiors Inc.	\$ 5,895.00
32560	Bolton & Menk Inc.	\$ 48,185.20
32561	James Burg	\$ 2,200.00
32568	Crysteel Dist.Inc.	\$ 3,843.50
32573	Envirotech Services, Inc.	\$ 3,800.00
32579	Green Tech Recycling	\$ 7,702.30
32585	Information Systems Co.	\$ 4,457.00
32594	Le Sueur County Sheriff's Dept.	\$ 2,030.00
32597	Liberty Tire Recycling LLC	\$ 12,953.05
32598	M-R Sign Co. Inc.	\$ 2,500.74
32600	Mariska Enterprises	\$ 3,762.00
32604	Minn St Admin ITG Telecom	\$ 2,840.00
32606	MN Counties Computers Coop	\$ 2,654.11
32609	Mora Psychological Services, PLLC	\$ 2,750.00
32618	Pictometry International Corp.	\$ 24,291.08
32632	Selly Excavating Inc.	\$ 26,512.00
32640	Traxler Construction	\$ 4,929.68
32645	Veolia Environmental Services	\$ 5,090.87
85	Claims paid less than \$2,000.00:	\$ 25,175.93
20	Claims paid more than \$2,000.00:	\$171,752.53
105	Total all claims paid:	\$196,928.46

- The Board adjourned until Tuesday, August 19, 2014 at 9:00 am.

ATTEST: Le Sueur County Administrator

Le Sueur County Chairman

REPAIR REQUEST

We, the undersigned land owners, do hereby request the Le Sueur County Board Of Commissioners to clean out and repair Le Sueur County Ditch # 35 located in Montgomery Twp Sec 4 township(s). ~~#50~~

Signed

Address & Phone No.

Roger F Ruhland 1-507-364-7789
34926 PRAIRIE WOOD MONTGOMERY
MINNESOTA

Date: 8-13-14

Description of problem: BRICKER PIPE REPAIR

Clean silt out of waterway

Due to heavy rains.

Needs repair.

Roger Ruhland

8-14, 14

T=Tract Number	MT=Multiple Tract Number	HEL=Highly Erodible Land	MW=Minimal Effect Wetland (Exempt)
W=Wetland	CW=Converted Wetland	NHEL=Non-Highly Erodible	MWC, MWM, MWR=See SWCD
FW=Farmed Wetland	NA=Non-Agricultural	PC=Prior Converted Wetland	NC=Non-cropland
NW=Non-Wetland	AW=Artificial Wetland	ECW=Exempt (Commenced) CW	NI=Non-inventoried
COUNTY LE SUEUR	NOT TO SCALE	REPRODUCED 2001	CROP YEAR 2001
			PHOTO NO H15-L



Future Meetings 2014

August 14, 2014	P&Z Meeting, 7:00pm, Environmental Services Bldg.
August 18, 2014	Budget Meeting with Departments, 9am-4pm
August 19, 2014	Board Meeting, 9am
August 19, 2014	Budget Meeting with Departments, 11am
August 21, 2014	Board of Adjustment Meeting, 3:00pm, Environmental Services Bldg.
August 26, 2014	No Board Meeting
September 1, 2014	Offices closed for Labor Day
September 2, 2014	Board Meeting, 9am
September 9, 2014	No Board Meeting
September 11, 2014	P & Z Meeting, 7:00 pm, Environmental Services Bldg.
September 16, 2014	Board Meeting, 9am
September 18, 2014	Board of Adjustment Variance Meeting, 3:00pm Environmental Services Bldg.
September 23, 2014	Board Meeting, 9am
September 30, 2014	No Board Meeting
October 7, 2014	Board Meeting, 9am
October 14, 2014	No Board Meeting
October 21, 2014	Board Meeting, 9am
October 28, 2014	Board Meeting, 9am
November 11, 2015	Offices closed for Veteran's Day
November 18, 2014	Le-Sueur-Waseca Community Health Board Meeting, 1:30pm - Waterville