
Le Sueur County, MN

Tuesday, May 20, 2014

Board Meeting

Item 1

9am Agenda and Consent Agenda

Approve May 6, 2014 Minutes and Summary Minutes, April Transfers

Staff Contact:

April, 2014 Transfers

- #1565 Transfer 1,938.21 from Human Services to Revenue
 (507-357-2251)
- #1566 Transfer 104.23 from Human Services to Revenue
 (MII – April)
- #1567 Transfer 168.56 from Env Serv to Revenue
 (Correct warrant #30993)
- #1568 Transfer 15,000.00 from Agency to Revenue
 (2014 Wages from Conceal & Carry)
- #1569 Transfer 1,618.43 from Revenue to Road & Bridge
 (1st Qtr Fuel – Assessor 270.86; Veterans 908.17;
 Maintenance 439.40)
- #1570 Transfer 767.24 from Human Services to Road & Bridge
 (1st Qtr Fuel)
- #1571 Transfer 9,363.95 from Revenue to Road & Bridge
 (Law Enf Fuel February & March)
- #1572 Transfer 4.04 from Revenue to Agency
 (Correct receipt #25453)
- #1573 Transfer 1,679.00 from Human Services to Revenue
 (A87 4th Qtr 2013)
- #1574 Transfer 2,328.00 from Agency to Revenue
 (April Landshark)

Minutes of Le Sueur County Board of Commissioners Meeting May 6, 2014

The Le Sueur County Board of Commissioners met in regular session on Tuesday, May 6, 2014 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Steve Rohlfsing, Lance Wetzel, Dave Gliszinski, John King and Joe Connolly. Also present were Darrell Pettis and Brent Christian.

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board approved the agenda for the business of the day.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the consent agenda:

- Approved the April 22, 2014 County Board Minutes and Summary Minutes.
- Approved the Ditch Repair Request for County Ditch #38
- Approved the 3.2 On Sale and Off Sale Liquor for Best Point Resort.
- Approved the Ditch Repair Request for County Ditch #64

Amy Beatty Environmental Specialist came before the Board with the 2014 Solid Waste License Applications.

On motion by Wetzel, seconded by Connolly and unanimously approved, the Board approved the May 2014 to April 2015 Solid Waste Licenses and the City Composting/Recycling Facilities as follows:

City Composting Facilities-waive the licensing fee, insurance and bonding requirements.

1. City of Cleveland
2. City of Le Center
3. City of Le Sueur
4. City of Montgomery
5. City of St. Peter

City Recycling Facilities-waive the licensing fee and bonding requirement.

1. City of Le Center

Collection and Transportation of Solid Waste License

1. City of Le Center- waive the licensing fee and bonding requirement
2. Hansen Sanitation, Inc.-Kasota, MN-4 Trucks-\$190.00
3. Lakers New Prague Sanitary, Inc-New Prague, MN-4 Trucks-\$190.00
4. LJP Enterprises, Inc-St Peter, MN-13 Trucks-\$505.00
5. Waste Management of Minnesota-Mankato, MN-13 Trucks-\$505.00

Recycling Facilities

1. Barnett Brothers, Inc-Kilkenny, MN - \$200.00
2. Fessel's Wood Recycling Services, LLC – Waterville, MN -\$200.00
3. Hansen Recycling and Transfer Station – Kasota, MN – \$200.00
4. Selly Excavating, Inc-Le Center, MN-\$200.00

5. Waste Management of Minnesota-Mankato, MN-\$200.00

Transfer Station

1. Waste Management of Minnesota-Mankato, MN-\$675.00

Don Reak Parks Director came before the Board to discuss the \$5,000 grant from the National Trust of Historic Preservation for the Geldner Saw Mill.

On motion by Connolly, seconded by King and unanimously approved, the Board approved the \$5,000 grant from the National Trust of Historic Preservation and authorized the Chair to sign the grant agreement.

Jim Goltart, Director of Veterans Services appeared before the Board with one request for action.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board authorized the Director of Veterans Services to provide the following payments for Memorial Day expenses:

Le Sueur County American Legion

1. Le Center Post #108	\$100.00
2. Cleveland Post #207	\$100.00
3. Montgomery Post #79	\$100.00
4. Elysian Post #311	\$100.00
5. Kilkenny Post #380	\$100.00
6. Le Sueur Post #55	\$100.00

TOTAL: \$600.00

Le Sueur County Veterans of Foreign Wars

1. Le Sueur Post #4297	\$100.00
2. Le Center Post #1803	\$100.00
3. Montgomery Post #5340	\$100.00
4. Waterville Post #2633	\$100.00

TOTAL: \$400.00

Scott County Post with responsibilities in Le Sueur County

* 1. American Legion Post #45	\$50.00
* 2. VFW Post #5145	\$50.00

TOTAL: \$100.00

TOTAL: \$1,100.00

Dave Tietz, Sheriff came before the Board with three requests for approval.

The following quotes were received for purchase of a 2014 Ford Crew Cab 4x4 Pickup Truck for the Sheriff's Department:

New Prague Auto Group \$27,561

Wolf Motors, Le Sueur

\$27,600

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board authorized the purchase of a 2014 Ford Crew Cab 4x4 Pickup Truck from the New Prague Auto Group in the amount of \$27,561.

The following quotes were received for purchase of a 2015 Ford Police Interceptor (Explorer) 4x4. Bid includes the trade-in of a 1994 GMC Pickup Truck.

Wolf Motors, Le Sueur

\$25,167

New Prague Auto Group

\$26,107

On motion by King, seconded by Wetzel and unanimously approved, the Board authorized the purchase of a 2015 Ford Police Interceptor (Explorer) 4x4 from Wolf Motors of Le Sueur in the amount of \$25,167.

On motion by Wetzel, seconded by Connolly and unanimously approved, the Board authorized the purchase of two CEW Black Tasers and two holsters in the total amount of \$2,125.90.

Cindy Westerhouse, Human Resources Director came before the Board with four requests for approval.

On motion by King, seconded by Gliszinski and unanimously approved, the Board accepted the retirement request from Becky Factor, full time Deputy Auditor-Treasurer I in the Auditor-Treasurer's Office, effective April 30, 2014

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board promoted Kari Jo Sowieja to a full time Fiscal Supervisor I, in Human Services, as a Grade 9, Step 8 at \$25.26 per hour, effective May 12, 2014

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved the vacation donation request from Employee #1815 to receive donated vacation/comp time hours. This employee will deplete their usual vacation and sick leave accruals.

On motion by King, seconded by Gliszinski and approved by a 4 to 1 vote with Commissioner Wetzel voting no, the Board authorized the purchase of Kronos' Workforce Ready Proposal for Human Resources. The one time setup fee is \$3000.00 and the monthly total is \$2.50 per active employee.

Mike Schultz, SWCD District Technician appeared before the Board with a request to expend funds from the Aggregate Material Removal Production Tax Special Reserve Fund for conservation or environmental needs.

On motion by Wetzel, seconded by King and unanimously approved, the Board authorized the expenditure of up to \$5,950 for a 5 year hayable buffer in Section 1 of Cordova Township for the Lake Volney Soil Erosion Stabilization Project. Funds are to be used are from the Aggregate Material Removal Production Tax Special Reserve Fund.

Stacy Lienemann, Waseca - Le Sueur Regional Library Director appeared before the Board to introduce herself to the Board and to discuss recent highlights and events at the Library.

Pete Plut, Investment Centers of America appeared before the Board to discuss the possibility of adding a fourth 457 Deferred Compensation Plan for Le Sueur County. The Board will discuss this at their May 27th Board Meeting.

Darrell Pettis, Engineer / Administrator appeared before the Board with a number of items for discussion and approval.

On motion by Connolly, seconded by Gliszinski and approved via roll call vote 5 - 0, the following Resolution authorizing the Sale of Tax Forfeited Property to the City of Montgomery for Economic Development was approved:

WHEREAS, the County Board has reviewed Resolution # 11-2014 from the City of Montgomery requesting the County to convey certain tax-forfeited parcels described as:

<u>Parcel Number</u>	<u>Legal Description</u>
22.515.0070	FISCHER ESTATES Lot 7, Blk 1
22.515.0080	FISCHER ESTATES Lot 8, Blk 1
22.515.0350	FISCHER ESTATES Lot 10, Blk 3
22.515.0360	FISCHER ESTATES Lot 11, Blk 3
22.515.0390	FISCHER ESTATES Lot 14, Blk 3
22.515.0400	FISCHER ESTATES Lot 15, Blk 3
22.515.0410	FISCHER ESTATES Lot 16, Blk 3
22.515.0420	FISCHER ESTATES Lot 17, Blk 3
22.515.0430	FISCHER ESTATES Lot 18, Blk 3
22.515.0440	FISCHER ESTATES Lot 19, Blk 3
22.515.0490	FISCHER ESTATES Lot 24, Blk 3
22.515.0500	FISCHER ESTATES Lot 25, Blk 3
22.515.0530	FISCHER ESTATES Lot 1, Blk 4
22.515.0570	FISCHER ESTATES Lot 5, Blk 4
22.515.0590	FISCHER ESTATES Lot 7, Blk 4
22.515.0620	FISCHER ESTATES Lot 10, Blk 4
22.515.0640	FISCHER ESTATES Lot 12, Blk 4
22.515.0650	FISCHER ESTATES Lot 13, Blk 4
22.515.0670	FISCHER ESTATES Lot 15, Blk 4
22.515.0710	FISCHER ESTATES Lot 19, Blk 4
22.515.0720	FISCHER ESTATES Lot 20, Blk 4
22.515.0730	FISCHER ESTATES Lot 1, Blk 5
22.515.0740	FISCHER ESTATES Lot 2, Blk 5
22.515.0750	FISCHER ESTATES Lot 3, Blk 5
22.516.0010	FISCHER ESTATES 2ND ADD, Lot 1, Blk 1
22.516.0020	FISCHER ESTATES 2ND ADD, Lot 2, Blk 1
22.516.0030	FISCHER ESTATES 2ND ADD, Lot 3, Blk 1
22.516.0040	FISCHER ESTATES 2ND ADD, Lot 4, Blk 1

WHEREAS, the sale at a reduced price of \$75.00 per lot is in the public interest because a reduced price is necessary to provide an incentive to stimulate affordable housing:

WHEREAS, the City of Montgomery has documented its specific plans to stimulate affordable housing.

NOW, THEREFORE, BE IT RESOLVED, the sale of said property is awarded to the City of Montgomery for \$75.00 per lot, for a total \$2,100 for all 28 lots.

Administrator Pettis presented the proposed Operation and Maintenance Plan for the Lake Washington Outlet Structure.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved the following Operation and Maintenance Plan for the Lake Washington Outlet Structure:

The Lake Washington outlet structure is a concrete sill with a complete 42-foot total width between abutments, including a 10-foot wide sill at less than 0.25 feet in height and two 16-foot wide lateral weirs at less than 0.75 feet in height. The sill design includes a 25-foot wide by 1-foot deep overflow spillway. The sill, lateral weirs and overflow spillway all have riprap energy dissipation. The concrete portion of the sill includes concrete footings that extend to a depth of 5.5 feet below the low sill and 8.5 feet below the abutments. To protect against erosion around the abutments vinyl sheet piling is planned to a depth of 8 feet below the existing ground. Mn DOT Class IV (Large) riprap will also be used upstream and downstream of the sill and emergency overflow spillway.

Operation and maintenance of this structure will be performed by Le Sueur County.

Given that this structure does not qualify as a dam, traditional dam safety rules do not apply.

No special operation considerations are necessary during high flow or ice flow conditions. Post-event inspections should be conducted by the County for flow events in excess of 180 cfs (a 10-year flow event) with a water surface elevation of 982.9 feet msl (overflow spillway elevation 983.0).

Any observed excess erosion, displacement of rip-rap and any signs of slope instability should be repaired.

Road design alternatives for the replacement of Tyrone Township Bridge L5907, SAP 40-599-023 were reviewed.

On motion by King, seconded by Connolly and unanimously approved, the Board approved the following resolution requesting a variance from standard for State Aid Operation for Project No. S.A.P. 040-599-023.

WHEREAS, Le Sueur County is preparing plans for SAP 040-599-023, the replacement of Tyrone Township Bridge # L5907 located between CR 117 and CR 156; and

WHEREAS, Minnesota Rules for State Aid Operation 8820.9922 require a minimum Design Speed of 30 MPH; and

WHEREAS, the reasons for this variance requests are as follows:

This project consists of replacing Bridge L5907, a 19 foot metal culvert, with a new concrete box culvert. The roadway approach grades are -9.85% and +13.20% respectively. The in place sag vertical curve meets a 20 MPH design speed. The roadway is already 29 feet above the flow line of the culvert. To meet a 30 MPH design speed for the sag vertical curve, the roadway would have to be raised 12.5 feet. This grade raise would require an additional 52 feet of box culvert at an estimated cost of \$135,000 plus an additional \$130,000 in grading costs. The existing 20 MPH sag vertical curve fits the project location.

NOW, THEREFORE BE IT RESOLVED, that the County Board of Commissioners do hereby request a variance from the Minnesota Department of Transportation State Aid Operations Rules Chapter 8820.9922 Minimum Design Standards; New Bridge, Bridge Replacement, or Bridge Rehabilitation Projects and Approach Roadways on Rural or Suburban Undivided Roadways that are not on the State Aid System to allow a 20 MPH Design Speed Sag Vertical Curve in lieu of a 30 MPH Design Speed Sag Vertical Curve;

BE IT FURTHER RESOLVED, that the County Board of Commissioners hereby indemnifies, saves and hold harmless the State of Minnesota and its agents and employees of and from claims, demands, actions, or causes of action arising out of or by reason of a 20 MPH sag vertical curve design speed in accordance with Minnesota Rules 8820.9922 and further agrees to defend at their sole cost and expense any action or proceeding commenced for the purpose of asserting any claim arising as a result of the granting this variance.

A letter from Rinke Noonan on comments to U.S. EPA Proposed Rule on Waters of the United States was presented to the Board.

On motion by King, seconded by Wetzel and unanimously approved, the Board authorized a \$500 contribution toward a joint submission of comments on the proposed EPA Rules on Waters of the United States.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved the County Credit Card application for Justin Lutterman with a credit limit of \$5,000.

Other items discussed included:

- A letter from MPCA on the NPDES violations on the CSAH 14 project.
- The closure of CSAH 23.

On motion by Gliszinski, seconded by King and unanimously approved, the following cases and claims were approved:

Financial:	\$33,422.32
Soc Services:	\$54,124.98

On motion by King, seconded by Wetzel and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
31464	Anderson & Skubitz, PLLC	\$ 2,062.50
31466	Baker, Tilly, Virchow & Krause, LLP	\$ 23,957.00
31475	Bolton & Menk Inc.	\$ 25,439.60
31476	Brock White Co., LLC	\$ 2,100.16
31498	Geo-Comm Corp.	\$ 3,625.00
31506	Identisys	\$ 5,222.11
31508	Janesville Tire Service	\$ 6,840.00
31514	Lake Region Life	\$ 16,482.00
31519	M-R Sign Co. Inc.	\$ 15,910.35
31523	MN Co. Computers Coop.	\$ 2,596.56
31535	Paragon Printing & Mailing Inc.	\$ 5,382.49
31547	Russ Kopet Construction LLC	\$ 3,485.00
31549	S.E. H. Inc.	\$ 12,206.31
31555	Stasney Renovations, LLC	\$ 23,800.00
31570	Waterford Oil Co. Inc.	\$ 23,865.93
97 Claims paid less than \$2,000.00:		\$ 36,940.65
15 Claims paid more than \$2,000.00:		\$172,975.01
112 Total all claims paid:		\$209,915.66

On motion by Connolly, seconded by King and unanimously approved, the Board adjourned until Tuesday, May 20, 2014 at 9:00 am.

ATTEST: _____
Le Sueur County Administrator Le Sueur County Chairman

**Summary Minutes of Le Sueur County Board of Commissioners Meeting
Tuesday May 6, 2014**

This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.

The Le Sueur County Board of Commissioners met in regular session on Tuesday, May 6, 2014 at 9:00am in the Commissioners Room in Le Center, Minnesota. Those members present were: John King, Dave Gliszinski, Lance Wetzel, Joe Connolly and Steve Rohlfing. Also present were Darrell Pettis and Brent Christian.

- The Board unanimously approved the amended agenda for the business of the day. (Connolly-Wetzel)
- The Board unanimously approved the consent agenda. (King-Gliszinski)
 - A. Approved the Minutes and Summary Minutes from the April 22, 2014 regular meeting.
 - B. Approved the Ditch Repair Request for Ditch #38 and #64
 - C. Approved the 3.2 On Sale and Off Sale Liquor for Best Point Resort
- The Board approved the May 2014 to April 2015 Solid Waste Licenses and the City Composting/Recycling Facilities.(Wetzel-Connolly)
- The Board approved the \$5,000 grant from the National Trust of Historic Preservation and authorized the Chair to sign the grant agreement. (Connolly-King)
- The Board authorized the Director of Veterans Services to provide payments for Memorial Day expenses. (Wetzel-Gliszinski)
- The Board authorized the purchase of a 2014 Ford Crew Cab 4x4 Pickup Truck from the New Prague Auto Group in the amount of \$27,561. (Gliszinski-Connolly)
- The Board authorized the purchase of a 2015 Ford Police Interceptor (Explorer) 4x4 from Wolf Motors of Le Sueur in the amount of \$25,167. (King-Wetzel)
- The Board authorized the purchase of two CEW Black Tasers and two holsters in the total amount of \$2,125.90. (Wetzel-Connolly)
- The Board accepted the retirement request from Becky Factor, full time Deputy Auditor-Treasurer I in the Auditor-Treasurer's Office, effective April 30, 2014. (King-Gliszinski)
- The Board promoted Kari Jo Sowieja to a full time Fiscal Supervisor I, in Human Services, as a Grade 9, Step 8 at \$25.26 per hour, effective May 12, 2014. (Connolly-Wetzel)
- The Board approved the vacation donation request from Employee #1815 to receive donated vacation/comp time hours. This employee will deplete their usual vacation and sick leave accruals. (Gliszinski-Connolly)
- The Board authorized the purchase of Kronos' Workforce Ready Proposal for Human Resources. The one time setup fee is \$3000.00 and the monthly total is \$2.50 per active employee. (King-Gliszinski)
- The Board authorized the expenditure of up to \$5,950 for a 5 year payable buffer in Section 1 of Cordova Township for the Lake Volney Soil Erosion Stabilization Project. Funds are to be used are from the Aggregate Material Removal Production Tax Special Reserve Fund. (Wetzel-King)
- The following Resolution authorizing the Sale of Tax Forfeited Property to the City of Montgomery for Economic Development was approved: (Connolly-Gliszinski)
WHEREAS, the County Board has reviewed Resolution # 11-2014 from the City of Montgomery requesting the County to convey certain tax-forfeited parcels described as:

<u>Parcel Number</u>	<u>Legal Description</u>
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WHEREAS, the City of Montgomery has documented its specific plans to stimulate affordable housing.

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●The Board approved the Operation and Maintenance Plan for the Lake Washington Outlet Structure. (Gliszinski-Wetzel)

Road design alternatives for the replacement of Tyrone Township Bridge L5907, SAP 40-599-023 were reviewed.

●The Board approved the following resolution requesting a variance from standard for State Aid Operation for Project No. S.A.P. 040-599-023. (King-Connolly)

WHEREAS, Le Sueur County is preparing plans for SAP 040-599-023, the replacement of Tyrone Township Bridge # L5907 located between CR 117 and CR 156; and

WHEREAS, Minnesota Rules for State Aid Operation 8820.9922 require a minimum Design Speed of 30 MPH.

WHEREAS, the reasons for this variance requests are as follows:

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- The the Board approved the County Credit Card application for Justin Lutterman with a credit limit of \$5,000. (Gliszinski-King)
- The following cases and claims were approved: Financial: \$33,422.32 and Soc Services: \$54,124.98 (Gliszinski-King)
- The following claims were approved for payment: (King-Wetzel)

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15 Claims paid more than \$2,000.00:		\$172,975.01
112 Total all claims paid:		\$209,915.66

On motion by Connolly, seconded by King and unanimously approved, the Board adjourned until Tuesday, May 20, 2014 at 9:00 am.

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ATTEST: Le Sueur County Administrator Le Sueur County Chairman