



Le Sueur County, MN

Tuesday, December 11, 2018

Board Meeting

Item 4

9:15 a.m. Human Resources (5 min)

Staff Contact:



Human Resources

88 SOUTH PARK AVENUE • LE CENTER, MINNESOTA 56057

Telephone: 507-357-8517 • Fax: 507-357-8607

Cindy Westerhouse – Human Resources Director

HUMAN RESOURCES

AGENDA ITEMS

December 11, 2018

Recommendation to approve and sign the Memorandum of Agreement to grant the leave of absence request for Nick Greenig from his position as Patrol Sergeant in the Sheriff's Office, effective January 8, 2019.

Recommendation to grant regular status to David Yates, Assistant County Attorney in the County Attorney's, effective December 4, 2018.

Recommendation to accept the resignation from Michaela Erickson, part time Home Health Aide in Public Health, effective December 11, 2018.

Recommendation to hire Julie Brockway as a full time Public Health Nurse in Public Health as a Grade 11, Step 7 at \$30.27, effective January 2, 2019.

Recommendation to grant a personal leave request from employee 1638, effective December 6, 2018.

Recommendation to promote Laura Quickle, full time Compliance Specialist, Grade 4, Step 6 at \$19.46 per hour, to a full time Drug Court Coordinator in Drug Court, Grade 13, Step 4 at \$30.60 per hour, effective December 10, 2018.

Recommendation to post and advertise for a full time Network Administrator in the Information Technology Department as a Grade 10, Step 8 at \$29.57.

Recommendation to accept the resignation request from Anna Schwichtenberg full time Office Support Specialist, Sr. in Human Services, effective December 20, 2018.

Recommendation to post and request the merit list for a full time Office Support Specialist, Sr. in Human Services, Grade 4, Step 4 at \$18.12 per hour.

Recommendation to promote Emily O'Brien, Sheriff Administrative Assistant in the Sheriff's Office, Grade 6, Step 6 at \$21.86 per hour, to a full time Office Manager/Evidence Coordinator, Grade 9, Step 5 at \$25.13 per hour, effective December 24, 2018.

Request to post and advertise for a full time Sheriff Administrative Assistant in the Sheriff's Office, Grade 6, Step 4 at \$20.35 per hour.

Equal Opportunity Employer