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# Le Sueur County, MN

Tuesday, March 26, 2019

Board Meeting

## Item 1

**9:00 AM - Call Board of Commissioners Meeting to Order (5 min)**

*1. Pledge of Allegiance*

*2. Agenda Approval*

*3. Consent Agenda Approval: March 19, 2019 Board Minutes and Summary Minutes and 3.2 Liquor Licenses to Best Point Resort and Campgrounds, LLC and Immaculate Conception of Marysburg*

Staff Contact:

## Minutes of Le Sueur County Board of Commissioners Meeting March 19, 2019

The Le Sueur County Board of Commissioners met in regular session on Tuesday, March 19, 2019 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: John King, Dave Gliszinski, Steve Rohlffing and Danny O'Keefe. Lance Wetzel was excused. Also present were County Administrator Darrell Pettis and County Attorney Brent Christian.

On motion by Gliszinski, seconded by O'Keefe and unanimously approved, the Board approved the agenda for the business of the day.

On motion by Rohlffing, seconded by O'Keefe and unanimously approved, the Board approved the consent agenda:

- Approved the March 5, 2019 Board Minutes and Summary Minutes
- Approved a liquor license for Waterville Baseball Club
- Approved a gambling permit application for Caribou Gun Club

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

Human Services received the following vehicle bids:

Jeff Belzer's in New Prague (less tax and fees)  
2019 Grand Caravan SE (bench seat)           \$20,973  
2019 Grand Caravan SE (bucket seats)       \$24,941

Lager's in St. Peter (less tax and fees)  
2019 Grand Caravan SE (bench seat)           \$23,998  
2019 Grand Caravan SE (bucket seats)       \$24,499

On motion by Gliszinski, seconded by O'Keefe and unanimously approved, the Board approved to sell a 2011 Ford Escape and a 2005 Dodge Town & Country and to purchase two 2019 Dodge Caravans from Jeff Belzer's in New Prague.

On motion by Gliszinski, seconded by Rohlffing and unanimously approved, the Board approved the Human Services claims:

Financial:           \$ 45,882.80  
Soc Services:       \$179,103.37

Tyler Luethje, Parks Director appeared before the Board with one item for approval.

On motion by Rohlfling, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Board Chair to sign a resolution to apply for the 2019 Outdoor Recreation Grant Program through the Minnesota Department of Natural Resources.

Dave Tiegs, Highway Engineer appeared before the Board with several items for approval.

On motion by Rohlfling, seconded by O'Keefe and unanimously approved, the Board approved the request to advertise for bids for the following projects:

SAP 040-622-001 – TH Turnback, CSAH 22 Rural Reconstruction  
SP 040-615-019 – CIR and Bit Overlay CSAH 15 from CSAH 22 to CSAH 26  
SAP 040-628-030 – CIR and Bit Overlay CSAH 28 from CSAH 30 to TH 13  
SAP 040-030-013 & CP 2119 – County Wide Seal Coats  
CP 2035 – Construction of CR 104 from CR 104 to CSAH 15  
County Wide Striping

On motion by Gliszinski, seconded by Rohlfling and unanimously approved, the Board approved and authorized the Board Chair and County Administrator to sign a 2019 Transportation Funding Resolution.

Cindy Westerhouse, Human Resources Director came before the Board with several items for approval.

On motion by O'Keefe, seconded by Gliszinski and unanimously approved, the Board approved to hire Jeni Wetzel, as a full time Administrative Assistant II in the Attorney's Office, Grade 4, Step 4 at \$18.57 per hour, effective March 25, 2019.

On motion by Rohlfling, seconded by O'Keefe and unanimously approved, the Board approved to hire Kayla Crowell, as a full time Correctional Officer in the Sheriff's Office, Grade 6, Step 4 at \$20.86 per hour, effective April 1, 2019.

On motion by O'Keefe, seconded by Gliszinski and unanimously approved, the Board approved to hire Ryan Holicky, as a full time Correctional Officer in the Sheriff's Office, Grade 6, Step 4 at \$20.86 per hour, effective April 3, 2019.

On motion by Rohlfling, seconded by O'Keefe and unanimously approved, the Board approved to grant regular status to Nancy Toth, part time Homemaker in Public Health, effective March 12, 2019. Nancy has completed the six-month probationary period.

On motion by O'Keefe, seconded by Gliszinski and unanimously approved, the Board approved to grant regular status to Kim Goettl, part time Home Health Aide in Public Health, effective March 17, 2019. Kim has completed the six-month probationary period.

On motion by Gliszinski, seconded by O'Keefe and unanimously approved, the Board approved to grant regular status to Theresa Kubes, full time Payroll/HR Technician in Human Resources, effective March 12, 2019. Theresa has completed the six-month probationary period.

On motion by Rohlfling, seconded by Gliszinski and unanimously approved, the Board approved a vacation donation request from county employee 1756 to receive donated vacation/comp time from any county employee.

Jeff Neisen, IT Director appeared before the Board with one item for approval.

On motion by Gliszinski, seconded by Rohlfling and unanimously approved, the Board approved the purchase of two servers from Marco for the Justice Center in the amount of \$37,706.

**Commissioner Committee Reports:**

- Commissioner O’Keefe attended no committee meetings.
- Commissioner Rohlfling attended a Region Nine meeting and a Tri-County Solid Waste meeting.
- Commissioner Gliszinski attended a Justice Center progress meeting and a South Central Work Task Force meeting.
- Commissioner King attended a Justice Center progress meeting and a Tri-County Solid Waste meeting.

On motion by Gliszinski, seconded by Rohlfling and unanimously approved, the following claims were approved for payment:

<b>Warrant #</b>	<b>Vendor Name</b>	<b>Amount</b>
53802	Advanced Correctional Healthcare Inc.	\$2,442.90
53804	Ag Partners Coop	\$11,036.57
53806	ANCOM Technical Center	\$19,247.50
53813	Bolton & Menk Inc	\$10,225.00
53818	Christian – Keogh – Moran & King	\$2,346.26
53826	Erickson Engineering Co. LLC	\$2,215.50
53828	Everbridge Inc.	\$9,400.00
53829	Force America	\$2,467.67
53839	Hackett Construction, LLC	\$2,790.00
83852	ITsavvy LLC	\$3,296.00
53868	Minn St Admin Itg Telecom	\$5,140.00
53881	Paragon Printing & Mailing Inc	\$3,522.17
53889	Ronco Engineering Sales, Inc.	\$3,114.35
53892	Selly Excavating Inc.	\$7,312.50
53897	State of Minnesota	\$124,199.57
53901	Thomson Reuters	\$2,664.70
53909	Tri-County Solid Waste	\$22,600.32
53920	Waseca County Public Health	\$2,000.00
53928	Wondra Automotive Inc.	\$3,706.11
53930	Wornson – Goggins – Zard	\$3,778.00

<b>111 Claims paid less than \$2,000.00:</b>	<b>\$38,259.70</b>
<b>20 Claims paid more than \$2,000.00:</b>	<b>\$243,505.12</b>
<b>Total all claims paid:</b>	<b>\$281,764.82</b>

On motion by O’Keefe, seconded by Rohlfing and unanimously approved, the Board adjourned until Tuesday March 26, 2019 at 9:00 a.m.

**ATTEST:** \_\_\_\_\_  
**Le Sueur County Administrator**                      **Le Sueur County Chairman**

**Summary Minutes of Le Sueur County Board of Commissioners Meeting, March 19, 2019**

•This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator’s Office at 88 S Park Ave. Le Center, MN and are available at [www.co.le-sueur.mn.us](http://www.co.le-sueur.mn.us).

- Approved the agenda. (Gliszinski-O’Keefe)
- Approved the consent agenda: (Rohlfing-O’Keefe)
- Approved to sell a 2011 Ford Escape and a 2005 Dodge Town & Country and to purchase two 2019 Dodge Caravans from Jeff Belzer’s in New Prague. (Gliszinski-O’Keefe)
- Approved Human Services claims: Financial \$ 45,882.80 and Soc Services \$179,103.37 (Gliszinski-Rohlfing)
- Approved a resolution to apply for the 2019 Outdoor Recreation Grant Program through the Minnesota Department of Natural Resources. (Rohlfing-Gliszinski)
- Approved to advertise for bids for the following projects: (Rohlfing-O’Keefe)  
SAP 040-622-001 – TH Turnback, CSAH 22 Rural Reconstruction  
SP 040-615-019 – CIR and Bit Overlay CSAH 15 from CSAH 22 to CSAH 26  
SAP 040-628-030 – CIR and Bit Overlay CSAH 28 from CSAH 30 to TH 13  
SAP 040-030-013 & CP 2119 – County Wide Seal Coats  
CP 2035 – Construction of CR 104 from CR 104 to CSAH 15  
County Wide Striping
- Approved a 2019 Transportation Funding Resolution. (Gliszinski-Rohlfing)
- Approved to hire Jeni Wetzel in the Attorney’s Office. (O’Keefe-Gliszinski)
- Approved to hire Kayla Crowell in the Sheriff’s Office. (Rohlfing-O’Keefe)
- Approved to hire Ryan Holicky in the Sheriff’s Office. (O’Keefe-Gliszinski)
- Approved regular status to Nancy Toth in Public Health. (Rohlfing-O’Keefe)
- Approved regular status to Kim Goettl in Public Health. (O’Keefe-Gliszinski)
- Approved regular status to Theresa Kubes in Human Resources. (Gliszinski-O’Keefe)
- Approved a vacation donation request from county employee 1756. (Rohlfing-Gliszinski)
- Approved the purchase of two servers from Marco for the Justice Center in the amount of \$37,706. (Gliszinski-Rohlfing)
- On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the following claims were approved for payment: (Gliszinski-Rohlfing)

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53802	Advanced Correctional Healthcare Inc.	\$2,442.90
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111 Claims paid less than \$2,000.00:		\$38,259.70
20 Claims paid more than \$2,000.00:		\$243,505.12
Total all claims paid:		\$281,764.82

•Adjourned until Tuesday March 26, 2019 at 9:00 a.m. (O’Keefe-Rohlfing)

ATTEST: Le Sueur County Administrator      Le Sueur County Chairman