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# **Le Sueur County, MN**

**Tuesday, February 26, 2019**

**Board Meeting**

## **Item 1**

**9:00 a.m. Call Board of Commissioners Meeting to Order (5 min)**

***1. Pledge of Allegiance***

***2. Agenda Approval***

***3. Consent Agenda Approval: February 19, 2019 Minutes and Summary Minutes***

**Staff Contact:**

## **Minutes of Le Sueur County Board of Commissioners Meeting February 19, 2019**

The Le Sueur County Board of Commissioners met in regular session on Tuesday, February 19, 2019 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: John King, Dave Gliszinski, Danny O'Keefe, and Lance Wetzel. Steve Rohlfing was excused. Also present were County Administrator Darrell Pettis and County Attorney Brent Christian.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved the agenda for the business of the day.

On motion by Wetzel, seconded by O'Keefe and unanimously approved, the Board approved the consent agenda:

- Approved the February 5, 2019 Board Minutes and Summary Minutes

Josh Mankowski, Planning & Zoning Administrator appeared before the Board with one item for approval.

On motion by Gliszinski, seconded by O'Keefe and unanimously approved, the Board approved and authorized the Board Chair to sign the following Resolution Amending Le Sueur County Zoning Ordinance:

### **RESOLUTION AMENDING LE SUEUR COUNTY ZONING ORDINANCE**

WHEREAS, zoning ordinances are designed for the purpose of promoting the public health, safety, and general welfare: and

WHEREAS, from time to time it is in the best interest of the County to revise the Zoning Ordinance for the purpose of promoting the public health, safety, and general welfare; and

WHEREAS, the County recognizes that the Zoning Ordinance need to be amended to reflect the goals of the County Land Use Plan which was completed in 2007; and

WHEREAS, the Planning and Zoning Commission held a public hearing on the Ordinance on November 8, 2018 and January 10, 2019 and took testimony from the public, and at their January 10, 2019 meeting unanimously recommended adoption to the County Board; and

WHEREAS, the County Board held a public hearing on the Ordinance on February 5, 2019 and took testimony from the public,

WHEREAS, based upon the Planning and Zoning Commission's recommendation and minutes, the County Board hereby finds and determines that:

1. State Statute enables counties to enact land use plans through zoning ordinances.
2. The proposed amendments reflect the goals and polices of the County Land Use Plan.

3. The proposed amendments encourage land use and zoning practices that will protect the public's health, safety, morals, and general welfare.
4. The proposed amendments will preserve significant bluff areas, wetlands, and natural resources.

NOW, THEREFORE, BE IT FURTHER ORDAINED that the Le Sueur County Zoning Ordinance is amended with the proposed ordinance language is adopted. This Ordinance shall become effective March 1, 2019.

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

On motion by Gliszinski, seconded by O'Keefe and unanimously approved, the Board approved the Human Services claims:

Financial:           \$ 31,812.82  
Soc Services:       \$134,114.15

On motion by O'Keefe, seconded by Wetzel and unanimously approved, the Board approved the Alee Services Waiver Services Contract.

Dave Tiegs, Highway Engineer appeared before the Board with several items for approval.

On motion by Gliszinski, seconded by O'Keefe and unanimously approved, the Board approved to accept the Annual Seasonal Bids for asphalt, aggregate, equipment rentals and materials.

On motion by Wetzel, seconded by O'Keefe and unanimously approved, the Board approved and authorized the Board Chair to sign a MnDOT Lighting Agreement for T.H. 99 Intersections.

On motion by Gliszinski, seconded by O'Keefe and unanimously approved, the Board approved and authorized the Board Chair to sign a Detour Agreement for T.H. 99 Detour.

Holly Kalbus, Water Planner appeared before the Board with one item for discussion and approval.

On motion by Wetzel, seconded by O'Keefe and unanimously approved, the Board approved and authorized the Board Chair to sign a Joint Powers Agreement for Cannon River Watershed.

Cindy Westerhouse, Human Resources Director came before the Board with several items for approval.

A retirement plaque was presented to Sharon Erickson, full time Registered Nurse in Public Health. Sharon will retire on February 28, 2019 after almost 26 years of service.

On motion by O’Keefe, seconded by Wetzel and unanimously approved, the Board approved to hire Isaac Holm as a full time Dispatcher in the Sheriff’s Office, Grade 6, Step 4 at \$20.86 per hour, effective February 19, 2019.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved to advertise for a part time Dispatcher in the Sheriff’s Office, Grade 6, Step 4 at \$20.86 per hour.

On motion by Wetzel, seconded by O’Keefe and unanimously approved, the Board approved to grant regular status to Jeremy Swenson, full time Correctional Officer in the Sheriff’s Office, effective February 19, 2019.

On motion by O’Keefe, seconded by Gliszinski and unanimously approved, the Board approved to hire Zachary Enz as a full time Help Desk Technician in the Information Technology Department, Grade 6, Step 4 at \$23.45 per hour, effective February 25, 2019.

On motion by O’Keefe, seconded by Wetzel and unanimously approved, the Board approved to hire Ashley Schultz as a full time Office Support Specialist, Sr. in Human Services, Grade 4, Step 4 at \$18.57 per hour, effective February 20, 2019.

On motion by Gliszinski, seconded by O’Keefe and unanimously approved, the Board approved to grant regular status to Edith Hartje, full time Office Support Specialist in Human Services, effective February 7, 2019.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved to renew and sign the Le Sueur County Telecommute Agreement with Roxanne Braun-Billings, effective March 1, 2019.

On motion by Gliszinski, seconded by O’Keefe and unanimously approved, the Board approved the request from Mary Jo O’Malley, full time Administrative Assistant II in the County Attorney’s Office, to enter into the Phased Retirement Option Initial Agreement with Le Sueur County, effective March 4, 2019.

On motion by O’Keefe, seconded by Gliszinski and unanimously approved, the Board approved to post and advertise for a full time Administrative Assistant II in the County Attorney’s Office, Grade 4, Step 4 at \$18.57 per hour.

Darrell Pettis, County Administrator appeared before the Board with a TRUE Transit update.

#### **Commissioner Committee Reports:**

Commissioner Wetzel attended a Blue Earth – Le Sueur Joint Ditch 15 meeting.

Commissioner O’Keefe attended a CHB meeting and the Annual Township Meeting.

Commissioner Gliszinski attended a CHB meeting, Personnel Committee meeting, Labor Management Committee meeting, Annual Township Meeting.

Commissioner King attended a Justice Center progress meeting and a Personnel Committee meeting.

On motion by O’Keefe, seconded by Gliszinski and unanimously approved, the following claims were approved for payment:

<b>Warrant #</b>	<b>Vendor Name</b>	<b>Amount</b>
53439	Advanced Correctional Healthcare Inc.	\$ 2,442.90
53440	Ag Partners Coop	\$ 8,494.31
53442	APG Media of Southern MN LLC	\$ 2,065.65
53449	Bolton & Menk Inc.	\$ 9,056.00
53454	Champ Software Inc.	\$ 16,009.00
53455	Christian, Keogh, Moran & King	\$ 2,583.40
53461	Erickson Engineering Co. LLC	\$ 3,195.00
53480	I & S Group Inc.	\$ 13,483.68
53481	ITsavvy LLC	\$ 10,073.83
53484	Kiesler Police Supply	\$ 11,634.50
53486	Le Center Ambulance Service	\$ 4,500.00
53499	Minn St. Admin ITG Telecom	\$ 5,140.00
53500	MN Counties Computers Coop	\$ 2,575.00
53501	MN State Law Library	\$ 2,000.00
53504	Motorola, Inc.	\$ 32,625.86
53508	Anthony Nerud	\$ 2,002.50
53511	Norchem Drug Testing	\$ 2,216.50
53514	Paragon Printing & Mailing Inc.	\$ 4,435.05
53519	Rinke-Noonan Law Firm	\$ 8,505.50
53521	RTVision Inc.	\$ 3,951.30
53527	SHI International Corp.	\$ 2,340.00
53551	Van Paper Co.	\$ 2,081.97
53555	Waterford Oil Co. Inc.	\$ 15,007.50
53557	Wenck Associates Inc.	\$ 4,918.90
53561	Wondra Automotive Inc.	\$ 2,213.32
104	Claims paid less than \$2,000.00:	\$ 33,169.38
25	Claims paid more than \$2,000.00:	\$173,551.67
129	Total all claims paid:	\$206,721.05

On motion by Wetzell, seconded by O’Keefe and unanimously approved, the Board adjourned until Tuesday February 26, 2019 at 9:00 a.m.

ATTEST: \_\_\_\_\_  
Le Sueur County Administrator                      Le Sueur County Chairman

### Summary Minutes of Le Sueur County Board of Commissioners Meeting, February 19, 2019

- This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at [www.co.le-sueur.mn.us](http://www.co.le-sueur.mn.us).
- Approved the agenda for the business of the day. (Gliszinski-Wetzel)
- Approved the consent agenda. (Wetzel-O'Keefe)
- Approved the Resolution Amending the Le Sueur County Zoning Ordinance. (Gliszinski-O'Keefe)
- Approved the Human Services claims: Financial \$ 31,812.82 and Soc Services \$134,114.15 (Gliszinski-O'Keefe)
- Approved the Alee Services Waiver Services Contract. (O'Keefe-Wetzel)
- Approved to accept the Annual Seasonal Bids for asphalt, aggregate, equipment rentals and materials. (Gliszinski-O'Keefe)
- Approved a MnDOT Lighting Agreement for TH 99 Intersections. (Wetzel-O'Keefe)
- Approved a Detour Agreement for T.H 99 Detour. (Gliszinski-O'Keefe)
- Approved and authorized the Board Chair to sign the Joint Powers Agreement for Cannon River Watershed. (Wetzel-O'Keefe)
- Approved to hire Isaac Holm in the Sheriff's Office. (O'Keefe-Wetzel)
- Approved to advertise for a part time Dispatcher in the Sheriff's Office. (Gliszinski-Wetzel)
- Approved regular status to Jeremy Swenson in the Sheriff's Office. (Wetzel-O'Keefe)
- Approved to hire Zachary Enz in the Information Technology Department. (O'Keefe-Gliszinski)
- Approved to hire Ashley Schultz in Human Services. (O'Keefe-Wetzel)
- Approved regular status to Edith Hartje in Human Services. (Gliszinski-O'Keefe)
- Approved to renew a Le Sueur County Telecommute Agreement with Roxanne Braun-Billings. (Wetzel-Gliszinski)
- Approved the request from Mary Jo O'Malley in the County Attorney's Office to enter into the Phased Retirement Option Initial Agreement with Le Sueur County. (Gliszinski-O'Keefe)
- Approved to post and advertise for a full time Administrative Assistant II in the County Attorney's Office. (O'Keefe-Gliszinski)
- The following claims were approved for payment: (O'Keefe-Gliszinski)

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104	Claims paid less than \$2,000.00:	\$ 33,169.38
25	Claims paid more than \$2,000.00:	\$173,551.67
129	Total all claims paid:	\$206,721.05

•Adjourned until Tuesday February 26, 2019 at 9:00 a.m. (Wetzel-O'Keefe)

ATTEST: Le Sueur County Administrator      Le Sueur County Chairman