



Le Sueur County, MN

Tuesday, October 23, 2018

Board Meeting

Item 1

9:00 a.m. Agenda and Consent Agenda (5 min)

RE: October 16, 2018 Board Minutes and Summary Minutes

RE: Liquor License - Jonny BBQ, LLC

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting October 16, 2018

The Le Sueur County Board of Commissioners met in regular session on Tuesday, October 16, 2018 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Lance Wetzel, John King, Dave Gliszinski and Steve Rohlfling. Joe Connolly was excused. Also present were County Administrator Darrell Pettis and County Attorney Brent Christian.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the agenda for the business of the day.

On motion by Rohlfling, seconded by King and unanimously approved, the Board approved the consent agenda:

1. Approved the October 2, 2018 County Board Minutes and Summary Minutes
2. Approved September 2018 Transfers:
 - #1711 Transfer 23,613.25 from Human Services to Revenue (3rd Qtr Rent)
 - #1712 Transfer 20.00 from Env Services to Agency (correct war# 51112)
 - #1713 Transfer 3,410.00 from Agency to Revenue (September Landshark)
 - #1714 Transfer 1,658.30 from Human Services to Revenue (Computer purchase)
3. Approved Liquor Licenses for Little Dandy, Traxler Hunting Preserve, Le Sueur Country Club, Next Chapter Winery, Lakeside Supper Club, TYC Lake Front (Lake Front Bar and Grill), Caribou Gun Club, Boondocks of Cleveland, LLC, The Woods Grill and Bar and Westwood Marina Bar & Grill, LLC.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the Human Services claims:

Financial: \$ 37,783.72
Soc Services: \$ 192,509.51

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

On motion by Rohlfling, seconded by Gliszinski and unanimously approved, the Board approved a Statewide Health Improvement Partnership (SHIP) Mini Grant Agreement in the amount of \$2,215.

Melanie Nelson and Brett Mason with the Sheriff's Office appeared before the Board with one item for approval.

On motion by Rohlfling, seconded by King and unanimously approved, the Board approved to move forward with a 5 year 911 Equipment Lease with Motorola for the Justice Center in the amount of \$155,482.

Ann Traxler and Tammy Stewig with Emergency Management appeared before the Board with several items for discussion and approval.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the 2018 updated Emergency Operations Plan.

On motion by King, seconded by Rohlfing and unanimously approved, the Board approved Dave Struckman as a Volunteer Coordinator and Resource Manager Assistant with Emergency Management.

Cindy Westerhouse, Human Resources appeared before the Board with several items for approval.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved to hire Paige White as a full time Correctional Officer/Dispatcher in the Sheriff's Office as a Grade 6, Step 4 at \$20.35 per hour, effective October 19, 2018.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved to post and advertise for two full time Correctional Officer/Dispatchers in the Sheriff's Office as a Grade 6, Step 4 at \$20.35 per hour.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved to post and advertise for a Drug Court Coordinator in Drug Court as a Grade 13, Step 4 at \$30.60 per hour.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved to adjust the hourly wage for Laura Quickle, part time Compliance Specialist in Drug Court, Grade 4, Step 4 at \$18.12 per hour to Grade 4, Step 6 at \$19.46 per hour, effective October 17, 2018.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved to accept the resignation from Sheyna Patterson, full time Eligibility Worker in Human Services, effective October 26, 2018.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved to post and request the merit list for a full time Eligibility Worker in Human Services, Grade 7, Step 4 at \$21.57 per hour.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved to post and advertise for a full time Public Health Nurse in Public Health, Grade 11, Step 7 at \$30.27 per hour.

Darrell Pettis, County Administrator appeared before the Board with several items for discussion and approval.

On motion by King, seconded by Rohlfing and unanimously approved, the Board approved to reappoint Bette Traxler to another term on the Waseca - Le Sueur Library Board starting in 2019.

Board Member Committee Reports:

Commissioner Rohlfing recently attended a Region Nine Board Meeting and a Med Tech Connects informational meeting.

Commissioner Gliszinski attended a Justice Center progress meeting and a Labor Management Committee meeting.

Commissioner King attended a Justice Center progress meeting, TRUE Transit meetings, Waseca-Le Sueur Library Board meeting, P&Z meeting and a broadband meeting.

Commissioner Wetzel attended a Cordova Township meeting.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
51701	Accountemps	\$ 5,120.00
51703	Advanced Correctional Healthcare Inc.	\$ 2,437.77
51704	Ag Partners Coop	\$ 3,299.35
51705	American Engineering Testing	\$ 10,658.19
51708	Baker, Tilly, Virchow, Krause LLP	\$ 13,225.00
51713	Blahnik, Prchal & Stoll	\$ 3,060.90
51716	Bolton & Menk Inc.	\$ 2,776.00
51723	Christina, Keogh, Moran & King	\$ 2,752.79
51751	Houston Engineering Inc.	\$ 4,000.00
51754	ITsavvy LLC	\$ 4,942.00
51768	Le Sueur Co Soil & Water Conserv.Dist.	\$ 13,536.04
51773	Marco Technologies LLC	\$ 4,129.71
51774	Master Electric Co. Inc.	\$ 8,417.30
51778	McGrath Electrical Services LLC	\$ 3,535.00
51780	Minn St. Admin ITG Telecom	\$ 5,140.00
51782	MN Counties Computers Coop	\$ 14,345.75
51792	Anthony Nerud	\$ 7,955.56
51798	Nuss Truck & Equipment	\$ 2,599.04
51804	Paragon Printing & Mailing Inc.	\$ 6,932.23
51811	Ronald Ringquist	\$ 4,404.50
51812	Rinke-Noonan Law Firm	\$ 2,700.00
51816	S.E.H. Inc.	\$ 7,417.00
51817	Selly Excavating Inc.	\$ 16,483.40
51821	S.M.C. Co. Inc.	\$ 6,124.71
51832	Traxler Construction Inc.	\$ 3,405.82
51846	Ziegler Inc.	\$ 3,346.04
51847	Zimmerman Tiling & Excavating LLC	\$ 5,310.00

121 Claims paid less than \$2,000.00:	\$ 36,597.68
27 Claims paid more than \$2,000.00:	\$168,054.10
148 Total all claims paid:	\$204,651.78

On motion by King, seconded by Rohlfing and unanimously approved, the Board adjourned until Tuesday, October 23, 2018 at 9:00 a.m.

ATTEST: _____
Le Sueur County Administrator **Le Sueur County Chairman**

Summary Minutes of Le Sueur County Board of Commissioners Meeting, October 16, 2018

- This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.
- Approved the agenda. (Gliszinski-King)
- Approved the consent agenda. (Rohlfing-King)
- Approved the Human Services claims: Financial \$ 37,783.72 and Soc Services \$ 192,509.51 (King-Gliszinski)
- Approved a SHIP Mini Grant Agreement in the amount of \$2,215. (Rohlfing-Gliszinski)
- Approved to move forward with a 5 year 911 Equipment Lease for the Justice Center in the amount of \$155,482. (Rohlfing-King)
- Approved the 2018 updated Emergency Operations Plan. (Gliszinski-King)
- Approved Dave Struckman as a Volunteer Coordinator and Resource Manager Assistant with Emergency Management. (King-Rohlfing)
- Approved to hire Paige White in the Sheriff's Office. (Gliszinski-Rohlfing)
- Approved to post and advertise for two full time Correctional Officer/Dispatchers in the Sheriff's Office. (King-Gliszinski)
- Approved to post and advertise for a Drug Court Coordinator in Drug Court. (Rohlfing-Gliszinski)
- Approved to adjust the hourly wage for Laura Quickle in Drug Court. (King-Gliszinski)
- Approved the resignation from Sheyna Patterson in Human Services. (Rohlfing-Gliszinski)
- Approved to post and request the merit list for a full time Eligibility Worker in Human Services. (King-Gliszinski)
- Approved to post and advertise for a full time Public Health Nurse in Public Health. (Gliszinski-King)
- Approved to reappoint Bette Traxler to the Waseca - Le Sueur Library Board. (King-Rohlfing)
- The following claims were approved for payment: (Gliszinski-Rohlfing)

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121	Claims paid less than \$2,000.00:	\$ 36,597.68
27	Claims paid more than \$2,000.00:	\$168,054.10
148	Total all claims paid:	\$204,651.78

•Adjourned until Tuesday, October 23, 2018 at 9:00 a.m. (King-Rohlfing)

ATTEST: Le Sueur County Administrator Le Sueur County Chairman