



**LE SUEUR COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA
October 16, 2018**

1. **9:00 a.m. Agenda and Consent Agenda**
RE: October 2, 2018 Minutes and Summary Minutes
RE: September 2018 Transfers
RE: Liquor Licenses
2. **9:05 a.m. Claims (5 min)**
3. **9:10 a.m. Human Services (35 min.)**
4. **9:45 a.m. Melanie Nelson and Brett Mason (10 min)**
RE: 911 Equipment Lease for Justice Center
5. **9:55 a.m. Ann Traxler and Tammy Stewig, Emergency Management (5 min)**
RE: Emergency Operation Plan Approval
RE: Dave Struckman - Volunteer Coordinator and Resource Manager
RE: September 20th, 2018 Storm Update
6. **10:00 a.m. Human Resources (5 min)**
7. **10:05 a.m. Darrell Pettis, County Administrator**
RE: West Jefferson Update
RE: Bette Traxler to complete one more term on Waseca-Le Sueur Library Board starting in 2019.
8. **Commissioner Committee Reports**

9. **Future Meetings**

10. **CIP Work Session**



Le Sueur County, MN

Tuesday, October 16, 2018

Board Meeting

Item 1

9:00 a.m. Agenda and Consent Agenda

RE: October 2, 2018 Minutes and Summary Minutes

RE: September 2018 Transfers

RE: Liquor Licenses

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting October 2, 2018

The Le Sueur County Board of Commissioners met in regular session on Tuesday, October 2, 2018 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Lance Wetzel, John King, Dave Gliszinski and Steve Rohlfling. Joe Connolly was excused. Also present were County Administrator Darrell Pettis and County Attorney Brent Christian.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the agenda for the business of the day.

On motion by Rohlfling, seconded by King and unanimously approved, the Board approved the consent agenda:

- Approved the September 25, 2018 County Board Minutes and Summary Minutes

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the claims for Human Services:

Financial: \$ 27,968.66
Soc Services: \$ 71,981.08

Nik Kadel, Ditch Specialist appeared before the Board with a progress report on ditch repairs.

Ryan Engelstad with Baker Tilly appeared before the Board to present the 2017 Financial Audit.

Dani Blaschko, Ditch Manager appeared before the Board to present a financial update on all county ditches and a County Ditch 70 petition.

On motion by King, seconded by Rohlfling and unanimously approved via roll call 4-0, the Board approved and authorized the Board Chair to sign a Findings and Order acknowledging filing and setting the date, November 29, 2018 at 9:00 a.m. for a hearing on a petition from Adam Loewe to abandon a portion of County Ditch 70.

Josh Mankowski appeared before the Board with one item for approval.

On motion by Rohlfling, seconded by Gliszinski and unanimously approved via roll call 4-0, the Board approved and authorized the Board Chair to sign the following resolution:

Resolution to Waive Zoning Permit Fees and Grant Administrative Variances

WHEREAS the high wind storm event of September 20, 2018 impacted the population of Le Sueur County; and

WHEREAS the high wind storm event has caused a significant amount of property and agricultural damage; and

WHEREAS on September 24, 2018 the Le Sueur County Board of Commissioners declared Le Sueur County in a STATE OF EMERGENCY for the high wind storm event of September 20, 2018;

NOW, THEREFORE, BE IT RESOLVED, that the Le Sueur County Board of Commissioners authorize the Le Sueur County Planning and Zoning Administrator to waive zoning permit fees and grant administrative variances for effected properties as documented in the damage assessment from the high wind storm event of September 20, 2018. The permit fee waivers and administrative variances are to allow building to the original, legal structure with no expansions. A residential nonconformity or occupancy that is destroyed by the high wind storm event of September 20, 2018 to the extent of fifty percent of its estimated market value, and no zoning permit has been applied for with 180 days of when the property is damaged any subsequent use or occupancy of the land or premises must be a conforming use or occupancy. This standard shall not apply to the Flood Plain Overlay District. Zoning permits and Administrative Variances shall be obtained prior to October 1, 2019. Construction shall be completed on said properties by November 1st, 2019 or within 1 year of permit issuance, whichever occurs first.

Cindy Westerhouse, Human Resources Director appeared before the Board with several items for approval.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved to hire Kathy O'Malley as a full time Sheriff Administrative Assistant in the Sheriff's Office as a Grade 6, Step 4 at \$20.35 per hour, effective October 15, 2018.

On motion by King, seconded by Rohlfling and unanimously approved, the Board approved to grant regular status to Karen Fraser, full time Office Support Specialist in Human Services, effective October 2, 2018. Karen has completed the six-month probationary period.

On motion by Rohlfling, seconded by King and unanimously approved, the Board approved to grant regular status to Payton Shook, full time Office Support Specialist in Human Services, effective October 2, 2018. Payton has completed the six-month probationary period.

On motion by Rohlfling, seconded by Gliszinski and unanimously approved, the Board accepted the resignation from Molly Trieschman, full time Coordinator/Recovery Support Specialist in Drug Court, effective October 16, 2018.

County Administrator Darrell Pettis appeared before the Board with several items for discussion and approval.

On motion by Gliszinski, seconded by King with Rohlfling abstaining, the Board approved to acknowledge a letter from Ellingson Companies to hold their pricing on the West Jefferson project until December 31, 2018.

On motion by Rohlfling, seconded by Gliszinski and unanimously approved, the Board approved the CSAH 45 contract between Le Sueur County and Barnett Bros for SAP 40-045-003.

Commissioner Committee Reports:

Commissioner Rohlfling attended a Region Nine meeting and an MRCI board meeting.

Commissioner Gliszinski attended a Justice Center progress meeting and a County Officials meeting.

Commissioner King attended a Justice Center progress meeting and a Le Sueur – Waseca Library meeting.

Commissioner Wetzel attended a County Officials meeting and a South Central EMS meeting.

On motion by King, seconded by Rohlfling and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
51543	Accountemps	\$ 2,608.00
51545	Ag Partners Coop	\$ 24,593.45
51553	Bolton & Menk Inc.	\$ 4,926.00
51560	Contech Engineered Solutions LLC	\$ 4,704.23
51567	ESRI	\$ 20,000.00
51574	Guardian Fleet Safety LLC	\$ 4,665.64
51577	I & S Group Inc.	\$ 2,840.00
51579	ITSavvy LLC	\$ 2,197.00
51585	Little Falls Machine Inc.	\$ 3,015.91
51589	MN Counties Computers Coop	\$ 10,000.00
51591	Motorola Inc.	\$ 4,235.25
51601	Regents of the University of MN	\$ 32,701.68
51604	Rinke-Noonan Law Firm	\$ 5,723.00
51607	SeaChange Print Innovations	\$ 12,545.85
51609	Selly Excavating Inc.	\$ 7,327.50
51610	SHI International Corp.	\$ 9,360.00
51614	South Florida K-9 Inc.	\$ 4,500.00
51616	S.M.C. Co. Inc.	\$ 11,315.85
51625	Traxler Construction Inc.	\$ 8,874.50
78 Claims paid less than \$2,000.00:		\$ 26,872.45
19 Claims paid more than \$2,000.00:		\$176,133.86
97 Total all claims paid:		\$203,006.31

On motion by King, seconded by Rohlfling and unanimously approved, the Board adjourned until Tuesday, October 16, 2018 at 9:00 a.m.

ATTEST:

Le Sueur County Administrator

Le Sueur County Chairman

Summary Minutes of Le Sueur County Board of Commissioners Meeting, October 2, 2018

•This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.

•Approved the agenda.(Gliszinski-King)

•Approved the consent agenda. (Rohlfing-King)

•Approved Human Services claims: Financial \$ 27,968.66 and Soc Services \$ 71,981.08 (Gliszinski-King)

•Approved Findings and Order on a petition to abandon a portion of County Ditch 70. (King-Rohlfing)

•Approved a Resolution to Waive Zoning Permit Fees and Grant Administrative Variances for effected properties as documented in the damage assessment from the high wind storm event of September 20, 2018. (Rohlfing-Gliszinski)

•Approved to hire Kathy O'Malley in the Sheriff's Office. (Gliszinski-King)

•Approved regular status to Karen Fraser in Human Services. (King-Rohlfing)

•Approved regular status to Payton Shook in Human Services. (Rohlfing-King)

•Approved to accept the resignation from Molly Trieschman in Drug Court. (Rohlfing-Gliszinski)

•Approved to acknowledge a letter from Ellingson Companies to hold their pricing on the West Jefferson project until December 31, 2018. (Gliszinski-King)

•Approved the CSAH 45 contract between Le Sueur County and Barnett Bros for SAP 40-045-003. (Rohlfing-Gliszinski)

•The following claims were approved for payment: (King-Rohlfing)

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51543	Accountemps	\$ 2,608.00
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78	Claims paid less than \$2,000.00:	\$ 26,872.45
19	Claims paid more than \$2,000.00:	\$176,133.86
97	Total all claims paid:	\$203,006.31

•Adjourned until Tuesday, October 16, 2018 at 9:00 a.m. (King-Rohlfing)

ATTEST: Le Sueur County Administrator Le Sueur County Chairman

SEPTEMBER 2018 TRANSFERS

- #1711 Transfer 23,613.25 from Human Services to Revenue
 (3rd Qtr Rent)
- #1712 Transfer 20.00 from Env Services to Agency
 (correct war# 51112)
- #1713 Transfer 3,410.00 from Agency to Revenue
 (September Landshark)
- #1714 Transfer 1,658.30 from Human Services to Revenue
 (Computer purchase)

Liquor Licenses – 10/16/18

1. Little Dandy
2. Traxler Hunting Preserve
3. Le Sueur Country Club
4. Next Chapter Winery
5. Lakeside Supper Club
6. TYC Lake Front (Lake Front Bar and Grill)
7. Caribou Gun Club
8. Boondocks of Cleveland, LLC
9. The Woods Grill and Bar
10. Westwood Marina Bar & Grill, LLC



Le Sueur County, MN

Tuesday, October 16, 2018

Board Meeting

Item 2

9:05 a.m. Claims (5 min)

Staff Contact:



Le Sueur County, MN

Tuesday, October 16, 2018

Board Meeting

Item 3

9:10 a.m. Human Services (35 min.)

Staff Contact:

**Human Services Board Agenda
October 16, 2018 @ 9:10 a.m.**

100- INFORMATION/PRESENTATIONS:

- 110 - Community Connections Project Update
 - 110.1 - Project has been in policy development mode
 - 110.2 - Police Treatment and Community Connections Grant
 - \$10,000 Blue Earth County Grant for technical assistance
 - 2 session trainings on data platform and street level diversion
- 120 - SNAP-ME Audit
- 130 - Home and Community Based Waiver Audit Nov 7-9
- 140 - 2020 Health Plan Procurement Process

200- CHARTS/GRAPHS:

- 210- Finance Graphs/Report;
- 220- Income Maintenance/Child Support Graphs;
- 230- Family Services Graphs-
 - 231- Social Services Team
 - 232- Child Services Team
 - 232.1- Out of Home Placement Report
 - 232.2- In-Home Family Therapy Report;
 - 233- Behavioral Health Team

300- BOARD APPROVAL ITEMS:

- 310 - Statewide Health Improvement Partnership (SHIP) Mini Grant Agreement
 - 310.1 - \$2,215.00 by October 31, 2018
 - 310.2 - Clubhouse Refrigerator/Freezer Upgrade and Raised Garden Beds/Supplies
- 320 - Commissioner's Warrants

**Statewide Health Improvement Partnership (SHIP)
Brown-Nicollet Community Health Board
On Behalf of the Brown-Nicollet, Le Sueur-Waseca SHIP Project
Mini Grant Agreement**

THIS GRANT AGREEMENT, and amendments and supplements thereto are between Brown-Nicollet Community Health Board (hereinafter "CHB") in conjunction with the State of Minnesota (Minnesota Department of Health) and Le Sueur County Human Services, an independent organization, and address 88 South Park Ave. Le Center, MN 56057, (hereinafter "GRANTEE"), witnesseth that:

WHEREAS, Brown-Nicollet Community Health Board, is empowered to provide mini-grant funding to organizations to assist CHB in carrying out implementation activities outlined in the Statewide Health Improvement Partnership (SHIP) grant. These SHIP Grant funds were awarded by the Minnesota Department of Health (hereinafter "STATE") to convene, coordinate, and implement evidence-based strategies targeted at reducing the percentage of Minnesotans who are obese or overweight and at reducing the use of tobacco and;

WHEREAS, GRANTEE represents that it is duly qualified and willing to perform the services set forth herein.

NOW, THEREFORE, it is agreed:

- I. GRANTEE'S DUTIES. [ATTACH MINI-GRANT PROPOSAL, WORKPLAN & BUDGET] GRANTEE shall carry out duties outlined in the attached documents by October 31, 2018.
 - a. GRANTEE shall fully participate in the assessment and evaluation process to demonstrate progress and health outcomes as requested by SHIP staff.
 - b. GRANTEE shall provide success stories upon request for incorporation into STATE reports, updates, and media releases.
- II. CONSIDERATION AND TERMS OF PAYMENT.
 - a. Consideration for all services performed by GRANTEE pursuant to this grant agreement shall be paid by the CHB as follows:
 - i. Compensation: The total obligation of CHB for all compensation and reimbursement to GRANTEE shall not exceed \$2,215.00
 - b. Terms of Payment
 - i. Payments shall be made by CHB promptly after GRANTEE'S presentation of invoices for services performed and acceptance of such services by a CHB Authorized Representative. Invoices shall be submitted in a form prescribed by the CHB and according to the following schedule: Monthly invoices on the 15th of each month through October 2018.
 - ii. Prior approval should be sought before accruing expenses for reimbursement.
- III. CONDITIONS OF PAYMENT. All services provided by GRANTEE pursuant to this grant agreement shall be performed to the satisfaction of CHB, as determined at the sole discretion of its Authorized Representative, and in accord with all applicable federal, state, and local laws, ordinances, rules and regulations. GRANTEE shall not receive payment for work found by CHB to be unsatisfactory, or performed in violation of federal, state or local law, ordinance, rule or regulation.

- IV. TERMS OF AGREEMENT. This grant agreement shall be effective on, Wednesday, November 1, 2017, or upon the date that the final required signature is obtained by CHB whichever occurs later, and shall remain in effect until, October 31, 2018 or until all obligations set forth in this grant agreement have been satisfactorily fulfilled, whichever occurs first. GRANTEE understands that NO work should begin under this grant agreement until ALL required signatures have been obtained, and GRANTEE is notified to begin work by the CHB Authorized Representative. Any change to the work plan or a budget change must be pre-approved by the CHB.
- V. CANCELLATION.
- a. If the GRANTEE fails to comply with the provisions of this grant agreement, CHB may terminate this grant agreement without prejudice to the right of CHB to recover any money previously paid. The termination shall be effective five business days after CHB mails, by certified mail, return receipt requested written notice of termination to the GRANTEE at its last known address.
 - b. CHB or GRANTEE may cancel this grant agreement at any time, with or without cause, upon thirty (30) days written notice to the other party.
 - c. This agreement may be cancelled by the CHB under the circumstance that SHIP is cut funding anytime during the grant period.
- VI. CHB'S AUTHORIZED REPRESENTATIVE.
- a. CHB'S Authorized Representative for the purposes of administration of this grant agreement is the SHIP Coordinator for Brown and Nicollet Counties. Such representative shall have final authority for acceptance of GRANTEE'S services and if such services are accepted as satisfactory, shall so certify on each invoice.
 - b. The GRANTEE'S Authorized Representative for purposes of administration of this grant agreement is the fiscal representative. The GRANTEE'S authorized Representative shall have full authority to represent GRANTEE in its fulfillment of the terms, conditions and requirements of this grant agreement.
- VII. ASSIGNMENT. GRANTEE shall neither assign nor transfer any rights or obligations under this grant agreement without the prior written consent of the CHB Authorized Representative.
- VIII. AMENDMENTS. Any amendments to this grant agreement shall be in writing, and will not be effective until it has been fully executed by the same parties who executed the original grant agreement, or their successors in office.
- IX. LIABILITY. Any and all claims that arise or may arise against GRANTEE, its agents, servants or employees as a consequence of any act or omission on the part of the GRANTEE or its agents, servants, or employees while engaged in the performance of the Contract shall in no way be the obligation or responsibility of the CHB. GRANTEE shall indemnify, hold harmless and defend the CHB, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the CHB, its officers or employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of GRANTEE, its agents, servants or employees, in the execution, performance, or failure to adequately perform GRANTEE'S obligations pursuant to this Contract.
- X. DATA PRACTICES ACT. The GRANTEE and CHB shall comply with all Minnesota Data Practices Act and other applicable laws as it applies to data provided by CHB in accordance with this grant agreement and as it applies to all data created, gathered, generated or acquired in accordance with this grant agreement.
- XI. OWNERSHIP OF MATERIALS AND INTELLECTUAL PROPERTY RIGHTS. CHB/STATE shall own all rights, title and interest in all of the materials conceived or

created by the GRANTEE, or its employees or sub-grantees, either individually or jointly with others and which arise out of the performance of this grant agreement. Inventions, reports, studies, designs, drawings, specifications, notes, documents, software and documentation, computer based training modules, electronically, magnetically or digitally recorded materials and other work in whatever form shall hereinafter be referred to as MATERIALS. The GRANTEE hereby assigns to the CHB/STATE shall own all rights, title and interest to the MATERIALS.

GRANTEE shall, upon request of CHB/STATE, execute all papers and perform all other acts necessary to assist CHB/STATE to obtain and register copyrights, patents or other forms of protection provided by law for the MATERIALS. The MATERIALS created under this grant agreement by the GRANTEE, its employees or sub-grantees, individually or jointly with others, shall be considered "works made for hire" as defined by the United States Copyright Act. All of the MATERIALS, whether in paper, electronic, or other form, shall be remitted to the STATE by the GRANTEE. GRANTEE and any sub-grantees shall not copy, reproduce, allow or cause to have the MATERIALS copied, reproduced or used for any purpose other than performance of the GRANTEE'S obligations under this grant agreement without the prior written consent of the STATE'S Authorized Representative.

- XII. **AUDIT AND RECORDS DISCLOSURES.** The GRANTEE shall allow personnel of the Responsible CHB and STATE access to the GRANTEE'S records at reasonable hours in order to exercise their responsibility to monitor the services. The GRANTEE shall maintain and make available records at its principle place of business for six (6) years for audit purposes.
- XIII. **PUBLICITY.** Any publicity given to the program, publications, or services provided resulting from this grant agreement, including, but not limited to, notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the GRANTEE or its employees individually or jointly with others, or any sub-grantees shall identify the Statewide Health Improvement Partnership as the sponsoring agency and shall not be released without prior written approval by the CHB'S Authorized Representative, unless such release is a specific part of an approved work plan included in this grant agreement.
- XIV. **ENDORSEMENT.** The Grantee must not claim that the STATE endorses its products or services.
- XV. **WORKERS' COMPENSATION.** GRANTEE certifies that it is in compliance with Minnesota Statute §176.181, Subdivision 2, pertaining to workers' compensation insurance coverage. The GRANTEE'S employees and agents will not be considered STATE employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the STATE'S obligation or responsibility.
- XVI. **JURISDICTION AND VENUE.** This grant agreement, and amendments and supplements thereto, shall be governed by the laws of the State of Minnesota. Venue for all legal proceedings arising out of this grant agreement, or breach thereof, shall be in the state court of competent jurisdiction in Nicollet or Brown County, Minnesota.
- XVII. **EQUAL EMPLOYMENT OPPORTUNITY – CIVIL RIGHTS.**
 - a. During the performance of this Agreement, the GRANTEE agrees to the following: No person shall, on the grounds of race, color, religion, age, sex, disability, marital status, public assistance status, criminal record, creed, or

national origin, be excluded from full employment rights in, participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program, service, or activity under the provision of any and all applicable federal and state laws against discrimination including the Civil Rights Act of 1964.

- b. The GRANTEE guarantees that no funds received under this Agreement shall be used to provide religious training and/or services to any individual receiving purchased services.
- c. If during the term of the Agreement or any extension thereof, it is discovered that the GRANTEE is not in compliance with the applicable regulations as aforesaid, or if the GRANTEE engages in any discriminatory practices, then the Host CHB may cancel said Agreement.

APPROVED

1. GRANTEE

GRANTEE certifies that the appropriate persons(s) have executed the project agreement on behalf of the GRANTEE as required by applicable articles, bylaws, resolutions, or ordinances.

By:

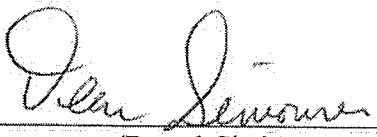
Title:

Date:

2. BROWN-NICOLLET COMMUNITY HEALTH BOARD

Project Agreement approval and certification that STATE funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

By:


(Board Chair)

Title:

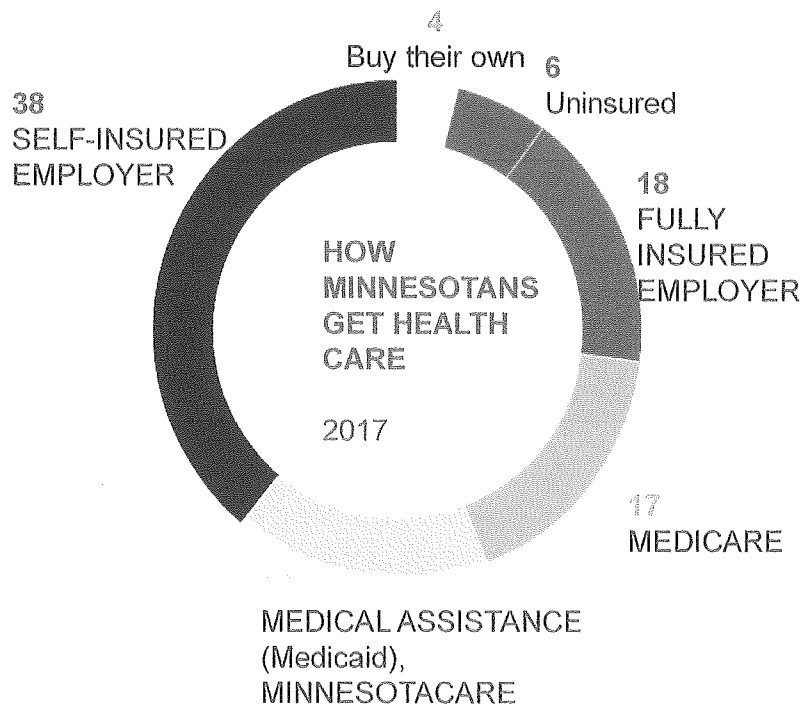
Board Chair

Date:

9/28/2018

How Minnesotans get Health Care

- In 2017, out of every 100 Minnesotans,
- 38 get insurance from a self-insured employer
 - 34 get insurance from the state and federal government
 - 18 get insurance through a fully insured employer
 - 6 do not have insurance
 - 4 buy insurance on their own





Le Sueur County, MN

Tuesday, October 16, 2018

Board Meeting

Item 4

9:45 a.m. Melanie Nelson and Brett Mason (10 min)

RE: 911 Equipment Lease for Justice Center

Staff Contact:

MUST BE ON COUNTY/PSAP/SHERIFF OFFICE LETTERHEAD

08/20/2018

MN Department of Public Safety/Emergency Communication Networks
Attn: 9-1-1 Program Manager
445 Minnesota Street, Suite 137
St. Paul, MN 55101

RE: Waseca County PSAP **9-1-1 Plan Change Request**

Dear 9-1-1 Program Manager:

Please accept this letter as a modification to the Waseca County PSAP 9-1-1 Plan maintained by MN-DPS ECN.

Waseca County PSAP has agreed to receive and process text-to-911 calls on behalf of the following PSAPs in the South Central region. In addition to Waseca County PSAP, the following are included: Blue Earth County PSAP, Brown County PSAP, Faribault County PSAP, Watonwan County PSAP, Nicollet County PSAP, Sibley County PSAP, Le Sueur County PSAP, McLeod County PSAP, City of Hutchinson PSAP, Martin County PSAP

Text-to-9-1-1 calls will be answered and processed following the Text-to-9-1-1 Operational Standard developed by the text-to-9-1-1 workgroup. This standard was also approved by the NG9-1-1 Committee and the Statewide Emergency Communications Board (SECB).

Waseca County PSAP will accept text-to-9-1-1 calls on behalf of the above PSAPs until those PSAPs are ready to take their own text-to-9-1-1 calls. Waseca County PSAP will assess an annual fee to each PSAP in the amount of \$1,200 for accepting text-to-9-1-1 calls from January 1st, 2019 to December 31st, 2019, or \$100 per month. If an above listed PSAP deploys their text-to-9-1-1 service in 2019, they will be reimbursed the difference of the fee charged by Waseca County PSAP. The annual fee will increase \$1,200 each year - \$2,400 in 2020, \$3,600 in 2021, etc.

Please let me know if you need any additional documentation or have any questions. Thank you in advance for your assistance and consideration of this request.

Sincerely,

Sheriff Brad J. Milbrath

Waseca County PSAP

State of MN 9-1-1 Program Approval: Pursuant to Minnesota Statutes 403, I approve the Waseca County PSAP request to the changes described above. This letter is accepted as an interim update to the Waseca County PSAP State of MN 9-1-1 Plan.

State of Minnesota – 9-1-1 Program Manager
Department of Public Safety
Emergency Communication Networks

Date

Non-recurring charges (NRC)	Unit	Price	Subtotal
VESTA 9-1-1 PSAP Fee	1	\$ 10,000.00	\$ 10,000.00
Local Survivability Fee		\$ 10,000.00	\$ -
VESTA 9-1-1 Per Position Fee	3	\$ 2,500.00	\$ 7,500.00
VESTA Command POST		\$ 2,000.00	\$ -
VESTA 9-1-1 Admin Standard training	1	\$ 4,262.00	\$ 4,262.00
VESTA 9-1-1 Admin Complex training		\$ 5,541.00	\$ -
VESTA 9-1-1 Agent training	2	\$ 1,279.00	\$ 2,558.00
VESTA 9-1-1 Agent TTT		\$ 2,131.00	\$ -
VESTA Analytics Admin training	1	\$ 2,131.00	\$ 2,131.00
VESTA Activity View training		\$ 1,279.00	\$ -
VESTA 9-1-1 SMS Admin Delta training		\$ 1,267.00	\$ -
VESTA 9-1-1 SMS Agent Delta training		\$ 634.00	\$ -
VESTA 9-1-1 SMS TTT Delta training		\$ 1,268.00	\$ -
VESTA 9-1-1 SIP Phone training		\$ 1,279.00	\$ -
VESTA Map training		\$ 1,279.00	\$ -
Cutover Coaching	1	\$ 2,131.00	\$ 2,131.00
		Total NRC	\$ 28,582.00

Monthly recurring charges (MRC)	Unit	Price	Subtotal
VESTA 9-1-1	3	\$ 660.00	\$ 1,980.00
Local Survivability (per PSAP, not position)		\$ 400.00	\$ -
VESTA Analytics	3	\$ 45.00	\$ 135.00
VESTA Map		\$ 70.00	\$ -
VESTA Activity View		\$ 40.00	\$ -
VESTA Heads-Up Display		\$ 180.00	\$ -
VESTA SIP Phone		\$ 40.00	\$ -
VESTA Command POST		\$ 285.00	\$ -
		Total MRC	\$ 2,115.00

Total MRC and NRC 5 Year Cost \$ 155,482.00

In 2011: Price to own our current equipment was \$160,000 + current yearly maintenance amount of \$7000; responsible for part replacement in the event of failure

Recommended replacement of equipment: 5 years due to technology improvements and normal wear and tear; current equipment is 7-8 years old

Lease option includes yearly maintenance costs, upgrades to included new technology, and scheduled replacement of equipment as well as 24 hour monitoring

Neighboring agencies are looking at this option due to the expense of owning and the need to upgrade due to Text to 911- hosted environment may allow interoperability among agencies during catastrophic events

Continued advancements for public safety in a consistent manner



Le Sueur County, MN

Tuesday, October 16, 2018

Board Meeting

Item 5

**9:55 a.m. Ann Traxler and Tammy Stewig, Emergency Management
(5 min)**

RE: Emergency Operation Plan Approval

RE: Dave Struckman - Volunteer Coordinator and Resource Manager

RE: September 20th, 2018 Storm Update

Staff Contact:



Le Sueur County, MN

Tuesday, October 16, 2018

Board Meeting

Item 6

10:00 a.m. Human Resources (5 min)

Staff Contact:



Human Resources

88 SOUTH PARK AVENUE • LE CENTER, MINNESOTA 56057

Telephone: 507-357-8517 • Fax: 507-357-8607

Cindy Westerhouse – Human Resources Director

HUMAN RESOURCES

AGENDA ITEMS

October 16, 2018

Recommendation to hire Paige White as a full time Correctional Officer/Dispatcher in the Sheriff's Office as a Grade 6, Step 4 at \$20.35 per hour, effective October 19, 2018.

Recommendation to post and advertise for two full time Correctional Officer/Dispatcher in the Sheriff's Office as a Grade 6, Step 4 at \$20.35 per hour.

Recommendation to post and advertise for a Drug Court Coordinator in Drug Court as a Grade 13, Step 4 at \$30.60 per hour.

Recommendation to adjust the hourly wage for Laura Quickle, part time Compliance Specialist in Drug Court, Grade 4, Step 4 at \$18.12 per hour to Grade 4, Step 6 at \$19.46 per hour, effective October 17, 2018.

Recommendation to accept the resignation from Sheyna Patterson, full time Eligibility Worker in Human Services, effective October 26, 2018.

Recommendation to post and request the merit list for a full time Eligibility Worker in Human Services, Grade 7, Step 4 at \$21.57 per hour.

Recommendation to post and advertise for a full time Public Health Nurse in Public Health, Grade 11, Step 7 at \$30.27 per hour.

Equal Opportunity Employer



Le Sueur County, MN

Tuesday, October 16, 2018

Board Meeting

Item 7

10:05 a.m. Darrell Pettis, County Administrator

RE: West Jefferson Update

RE: Bette Traxler to complete one more term on Waseca-Le Sueur Library Board starting in 2019.

Staff Contact:



Le Sueur County, MN

Tuesday, October 16, 2018

Board Meeting

Item 8

Commissioner Committee Reports

Staff Contact:



Le Sueur County, MN

Tuesday, October 16, 2018

Board Meeting

Item 9

Future Meetings

Staff Contact:

Future Meetings October 2018 – January 2019

October 2018

Tuesday, October 16	Board Meeting, 9:00 a.m. CIP Work Session after Board Meeting
Thursday, October 18	Board of Adjustment Meeting, 3:00 p.m. at Environmental Services
Tuesday, October 23	Board Meeting, 9:00 a.m.

November 2018

Friday, November 2, 2018	AMC District 7 Meeting, 8:00 a.m. at Farmamerica in Waseca
Tuesday, November 6	Board Meeting, 9:00 a.m. *CHB Meeting, 1:00 p.m. in Waterville
Thursday, November 8	P&Z Meeting, 7:00 p.m. at Environmental Services
Monday, November 12	Offices Closed for Veterans Day
Thursday, November 15	Board of Adjustment Meeting, 3:00 p.m. at Environmental Services
Tuesday, November 20	Board Meeting, 9:00 a.m.
November 23-24	Offices Closed for Thanksgiving
Tuesday, November 27	Board Meeting, 9:00 a.m.
Thursday, November 29	CD70 Partial Abandonment Public Hearing, 9:00 a.m. in the Commissioners Room

December 2018

December 3-4	AMC Conference – (No Board Meeting on December 4)
Tuesday, December 11	Board Meeting, 9:00 a.m.
Thursday, December 13	P&Z Meeting, 7:00 p.m. at Environmental Services
Tuesday, December 18	Board Meeting, 4:30 p.m. Budget/Levy Public Hearing, 6:00 p.m.
Thursday, December 20	Board of Adjustment Meeting, 3:00 p.m. at Environmental Services

Monday, December 24
Tuesday, December 25

Offices Close at noon for Christmas
Offices Closed for Christmas – (No Board Meeting)

January 2019

Tuesday, January 1

Offices Closed for New Year's Day – (No Board Meeting)

Tuesday, January 8

Board Meeting, 9:00 a.m.

Thursday, January 10

P&Z Meeting, 7:00 p.m. at Environmental Services

Tuesday, January 15

Board Meeting, 9:00 a.m.

Thursday, January 17

Board of Adjustment Meeting, 3:00 p.m. at Environmental Services

Monday, January 21

Offices Closed for Martin Luther King Jr. Day

Tuesday, January 22

Board Meeting, 9:00 a.m.



Le Sueur County, MN

Tuesday, October 16, 2018

Board Meeting

Item 10

CIP Work Session

Staff Contact: