



**LE SUEUR COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA
October 2, 2018**

1. **9:00 a.m. Agenda and Consent Agenda**
2. **9:05 a.m. Claims (5 min)**
3. **9:10 a.m. Nik Kadel, Ditch Specialist (10 min)**
RE: Update of County Ditches
4. **9:20 a.m. Ryan Engelstad, Baker Tilly (30 min)**
RE: 2017 Audit
5. **9:50 a.m. Dani Blaschko, Ditch Manager (20 min)**
RE: Financial Update
RE: CD 70 Partial Abandonment
6. **10:10 a.m. Joshua Mankowski, Planning & Zoning Administrator (10 min)**
RE: Resolution to Waive Fees
7. **10:20 a.m. Human Resources (5 min)**
8. **10:25 a.m. Darrell Pettis, County Administrator**
RE: West Jefferson Project Extension Letter
RE: CSAH 45 Contract Approval
9. **Commissioner Committee Reports**

10. **Future Meetings**



Le Sueur County, MN

Tuesday, October 2, 2018

Board Meeting

Item 1

9:00 a.m. Agenda and Consent Agenda

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting September 25, 2018

The Le Sueur County Board of Commissioners met in regular session on Tuesday, September 25, 2018 at 9:00 a.m. at the Courthouse in Le Center, Minnesota. Those members present were: Lance Wetzel, John King, Dave Gliszinski and Steve Rohlffing. Joe Connolly was excused. County Attorney Brent Christian and County Administrator Darrell Pettis were also present.

On motion by Gliszinski, seconded by Rohlffing and unanimously approved, the Board approved the agenda.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved the consent agenda:

- Approved the September 18, 2018 County Board Minutes and Summary Minutes

Darrell Pettis, County Administrator appeared before the Board with the 2019 proposed budget and levy.

The County Administrator announced that the subsequent meeting for the adoption of the final 2019 budget and levy will be held in the Commissioner's Room of the Le Sueur County Courthouse on Tuesday, December 18, 2018 at 6:00 p.m. Public testimony on the levy and/or the budget will be allowed as part of this hearing.

On motion by Gliszinski, seconded by King and approved with Rohlffing opposed and Wetzel in favor, the Board adopted a preliminary levy of \$20,827,428.

2019 PROPOSED LEVY

FUND	TAXES	PROGRAM AID	TAXES
Revenue	10,323,536	571,455	9,752,081
Road & Bridge	3,339,428	571,455	2,767,973
SS & PA	2,482,629		2,482,629
PA & GA	1,091,800		1,091,800
Fair	35,000		35,000
Building	210,000		210,000
Extension Services	213,824		213,824
Park	249,634		249,634
Bonded Indebtedness	3,676,339		3,676,339
Victim Witness	23,619		23,619
Env Services – P & Z	239,142		239,142
Env Services – Water Plan	19,760		19,760

Env Services – ISTS	65,627		65,627
TOTAL	21,970,338	1,142,910	20,827,428

2019 PROPOSED LEVY \$20,827,428
2018 FINAL LEVY \$19,379,373
INCREASE IN LEVY \$ 1,448,055
INCREASE OF \$7.5%

Josh Mankowski, Planning & Zoning Administrator appeared before the Board with four items for approval.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved via roll call 4-0 with Connolly absent, the Board approved a Conditional Use Permit to James & Jane Williams, St Peter, MN, (Applicant/Owner) to allow grading, excavating, and filling of 1008.5 cubic yards of material for the repair of an existing boat house, stairs and retaining wall located within the bluff and shore impact zone in a Recreational Residential “RR” District on Lake Washington, a Recreational Development “RD” lake. Property is located at Lot 22, Block 1, Da Mar Estates, Section 6, Washington Township. The application was approved with the following conditions and findings are on file at the Planning and Zoning Office:

1. The stairway that is to be replaced and the proposed 8 additional steps shall be constructed with wood in order to reduce the amount of disturbance to the bluff and shore impact zone.
2. If trees are removed due to construction, replacement trees at least 2 inches in diameter and 4.5 feet tall shall be planted.

On motion by King, seconded by Gliszinski and unanimously approved via roll call 4-0 with Connolly absent, the Board approved a Conditional Use Permit to Adam Nesbit, New Prague, MN, (Applicant/Owner) to allow the applicant to transfer the development right from the NE 1/4 of the NW 1/4 to the NW 1/4 of the NE 1/4 in an Agriculture “A” District. Property is located in the NW quarter and NE quarter, Section 13, Derrynane Township. Findings are on file at the Planning and Zoning Office.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved via roll call 4-0 with Connolly absent, the Board approved a Conditional Use Permit to Michael & Shelly Miller, Cleveland, MN, (Applicant/Owner) to allow grading, excavating, and filling of 1454 cubic yards of material in a Recreational Residential “RR” District. Property is located at Revised Lots 50 & 51, Auditor’s Subdivision, Section 6, Elysian Township. The application was approved with the following conditions and findings are on file at the Planning and Zoning Office:

1. If current runoff and drainage issues do not improve after project is installed, work with Environmental Services Department and Soil and Water Conservation District staff to address the issues.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved via roll call 4-0 with Connolly absent, the Board approved an After-The-Fact Conditional Use Permit to Russ Guyer & Deanna Weis, Austin, MN, (Applicant/Owner) to allow grading, excavating, and filling of 54.9 cubic yards within the shore impact zone; 38.8 cubic yards within the bluff impact zone; 106.1 cubic yards within the bluff; total of 145 cubic yards on the lot for a shoreland project to for the construction of a path and retaining walls a Recreational Residential “RR” District on Lake Jefferson, a Recreational Development “RD” lake. Property is located at Lot 35, Roemer’s Cove, Section 7, Elysian Township. The application was approved with the following conditions and findings are on file at the Planning and Zoning Office:

1. If trees are removed due to construction, replacement trees at least 2 inches in diameter and 4.5 feet tall shall be planted.
1. Plant vegetation that is native to Minnesota in order to prevent runoff and erosion into Lake Jefferson. Native vegetation will protect the bluff and provide slope stability.
2. Adequate erosion control will be provided during and after construction.

Holly Kalbus, Environmental Services appeared before the Board with three items for approval.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved to accept the following FY2019 Natural Resources Block Grant amounts:

LWM	\$13,501
WCA	\$16,447
Shoreland	<u>\$ 4,918</u>
Total	\$34,866

On motion by Gliszinski, seconded by Rohlffing and unanimously approved, the Board approved the transfer of WCA funds from the FY2019 Natural Resources Block Grant in the amount of \$16,447 to Le Sueur County SWCD.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved and authorized the Board Chair to sign a 2018-19 Agreement for CLIMB Theatre Services.

Cindy Westerhouse, Human Resources Director came before the Board with two items for approval.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved the following 2019 health insurance items:

Single Coverage

Employer contribution of \$909.50 per month to all benefits eligible employees for the single coverage group health insurance plan.

2019 monthly premium - \$3250 - \$727.00
\$5000 - \$601.00

Family Coverage

Employer contribution of \$1,400.00 per month to all benefits eligible employees for the family coverage group health insurance plan.

2019 monthly premium - \$3250/\$6500 - \$2106.50
\$5000/\$10,000 - \$1741.00

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the following Resolution Declaring a State of Emergency:

WHEREAS the high wind storm event impacted the population of Le Sueur County and its cities; and

WHEREAS the high wind storm event has caused a significant amount of public property damage; and

WHEREAS the Le Sueur County of Emergency Management requests the Le Sueur County Board of Commissioners to declare Le Sueur County in a STATE OF EMERGENCY for the high wind storm event of September 20, 2018.

NOW, THEREFORE, BE IT RESOLVED, that the Le Sueur County Board of Commissioners declares Le Sueur County in a State of Emergency for conditions resulting from the high wind storm event of September 20, 2018 .

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved and authorized the Board Chair and County Administrator to sign the 2018 Emergency Management Performance Grant Agreement in the amount of \$23,148.

Darrell Pettis, County Administrator appeared before the Board with a Justice Center update.

Commissioner Committee Reports:

Commissioner Rohlffing attended a Park Board meeting and participated in the cleanup from storm damage in Elysian.

Commissioner Gliszinski attended a Justice Center progress meeting.

Commissioner King attended a Park Board meeting and a Justice Center progress meeting.

Commissioner Wetzel participated in the cleanup from storm damage in Waterville and Elysian.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board adjourned until Tuesday, October 2, 2018 at 9:00 a.m.

ATTEST:

Le Sueur County Administrator

Le Sueur County Chairman

Summary Minutes of Le Sueur County Board of Commissioners Meeting, September 25, 2018

•This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.

- Approved the agenda.(Gliszinski-Rohlfing)
 - Approved the consent agenda. (King-Rohlfing)
 - Approved a preliminary levy of \$20,827,428 with the subsequent meeting for the adoption of the final 2019 budget and levy to be held at the Le Sueur County Courthouse on Tuesday, December 18, 2018 at 6:00 p.m. for public testimony on the levy and/or the budget. (Gliszinski-King)
 - Approved a Conditional Use Permit to James & Jane Williams, St Peter, MN, (Applicant/Owner) with conditions and findings are on file at the Planning and Zoning Office. (Rohlfing-Gliszinski)
 - Approved a Conditional Use Permit to Adam Nesbit, New Prague, MN, (Applicant/Owner) and findings are on file at the Planning and Zoning Office. (King-Gliszinski)
 - Approved a Conditional Use Permit to Michael & Shelly Miller, Cleveland, MN, (Applicant/Owner) with conditions and findings are on file at the Planning and Zoning Office. (Gliszinski-Rohlfing)
 - Approved an After-The-Fact Conditional Use Permit to Russ Guyer & Deanna Weis, Austin, MN, (Applicant/Owner) with conditions and findings are on file at the Planning and Zoning Office. (Rohlfing-Gliszinski)
 - Approved to accept the FY2019 Natural Resources Block Grant funds in the amount of \$34,866. (King-Rohlfing)
 - Approved the transfer of funds from the FY2019 Natural Resources Block Grant in the amount of \$16,447 to Le Sueur County SWCD. (Gliszinski-Rohlfing)
 - Approved a 2018-19 Agreement for CLIMB Theatre Services. (Rohlfing-King)
 - Approved 2019 health insurance monthly employer contributions and premiums for all benefits eligible employees for the single and family coverage group health insurance plans. (King-Rohlfing)
 - Approved a Resolution Declaring a State of Emergency. (Gliszinski-King)
 - Approved the 2018 Emergency Management Performance Grant Agreement. (King-Rohlfing)
 - Adjourned until Tuesday, October 2, 2018 at 9:00 a.m.(Rohlfing-Gliszinski)
- ATTEST: Le Sueur County Administrator and Le Sueur County Chairman



Le Sueur County, MN

Tuesday, October 2, 2018

Board Meeting

Item 2

9:05 a.m. Claims (5 min)

Staff Contact:



Le Sueur County, MN

Tuesday, October 2, 2018

Board Meeting

Item 3

9:10 a.m. Nik Kadel, Ditch Specialist (10 min)

RE: Update of County Ditches

Staff Contact:

Drainage	DB Repair #	Date Received	Township	Section	Landowner	Person Requesting Repair	Problem/Proposed Work	Contractor	Cost Estimate	Start Date	Project complete Date	Final Bill Invoice	Notes
CD15	16-033	10/18/2016	Kilkenny	22	MCGILLEN,JOHN E & PAMELA K	MCGILLEN,JOHN E & PAMELA K		MB Customs		12/23/2016		\$ 625.00	Needed Spoils spread more because surface water.
CD15	17-011	3/24/2017	Kilekenny	22	McgilLEN,JOHN E & PAMELA K	mcGILLEN,JOHN E & PAMELA K	Asked for a general cleanout around his property.	Barnette	5950	4/1//2017	6/1/2018	\$ 14,245.00	Ditch was cleaned and was inspected. The bills for the beaver dams for the past few years were added together.
CD16	16-037	11/1/2016	Montgomery	18	TRINKA,BETTY A		Culvert is failing, needs field review.						Culvert needs cleaning around it
CD16	16-040	11/3/2016	Lexington	13	NYTES,JAMES L & RUTH A		clean out to the lake. Need DNR permits to proceed. Water control structure?						waiting on DNR water permit
CD16	16-041	11/3/2016	Montgomery	18	TRINKA,BETTY A		clean out, need DNR permits, control structure?	selly?	20566.4				Starting meetings with DNR!!!!
CD21	16-007	4/25/2016	Lexington	28		Joe Schloesser	washing out next to culvert in driveway						Sent letters, no response
CD23	16-024	9/29/2016	Lexington	20	WIELAND,ROBERT A & CYNTHIA		washouts due to heavy rain. side inlets? ditch plugged						Did a ditch inspection on about half the ditch. It's going to need a lot of work and a redetermination. Having a meeting with board about how to proceed.
CD23	16-044	11/14/2016				Don Westerman	Don Westerman wants the outlet structure for mareks lake repaired before any ditch clean out takes place. Site needs to be visited and photos taken winter of 2016-17.						drop inlet structure needs replacment.
CD26	18-012	6/8/2018	Lexington	29	Pioneer builders CO of Nevada	Mike Macho	Landowner thinks has concern that the ditch grade could be off.						I took elevation shots of the ditch.
CD29	18-013	6/11/2018	Derrynane	9	Stuedemann, Kevin	Stuedmann, Kevin	Crossing repair.						wanted to have their own contractor do the work. Have not heard anything from them since.
CD31	17-052	12/12/2017	Derrynane	13	Hoefs, Johns J	Dennis Dietz	Water not flowing through						Needs DNR permit to clean through public waters.
CD31	16-055	42709	derrynane		JAHN,BRIAN C FAMILY LP	john Widmer	where 31 and 44 meet is clogged with grass.						Needs DNR permit to clean through public waters. Found Culvert in Ditch need to more information.
JD38	18-006	5/4/2018	Kilkenny	25	Houser,Terry W & Bev E	Jim Hebel	Erosion from public waters coming into the county ditch.						Going to get some second opinions before we start repiaring ditch.

Le Sueur County Ditch Report: 10/1/18 ■ =New ■ =Closed ■ =current ■ = In Review

JD38	17-054	12/21/2017	Kilkenny	36	Miller, Jerome A	Kenneth Wetzel	Need elevation shots on a culvert, Landowner believes culvert is too high.						Need to get elevation shots!
CD40	16-061	42725	Montgomery	22	BAUER, LEROY O & BONNIE	BAUER, LEROY O & BONNIE	LO stopped in saying lots of sloughing and erosion along his land and further along the ditch						Land owner spread spoil on his own, I let him know he could be paid for his work but he was not interested.
CD40	17-004	1/12/2017	Montgomery	26	KORBEL, DALE & ALICIA	Dan Gregor	Banks are sloughing from excess rains and water						Need to site inspection for work
CD40	16-014	9/21/2016	Montgomery	28	KRAUTKREMER, DENNIS		Ditch has been cleaned out and install a 30' culvert	Havel					Land was too wet to finish cleaning by havel.
CD41	17-043	1/24/2017	Lexington	30	Beer, George	Jerry Cooney	Tile failing, Water siting in the field not draining in the culvert.						Petition was put in!
CD43	17-007	2/3/2017	Lexington	21	MORAVEC, JACQUELYN M		water not being able to get into Tyler lake						Tyler lake has been looked at waiting on DNR to provide results of OWL. To see if we can clean into the lake.
CD44	16-035	10/20/2016	Lanesburgh	20	TIEDE, RUSTY & NANCY	Rusty Tiede	Rusty Tiede called in to office describing water backing up in Main of CD#44. Problem he said appears to be downstream.						CD 44 needs inspection for a few problems
CD44	16-054	11/30/2016	Lanesburgh	7	JAHN, BRIAN C FAMILY LP	John Widmer	plugged with grass at the point where 31 and 44 meet up.						Was inspected, needs a DNR permit to be filled out to be cleaned.
CD51	18-018	7/24/2018	sharon	36	Selly, James	Anothny, Beers	stretch of ditch might have been missed on a past ditch clean out.	Selly				\$ 10,404.23	Found two culverts, one crosing needs repair, the other needs to be replaced.
CD57	17-051	43069	Kilkenny	3	Brockway, Richard & kathleen	Brookway, Richard & Kathleen	Beaver dams and beaver problems, going to trapp before clearing dams.	Rollings					We have a trapper out ther along the ditch now.
CD59	18-017	7/9/2018	waterville	18	US Fish and Wildlife Service	Jeff Ballman	water backing up, maybe bever dam						inspected ditch found spots that might be problems.
CD59	16-017	9/23/2016	Elysian	3	Domonoske, Donald & Judy	Domonoske, Doanld & Judy	Asked about this same are again, will have to inspect in the spring for a clean out.						This stretch was attempted last year but it was too wet. Land owner asked for it to be looked at again. 10/2017
CD61	16-013	9/20/2016	Cordova	23	THEIS, JOHN L & CANDI L	David Novotny	Find where the tile has been plugged or blown out, repair that area to get water flowing again, were told to get a cost estimate before work could be done	Pat Traxler			3/31/2017		Traxler Thinks the problem is the tile in the easment land on the McGillen land. Will have to look into it in the future. Waiting on invoice!
CD61	17-021	42846	Cordova	23	McGILLEN, JOHN E & PAMELA	David Novotny	Tile Holding back water. Needs to be replaced or fixed.						having ISG make an engeneering report for the county to replace couty tile.

Le Sueur County Ditch Report: 10/1/18 ■ =New ■ =Closed ■ =current ■ = In Review

CD61	17-046	9/11/2017	Cordova	23	McGILLEN,JOHN E & PAMELA K	david Novotny	Clean open ditch for fall.						Did inspection waiting until after meeting to do work.
CD62	18-010	5/23/2018	Lanesburgh	15	Picha, Constance M	Picha, Constance M	Culvert that was just repaired was washed out because of railroad culvert.	Selly		6/22/2018	7/3/2018	\$ 6,550.75	emergency crossing fix plus adding extra clay and anti seep collar. Waiting for for railroad to contact me back.
CD62	18-019	7/25/2018	Lanesburgh	15	Hindersheit, Gordon	Hinderschiet, Gordon	tile under water, wants total ditch clean.	zimmerman		8/5/2018	9/12/2018	\$ 17,010.00	Ditch cleaned from HWY 145 south. And all CRP seeded. Working with railroad to clean under bridge crossing.
CD63	18-007	43228	Montgomery	35	Miller, William A & Marilyn	Doug Miller	Two Culvert Washing out, a road culvert on 141st st and the field crossing.	Kotasak		7/2/2018	7/27/2018	\$ 1,840.00	Inspected, Road culvert is townships responsibility and kotasak will be fixing the field crossing.
CD63	18-004	5/3/2018	Montgomery	36	James Fisher	James fisher	Two culverts, one located on 99 and on located on the fisher land with logs blocking it.						Land owner was concerned about being flooded out by the culvert on 99 that was put in a few years ago. (Found info, Working with HWY DPT)
CD63	17-009	2017-15-3	Montgomery	35	Trcka, Steve & Theresa	Mark Chicoine	Needs inspections for cleaning, there is sloughing.						needs inspection. Holding off work
CD64	18-016	7/9/2018	Cordova	27	Kolander, Leroy	Kolander, Leroy	Slough with tile in it.	Selly		7/29/2018		\$ 1,510.00	Slough has taken out the tile.
CD64	18-020	7/27/2018	Cordova	21	DNR Real Estate MGT	Kolander, Leroy	Culvert underwater on highway 11	Selly		7/30/2018			found a beaver dam hokding baack about 3 ft of water.
CD64	17-053	12/13/2017	Cordova	20	Chadderdon, Orbbe	Norman Schmidt	Beaver dams blocking up ditch						I have ran parts of this ditch and could not find any dams. I will run the ditch this spring.
JD1 Scott	18-005	5/3/2018	Tyrone	2	Kessler, William	Kessler, William	Ersion and sloughing and undercutting.						Looks like his tile might be cause some of his problem on the sloughing part, the ditch bank is mud mid way up next to the tile. Once he fixes his tile we will repair the ditch.
JD4 SCOTT	16-058	12/12/2016	Tyrone	1	LINDEMAN,LLOYD	Lyle Wagner	Lyle wagner stopped in saying that he and a few neighbors think the ditch will have to be cleaned out						Needs inspection this spring.

Le Sueur County Ditch Report: 10/1/18 ■ =New ■ =Closed white=current ■ = In Review

JD5 RICE	17-002	1/3/2017	Kilkenny	10	SCHULTZ,JERRY L	ken kline	In the Cannon River section of kilkenny, below Dora. Need to ok with DNR and Knish. the Bill should be split equally between JD5, CD40, CD57 and CD63- these are backed up by beaver dams with in the area.							needs action.
JD15 BE	17-008	2/16/2017	Washington	14	MCCARTHY,JAMES R	Mark Krenik	ditch clean out.	zimmerman	5500					was cleaned and spoiles spread!



Le Sueur County, MN

Tuesday, October 2, 2018

Board Meeting

Item 4

9:20 a.m. Ryan Engelstad, Baker Tilly (30 min)

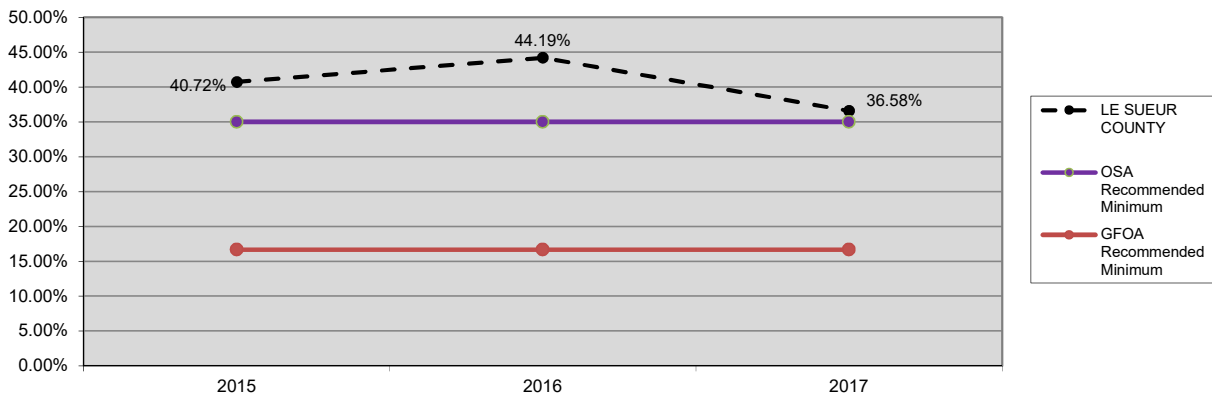
RE: 2017 Audit

Staff Contact:

LE SUEUR COUNTY 2017 FINANCIAL STATEMENT HIGHLIGHTS

GENERAL FUND	2017
Details of Fund Balance	
<u>Nonspendable</u> <i>includes fund balance amounts that cannot be spent either because they are not in spendable form or because legal or contractual requirements require them to be maintained intact.</i>	\$ 989,167
<u>Restricted</u> <i>consists of fund balances with constraints placed on their use either by 1) external groups such as creditors, grantors, contributors, or laws or regulations or other governments or 2) law through constitutional provisions or enabling legislation.</i>	959,484
<u>Assigned</u> <i>includes spendable fund balance amounts that are intended to be used for specific purposes that are not considered restricted or committed.</i>	57,000
<u>Unassigned</u> <i>includes residual positive fund balance within the general fund which has not been classified within the other above mentioned categories.</i>	5,006,187
Total Fund Balance (page 3)	<u>\$ 7,011,838</u>
General Fund Expenditures (page 6)	<u>\$ 13,842,862</u>
Assigned and Unassigned Fund Balance	<u>\$ 5,063,187</u>
Assigned and Unassigned General Fund - Fund Balance as % of above Expenditures	<u>36.58%</u>

Available or Assigned/Unassigned Fund Balance as a Percentage of Expenditures

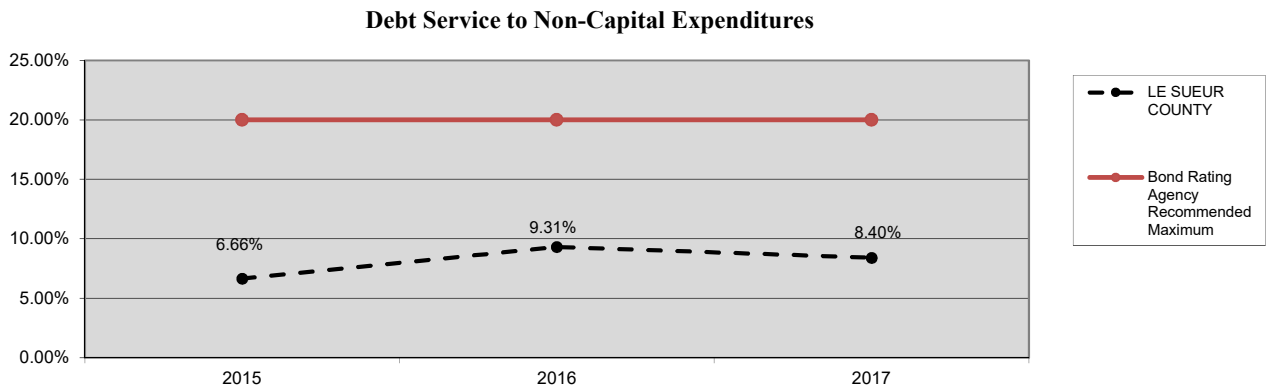


General Fund Summarized Income Statement (page 49)	2017 Budget	2017 Actual	2016 Actual
Revenues and other financing sources	\$ 14,251,963	\$ 14,849,744	\$ 13,802,256
Expenditures and other financing uses	(14,659,816)	(14,764,030)	(13,187,680)
NET CHANGE IN FUND BALANCE	<u>\$ (407,853)</u>	<u>\$ 85,714</u>	<u>\$ 614,576</u>

CASH AND INVESTMENTS	2017	2016	2015
Cash and Investments			
Unrestricted	\$ 21,679,469	\$ 23,467,822	\$ 20,701,755
Restricted	7,900,842	-	-
Fiduciary Funds	2,833,959	1,748,585	1,456,359
Total Cash and Investments (page 24)	<u>\$ 32,414,270</u>	<u>\$ 25,216,407</u>	<u>\$ 22,158,114</u>

LE SUEUR COUNTY
2017 FINANCIAL STATEMENT HIGHLIGHTS (cont.)

MAJOR SPECIAL REVENUE FUND - ROAD & BRIDGE			
	2017	2016	2015
Total Fund Balances (page 3)	\$ 1,348,330	\$ 3,768,263	\$ 3,050,445
MAJOR SPECIAL REVENUE FUND - HUMAN SERVICES			
	2017	2016	2015
Total Fund Balances (page 3)	\$ 6,218,253	\$ 5,815,509	\$ 6,074,170
MAJOR SPECIAL REVENUE FUND - ENVIRONMENTAL HEALTH			
	2017	2016	2015
Total Fund Balances (page 3)	\$ 2,620,928	\$ 3,537,113	\$ 2,278,354
MAJOR SPECIAL REVENUE FUND - COUNTY DITCH			
	2017	2016	2015
Total Fund Balances (Deficit) (page 3)	\$ (1,184,196)	\$ (549,500)	\$ (546,202)
GENERAL LONG-TERM DEBT			
	2017	2016	2015
Outstanding General Obligation (G.O.) Debt, less amount available in debt service fund	\$ 25,284,406	\$ 18,179,444	\$ 18,625,453
Total G.O. Debt Capacity (page 30)	113,016,612	112,477,845	109,979,391
Percent of Debt Limit	22.37%	16.16%	16.94%
	2017	2016	2015
Percentage of Debt Service to Non-Capital Expenditures - Governmental Funds	8.40%	9.31%	6.66%





Le Sueur County, MN

Tuesday, October 2, 2018

Board Meeting

Item 5

9:50 a.m. Dani Blaschko, Ditch Manager (20 min)

RE: Financial Update

RE: CD 70 Partial Abandonment

Staff Contact:

Ditch No.	Balance 9-25-18	2018 taxes	Balance of Lien(s) after 2018 taxes	Balance (after all liens collected)	Notes
2	-681.95	0.00		-681.95	
4	789.70	0.00		789.70	
6	-41,108.72	1,157.60	13,618.31	-26,332.81	2026 last year of lien
9	8,267.46	0.00		8,267.46	
15	-10,489.08	0.00		-10,489.08	
16 Redetermination	-5,433.25	0.00	40,729.77	35,296.52	2025 last year of lien
16	-44.83	0.00		-44.83	
17	-948.41	0.00		-948.41	
18	-6,208.04	1,766.76	9,138.36	4,697.08	2021 last year of lien
19	7,929.43	2,742.82	20,633.79	31,306.04	2023 last year of lien
19 Redetermination	-47,399.22	0.00		-47,399.22	2019 Lien
21	-3,739.66	1,303.52	2,464.37	28.23	2020 last year of lien
22	-1,445.40	254.98	1,699.87	509.45	2022 last year of lien
22 Redetermination		0.00		0.00	
23	-170,216.65	7,358.51	14,981.33	-147,876.81	2018 & 2020 last year of liens
26	563.63	0.00	3,349.70	3,913.33	2021 last year of lien
26 Redetermination	-531.00	0.00		-531.00	
28	-3,963.49	0.00	4,072.48	108.99	2019 last year of lien
28 Redetermination	-18,598.80	0.00		-18,598.80	2019 Lien
29	13,972.80	1,256.82	11,817.85	27,047.47	2026 last year of lien
30	0.00	0.00		0.00	
31	10,607.59	873.12	4,181.73	15,662.44	2021 last year of lien
32	26.56	0.00		26.56	
34	-3,215.15	659.89	2,267.61	-287.65	2021 last year of lien
35	3,103.04	0.00		3,103.04	
35 Redetermination	0.00	0.00		0.00	
36	2,503.73	0.00		2,503.73	
37	-6,325.41	0.00	15,124.70	8,799.29	2023 last year of lien
37 Redetermination	-512.00	0.00		-512.00	
38	13,721.03	1,877.19		15,598.22	2018 last year of lien
40	-6,803.51	4,676.22	59,521.17	57,393.88	2027 last year of lien
41	-29,752.65	942.82	46,420.63	17,610.80	2018 & 2026 last year of lien
41 Redetermination	-520.00	0.00		-520.00	
42	-6,235.58	1,050.06	3,671.24	-1,514.28	2021 last year of lien
42 Redetermination	-26,088.39	0.00		-26,088.39	2019 Lien
43	-48,910.56	1,588.52	82,655.11	35,333.07	2018 & 2026 last year of lien
43 Redetermination	-4,338.00	0.00		-4,338.00	
44	-45,142.95	0.00	90,823.49	45,680.54	2026 last year of lien
44 Redetermination					
45	-28,807.40	2,159.71	19,009.19	-8,978.50	2024 last year of lien
45, Sp 7	8,243.01	0.00		8,243.01	Board Meeting - 10/2/2018

45, Lat 1, Sp 7	1,710.42	0.00		1,710.42		
46	-3,868.57	1,861.64	13,952.19	11,945.26		2023 last year of lien
47	-11,983.88	804.86	2,963.20	-8,215.82		2021 last year of lien
48	-11,083.96	453.28	41,029.90	30,399.22		2018 & 2023 last year of lien
48 Redetermination	-13,590.00	0.00		-13,590.00		
49	10,031.98	0.00		10,031.98		
49 Redetermination	0.00	0.00		0.00		
50	436.86	0.00		436.86		
51	-17,320.51	818.27	4,311.58	-12,190.66		2021 last year of lien
51, Lat 1, Sp 1	-517.12	0.00		-517.12		
51, Lat 1, Sp 2	-725.39	0.00		-725.39		
52	-7,033.06	1,126.55	12,361.58	6,455.07		2024 last year of lien
52 Redetermination	-31,966.14	0.00		-31,966.14	2019 Lien	
53	-13,215.12	860.37	5,884.41	-6,470.34		2023 last year of lien
54	-38,532.75	1,967.38	11,708.79	-24,856.58		2022 last year of lien
54 Redetermination	-67,575.05	0.00		-67,575.05		
56	2,266.87	0.00		2,266.87		
57	-1,249.20	896.01	3,200.00	2,846.81		2020 last year of lien
58	-51,101.35	5,283.52	47,683.80	1,865.97		2026 last year of lien
59	-3,106.22	1,240.27	6,709.30	4,843.35		2021 last year of lien
60	-25,213.14	0.00	50,500.17	25,287.03		2024 last year of lien
60 Redetermination	-521.50	0.00		-521.50		
61	-410.45	0.00	7,836.34	7,425.89		2020 last year of lien
61 Redetermination	-562.00	0.00		-562.00		
62	4,677.19	2,052.10	17,703.31	24,432.60		2022 last year of lien
63	17,865.03	420.33	3,890.68	22,176.04		2022 last year of lien
64	-158.08	1,356.23	26,255.12	27,453.27		2026 last year of lien
65	1,559.36	33.89	6,890.17	8,483.42		2018 & 2020 last year of lien
65 Redetermination	-521.50	0.00		-521.50		
67	-778.35	0.00		-778.35		
68	-26,868.41	527.50	1,883.76	-24,457.15		2020 last year of lien
69	5,381.85	0.00		5,381.85		
69 Redetermination	-56,795.73	0.00		-56,795.73	2019 Lien	
70	-9,311.83	3,258.04	26,296.02	20,242.23		2025 last year of lien
TOTAL	-801,561.87	52,628.78	737,901.02	-11,032.07		
LS-BE Jt 1	-30,694.59	0.00		-30,694.59		
LS-BE Jt 2	-12,988.84	0.00		-12,988.84		
LS-BE Jt 15	-26,595.26	0.00		-26,595.26		
LS-BE Jt 15 Redet.	0.00	0.00		0.00		
LS-Rice Jt 5	-42,562.85	3,707.18	46,750.93	7,895.26		2027 last year of lien
LS-Rice Jt 5 Redet.	0.00	0.00		0.00	Final ROB Hearing 11/29/18	
LS-Rice Jt 18 Redet.	-8,933.08	0.00		-8,933.08	Final ROB Hearing 11/29/18	
LS-Rice Jt 38 Redet.	-111,339.07	0.00		-111,339.07		

LS-Rice Jt 63 Redet.	-21,253.57	0.00		-21,253.57	Final ROB Hearing 11/29/18
LS-Scott Jt 1	-158,203.58	0.00		-158,203.58	Working on scheduling hearing
LS-Scott Jt 1, Lat 2	40,302.31	0.00		40,302.31	
LS-Scott Jt 4	-100,478.40	0.00		-100,478.40	Working on scheduling hearing
TOTAL	-472,746.93	3,707.18	46,750.93	-422,288.82	
GRAND TOTAL	-1,274,308.80	56,335.96	784,651.95	-433,320.89	

**STATE OF MINNESOTA
LE SUEUR COUNTY BOARD OF COMMISSIONERS
DRAINAGE AUTHORITY FOR LE SUEUR COUNTY DITCH 70**

The matter of the Petition of Adam Loewe to Abandon a Portion of Le Sueur County Ditch 70

**Findings and Order:
acknowledging filing and setting
date for hearing on petition
(103E.806)**

The Le Sueur County Board of Commissioners, at its regular meeting on _____, 2018, considered the petition for the abandonment of a portion of Le Sueur County Ditch (CD) 70 described as the North 350 feet of Spur No. 1 of CD 70. Upon review of the petition for abandonment, Commissioner _____ moved, seconded by _____, to adopt the following:

Findings

1. On or about September 11, 2018, the Le Sueur County Auditor-Treasurer received and filed the petition of Adam Loewe under statutes section 103E.806, to abandon a portion of Spur No. 1 of Le Sueur County Ditch 70 along the border of Sections 9 and 10 of Tyrone Township, Le Sueur County.
2. The petition describes the portion to be abandoned as "The North 350 feet of Spur No. 1 of Le Sueur County Ditch No. 70."
3. The petition was accompanied by a letter from the owner of land adjacent to Spur No. 1 of CD 70, Susan Trimbo, who states that she has no objection to the proposed abandonment and that she is unaware of any drain tile systems that currently empty into that portion of CD 70.
4. The petition asserts that portion of CD 70 proposed to be abandoned does not serve a substantial useful purpose as part of the drainage system to any property remaining in the system.
5. The petition further asserts that the costs associated with maintaining that portion of CD 70 proposed to be abandoned outweigh any benefit derived from that portion and there is no longer any public benefit and utility provided by that portion.
6. In response to the filing of the petition, the Le Sueur County Auditor-Treasurer requested a meeting of the Drainage Authority for CD 70 to discuss the petition.
7. The petition meets the requirements of statutes section 103E.806.

[15741-0040/3137888/1]

1

Based on the foregoing findings, the Drainage Authority makes the following:

Order

- A. The Drainage Authority acknowledges the proper filing of the petition.
- B. The Drainage Authority sets a hearing on the petition for _____, 2018, at _____.m., in the _____ at the Le Sueur County Courthouse.
- C. At the hearing the Drainage Authority shall consider the petition and accompanying information, along with any additional evidence or testimony received at the hearing to determine whether the portion of the drainage system proposed to be abandoned serves a substantial useful purpose as part of the drainage system to any property remaining in the system or is of a substantial public benefit and utility.
- D. The Le Sueur County Auditor-Treasurer is directed to give notice of the hearing by mail to the owners of all property benefited by CD 70, and either in a newspaper of general circulation within the affected drainage area or by publication on the Le Sueur County website.
- E. The Drainage Authority directs the Le Sueur County Drainage Inspector to review the information accompanying the petition and to provide a report to the Drainage Authority, in advance of the hearing, on whether or not the portion of the drainage system proposed to be abandoned serves a substantial useful purpose as part of the drainage system to any property remaining in the system or is of a substantial public benefit and utility. The drainage inspector engineer shall include in its report any recommendations for conditions of partial abandonment that, if met, would facilitate the partial abandonment meeting the statutory standard.

after discussion, the Chair called the question. The question was on the adoption of the Findings and Order and there were ____ yeas and ____ nays as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
GLISZINKSKI	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CONNOLLY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
KING	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
WETZEL	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ROHLFING	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the Chair declared the Resolution _____.

Lance Wetzel, Chairperson, Board of Commissioners

Dated: _____, 2018

* * * * *

I, Pam Simonette, Auditor-Treasurer of Le Sueur County, do hereby certify that I have compared the above resolution with the original thereof as the same appears of record and on file with the County and find the same to be a true and correct transcript thereof.

IN TESTIMONY WHEREOF, I hereunto set my hand this _____ day of _____ 2018.

Pam Simonette, Auditor-Treasurer



Le Sueur County, MN

Tuesday, October 2, 2018

Board Meeting

Item 6

10:10 a.m. Joshua Mankowski, Planning & Zoning Administrator (10 min)

RE: Resolution to Waive Fees

Staff Contact:

Resolution to Waive Zoning Permit Fees and Grant Administrative Variances

WHEREAS the high wind storm event of September 20, 2018 impacted the population of Le Sueur County; and

WHEREAS the high wind storm event has caused a significant amount of property and agricultural damage; and

WHEREAS on September 24, 2018 the Le Sueur County Board of Commissioners declared Le Sueur County in a STATE OF EMERGENCY for the high wind storm event of September 20, 2018;

NOW, THEREFORE, BE IT RESOLVED, that the Le Sueur County Board of Commissioners authorize the Le Sueur County Planning and Zoning Administrator to waive zoning permit fees and grant administrative variances for effected properties as documented in the damage assessment from the high wind storm event of September 20, 2018. The permit fee waivers and administrative variances are to allow building to the original, legal structure with no expansions. A residential nonconformity or occupancy that is destroyed by the high wind storm event of September 20, 2018 to the extent of fifty percent of its estimated market value, and no zoning permit has been applied for with 180 days of when the property is damaged any subsequent use or occupancy of the land or premises must be a conforming use or occupancy. This standard shall not apply to the Flood Plain Overlay District. Zoning permits and Administrative Variances shall be obtained prior to October 1, 2019. Construction shall be completed on said properties by November 1st, 2019 or within 1 year of permit issuance, whichever occurs first.

State of MN)
Le Sueur County) ss

I, Darrell Pettis, County Administrator, Le Sueur County, Minnesota, hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Administration Office, Le Sueur County Minnesota, as stated in the minutes of the proceedings of said board at a meeting duly held on October 2, 2018, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness my hand and seat this 2 day of October 2018.

Darrell Pettis, County Administrator

District/Commissioner	Yes	No
1-Gliszinski		
2-Connolly		
3-King		
4-Wetzel		
5-Rohlfing		



Le Sueur County, MN

Tuesday, October 2, 2018

Board Meeting

Item 7

10:20 a.m. Human Resources (5 min)

Staff Contact:



Human Resources

88 SOUTH PARK AVENUE • LE CENTER, MINNESOTA 56057

Telephone: 507-357-8517 • Fax: 507-357-8607

Cindy Westerhouse – Human Resources Director

HUMAN RESOURCES

AGENDA ITEMS

October 2, 2018

Recommendation to hire Kathy O'Malley as a full time Sheriff Administrative Assistant in the Sheriff's Office as a Grade 6, Step 4 at \$20.35 per hour, effective October 15, 2018.

Recommendation to grant regular status to Karen Fraser, full Office Support Specialist in Human Services, effective October 2, 2018. Karen has completed the six-month probationary period.

Recommendation to grant regular status to Payton Shook, full Office Support Specialist in Human Services, effective October 2, 2018. Payton has completed the six-month probationary period.

Recommendation to accept the resignation from Molly Trieschman, full time Coordinator/Recovery Support Specialist in Drug Court, effective October 16, 2018.

Equal Opportunity Employer



Le Sueur County, MN

Tuesday, October 2, 2018

Board Meeting

Item 8

10:25 a.m. Darrell Pettis, County Administrator

RE: West Jefferson Project Extension Letter

RE: CSAH 45 Contract Approval

Staff Contact:

Trenchless: HDD | Pipe Bursting | Pipe Plowing | CIPP | Engineering
Drainage: Agricultural Drainage | Controlled Drainage | Drainage Engineering

9/24/18

Jason Femrite
Bolton & Menk
1960 Premier Drive
Mankato, MN 56001

RE: West Jefferson Sanitary Collection System

Mr. Femrite,

Ellingson Companies, in an effort to keep the project moving forward, has determined that itself and its subcontractors/suppliers are willing to hold pricing at this time until December 31st, 2018.

Thank you for your time and we look forward to a successful project!

Sincerely,



Jeremy Ellingson

C.O.O.



Le Sueur County, MN

Tuesday, October 2, 2018

Board Meeting

Item 9

Commissioner Committee Reports

Staff Contact:



Le Sueur County, MN

Tuesday, October 2, 2018

Board Meeting

Item 10

Future Meetings

Staff Contact:

Future Meetings October 2018 – January 2019

October 2018

Tuesday, October 2	Board Meeting, 9:00 a.m.
Thursday, October 11	P&Z Meeting, 7:00 p.m. at Environmental Services
Tuesday, October 16	Board Meeting, 9:00 a.m.
Thursday, October 18	Board of Adjustment Meeting, 3:00 p.m. at Environmental Services
Tuesday, October 23	Board Meeting, 9:00 a.m.

November 2018

Friday, November 2, 2018	AMC District 7 Meeting, 8:00 a.m. at Farmamerica in Waseca
Tuesday, November 6	Board Meeting, 9:00 a.m. *CHB Meeting, 1:00 p.m. in Waterville
Thursday, November 8	P&Z Meeting, 7:00 p.m. at Environmental Services
Monday, November 12	Offices Closed for Veterans Day
Thursday, November 15	Board of Adjustment Meeting, 3:00 p.m. at Environmental Services
Tuesday, November 20	Board Meeting, 9:00 a.m.
November 23-24	Offices Closed for Thanksgiving
Tuesday, November 27	Board Meeting, 9:00 a.m.

December 2018

December 3-4	AMC Conference – (No Board Meeting on December 4)
Tuesday, December 11	Board Meeting, 9:00 a.m.
Thursday, December 13	P&Z Meeting, 7:00 p.m. at Environmental Services
Tuesday, December 18	Board Meeting, 4:30 p.m. Budget/Levy Public Hearing, 6:00 p.m.
Thursday, December 20	Board of Adjustment Meeting, 3:00 p.m. at Environmental Services

Monday, December 24
Tuesday, December 25

Offices Close at noon for Christmas
Offices Closed for Christmas – (No Board Meeting)

January 2019

Tuesday, January 1

Offices Closed for New Year's Day – (No Board Meeting)

Tuesday, January 8

Board Meeting, 9:00 a.m.

Thursday, January 10

P&Z Meeting, 7:00 p.m. at Environmental Services

Tuesday, January 15

Board Meeting, 9:00 a.m.

Thursday, January 17

Board of Adjustment Meeting, 3:00 p.m. at Environmental Services

Monday, January 21

Offices Closed for Martin Luther King Jr. Day

Tuesday, January 22

Board Meeting, 9:00 a.m.