



**LE SUEUR COUNTY BOARD OF COMMISSIONERS  
MEETING AGENDA  
September 25, 2018**

1. **9:00 a.m. Agenda and Consent Agenda (5 min)**  
RE: September 18, 2018 Minutes and Summary Minutes
2. **9:05 a.m. Set 2019 Preliminary Levy (10 min)**
3. **9:15 a.m. Josh Mankowski (10 Min)**  
RE: Request for Action
4. **9:25 a.m. Holly Kalbus (5 min)**
5. **9:30 a.m. Human Resources (5 min)**
6. **9:35 a.m. Ann Traxler, Emergency Management (10 min)**  
RE: Disaster Declaration  
RE: EMPG Grant Agreement
7. **9:45 a.m. Darrell Pettis, County Administrator**  
RE: Justice Center
8. **Commissioner Committee Reports**
9. **Future Meetings**
10. **Work Session - Phase 2 Architect**





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# **Le Sueur County, MN**

**Tuesday, September 25, 2018**

**Board Meeting**

## **Item 1**

**9:00 a.m. Agenda and Consent Agenda (5 min)**

*RE: September 18, 2018 Minutes and Summary Minutes*

Staff Contact:

## **Minutes of Le Sueur County Board of Commissioners Meeting September 18, 2018**

The Le Sueur County Board of Commissioners met in regular session on Tuesday, September 18, 2018 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Lance Wetzel, John King, Dave Gliszinski and Steve Rohlffing. Joe Connolly was excused. Also present were County Administrator Darrell Pettis and County Attorney Brent Christian.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the agenda for the business of the day.

On motion by Gliszinski, seconded by Rohlffing and unanimously approved, the Board approved the consent agenda:

1. Approved the September 4, 2018 County Board Minutes and Summary Minutes
2. Approved a gambling application for the Sheriff's Youth Project of Le Sueur County
3. Approved August 2018 Transfers:  
#1709 Transfer 3,712.00 from Agency to Revenue (August Landshark)  
#1710 Transfer 3,088.00 from Human Services to Revenue (A87 Qtr ending 6-30-18)

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the Human Services claims:

Financial:           \$ 36,623.89  
Soc Services:       \$166,535.74

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved a Meridian Behavioral Health Agreement.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved a Tri City United Agreement for the Transportation of Children and Youth in Foster Care Placement.

Brett Mason, Sheriff appeared before the Board with the following vehicle bids for a 2019 Ford AWD Police Interceptor with the disclaimer that Ford cannot guarantee the 2019 Interceptors due to limited supply:

Belzer New Prague	\$27,313
Factor Motors Le Center:	\$28,315
Wolf Motors Le Sueur:	No response

On motion by Gliszinski, seconded by Rohlffing and unanimously approved, the Board approved the purchase of a 2019 Ford AWD Police Interceptor from Belzer Ford in the amount of \$27,313 contingent on availability.

Pam Simonette, Auditor-Treasurer appeared before the Board with one item for approval.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved beginning October 1, 2018 the hours of operation for Enhanced and REAL ID Driver's License or ID card applications will end 45 minutes prior to close of business to allow enough time for processing.

Dani Blaschko, Ditch Manager appeared before the Board with numerous items for approval.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved the Professional Services Contracts for Redetermination of Benefits and Grass Strip Acquisition on County Ditches 22, 26, 35, 37, 41, 43, 44, 48, 49, 60, 61 and 65 between H2Over Viewers and the Le Sueur County Drainage Authority.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved and authorized the Board Chair to sign a Preliminary Findings and Order for the Improvement of County Ditch 41. Petitioners for the Improvement of County Ditch 41 were Brandon Beer, Delores Beer, James Selly, Jerome Cooney, Karl Germscheid Trust, and Thomas Beer.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved and authorized the Board Chair to sign a Preliminary Findings and Order for the Improvement of County Ditch 61. Petitioners for the Improvement of County Ditch 61 were Matthew L & Jill E Stauff, John E & Pamela K McGillen, Thomas G & Lori Jindra, Charles Haefner.

Justin Lutterman, GIS Director appeared before the Board with several items for discussion and approval.

On motion by Gliszinski, seconded by Rohlffing and unanimously approved, the Board approved a three year Small Government Term Enterprise License Agreement purchase in the amount of \$60,000.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved the purchase of four Microsoft SQL Servers from SHI International.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved WSB & Associates to assist Le Sueur County with its ArcGIS Enterprise implementation for a cost not to exceed \$6,864.

Dave Tiegs, Highway Engineer appeared before the Board with one item for approval.

The following bids were received for SAP 040-645-003 Rabbit Road Repair project:

Barnett Bros. – Kilkenny, MN       \$ 932,004.00  
Dirt Merchants – Mankato, MN       \$1,102,649.40  
Selly Construction – Le Center, MN \$ 987,297.56

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved to award the SAP 040-645-003 Rabbit Road Repair project to Barnett Bros. in the amount of \$932,004 contingent on state aid emergency funding.

Darrell Pettis, County Administrator appeared before the Board with several items for discussion and approval.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved to renew and sign the Le Sueur County Telecommute Agreement with Kari Peters, effective September 18, 2018.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved to hire Laura Quickle as a part time Compliance Specialist in Drug Court as a Grade 4, Step 4 at \$18.12 per hour, effective September 18, 2018.

On motion by Rohlfing, seconded by King and unanimously approved, the Board approved to grant regular status to DeNell Cesafsky, full Community Support Technician in Human Services, effective September 12, 2018. DeNell has completed the six-month trial period.

#### **Board Member Committee Reports:**

Commissioner Rohlfing recently attended an MRCI Executive Board meeting, a Region Nine Board meeting, P&Z meeting, Tri-County Solid Waste meeting and a MVAC meeting.

Commissioner Gliszinski attended a Justice Center progress meeting, a Steel Cell tour in Georgia regarding the Justice Center and a South Central Work Task Force meeting.

Commissioner King attended a Justice Center progress meeting and a Steel Cell tour in Georgia regarding the Justice Center.

Commissioner Wetzel attended a Le Center City Council meeting and an EOC training.

On motion by Rohlfing, seconded by King and unanimously approved, the following claims were approved for payment:

<b>Warrant #</b>	<b>Vendor Name</b>	<b>Amount</b>
<b>51362</b>	<b>AAA Striping Service Co.</b>	<b>\$142,582.50</b>
<b>51363</b>	<b>Accountemps</b>	<b>\$ 10,688.00</b>
<b>51365</b>	<b>Advanced Correctional Healthcare Inc.</b>	<b>\$ 2,366.01</b>
<b>51370</b>	<b>APG Media of Southern MN LLC</b>	<b>\$ 2,487.80</b>
<b>51372</b>	<b>Baker, Tilly, Virchow, Krause LLP</b>	<b>\$ 4,681.00</b>

51380	Boyer Truck Parts	\$ 2,404.72
51383	Christian, Keogh, Moran & King	\$ 2,950.38
51414	Information Systems Co.	\$ 4,378.00
51435	Minn St Admin ITG Telecom	\$ 5,140.00
51437	MN Counties Computers Coop	\$ 2,715.00
51451	Paragon Printing & Mailing Inc.	\$ 4,407.17
51461	Selly Excavating Inc.	\$ 7,192.50
51465	S.M.C. Co. Inc.	\$ 23,186.83
51469	Summit	\$ 8,339.31
51470	Thomson Reuters	\$ 2,061.24
51474	Traxler Construction Inc.	\$ 3,407.13
51485	Wenck Associates, Inc.	\$ 3,021.10
51491	Ziegler Inc.	\$ 2,297.02
51492	Zimmerman Tiling & Excavating LLC	\$ 17,010.00
112 Claims paid less than \$2,000.00:		\$ 42,869.62
19 Claims paid more than \$2,000.00:		\$251,315.71
131 Total all claims paid:		\$294,185.33

On motion by King, seconded by Rohlfing and unanimously approved, the Board adjourned until Tuesday, September 25, 2018 at 9:00 a.m.

ATTEST: \_\_\_\_\_  
Le Sueur County Administrator      Le Sueur County Chairman

## Summary Minutes of Le Sueur County Board of Commissioners Meeting, September 18, 2018

• This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at [www.co.le-sueur.mn.us](http://www.co.le-sueur.mn.us).

- Approved the agenda. (King-Gliszinski)
- Approved the consent agenda. (Gliszinski-Rohlfing)
- Approved the Human Services claims: Financial \$36,623.89 and Soc Services \$166,535.74 (Gliszinski-King)
- Approved a Meridian Behavioral Health Agreement. (King-Rohlfing)
- Approved a Tri City United Agreement for the Transportation of Children and Youth in Foster Care Placement. (Rohlfing-Gliszinski)
- Approved the purchase of a 2019 Ford Interceptor from Belzer Ford. (Gliszinski-Rohlfing)
- Approved beginning October 1, 2018 the hours of operation for Enhanced and REAL ID Driver's License or ID card applications will end 45 minutes prior to close of business to allow enough time for processing. (Rohlfing-King)
- Approved the Professional Services Contracts for Redetermination of Benefits and Grass Strip Acquisition on County Ditches 22, 26, 35, 37, 41, 43, 44, 48, 49, 60, 61 and 65 with H2Over Viewers. (Rohlfing-King)
- Approved a Preliminary Findings and Order for the Improvement of County Ditch 41. (King-Rohlfing)
- Approved a Preliminary Findings and Order for the Improvement of County Ditch 61. (King-Rohlfing)
- Approved a three year Small Government Term Enterprise License Agreement purchase for GIS. (Gliszinski-Rohlfing)
- Approved the purchase of four Microsoft SQL Servers from SHI International. (King-Rohlfing)
- Approved WSB & Associates to assist Le Sueur County with its ArcGIS Enterprise implementation for a cost not to exceed \$6,864. (Rohlfing-Gliszinski)
- Approved to award the SAP 040-645-003 Rabbit Road Repair project to Barnett Bros. in the amount of \$932,004 contingent on state aid emergency funding. (Rohlfing-Gliszinski)
- Approved a Le Sueur County Telecommute Agreement renewal with Kari Peters, effective September 18, 2018. (King-Gliszinski)
- Approved to hire Laura Quickle in Drug Court. (Gliszinski-Rohlfing)
- Approved regular status to DeNell Cesafsky in Human Services. (Rohlfing-King)
- The following claims were approved for payment: (Rohlfing-King)

Warrant #	Vendor Name	Amount
51362	AAA Striping Service Co.	\$142,582.50
51363	Accountemps	\$ 10,688.00
51365	Advanced Correctional Healthcare Inc.	\$ 2,366.01
51370	APG Media of Southern MN LLC	\$ 2,487.80
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51491	Ziegler Inc.	\$ 2,297.02

51492            Zimmerman Tiling & Excavating LLC    \$ 17,010.00  
112 Claims paid less than \$2,000.00:                \$ 42,869.62  
19 Claims paid more than \$2,000.00:                \$251,315.71  
131 Total all claims paid:                                \$294,185.33  
●Adjourned until Tuesday, September 25, 2018 at 9:00 a.m.(King-Rohlfing)  
ATTEST: Le Sueur County Administrator    Le Sueur County Chairman



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# **Le Sueur County, MN**

**Tuesday, September 25, 2018**

**Board Meeting**

## **Item 2**

**9:05 a.m. Set 2019 Preliminary Levy (10 min)**

**Staff Contact:**

**2019 Budgets -- Proposed**

<b>Department</b>	<b>Revenue</b>	<b>Expenditures</b>	<b>Levy \$ Needed</b>
001 – Commissioners	16,310	310,431	294,121
011 – District Court	4,800	90,200	85,400
019 – Law Library **	15,500	28,000	12,500
020 - Drug Court	90,500	192,259	101,759
039 – Land Rec Dept	66,000	186,013	120,013
040 – Finance	28,500	143,401	114,901
041 – License Bureau	109,840	133,139	23,299
043 – Machine Room	9,300	138,000	128,700
044 – Auditor/Treasurer	15,900	537,134	521,234
045 – Assessor	7,200	630,957	623,757
046 – Gen Govt	1,079,374	343,074	-736,300
047 – Remonumentation	0	36,800	36,800
049 - Human Resources	0	210,814	210,814
060 – Data Processing	0	734,301	734,301
061 – Election	21,500	82,900	61,400
062 – County Administrator	7,500	275,819	268,319
090 – Co Attorney	0	837,946	837,946
091 – Co Attorney Cont	0	11,000	11,000
100 – Co Recorder	195,000	328,101	133,101
101- Rec Tech Fund **	62,000	111,000	49,000
110 – Maintenance	100,000	619,234	519,234
120 – Veterans Service	1,200	290,529	289,329
123 – HRA	0	9,500	9,500
124 – Public Health	2,086,252	2,545,825	459,573
126 – Sr Citizens/Transit	0	53,000	53,000
127 – Forfeit Tax	8,000	14,000	6,000
200 – Law Enforcement	211,420	2,175,688	1,964,268
201 – Crim Inv	0	397,456	397,456
202 – B & W	11,384	40,028	28,644
203 – Sheriff Cont #2	2,000	0	-2,000
204 – Sheriff Cont #1	0	2,000	2,000
205 – Coroner	0	50,000	50,000
208 – E911 County	1,000	11,927	10,927
209 – Tobacco Compl	2,200	0	-2,200
210 – Snowmobile Safety	0	3,517	3,517
212 – E911 State	104,205	96,500	-7,705
214 – OHV/ATV	6,525	5,000	-1,525
245 - Justice Center	0	651,624	651,624
250 – Jail	34,000	2,447,453	2,413,453
251 – Probation	87,339	423,188	335,849
280 – Emergency Mgmnt	29,306	190,250	160,944
602- SWCD	307,541	537,826	230,285
603 – Ag Inspector	0	10,798	10,798
** use reserves			
<b>TOTAL</b>	<b>4,721,596</b>	<b>15,936,632</b>	<b>11,215,036</b>

Department	Revenue	Expenditures	Levy \$ Needed
300 – R & B – Adm	23,979,805	683,871	-23,295,934
301 – R & B –Const	0	23,031,671	23,031,671
302 – R & B – Maint	0	3,305,475	3,305,475
303 – R & B – Shop	0	960,216	960,216
304 – R & B - Bonds	1,469,250	807,250	-662,000
<b>TOTAL</b>	<b>25,449,055</b>	<b>28,788,483</b>	<b>3,339,428</b>
043 – Machine Room	22,680	22,680	0
122 - Planning & Zoning(Levy)	117,500	356,642	239,142
426 – SCORE	121,036	121,036	0
427 – Solid Waste (Reserves)	232,000	241,973	9,973
428 – Water Planning (Levy & Reserves)	62,140	95,374	19,760 Levy & 13,474 Reserves
436 – Feedlot Grant	30,066	30,066	0
438 – ISTS(Levy)	18,600	84,227	65,627
440 – State Shoreland Grt	4,918	4,918	0
443 – Wastewater Bd 2006B	5,000	5,000	0
453-Aquatic Species Aid	146,373	146,373	0
456 - West Jefferson Subord(Reserve)	4,800,000	5,201,500	401,500
457-Lower MN WRAPS(Reserves)	0	4,600	4,600
458-Buffer Enforcement	88,934	88,934	0
<b>TOTAL</b>	<b>5,649,247</b>	<b>6,403,323</b>	<b>754,076</b>
Fund 30 – B & I Dept 971/443/245	<b>44,000</b>	<b>2,981,262</b>	<b>3,676,339</b>
Fund 40 – Cap Imp (use Prog Aid that was set aside	<b>10,000,000</b>	<b>10,833,430</b>	<b>833,430</b>
Fund 02 - Victim Witness	<b>80,200</b>	<b>103,819</b>	<b>23,619</b>
Fund 05 - Drug Task Force	<b>43,000</b>	<b>22,762</b>	<b>-20,238</b>
111- Building	0	210,000	210,000
129-German/Jefferson**			
525 – Park	62,763	312,397	249,634
600 – County Fair	0	35,000	35,000
601 – Ext Services	3,560	217,384	213,824

## 2019 PROPOSED LEVY

<b><u>FUND</u></b>	<b><u>TAXES</u></b>	<b><u>PROGRAM AID</u></b>	<b><u>TOTAL</u></b>
Revenue	10,323,536	571,455	9,752,081
Road & Bridge	3,339,428	571,455	2,767,973
SS & PA	2,482,629		2,482,629
PA & GA	1,091,800		1,091,800
Fair	35,000		35,000
Building	210,000		210,000
Extension Services	213,824		213,824
Park	249,634		249,634
Bonded Indebtedness	3,676,339		3,676,339
Victim Witness	23,619		23,619
Env Services – P & Z	239,142		239,142
Env Services – Water Plan	19,760		19,760
Env Services – ISTS	65,627		65,627
<b>TOTAL</b>	<b>21,970,338</b>	<b>1,142,910</b>	<b>20,827,428</b>

2019 PROPOSED LEVY   \$     20,827,428

2018 FINAL LEVY       \$     19,379,373

INCREASE IN LEVY     \$       1,448,055

INCREASE OF                       7.5%

**PROPOSED 2019  
RECAP OF EXPENDITURES  
LE SUEUR COUNTY**

			USE OF	
FUND	TAXES	OTHER REVENUES	FUND BALANCE	TOTAL
REVENUE	10,323,536	4,721,596	891,500	15,936,632
ROAD & BRIDGE	3,339,428	25,449,055		28,788,483
SS & PA	2,482,629	2,630,519		5,113,148
PA & GA	1,091,800	1,612,250		2,704,050
FAIR (600)	35,000	0		35,000
BUILDING (111)	210,000	0		210,000
EXT SERVICES (601)	213,824	3,560		217,384
PARK (525)	249,634	62,763		312,397
BONDED INDEBT	3,676,339	44,000	-739,077	2,981,262
VICTIM WITNESS	23,619	80,200		103,819
ENVIRONMENTAL SERVICES	324,529	5,649,247	429,547	6,403,323
DRUG TASK FORCE	0	43,000	-20,238	22,762
CAP IMPROVEMENT	0	10,000,000	833,430	10,833,430
TOTAL	21,970,338	50,296,190	1,395,162	73,661,690



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# **Le Sueur County, MN**

**Tuesday, September 25, 2018**

**Board Meeting**

## **Item 3**

**9:15 a.m. Josh Mankowski (10 Min)**

***RE: Request for Action***

**Staff Contact:**

**LE SUEUR COUNTY PLANNING AND ZONING COMMISSION**  
**September 13, 2018**

**TO: LE SUEUR COUNTY BOARD OF COMMISSIONERS**

**FROM: LE SUEUR COUNTY PLANNING AND ZONING COMMISSION**

**SUBJECT: "REQUEST FOR ACTION"**

The Planning Commission recommends your action on the following items:

**ITEM #1: JAMES & JANE WILLIAMS, ST PETER, MN, (APPLICANT/OWNER):** Request that the County grant a Conditional Use Permit to allow grading, excavating, and filling of 1008.5 cubic yards of material for the repair of an existing boat house, stairs and retaining wall located within the bluff and shore impact zone in a Recreational Residential "RR" District on Lake Washington, a Recreational Development "RD" lake. Property is located at Lot 22, Block 1, Da Mar Estates, Section 6, Washington Township.

**Based on the information submitted by the applicant, as required by the Le Sueur County Zoning Ordinance, the Planning Commission developed the following findings for this request:**

Therefore, the Planning Commission recommends Approval of the application with the following conditions:

1. The stairway that is to be replaced and the proposed 8 additional steps shall be constructed with wood in order to reduce the amount of disturbance to the bluff and shore impact zone.
2. If trees are removed due to construction, replacement trees at least 2 inches in diameter and 4.5 feet tall shall be planted.

**ITEM #2: ADAM NESBIT, NEW PRAGUE, MN, (APPLICANT/OWNER):** Request that the County grant a Conditional Use Permit to allow the applicant to transfer the development right from the NE 1/4 of the NW 1/4 to the NW 1/4 of the NE 1/4 in an Agriculture "A" District. Property is located in the NW quarter and NE quarter, Section 13, Derrynane Township.

**Based on the information submitted by the applicant, as required by the Le Sueur County Zoning Ordinance, the Planning Commission developed the following findings for this request:**

Therefore, the Planning Commission recommends Approval of the application as written

**ITEM #3: MICHAEL & SHELLY MILLER, CLEVELAND, MN, (APPLICANT/OWNER):** Request that the County grant a Conditional Use Permit to allow grading, excavating, and filling of 1454 cubic yards of material in a Recreational Residential "RR" District. Property is located at Revised Lots 50 & 51, Auditor's Subdivision, Section 6, Elysian Township.

**Based on the information submitted by the applicant, as required by the Le Sueur County Zoning Ordinance, the Planning Commission developed the following findings for this request:**

Therefore, the Planning Commission recommends Approval of the application with the following condition:

1. If current runoff and drainage issues do not improve after project is installed, work with Environmental Services Department and Soil and Water Conservation District staff to address the issues.

**ITEM #4: RUSS GUYER & DEANNA WEIS, AUSTIN, MN, (APPLICANT/OWNER):** Request that the County grant an After-The-Fact Conditional Use Permit to allow grading, excavating, and filling of 54.9 cubic yards within the shore impact zone; 38.8 cubic yards within the bluff impact zone; 106.1 cubic yards within the bluff; total of 145 cubic yards on the lot for a shoreland project to for the construction of a path and retaining walls a Recreational Residential "RR" District on Lake Jefferson, a Recreational Development "RD" lake. Property is located at Lot 35, Roemer's Cove, Section 7, Elysian Township.

**Based on the information submitted by the applicant, as required by the Le Sueur County Zoning Ordinance, the Planning Commission developed the following findings for this request:**

Therefore, the Planning Commission recommends Approval of the application with the following conditions:

1. If trees are removed due to construction, replacement trees at least 2 inches in diameter and 4.5 feet tall shall be planted.
2. Plant vegetation that is native to Minnesota in order to prevent runoff and erosion into Lake Jefferson. Native vegetation will protect the bluff and provide slope stability.
3. Adequate erosion control will be provided during and after construction.

ACTION: ITEM #1: \_\_\_\_\_

ITEM #2: \_\_\_\_\_

ITEM #3: \_\_\_\_\_

ITEM #4: \_\_\_\_\_

DATE: \_\_\_\_\_

COUNTY ADMINISTRATOR'S SIGNATURE: \_\_\_\_\_

## ITEM # 1 FINDINGS OF FACT

**WHEREAS, JAMES & JANE WILLIAMS, ST PETER, MN, (APPLICANT/OWNER)** have applied for a Conditional Use Permit to allow grading, excavating, and filling of 1008.5 cubic yards of material for the repair of an existing boat house, stairs and retaining wall located within the bluff and shore impact zone in a Recreational Residential “RR” District on Lake Washington, a Recreational Development “RD” lake. Property is located at Lot 22, Block 1, Da Mar Estates, Section 6, Washington Township.

**WHEREAS,** the Le Sueur County Planning and Zoning Commission held on public hearing on September 13, 2018 in order to hear public testimony from the applicants as well as interested parties pertaining to and as provided by the Zoning Ordinance of Le Sueur County.

**WHEREAS,** the Le Sueur County Planning and Zoning Commission, acting as an advisory board to the Le Sueur County Board of Commissioners recommends Approval of the application due to the following findings:

1. *The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminishes and impairs property values within the immediate vicinity. **Will be an improvement to the property.***
2. *The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area. **There will be no adverse impact to the surrounding area.***
3. *Adequate utilities, access roads, drainage and other facilities have been or are being provided.*
4. *Adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.*
5. *Adequate measures have been or will be taken to prevent and control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.*
6. *The Conditional Use Permit is consistent with and supported by the statement of purposes, policies, goals and objectives in the Ordinance. **Proposal appears to be the best options with the least impact to the bluff.***
7. *The Conditional Use Permit is consistent with the Comprehensive Land Use Plan.*

**WHEREAS,** On September 25, 2018, at their regularly scheduled meeting, the Le Sueur County Board of Commissioners APPROVED/DENIED the Conditional Use Permit application as requested by **JAMES & JANE WILLIAMS, ST PETER, MN, (APPLICANT/OWNER).**

**NOW, THEREFORE, IT IS HEREBY RESOLVED,** the following Findings of Fact were adopted at the September 25, 2018 Le Sueur County Board meeting in order to protect the public health, safety and general welfare of the citizens of Le Sueur County.

1. *The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminishes and impairs property values within the immediate vicinity. **Will be an improvement to the property.***
2. *The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area. **There will be no adverse impact to the surrounding area.***
3. *Adequate utilities, access roads, drainage and other facilities have been or are being provided.*

4. *Adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.*
5. *Adequate measures have been or will be taken to prevent and control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.*
6. *The Conditional Use Permit is consistent with and supported by the statement of purposes, policies, goals and objectives in the Ordinance. **Proposal appears to be the best options with the least impact to the bluff.***
7. *The Conditional Use Permit is consistent with the Comprehensive Land Use Plan.*

**BE IT FURTHER RESOLVED**, by the Le Sueur County Board of Commissioners that based on the above Findings of Fact, a Conditional Use Permit to allow grading, excavating, and filling of 1008.5 cubic yards of material for the repair of an existing boat house, stairs and retaining wall located within the bluff and shore impact zone in a Recreational Residential “RR” District on Lake Washington, a Recreational Development “RD” lake. Property is located at Lot 22, Block 1, Da Mar Estates, Section 6, Washington Township is APPROVED/DENIED.

ATTEST:

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Lance Wetzel, Chairman, Le Sueur County Board of Commissioners.

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Darrell Pettis, Le Sueur County Administrator

DATE: \_\_\_\_\_

## ITEM # 2 FINDINGS OF FACT

**WHEREAS, ADAM NESBIT, NEW PRAGUE, MN, (APPLICANT/OWNER)** has applied for a Conditional Use Permit to allow the applicant to transfer the development right from the NE 1/4 of the NW 1/4 to the NW 1/4 of the NE 1/4 in an Agriculture “A” District. Property is located in the NW quarter and NE quarter, Section 13, Derrynane Township.

**WHEREAS,** the Le Sueur County Planning and Zoning Commission held on public hearing on September 13, 2018 in order to hear public testimony from the applicants as well as interested parties pertaining to and as provided by the Zoning Ordinance of Le Sueur County.

**WHEREAS,** the Le Sueur County Planning and Zoning Commission, acting as an advisory board to the Le Sueur County Board of Commissioners recommends Approval of the application due to the following findings:

- 1. The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminishes and impairs property values within the immediate vicinity.*
- 2. The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.*
- 3. Adequate utilities, access roads, drainage and other facilities have been or are being provided.*
- 4. Adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.*
- 5. Adequate measures have been or will be taken to prevent and control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.*
- 6. The Conditional Use Permit is consistent with and supported by the statement of purposes, policies, goals and objectives in the Ordinance.*
- 7. The Conditional Use Permit is consistent with the Comprehensive Land Use Plan.*

**WHEREAS,** On September 25, 2018, at their regularly scheduled meeting, the Le Sueur County Board of Commissioners APPROVED/DENIED the Conditional Use Permit application as requested by **ADAM NESBIT, NEW PRAGUE, MN, (APPLICANT/OWNER).**

**NOW, THEREFORE, IT IS HEREBY RESOLVED,** the following Findings of Fact were adopted at the September 25, 2018 Le Sueur County Board meeting in order to protect the public health, safety and general welfare of the citizens of Le Sueur County.

- 1. The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminishes and impairs property values within the immediate vicinity.*
- 2. The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.*
- 3. Adequate utilities, access roads, drainage and other facilities have been or are being provided.*
- 4. Adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.*

5. *Adequate measures have been or will be taken to prevent and control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.*
6. *The Conditional Use Permit is consistent with and supported by the statement of purposes, policies, goals and objectives in the Ordinance.*
7. *The Conditional Use Permit is consistent with the Comprehensive Land Use Plan.*

**BE IT FURTHER RESOLVED**, by the Le Sueur County Board of Commissioners that based on the above Findings of Fact, a Conditional Use Permit to allow the applicant to transfer the development right from the NE 1/4 of the NW 1/4 to the NW 1/4 of the NE 1/4 in an Agriculture "A" District. Property is located in the NW quarter and NE quarter, Section 13, Derrynane Township is APPROVED/DENIED.

ATTEST:

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Lance Wetzel, Chairman, Le Sueur County Board of Commissioners.

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Darrell Pettis, Le Sueur County Administrator

DATE: \_\_\_\_\_

### ITEM # 3 FINDINGS OF FACT

**WHEREAS, MICHAEL & SHELLY MILLER, CLEVELAND, MN, (APPLICANT/OWNER)** has applied for a Conditional Use Permit to allow grading, excavating, and filling of 1454 cubic yards of material in a Recreational Residential “RR” District. Property is located at Revised Lots 50 & 51, Auditor’s Subdivision, Section 6, Elysian Township.

**WHEREAS,** the Le Sueur County Planning and Zoning Commission held on public hearing on September 13, 2018 in order to hear public testimony from the applicants as well as interested parties pertaining to and as provided by the Zoning Ordinance of Le Sueur County.

**WHEREAS,** the Le Sueur County Planning and Zoning Commission, acting as an advisory board to the Le Sueur County Board of Commissioners recommends Approval of the application due to the following findings:

1. *The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminishes and impairs property values within the immediate vicinity.*
2. *The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.*
3. *Adequate utilities, access roads, drainage and other facilities have been or are being provided.*
4. *Adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.*
5. *Adequate measures have been or will be taken to prevent and control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.*
6. *The Conditional Use Permit is consistent with and supported by the statement of purposes, policies, goals and objectives in the Ordinance.*
7. *The Conditional Use Permit is consistent with the Comprehensive Land Use Plan.*

**WHEREAS,** On September 25, 2018, at their regularly scheduled meeting, the Le Sueur County Board of Commissioners APPROVED/DENIED the Conditional Use Permit application as requested by **MICHAEL & SHELLY MILLER, CLEVELAND, MN, (APPLICANT/OWNER)**.

**NOW, THEREFORE, IT IS HEREBY RESOLVED,** the following Findings of Fact were adopted at the September 25, 2018 Le Sueur County Board meeting in order to protect the public health, safety and general welfare of the citizens of Le Sueur County.

1. *The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminishes and impairs property values within the immediate vicinity.*
2. *The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.*
3. *Adequate utilities, access roads, drainage and other facilities have been or are being provided.*
4. *Adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.*

5. *Adequate measures have been or will be taken to prevent and control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.*
6. *The Conditional Use Permit is consistent with and supported by the statement of purposes, policies, goals and objectives in the Ordinance.*
7. *The Conditional Use Permit is consistent with the Comprehensive Land Use Plan.*

**BE IT FURTHER RESOLVED**, by the Le Sueur County Board of Commissioners that based on the above Findings of Fact, a Conditional Use Permit to allow grading, excavating, and filling of 1454 cubic yards of material in a Recreational Residential “RR” District. Property is located at Revised Lots 50 & 51, Auditor’s Subdivision, Section 6, Elysian Township, is APPROVED/DENIED.

ATTEST:

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Lance Wetzel, Chairman, Le Sueur County Board of Commissioners.

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Darrell Pettis, Le Sueur County Administrator

DATE: \_\_\_\_\_

#### ITEM # 4 FINDINGS OF FACT

**WHEREAS, RUSS GUYER & DEANNA WEIS, AUSTIN, MN, (APPLICANT/OWNER)** have applied for an After-The-Fact Conditional Use Permit to allow grading, excavating, and filling of 54.9 cubic yards within the shore impact zone; 38.8 cubic yards within the bluff impact zone; 106.1 cubic yards within the bluff; total of 145 cubic yards on the lot for a shoreland project to for the construction of a path and retaining walls a Recreational Residential “RR” District on Lake Jefferson, a Recreational Development “RD” lake. Property is located at Lot 35, Roemer’s Cove, Section 7, Elysian Township.

**WHEREAS,** the Le Sueur County Planning and Zoning Commission held on public hearing on September 13, 2018 in order to hear public testimony from the applicants as well as interested parties pertaining to and as provided by the Zoning Ordinance of Le Sueur County.

**WHEREAS,** the Le Sueur County Planning and Zoning Commission, acting as an advisory board to the Le Sueur County Board of Commissioners recommends Approval of the application due to the following findings:

1. *The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminishes and impairs property values within the immediate vicinity.*
2. *The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.*
3. *Adequate utilities, access roads, drainage and other facilities have been or are being provided.*
4. *Adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.*
5. *Adequate measures have been or will be taken to prevent and control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.*
6. *The Conditional Use Permit is consistent with and supported by the statement of purposes, policies, goals and objectives in the Ordinance. **Health and Safety of the owner is an issue. This project needs to be finished and can’t be left as is.***
7. *The Conditional Use Permit is consistent with the Comprehensive Land Use Plan.*

**WHEREAS,** On September 25, 2018, at their regularly scheduled meeting, the Le Sueur County Board of Commissioners APPROVED/DENIED the Conditional Use Permit application as requested by **RUSS GUYER & DEANNA WEIS, AUSTIN, MN, (APPLICANT/OWNER).**

**NOW, THEREFORE, IT IS HEREBY RESOLVED,** the following Findings of Fact were adopted at the September 25, 2018 Le Sueur County Board meeting in order to protect the public health, safety and general welfare of the citizens of Le Sueur County.

1. *The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminishes and impairs property values within the immediate vicinity.*
2. *The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.*
3. *Adequate utilities, access roads, drainage and other facilities have been or are being provided.*

4. *Adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.*
5. *Adequate measures have been or will be taken to prevent and control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.*
6. *The Conditional Use Permit is consistent with and supported by the statement of purposes, policies, goals and objectives in the Ordinance. **Health and Safety of the owner is an issue. This project needs to be finished and can't be left as is.***
7. *The Conditional Use Permit is consistent with the Comprehensive Land Use Plan.*

**BE IT FURTHER RESOLVED**, by the Le Sueur County Board of Commissioners that based on the above Findings of Fact, grant an After-The-Fact Conditional Use Permit to allow grading, excavating, and filling of 54.9 cubic yards within the shore impact zone; 38.8 cubic yards within the bluff impact zone; 106.1 cubic yards within the bluff; total of 145 cubic yards on the lot for a shoreland project to for the construction of a path and retaining walls a Recreational Residential "RR" District on Lake Jefferson, a Recreational Development "RD" lake. Property is located at Lot 35, Roemer's Cove, Section 7, Elysian Township, is APPROVED/DENIED.

ATTEST:

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Lance Wetzal, Chairman, Le Sueur County Board of Commissioners.

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Darrell Pettis, Le Sueur County Administrator

DATE: \_\_\_\_\_

**LE SUEUR COUNTY PLANNING AND ZONING COMMISSION**  
**88 SOUTH PARK AVE.**  
**LE CENTER, MINNESOTA 56057**  
**September 13, 2018**

**MEMBERS PRESENT:** Don Reak, Jeanne Doheny, Shirley Katzenmeyer,  
Al Gehrke, Pam Tietz,

**MEMBERS ABSENT:** Don Rynda, Doug Krenik, Commissioner King

**OTHERS PRESENT:** Joshua Mankowski, Commissioner Steven Rohlfling

1. The meeting was called to order at 7:00 by Chairperson, Jeanne Doheny.
2. Agenda. Motion to approve agenda was made by Shirley Katzenmeyer. Second by Don Reak. Approved.
3. Minutes from August 9, 2018 Meeting. Motion to approve minutes, was made by Don Reak. Second by Pam Tietz. Approved.

Minutes from August 23, 2018 Meeting. Motion to approve minutes, was made by Don Reak. Second by Shirley Katzenmeyer. Approved.

4. Applications

**ITEM #1: JAMES & JANE WILLIAMS, ST PETER, MN, (APPLICANT/OWNER):** Request that the County grant a Conditional Use Permit to allow grading, excavating, and filling of 1008.5 cubic yards of material for the repair of an existing boat house, stairs and retaining wall located within the bluff and shore impact zone in a Recreational Residential "RR" District on Lake Washington, a Recreational Development "RD" lake. Property is located at Lot 22, Block 1, Da Mar Estates, Section 6, Washington Township.

Joshua Mankowski presented power point presentation. Jane Williams was present for the application.

TOWNSHIP: Notified. Response None

DNR: Notified. Response None

LETTERS: Holly Kalbus, Environmental Resources Specialist regarding recommendation for approval with conditions. 1. The stairway that is to be replaced and the proposed 8 additional steps should be constructed with wood in order to reduce the amount of disturbance to the bluff and shore impact zone. 2. If trees are removed due to construction, replacement trees at least 2 inches in diameter and 4.5 feet tall should be planted.

PUBLIC COMMENT: None

Discussion was held regarding: Jane Williams stated that at the last meeting, a statement was made that it would be more detrimental to leave the structure cave in. Jeanne Doheny asked Jane Williams to clarify what was meant by last meeting. Is this in reference to the Board of Adjustment Meeting. Jane Williams conferred. Don Reak asked why the project needed to a Variance. Joshua Mankowski clarified that the boat house did not meet setback

requirements. Don Reak then asked if the plan was to repair or replace the structure. Jane Williams responded repair. Jeanne Doheny stated that what was there now was dangerous to traverse, the back wall is buckling, and that repairing the existing structure would be preferred over replacing it because there would be less material movement. Jeanne Doheny then asked the applicant about their expected timeline. Jane Williams responded that they hope to get everything done this fall, before everything freezes. Don Reak asked if the plan was to replace the steps with wood. Jane Williams replied that she thought Holly Kalbus originally recommended paver stones but now recommended wood. If we used landscaping timbers, there would be less disturbance to the ground. Don Reak asked for some clarification on the plan, it appears that the steps around the boat house are being removed. Jane Williams responded yes. Shirley Katzenmeyer asked if they did plan to remove any trees. Jane Williams answered that they didn't want to but that the roots for one tree may be impacted. Jeanne Doheny asked Joshua Mankowski if they could change the should be to stall in Holly Kalbus' recommended conditions. Joshua Mankowski stated that the Board can make that change and that Holly Kalbus' recommendation for the tree replacement is the County's policy on tree replacement. Don Reak stated that when he initially read the application he thought the amount of material movement was a lot. Jeanne Doheny asked if any additional fill was being brought in. Jane Williams responded no, just for rebuilding the wall. Pam Tietz asked about the area to be graded by the house. Application states 52x50-foot area near the garage and a 20-foot section in front of the house will be graded. What will it be graded too? Jane Williams responded that it will be graded just enough to redirect water away from the structure. Pam Tietz asked if that material movement was included in the total on the application. Jane Williams responded yes, she believes she included that in the total, but that area is not in the bluff. It is near the road. Joshua Mankowski clarified that there only a maximum of 50 cubic yards of material that can be moved lot total in the RR District.

Findings by majority roll call vote:

1. *The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminishes and impairs property values within the immediate vicinity. **Will be an improvement to the property.***
2. *The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area. **There will be no adverse impact to the surrounding area.***
3. *Adequate utilities, access roads, drainage and other facilities have been or are being provided.*
4. *Adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.*
5. *Adequate measures have been or will be taken to prevent and control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.*
6. *The Conditional Use Permit is consistent with and supported by the statement of purposes, policies, goals and objectives in the Ordinance. **Proposal appears to be the best options with the least impact to the bluff.***
7. *The Conditional Use Permit is consistent with the Comprehensive Land Use Plan.*

Motion was made by Al Gehrke to approve the application with the following conditions. 1. The stairway that is to be replaced and the proposed 8 additional steps shall be constructed with wood in order to reduce the amount of disturbance to the bluff and shore impact zone. 2. If trees are removed due to construction, replacement trees at least 2 inches in diameter and 4.5 feet tall shall be planted.

Second by Shirley Katzenmeyer. Motion approved. Motion carried.

**ITEM #2: ADAM NESBIT, NEW PRAGUE, MN, (APPLICANT/OWNER):** Request that the County grant a Conditional Use Permit to allow the applicant to transfer the development right from the NE 1/4 of the NW 1/4 to the NW 1/4 of the NE 1/4 in an Agriculture "A" District. Property is located in the NW quarter and NE quarter, Section 13, Derrynane Township.

Joshua Mankowski presented power point presentation. Randy Kubes was present for the application.

TOWNSHIP: Notified. Response None

DNR: Notified. Response None

LETTERS: None

PUBLIC COMMENT: None

Discussion was held regarding: Randy Kubes stated that this is why we have the Transfer of Development Right (TDR). Transfer the TDR from an area in active production to an area that is cut off by a drainage ditch. The access has already been approved for three homes. This will move the eligibility from highly productive land to less productive land. Randy Kubes also wanted to clarify, the area on the map that is labeled as flood plain is normally dry but water can back up from the ditch and flood this area. Don Reak wanted to go on record to state that the TDR is a good thing. Pam Tietz asked for some clarification, there are two driveways but three lots. Randy Kubes explained that they had gotten two driveway permits. All the owners ended up knowing each other so they decided to share. The plan grants 66 feet of Right of Way. We are eliminating one of the driveways. Pam Tietz asked if each driveway needed a 60'x60' turn-around. Randy Kubes explained that they have it at the end, they have the required clearance and they are level.

Findings by majority roll call vote:

1. *The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminishes and impairs property values within the immediate vicinity.*
2. *The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.*
3. *Adequate utilities, access roads, drainage and other facilities have been or are being provided.*
4. *Adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.*
5. *Adequate measures have been or will be taken to prevent and control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.*
6. *The Conditional Use Permit is consistent with and supported by the statement of purposes, policies, goals and objectives in the Ordinance.*
7. *The Conditional Use Permit is consistent with the Comprehensive Land Use Plan.*

Motion was made by Pam Tietz to approve the application. Reason for approval is that doing this TDR is good for the agricultural ground.

Second by Shirley Katzenmeyer. Motion approved. Motion carried.

**ITEM #3: MICHAEL & SHELLY MILLER, CLEVELAND, MN, (APPLICANT\OWNER):**

Request that the County grant a Conditional Use Permit to allow grading, excavating, and filling of 1454 cubic yards of material in a Recreational Residential "RR" District. Property is located at Revised Lots 50 & 51, Auditor's Subdivision, Section 6, Elysian Township.

Joshua Mankowski presented power point presentation. Michael Miller was present for the application.

TOWNSHIP: Notified. Response None

DNR: Notified. Response None

LETTERS: Holly Kalbus, Environmental Resources Specialist regarding recommendation for approval with conditions. 1. If current runoff and drainage issues do not improve after project is installed, work with Environmental Services Department staff to address the issues.

PUBLIC COMMENT: None

Discussion was held regarding: Don Reak asked for clarification on something that was depicted on the plan. Michael Miller informed the Board that the structure in questions was a fire pit. Michael Miller stated that, since they purchased the parcel and planted grass, the water running off the area has been much cleaner. In talking with Mike Schultz, Le Sueur County Soil and Water Conservation District (SWCD), there are also plans to install some check dams to slow the water down even more to help improve water quality. Don Reak inquired about the planned location of the check dams. Michael Miller responded after the driveway culvert. Don Reak then asked for clarification on the current direction of the run-off waters. Michael Miller showed the water's path on the drawing and that it then flows to the lake. Don Reak asked if there were plans to install swales. Michael Miller responded no, will have a ditch along the road. Don Reak asked the applicant if he thought that this project would improve the flow, it didn't seem from Holly Kalbus' letter that she was sure if that. Michael Miller stated that he believes it will. There already was an improvement just from planting grass in the area. There won't be any additional issues. Michael Miller then explained, how in the past when the area in questions was in crop production, how there was a lot of sediment that was carried by the runoff and that they have noticed a lot of improvement since switching that area to grass. Pam Tietz asked the applicant if the proposed driveway will be for use by the applicant or will it be used for access for other homes on French Dr. Michael Miller stated that it is for his use. The road would need to be larger in order to meet County requirements. Jeanne Doheny asked if the water negatively impacted any of the other homes. Michael Miller explained that the water did not impact the homes as much as the garages on that side of the road. The runoff would sediment in the swale and run up the sides of the garages. Jeanne Doheny asked what the applicant might do if the water issue isn't improved by completing the project. Michael Miller explained that some work would need to be done on the ditch that leads from the field to better handle the water including deepening the ditch and installing riprap. Jeanne Doheny asked if it was a county ditch. Michael Miller explained that the ditch is on private property and runs through an easement. Michael Miller then went on to describe some of the other options as discussed with Mike Schultz including sediment ponds on drain tile. Al Gehrke explained that he had seen a lot of success in the past in areas like this with installing drain tile. Jeanne Doheny stated that is something that can be discussed.

Findings by majority roll call vote:

- 1. The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminishes and impairs property values within the immediate vicinity.*
- 2. The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.*

3. *Adequate utilities, access roads, drainage and other facilities have been or are being provided.*
4. *Adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.*
5. *Adequate measures have been or will be taken to prevent and control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.*
6. *The Conditional Use Permit is consistent with and supported by the statement of purposes, policies, goals and objectives in the Ordinance.*
7. *The Conditional Use Permit is consistent with the Comprehensive Land Use Plan.*

Discussion was held about the conditions that should be imposed if the application is approved.

Motion was made by Shirley Katzenmeyer to approve the application with the following condition. 1. If current runoff and drainage issues do not improve after project is installed, work with Environmental Services Department and Soil and Water Conservation District staff to address the issues.

**ITEM #4: RUSS GUYER & DEANNA WEIS, AUSTIN, MN, (APPLICANT/OWNER):** Request that the County grant an After-The-Fact Conditional Use Permit to allow grading, excavating, and filling of 54.9 cubic yards within the shore impact zone; 38.8 cubic yards within the bluff impact zone; 106.1 cubic yards within the bluff; total of 145 cubic yards on the lot for a shoreland project to for the construction of a path and retaining walls a Recreational Residential "RR" District on Lake Jefferson, a Recreational Development "RD" lake. Property is located at Lot 35, Roemer's Cove, Section 7, Elysian Township.

Joshua Mankowski presented power point presentation. Russ Guyer & Diana Weis were present for the application.

TOWNSHIP: Notified. Response None

DNR: Notified. Response None

LETTERS: Holly Kalbus, Environmental Resources Specialist regarding recommendation for approval with conditions. 1. If trees are removed due to construction, replacement trees at least 2 inches in diameter and 4.5 feet tall should be planted. 2. Plant vegetation that is native to Minnesota in order to prevent runoff and erosion into Lake Jefferson. Native vegetation will protect the bluff and provide slope stability.

PUBLIC COMMENT: None

Discussion was held regarding: Russ Guyer explained that they were seeking approval to complete restoration of the bluff and provide a safe access to the lake. When they purchased the property they were told they would be able to use the neighbor's access. After purchasing, they realized the access was unsafe and that they did not have permission from the neighbor to use the access. The bluff on their property was too steep to walk down to gain access to the lake. Creating a path down to the lake seemed a viable option to gain access for themselves and the lawnmower. After starting the work, it was brought to their attention that they needed approval for this type of work. Jeanne Doheny asked Russ Guyer if they lived on the property fulltime. Russ responded no, just during the summer. Jeanne Doheny asked if he had done the work himself. Russ Guyer replied that he did. Pam Tietz stated that she thought there was a landscaper from North Dakota that was involved according to the application. Russ Guyer stated that he is a relative and recommended the use of retaining walls. Jeanne Doheny asked about tree removal. Russ Guyer stated there was one tree done when they purchased the property and they removed one tree that was in the path. The trees will be replaced. Jeanne Doheny inquired about the anticipated time to complete the project. Russ Guyer responded that they need to do the retaining walls.

Jeanne Doheny asked if he was going to do the walls himself. Russ Guyer said yes. Jeanne Doheny asked if there was any assurance that the walls will work. Russ Guyer responded that they will work because they are terraced, they are stepped. Pam Tietz asked if the walls were going to be constructed with boulders. Boulders and they think they will use landscaping block in some places too. Jeanne Doheny asked if the design was the applicant's or Bolton & Menk's. Bolton & Menk replied Russ Guyer. Pam Tietz asked for clarification on the material for wall construction. Russ Guyer responded that boulders will be used for the walls in the bluff at the top and landscaping block will be used at the bottom. Pam Tietz asked how the boulder walls will be stabilized at the top of the bluff. How is bluff stability being maintained? Russ Guyer said he would know more once he does the work. The boulders will be placed against the bank and tile will be installed behind the boulders. Landscaping fabric and crush walked will be installed on top of the tile to convey water. Don Reak asked about the location of the tile outlets. Russ Guyer stated that they would outlet at the ends of the terraces. Don Reak stated that it would have been a lot easier to have just installed steps. Russ Guyer responded that probably would have been. Don Reak said the pictures of this project almost made him want to cry. They looked terrible. Russ Guyer explained that they had a lot of trouble getting up and down to the lake and getting the mower down there was easy but getting it back up for difficult. Don Reak asked if the applicant mowed the bank. Russ Guyer responded no, that they mowed down by the lake. There is about eight feet down there that is flat. Don Reak stated that he didn't know how the applicant is going to do this project himself, this is a huge job. Jeanne Doheny and Pam Tietz agreed. Don Reak recommended a contractor. Russ Guyer responded that he does have help. He has son-in-laws and that he has an idea of what to do. Don Reak retorted that he had an idea of doing this project and look how that turned out. Don Reak asked the chair, Jeanne Doheny, if they could require the applicant to contact a contractor to help complete the project. Jeanne Doheny mulled the questions and then asked Joshua Mankowski if that was a viable condition. Joshua Mankowski responded that he hadn't looked into requiring the use of a contractor but he didn't think that condition could be added. Pam Tietz brought up the fact that the applicant had consulted with a former contractor that worked for a landscaping company. Pam Tietz asked if that was one of his son-in-laws. Russ Guyer said it was his son. Pam Tietz asked about the availability of equipment. Russ Guyer stated that they have a skid loader and that should be all that is needed. Pam Tietz then inquired about who will be monitoring the project, is that Environmental Services. Joshua Mankowski responded that Environmental Services doesn't normally check and certify construction like this. In the past, staff has gone out to check on projects of concern. Russ Guyer stated that you, referring to Joshua Mankowski, did check on all the erosion control that they had installed. Joshua Mankowski replied in the affirmative, the department had recommended erosion control blanket be installed on the site and the applicant did install erosion control blankets. The site was covered. Pam Tietz said that is partly why she is concerned. The erosion control wasn't there before it was recommended, so she is worried about every step. Russ Guyer responded that you have his word that the construction will be done as described. We want the property to be useful so we can enjoy it and we couldn't get from the top to the bottom stated Russ Guyer. Al Gehrke stated that the project was started and now it needs to be finished. Don Reak asked if the retaining wall was designed by an engineer, by Bolton & Menk. Russ Guyer said it was. Al Gehrke stated that the tile needs to be installed or the walls will fail. Shirley asked the applicant if they will construct the walls as designed by Bolton & Menk. Russ Guyer said he would. Don Reak asked if the project will be done this fall. Russ Guyer responded that they plan too, they have been on hold all summer because of all the hoops they had to jump through. Al Gehrke and Don Reak both said they would like to see what the project looks like when it is done. A letter from Holly Kalbus, Environmental Resources Specialist was read into record. Jeanne Doheny said to the applicant that he had receive a letter about the violation almost a year ago, what took so long to get to this point. Russ Guyer stated that he didn't know, Planning and Zoning kept putting it off. Joshua Mankowski stated that there were complications in getting a complete application. The applicant went to Texas during the winter, staff told them not to worry about getting on a meeting while they were gone but to keep working on the application for when they came back. Then there were complications with obtaining a complete application. Once the application was complete, it was scheduled for a meeting. Don Reak asked what would be used on the path down to the lake. Russ Guyer said it would be grass, it is already grassed. Grass was seeded down when the blankets were installed. Don Reak reiterated

that this is a huge job. Jeanne Doheny said to the applicant that you can tell we are little apprehensive; you tell us you are going to do this and that all the steps are going to be taken. Russ Guyer responded that he is going to do this and he had already paid the fine and he has good intentions about finishing this project. Jeanne Doheny reminded the applicant that the Conditional Use Permit is only good for one year. Shirley Katzenmeyer asked the applicant what his back-up plan was if he finds the project is too much for himself. Russ Guyer responded Deanna, refereeing to Deanna Weis, was his back-up. Dianna Weis asked when the one-year start. Joshua Mankowski said it starts after the County Board meeting. Dianna Weis was concerned that the timeframe started from last year when they received stop-work order. They wouldn't be able to finish the project in one month. Jeanne Doheny informed the applicants that they do have the option of requesting an extension if they don't think they will be done in time. Don Reak voiced concern about possible tile lines on the project site that appear to be exposed during the construction. Russ Guyer stated that the area was used as a landfill before they purchased it. They dug up a number of items on the site. Pam Tietz raised concern about access to the lake once the project is done. Russ Guyer responded that they will use the grassed path between the retaining walls. Pam Tietz asked for clarification about the path. Russ Guyer responded that it will be a grassed path that they use to access the lake. Pam Tietz asked if there were plans to install railings. Russ Guyer responded no, the walls are only planned to be approximately three feet high. Continued discussion about the safety of using the grassed path to access the lake. Shirley Katzenmeyer asked what will prevent erosion issues on the site. Russ Guyer responded that it will be grassed. Shirley Katzenmeyer expressed continued concern about erosion issues caused by runoff. Russ Guyer responded that the retaining walls and terraces will stop the water. Shirley Katzenmeyer stated that she thinks this type of project would have worked better in the past. She has more of a concern with our changed rain pattern, receiving larger amounts of rain at once. Al Gehrke recommended the applicant have a back-up plan, maybe steps. Russ Guyer stated it is difficult to move a lawnmower up and down steps. Pam Tietz asked the applicant if he had worked with Environmental Service about the possibility of planting different vegetation down by the lake. Russ Guyer responded yes, Holly Kalbus has recommended wild flowers and plants and grasses. Pam Tietz then said you wouldn't have to mow down there if you had that type of vegetation. Russ Guyer said it is lawn clear down to the lake and that needs to be mowed. Pam Tietz reiterated that she is still concerned about the applicants' safety, not having hand rails. Russ Guyer stated that the access they were told they could use by the realtor didn't have handrails. Pam Tietz said that this would be an opportunity to address this issue. Russ Guyer said they could install handrails. Jeanne Doheny asked if the grassed path was part of the design put together by Bolton & Menk. Russ Guyer said yes. The path is in two different levels. Jeanne Doheny clarified that the path is in two different levels. Russ Guyer responded yes. Don Reak referred to the flat area between two of the retaining walls on the plans. He asked if this is a flat area or area that is already flat. Russ Guyer responded yes. Don Reak then asked if the applicant had hauled some dirt offsite. Russ Guyer replied no, they spread it out. Don Reak then asked if that is where the flat area had come from. Russ Guyer said yes. Don Reak stated he can see how this design will work but he is concerned about the applicant doing the project and getting it completed. Don Reak clarified that the path will only be four feet wide. Russ Guyer said that was right. Pam Tietz wanted to go back to discussing the native plants and flowers. According to the plans, none of the native vegetation is being placed by the water. It is all being planted on the first landing? Russ Guyer responded that there is still a bank that will need to have wild flowers planted on it. We didn't change that area; we will plant wild flowers in it. Pam Tietz spoke with Russ Guyer on clarifying where the different native plants and turf grasses are planned to be planted. Pam Tietz asked how the shoreline was disturbed. Russ Guyer said it was left the way it was.

Findings by majority roll call vote:

1. *The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminishes and impairs property values within the immediate vicinity.*
2. *The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.*

3. *Adequate utilities, access roads, drainage and other facilities have been or are being provided.*
4. *Adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.*
5. *Adequate measures have been or will be taken to prevent and control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.*
6. *The Conditional Use Permit is consistent with and supported by the statement of purposes, policies, goals and objectives in the Ordinance. **Health and Safety of the owner is an issue. This project needs to be finished and can't be left as is.***
7. *The Conditional Use Permit is consistent with the Comprehensive Land Use Plan.*

Discussion was held on the conditions that should be listed for approval and if they should require handrails.

Motion was made by Don Reak to approve the application with the following conditions. 1. If trees are removed due to construction, replacement trees at least 2 inches in diameter and 4.5 feet tall shall be planted. 2. Plant vegetation that is native to Minnesota in order to prevent runoff and erosion into Lake Jefferson. Native vegetation will protect the bluff and provide slope stability. 3. Adequate erosion control will be provided during and after construction.

Second by Al Gehrke. Motion approved. Motion carried.

5. Discussion Items: None
6. Warrants/Claim-signatures.
7. Motion to adjourn meeting by Pam Tietz. Second by Shirley Katzenmeyer. Motion approved. Motion carried.

Respectfully submitted,

Joshua Mankowski

***Tape of meeting is on file in the  
Le Sueur County Environmental Services Office***



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# **Le Sueur County, MN**

**Tuesday, September 25, 2018**

**Board Meeting**

## **Item 4**

**9:25 a.m. Holly Kalbus (5 min)**

**Staff Contact:**

## **2018-19 AGREEMENT FOR CLIMB THEATRE SERVICES**

THIS AGREEMENT is made and entered into between LeSueur County and CLIMB THEATRE, INC, a Minnesota not-for-profit theater company, 6415 Carmen Avenue East, Inver Grove Heights MN 55076, (hereinafter "CLIMB").

WHEREAS, the LeSueur County desires to provide education on Aquatic Invasive Species in schools located in LeSueur County; and

WHEREAS, CLIMB has developed classes which are directed at children to help them understand Aquatic Invasive Species and how to care for Minnesota's lakes; and

WHEREAS, CLIMB has performed extensively in schools since 1975;

NOW, THEREFORE, in consideration of the mutual promises and benefits stated herein, the parties agree as follows:

### **1. SERVICES**

- a. CLIMB shall plan, schedule and make other preparations necessary to present up to four days of Aquatic Invasive Species classes elementary school students in LeSueur County;
- b. CLIMB shall execute a written agreement between it and each elementary school that schedules the classes. CLIMB shall make a copy of the agreement available to LeSueur County at the time of billing;
- c. CLIMB will indicate that LeSueur County provided funding to help bring the performances to the schools;
- d. CLIMB shall provide LeSueur County the date of the classes, prior to the date CLIMB will visit each school. Performances will take place in 2018-2019 school year.

### **2. LESUEUR COUNTY OBLIGATIONS**

- a. The total payments to CLIMB for classes will not exceed \$3,960.00.
- b. LeSueur County shall pay CLIMB \$600.00 per day of classes and \$90.00 for travel per day of classes.

3. **MANNER OF PAYMENT**

- a. Services performed by CLIMB shall be billed to LeSueur County at the beginning of the month when the performances are scheduled to take place. No claim for services furnished by CLIMB not provided for in this Agreement will be paid by LeSueur County under the terms of this Agreement.
- b. Payment will be made in the manner provided by law for the payment of claims against LeSueur County within forty-five (45) days of receipt of the invoice according to the usual practices and procedures of LeSueur County. CLIMB shall provide LeSueur County with verification of all purchased services provided upon request.
- c. LeSueur County reserves the right to withhold payments without incurring late payment interest pending the receipt of all necessary billing statements and reports requested by LeSueur County to be submitted under this Agreement. In the event LeSueur County decides to withhold payment under this provision, LeSueur County shall furnish written notice to CLIMB prior to the date of the next scheduled payment.
- d. No payment shall be made under this Agreement for any charges incurred in a manner contrary to any provision contained herein or in a manner inconsistent with any federal, state, or local law, rule, or regulation.

4. **TERM**

The term of this Agreement is from the date this Agreement is approved by the LeSueur County to August 31, 2019, the date of the signatures of the parties notwithstanding, unless earlier terminated as provided herein.

5. **TERMINATION**

LeSueur County or CLIMB may terminate this Agreement without cause and for any reason whatsoever upon giving at least thirty (30) days written notice thereof to the other party. In such event, CLIMB shall be entitled to receive compensation for the services provided in a satisfactory manner up to and including the effective date of termination.

6. **CONDITION SUBSEQUENT**

It is understood and agreed that in the event that reimbursement to LeSueur County from state and federal sources is not obtained and continued at a level sufficient to allow for the purchase of the indicated quantity of purchased services, the obligations of each party hereunder shall thereupon be reviewed to determine the necessity of renegotiating all or parts of this Agreement.

**7. NON-ASSIGNABILITY**

CLIMB shall not assign any interest in this Agreement and shall not transfer any interest in the same, whether by subcontract, assignment or notation, without the prior written consent of LeSueur County.

**8. INDEPENDENT CONTRACTOR**

Nothing contained in this Agreement is intended or should be construed as creating the relationship of co-partners or joint ventures with LeSueur County. No tenure or any rights or benefits, including Worker's Compensation, Unemployment Insurance, medical care, sick leave, vacation leave, severance pay, PERA or other benefits available to LeSueur County employees, shall accrue to CLIMB or employees of CLIMB performing services under this Agreement.

**9. INDEMNIFICATION AND INSURANCE**

- a. CLIMB agrees it will defend, indemnify and hold harmless LeSueur County, its officers and employees against any and all liability, loss, costs, damages and expenses which LeSueur County, its officers or employees may hereafter sustain, incur, or be required to pay arising out of CLIMB's performance or failure to adequately perform its obligations pursuant to this Agreement.
- b. CLIMB further agrees that in order to protect itself as well as LeSueur County under the indemnity provision set forth above, it will at all times during the term of this Agreement keep in force:
  1. General liability insurance in the amount of \$500,000 for bodily injury or property damage to any one person and \$1,500,000 for total injuries or damages arising from any one incident as required by LeSueur County.
  2. Any policy obtained and maintained under this clause shall provide that it shall not be canceled, materially changed, or not renewed without thirty (30) days prior notice thereof to LeSueur County.
  3. Workers Compensation in the statutory amount, if applicable.

A Certificate of Insurance evidencing this coverage must be provided to LeSueur County before this Agreement is effective.

10. **MERGER AND MODIFICATION**

- a. It is understood and agreed that the entire Agreement between the parties is contained here and that this Agreement supersedes all oral agreement and negotiations between the parties relating to the subject matter. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement.
- b. Any material alteration, variations, modifications, or waivers or provisions of this Agreement shall be valid only when they have been reduced to in writing as an Amendment and signed by the parties.

11. **NONDISCRIMINATION**

During the performance of this Agreement, CLIMB agrees to the following:

No person shall, on the grounds of race, color, religion, age, sex, disability, marital status, public assistance status, criminal record, creed or national origin be excluded from full employment rights in, participation in, be denied the benefits of or be otherwise subjected to discrimination under any and all applicable Federal and State Laws against discrimination.

13. **RECORDS AVAILABILITY AND RETENTION**

Pursuant to Minnesota Statute 16C.05, subd. 5, CLIMB agrees that LeSueur County, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc. which are pertinent to the accounting practices and procedures of CLIMB and involve transactions relating to this Agreement.

CLIMB agrees to maintain and make available for auditing purposes, these records, for a period of six years from the date of termination of this Agreement.

14. **COMPLIANCE WITH LAW**

CLIMB agrees to conduct the service in compliance with all applicable provisions of Federal, state and local laws.

15. **OTHER CONDITIONS**

- a. Ownership of Performance Rights. The performance(s) governed by this Agreement are the exclusive property of CLIMB or represent property duly licensed to CLIMB. The Host Organization agrees that it shall not reproduce the performance in any fashion or appropriate the content of the performance(s), or any portion thereof, to its own use; further, the Host Organization shall not photograph, film, videotape or otherwise record or preserve the performance(s), or any portion thereof, without written permission from CLIMB. This does not preclude photographs for yearbook or other in school use of photographs or coverage by local press, which is encouraged. Please notify CLIMB of any media coverage you intend to pursue. CLIMB shall retain all rights to the performance, including the exclusive right to record, photograph, broadcast, film or publicize the performance(s). Host Organization shall not, therefore, photograph, broadcast, film or publicize CLIMB's performance(s) except as may be agreed upon by the parties in writing.
- b. Force Major. As the performance(s) governed by this Agreement may be subject to interruption by sickness, inclement weather, accident, act of God or any legitimate or unavoidable circumstance, it is agreed that neither party shall be entitled to damages from the other in the event the performance(s) are interrupted or canceled by such legitimate or unavoidable circumstance.
- c. Rescheduling. In the event that weather or other conditions beyond either party's control force postponement of this program, the activity shall be rescheduled for a date mutually agreed to by both CLIMB and the Host Organization.

16. **DATA PRACTICES**

All data collected, created, received, maintained, or disseminated for any purposes by the activities of CLIMB because of this Agreement is governed by the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as amended, the Minnesota Rules implementing such Act now in force or as adopted, as well as Federal regulations on data privacy.

17. **FIREARMS PROHIBITED**

No employees, agents, or subcontractors of CLIMB, shall carry or possess a firearm at any time, at any location while acting on behalf of LeSueur County pursuant to the terms of this agreement. Violation of this provision shall be considered a substantial breach of the Agreement; and, in addition to any other remedy available to LeSueur County under law or equity. Violation of this provision is grounds for immediate suspension or termination of this contract.

IN WITNESS WHEREOF LeSueur County and CLIMB have respectively caused this Agreement to be duly executed as of the dates written below.

CLIMB

LESUEUR COUNTY

BY \_\_\_\_\_

BY \_\_\_\_\_

DATE \_\_\_\_\_

FEDERAL ID # \_\_\_\_\_

DATE \_\_\_\_\_

APPROVED AS TO FORM

BY \_\_\_\_\_

DATE \_\_\_\_\_



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# **Le Sueur County, MN**

**Tuesday, September 25, 2018**

**Board Meeting**

## **Item 5**

**9:30 a.m. Human Resources (5 min)**

**Staff Contact:**



## Human Resources

88 SOUTH PARK AVENUE • LE CENTER, MINNESOTA 56057

Telephone: 507-357-8517 • Fax: 507-357-8607

Cindy Westerhouse – Human Resources Director

### HUMAN RESOURCES

#### AGENDA ITEMS

**September 25, 2018**

Recommendation to approve the 2019 health insurance premiums and the employer contribution of \$909.50 per month to all benefits eligible employees for the single coverage group health insurance plan.

2018 monthly premium - \$3250 - \$727.00  
\$5000 - \$601.00

2019 monthly premium - \$3250 - \$727.00  
\$5000 - \$601.00

Recommendation to approve the 2019 health insurance premiums and the employer contribution of \$1,400.00 per month to all benefits eligible employees for the family coverage group health insurance plan.

2018 monthly premium - \$3250/\$6500 - \$2106.50  
\$5000/\$10,000 - \$1741.00

2019 monthly premium - \$3250/\$6500 - \$2106.50  
\$5000/\$10,000 - \$1741.00

*Equal Opportunity Employer*



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# **Le Sueur County, MN**

**Tuesday, September 25, 2018**

**Board Meeting**

## **Item 6**

**9:35 a.m. Ann Traxler, Emergency Management (10 min)**

*RE: Disaster Declaration*

*RE: EMPG Grant Agreement*

Staff Contact:

## **Resolution Declaring a State of Emergency**

**WHEREAS** the high wind storm event impacted the population of Le Sueur County and its cities; and

**WHEREAS** the high wind storm event has caused a significant amount of public property damage; and

**WHEREAS** the Le Sueur County of Emergency Management requests the Le Sueur County Board of Commissioners to declare Le Sueur County in a STATE OF EMERGENCY for the high wind storm event of September 20, 2018;

**NOW, THEREFORE, BE IT RESOLVED**, that the Le Sueur County Board of Commissioners declares Le Sueur County in a State of Emergency for conditions resulting from the high wind storm event of September 20, 2018 .

Adopted by the Le Sueur County Board of Commissioners this 25th day of  
September, 2018.

ATTEST:

I, Darrell Pettis, County Administrator, hereby attest that the foregoing resolution was duly adopted by the Le Sueur County Board of Commissioners on the 25th day of September, 2018.

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County Administrator



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# **Le Sueur County, MN**

**Tuesday, September 25, 2018**

**Board Meeting**

## **Item 7**

**9:45 a.m. Darrell Pettis, County Administrator**

*RE: Justice Center*

Staff Contact:



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# **Le Sueur County, MN**

**Tuesday, September 25, 2018**

**Board Meeting**

## **Item 8**

### **Commissioner Committee Reports**

**Staff Contact:**



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# **Le Sueur County, MN**

**Tuesday, September 25, 2018**

**Board Meeting**

## **Item 9**

### **Future Meetings**

**Staff Contact:**

**Tuesday, September 25      Board Meeting, 9:00 a.m.**

**Tuesday, October 2                      Board Meeting, 9:00 a.m.**

Thursday, October 11      P&Z Meeting, 7:00 p.m. at Environmental Services

**Tuesday, October 16**                      **Board Meeting, 9:00 a.m.**

Thursday, October 18 Board of Adjustment Meeting, 3:00 p.m. at Environmental Services

**Tuesday, October 23**                      **Board Meeting, 9:00 a.m.**

Friday, November 2, 2018      AMC District 7 Meeting, 8:00 a.m. at Farm America in Waseca

**Tuesday, November 6**      **Board Meeting, 9:00 a.m.**  
**\*CHB Meeting, 1:00 p.m. in Waterville**

Thursday, November 8      P&Z Meeting, 7:00 p.m. at Environmental Services

Monday, November 12      Offices Closed for Veterans Day

Thursday, November 15      Board of Adjustment Meeting, 3:00 p.m. at Environmental Services

**Tuesday, November 20                      Board Meeting, 9:00 a.m.**

November 23-24                      Offices Closed for Thanksgiving

**Tuesday, November 27                      Board Meeting, 9:00 a.m.**

December 3-4                      AMC Conference – (No Board Meeting on December 4)

**Tuesday, December 11                      Board Meeting, 9:00 a.m.**

Thursday, December 13	P&Z Meeting, 7:00 p.m. at Environmental Services
<b>Tuesday, December 18</b>	<b>Board Meeting, 4:30 p.m.</b> <b>Budget/Levy Public Hearing, 6:00 p.m.</b>
Thursday, December 20	Board of Adjustment Meeting, 3:00 p.m. at Environmental Services
Monday, December 24	Offices Close at noon for Christmas
Tuesday, December 25	Offices Closed for Christmas – (No Board Meeting)

### **January 2019**

Tuesday, January 1	Offices Closed for New Year's Day – (No Board Meeting)
<b>Tuesday, January 8</b>	<b>Board Meeting, 9:00 a.m.</b>
Thursday, January 10	P&Z Meeting, 7:00 p.m. at Environmental Services
<b>Tuesday, January 15</b>	<b>Board Meeting, 9:00 a.m.</b>
Thursday, January 17	Board of Adjustment Meeting, 3:00 p.m. at Environmental Services
Monday, January 21	Offices Closed for Martin Luther King Jr. Day
<b>Tuesday, January 22</b>	<b>Board Meeting, 9:00 a.m.</b>



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# **Le Sueur County, MN**

**Tuesday, September 25, 2018**

**Board Meeting**

## **Item 10**

### **Work Session - Phase 2 Architect**

**Staff Contact:**