



Le Sueur County, MN

Tuesday, September 25, 2018

Board Meeting

Item 1

9:00 a.m. Agenda and Consent Agenda (5 min)

RE: September 18, 2018 Minutes and Summary Minutes

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting September 18, 2018

The Le Sueur County Board of Commissioners met in regular session on Tuesday, September 18, 2018 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Lance Wetzel, John King, Dave Gliszinski and Steve Rohlffing. Joe Connolly was excused. Also present were County Administrator Darrell Pettis and County Attorney Brent Christian.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the agenda for the business of the day.

On motion by Gliszinski, seconded by Rohlffing and unanimously approved, the Board approved the consent agenda:

1. Approved the September 4, 2018 County Board Minutes and Summary Minutes
2. Approved a gambling application for the Sheriff's Youth Project of Le Sueur County
3. Approved August 2018 Transfers:
#1709 Transfer 3,712.00 from Agency to Revenue (August Landshark)
#1710 Transfer 3,088.00 from Human Services to Revenue (A87 Qtr ending 6-30-18)

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the Human Services claims:

Financial: \$ 36,623.89
Soc Services: \$166,535.74

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved a Meridian Behavioral Health Agreement.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved a Tri City United Agreement for the Transportation of Children and Youth in Foster Care Placement.

Brett Mason, Sheriff appeared before the Board with the following vehicle bids for a 2019 Ford AWD Police Interceptor with the disclaimer that Ford cannot guarantee the 2019 Interceptors due to limited supply:

Belzer New Prague	\$27,313
Factor Motors Le Center:	\$28,315
Wolf Motors Le Sueur:	No response

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved the purchase of a 2019 Ford AWD Police Interceptor from Belzer Ford in the amount of \$27,313 contingent on availability.

Pam Simonette, Auditor-Treasurer appeared before the Board with one item for approval.

On motion by Rohlfing, seconded by King and unanimously approved, the Board approved beginning October 1, 2018 the hours of operation for Enhanced and REAL ID Driver's License or ID card applications will end 45 minutes prior to close of business to allow enough time for processing.

Dani Blaschko, Ditch Manager appeared before the Board with numerous items for approval.

On motion by Rohlfing, seconded by King and unanimously approved, the Board approved the Professional Services Contracts for Redetermination of Benefits and Grass Strip Acquisition on County Ditches 22, 26, 35, 37, 41, 43, 44, 48, 49, 60, 61 and 65 between H2Over Viewers and the Le Sueur County Drainage Authority.

On motion by King, seconded by Rohlfing and unanimously approved, the Board approved and authorized the Board Chair to sign a Preliminary Findings and Order for the Improvement of County Ditch 41. Petitioners for the Improvement of County Ditch 41 were Brandon Beer, Delores Beer, James Selly, Jerome Cooney, Karl Germscheid Trust, and Thomas Beer.

On motion by King, seconded by Rohlfing and unanimously approved, the Board approved and authorized the Board Chair to sign a Preliminary Findings and Order for the Improvement of County Ditch 61. Petitioners for the Improvement of County Ditch 61 were Matthew L & Jill E Stauff, John E & Pamela K McGillen, Thomas G & Lori Jindra, Charles Haefner.

Justin Lutterman, GIS Director appeared before the Board with several items for discussion and approval.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved a three year Small Government Term Enterprise License Agreement purchase in the amount of \$60,000.

On motion by King, seconded by Rohlfing and unanimously approved, the Board approved the purchase of four Microsoft SQL Servers from SHI International.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved WSB & Associates to assist Le Sueur County with its ArcGIS Enterprise implementation for a cost not to exceed \$6,864.

Dave Tiegs, Highway Engineer appeared before the Board with one item for approval.

The following bids were received for SAP 040-645-003 Rabbit Road Repair project:

Barnett Bros. – Kilkenny, MN	\$ 932,004.00
Dirt Merchants – Mankato, MN	\$1,102,649.40
Selly Construction – Le Center, MN	\$ 987,297.56

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved to award the SAP 040-645-003 Rabbit Road Repair project to Barnett Bros. in the amount of \$932,004 contingent on state aid emergency funding.

Darrell Pettis, County Administrator appeared before the Board with several items for discussion and approval.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved to renew and sign the Le Sueur County Telecommute Agreement with Kari Peters, effective September 18, 2018.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved to hire Laura Quickle as a part time Compliance Specialist in Drug Court as a Grade 4, Step 4 at \$18.12 per hour, effective September 18, 2018.

On motion by Rohlfing, seconded by King and unanimously approved, the Board approved to grant regular status to DeNell Cesafsky, full Community Support Technician in Human Services, effective September 12, 2018. DeNell has completed the six-month trial period.

Board Member Committee Reports:

Commissioner Rohlfing recently attended an MRCI Executive Board meeting, a Region Nine Board meeting, P&Z meeting, Tri-County Solid Waste meeting and a MVAC meeting.

Commissioner Gliszinski attended a Justice Center progress meeting, a Steel Cell tour in Georgia regarding the Justice Center and a South Central Work Task Force meeting.

Commissioner King attended a Justice Center progress meeting and a Steel Cell tour in Georgia regarding the Justice Center.

Commissioner Wetzel attended a Le Center City Council meeting and an EOC training.

On motion by Rohlfing, seconded by King and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
51362	AAA Striping Service Co.	\$142,582.50
51363	Accountemps	\$ 10,688.00
51365	Advanced Correctional Healthcare Inc.	\$ 2,366.01
51370	APG Media of Southern MN LLC	\$ 2,487.80
51372	Baker, Tilly, Virchow, Krause LLP	\$ 4,681.00

51380	Boyer Truck Parts	\$ 2,404.72
51383	Christian, Keogh, Moran & King	\$ 2,950.38
51414	Information Systems Co.	\$ 4,378.00
51435	Minn St Admin ITG Telecom	\$ 5,140.00
51437	MN Counties Computers Coop	\$ 2,715.00
51451	Paragon Printing & Mailing Inc.	\$ 4,407.17
51461	Selly Excavating Inc.	\$ 7,192.50
51465	S.M.C. Co. Inc.	\$ 23,186.83
51469	Summit	\$ 8,339.31
51470	Thomson Reuters	\$ 2,061.24
51474	Traxler Construction Inc.	\$ 3,407.13
51485	Wenck Associates, Inc.	\$ 3,021.10
51491	Ziegler Inc.	\$ 2,297.02
51492	Zimmerman Tiling & Excavating LLC	\$ 17,010.00
112	Claims paid less than \$2,000.00:	\$ 42,869.62
19	Claims paid more than \$2,000.00:	\$251,315.71
131	Total all claims paid:	\$294,185.33

On motion by King, seconded by Rohlfing and unanimously approved, the Board adjourned until Tuesday, September 25, 2018 at 9:00 a.m.

ATTEST: _____
Le Sueur County Administrator Le Sueur County Chairman

Summary Minutes of Le Sueur County Board of Commissioners Meeting, September 18, 2018

•This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.

- Approved the agenda.(King-Gliszinski)
- Approved the consent agenda. (Gliszinski-Rohlfing)
- Approved the Human Services claims: Financial \$36,623.89 and Soc Services \$166,535.74 (Gliszinski-King)
- Approved a Meridian Behavioral Health Agreement. (King-Rohlfing)
- Approved a Tri City United Agreement for the Transportation of Children and Youth in Foster Care Placement. (Rohlfing-Gliszinski)
- Approved the purchase of a 2019 Ford Interceptor from Belzer Ford. (Gliszinski-Rohlfing)
- Approved beginning October 1, 2018 the hours of operation for Enhanced and REAL ID Driver's License or ID card applications will end 45 minutes prior to close of business to allow enough time for processing. (Rohlfing-King)
- Approved the Professional Services Contracts for Redetermination of Benefits and Grass Strip Acquisition on County Ditches 22, 26, 35, 37, 41, 43, 44, 48, 49, 60, 61 and 65 with H2Over Viewers. (Rohlfing-King)
- Approved a Preliminary Findings and Order for the Improvement of County Ditch 41. (King-Rohlfing)
- Approved a Preliminary Findings and Order for the Improvement of County Ditch 61. (King-Rohlfing)
- Approved a three year Small Government Term Enterprise License Agreement purchase for GIS. (Gliszinski-Rohlfing)
- Approved the purchase of four Microsoft SQL Servers from SHI International. (King-Rohlfing)
- Approved WSB & Associates to assist Le Sueur County with its ArcGIS Enterprise implementation for a cost not to exceed \$6,864. (Rohlfing-Gliszinski)
- Approved to award the SAP 040-645-003 Rabbit Road Repair project to Barnett Bros. in the amount of \$932,004 contingent on state aid emergency funding. (Rohlfing-Gliszinski)
- Approved a Le Sueur County Telecommute Agreement renewal with Kari Peters, effective September 18, 2018. (King-Gliszinski)
- Approved to hire Laura Quickle in Drug Court. (Gliszinski-Rohlfing)
- Approved regular status to DeNell Cesafsky in Human Services. (Rohlfing-King)
- The following claims were approved for payment: (Rohlfing-King)

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112 Claims paid less than \$2,000.00: \$ 42,869.62
19 Claims paid more than \$2,000.00: \$251,315.71
131 Total all claims paid: \$294,185.33
•Adjourned until Tuesday, September 25, 2018 at 9:00 a.m.(King-Rohlfing)
ATTEST: Le Sueur County Administrator Le Sueur County Chairman