



Le Sueur County, MN

Tuesday, September 18, 2018

Board Meeting

Item 1

9:00 a.m. Agenda and Consent Agenda

RE: September 4, 2018 Minutes and Summary Minutes

RE: August 2018 Transfers

RE: Sheriff's Youth Project of Le Sueur County Gambling Application

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting September 4, 2018

The Le Sueur County Board of Commissioners met in regular session on Tuesday, September 4, 2018 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Lance Wetzel, John King, Dave Gliszinski and Steve Rohlfiing. Joe Connolly was excused. Also present was County Administrator Darrell Pettis. County Attorney Brent Christian was excused.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the agenda for the business of the day.

On motion by King, seconded by Rohlfiing and unanimously approved, the Board approved the consent agenda:

- Approved the August 28, 2018 County Board Minutes and Summary Minutes

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the claims for Human Services:

Financial:	\$ 58,153.85
Soc Services:	\$ 97,054.23

Orrin Wendt appeared before the Board to discuss noise concerns from adding center line rumble strips on County Road 11.

Highway Engineer Dave Tiegs was also present to answer questions, and was of the opinion that sound engineering practices were used in the studies and reports that resulted in the recommendation and approval of this project.

On motion by Gliszinski, seconded by Rohlfiing with King voting nay, Wetzel abstaining and Connolly absent, the Board approved 2-1 to eliminate the planned rumble strips on County Road 11 on the three miles between County Road 12 and the City of Elysian due to the high density of residents that live on that stretch of road.

County Administrator Darrell Pettis appeared before the Board with two items for approval.

On motion by Gliszinski, seconded by Rohlfiing and unanimously approved, the Board approved to rescind the offer to hire Derek Rossow as a full time Correctional Officer/Dispatcher in the Sheriff's Office. Mr. Rossow has declined the full-time Correctional Officer/Dispatcher position in the Sheriff's Office.

On motion by Rohlfiing, seconded by Gliszinski and unanimously approved, the Board approved to hire James Staupe as a full time Correctional Officer/Dispatcher in the Sheriff's Office, Grade 6, Step 4 at \$20.35 per hour, effective September 2, 2018.

Commissioner Committee Reports:

Commissioner Rohlring attended a Lake Washington annual meeting.

Commissioner Gliszinski attended a Justice Center progress meeting.

Commissioner King attended a Justice Center progress meeting.

Commissioner Wetzel attended a LCDS board meeting and a Public Health Emergency Preparedness meeting.

On motion by King, seconded by Rohlring and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
51220	Accountemps	\$ 3,472.00
51222	Ag Partners Coop	\$ 9,634.85
51226	Bolton & Menk Inc.	\$ 6,082.00
51228	Braun Intertec Corp.	\$ 9,792.00
51235	Election Systems & Software Inc.	\$ 4,116.36
51243	Guardian Fleet Safety, LLC	\$ 10,368.86
51248	Information Systems Co.	\$ 12,015.00
51271	Rinke-Noonan Law Firm	\$ 2,281.00
51274	Selly Excavating Inc.	\$ 2,500.00
51279	S.M.C. Co. Inc.	\$ 8,725.17
51288	Tire Associates Inc.	\$ 12,014.56
51290	Traxler Construction Inc.	\$ 26,934.86
51295	Van Paper Co.	\$ 2,242.66
51300	Waterville Lakes Assoc.	\$ 4,795.00
51302	Wondra Automotive Inc.	\$ 2,637.88
51303	Zarnoth Brush Works Inc.	\$ 2,052.40
51304	Ziegler Inc.	\$ 4,728.69
68	Claims paid less than \$2,000.00:	\$ 20,610.78
17	Claims paid more than \$2,000.00:	\$124,393.29
85	Total all claims paid:	\$145,004.07

On motion by King, seconded by Rohlring and unanimously approved, the Board adjourned until Tuesday, September 18, 2018 at 9:00 a.m.

ATTEST:

Le Sueur County Administrator

Le Sueur County Chairman

Summary Minutes of Le Sueur County Board of Commissioners Meeting, September 4, 2018

•This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.

- Approved the agenda.(Gliszinski-King)
- Approved the consent agenda. (King-Rohlfing)
- Approved Human Services claims: Financial \$ 58,153.85 and Soc Services \$ 97,054.23 (Gliszinski-King)
- Approved to eliminate the planned rumble strips on County Road 11 on the three miles between County Road 12 and the City of Elysian. (Gliszinski-Rohlfing)
- Approved to rescind the offer to hire Derek Rossow in the Sheriff's Office. (Gliszinski-Rohlfing)
- Approved to hire James Staup in the Sheriff's Office. (Rohlfing-Gliszinski)
- The following claims were approved for payment: (King-Rohlfing)

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68	Claims paid less than \$2,000.00:	\$ 20,610.78
17	Claims paid more than \$2,000.00:	\$124,393.29
85	Total all claims paid:	\$145,004.07

- Adjourned until Tuesday, September 18, 2018 at 9:00 a.m. (King-Rohlfing)

ATTEST: Le Sueur County Administrator Le Sueur County Chairman

August 2018 Transfers

- #1709 Transfer 3,712.00 from Agency to Revenue
(August Landshark)
- #1710 Transfer 3,088.00 from Human Services to Revenue
(A87 Qtr ending 6-30-18)

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:
- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.
If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150.
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Sheriff's Youth Project of Le Sueur County
Previous Gambling Permit Number: X-92998
Minnesota Tax ID Number, if any:
Federal Employer ID Number (FEIN), if any: 80-0800938
Mailing Address: 610 North Park Avenue
City: Le Center State: MN Zip: 56057 County: Le Sueur
Name of Chief Executive Officer: Brett V.P. Mason
CEO Email: bmason@co.le-sueur.mn.us
Email permit to (if other than the CEO):

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
[] Fraternal [] Religious [] Veterans [x] Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:
(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

[x] A current calendar year Certificate of Good Standing
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
[] IRS income tax exemption (501(c)) letter in your organization's name
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
[] IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Traxler's Hunting Preserve
Physical Address (do not use P.O. box): 37699 Hunting Preserve Lane
Check one:
[] City: Zip: County:
[x] Township: Lexington Zip: 56057 County: Le Sueur
Date(s) of activity (for raffles, indicate the date of the drawing): October 23, 2018

Check each type of gambling activity that your organization will conduct:
[] Bingo [] Paddlewheels [] Pull-Tabs [] Tipboards [x] Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on Distributors under the List of Licensees tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

**COUNTY APPROVAL
for a gambling premises
located in a township**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: Le Sueur

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: _____
(Signature must be CEO's signature; designee may not sign)

Print Name: _____

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

_____ a copy of your proof of nonprofit status; and

_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.
An equal opportunity employer