



**LE SUEUR COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA
September 4, 2018**

1. **9:00 a.m. Agenda and Consent Agenda**
RE: August 28, 2018 Minutes and Summary Minutes

2. **9:05 a.m. Claims (5 min)**

3. **9:10 a.m. Orrin Wendt (10 min)**
RE: CR 11 Rumble Strips

4. **9:20 a.m. Darrell Pettis, County Administrator**
RE: Preliminary Levy
RE: HR Items

5. **Commissioner Committee Reports**

6. **Future Meetings**



Le Sueur County, MN

Tuesday, September 4, 2018

Board Meeting

Item 1

9:00 a.m. Agenda and Consent Agenda

RE: August 28, 2018 Minutes and Summary Minutes

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting August 28, 2018

The Le Sueur County Board of Commissioners met in regular session on Tuesday, August 28, 2018 at 9:00 a.m. at the Courthouse in Le Center, Minnesota. Those members present were: Steve Rohlfling, Lance Wetzel, John King and Dave Gliszinski. Joe Connolly was excused. Brent Christian and Darrell Pettis were also present.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the agenda.

On motion by Rohlfling, seconded by Gliszinski and unanimously approved, the Board approved the consent agenda:

- Approved the August 21, 2018 County Board Minutes and Summary Minutes

Cindy Shaughnessy, Public Health Director appeared before the Board with Public Health staff to present their 2017 Annual Agency Evaluation.

Josh Mankowski, P&Z Administrator appeared before the Board with two items for approval.

On motion by Rohlfling, seconded by King and unanimously approved via roll call 4-0 with Connolly absent, the Board approved a Conditional Use Permit to Kevin & Shannon Baker, Cleveland, MN, (Applicant/Owner) to allow the applicant to transfer the development right from the SE quarter of the NW quarter to the SW quarter of the NW quarter in a Special Protection "SP" District on an Un-Named Natural Environment "NE" lake. Property is located in the NW quarter, Section 11, Washington Township. The application was approved as written and findings are on file the Planning & Zoning Office.

On motion by King, seconded by Gliszinski and approved via roll call 4-0 with Connolly absent, the Board approved a Conditional Use Permit to Loren Edberg, Le Sueur, MN, (Applicant); Carol Kluntz Estate, Henderson, MN, And James Losinski, Cleveland, MN, (Owner) to allow the applicant to establish and operate an open/outdoor storage, sales and service business for boats/watercraft in a Recreational Commercial "RC" District, on Lake Jefferson, a Recreational Development "RD" lake. Property is located in the SE 1/4 SE 1/4, Section 31, Cordova Township. The application was approved with the following conditions and findings are on file the Planning & Zoning Office.

1. The applicant follow the recommendation made by Dave Tiegs, County Highway Engineer that the applicant improve the approach to the entrance to meet standards. The current approach is too steep.
2. Adequate drainage is provided under the driveway to serve the property.

Ann Traxler and Tammy Stewig with Emergency Management and Sheriff Mason appeared before the Board with a TZD Joyride award presentation.

Dan Larson with MN Rural Counties and McLeod County Commissioner Doug Krueger appeared before the Board with a MRC membership presentation.

Sue Rynda appeared before the Board with one item for approval.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved and authorized the Board Chair to sign a SHIP Mini-Grant Application.

Dave Tiegs, Highway Engineer appeared before the Board with one item for approval.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved the contracts with PCI Roads for CP 1115 (CR 115 Bridge Deck Repair).

Darrell Pettis, County Administrator appeared before the Board with several items for approval.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved the reclassification of the position for Danielle Blaschko, full time Deputy Auditor-Treasurer II, Accounting/License Clerk, Grade 7, Step 4, \$21.57 per hour to a full time Deputy-Auditor-Treasurer III – Accounting Coordinator/Ditch Manager, Grade 8, Step 4 at \$22.88 per hour, effective September 3, 2018.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the reclassification of the position for Andrew Nicolin, full time Environmental Health Specialist, Grade 10, Step 7 at \$28.56 per hour to a full time Environmental Health Specialist II in Public Health, Grade 11, Step 7 at \$30.27 per hour, effective September 3, 2018.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved the reclassification of the position for Tricia Christensen, full time Administrative Assistant III, Grade 5, Step 6 at \$20.62 per hour to a full time Administrative Assistant IV in Public Health, Grade 6, Step 6 at \$21.86 per hour, effective September 3, 2018.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved the reclassification of the position for Trisha Chimal, full time Administrative Assistant III, Grade 5, Step 4 at \$19.21 per hour to a full time Administrative Assistant IV, Grade 6, Step 4 at \$20.35 per hour, effective September 3, 2018.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the reclassification of the position for Nicole Farr, full time Administrative Assistant III, Grade 5, Step 4 at \$19.21 per hour to a full time Administrative Assistant IV, Grade 6, Step 4 at \$20.35 per hour, effective September 3, 2018.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved a letter of Support for Southeast Minnesota Wastewater Initiative Program.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved a letter of Commitment to Regional Transportation Coordinating Council Phase 1 Planning Effort.

Commissioner Committee Reports:

Commissioner Rohlfing attended a Park Board meeting.

Commissioner Gliszinski attended a Justice Center progress meeting and budget meetings.

Commissioner King attended a Justice Center progress meeting, Park Board meeting, broadband initiative task force meetings, P&Z meeting and a Derrynane Township meeting.

Commissioner Wetzel attended budget meetings.

On motion by King, seconded by Gliszinski and unanimously approved, the Board adjourned until Tuesday, September 4, 2018 at 9:00 a.m.

ATTEST:

Le Sueur County Administrator

Le Sueur County Chairman

Summary Minutes of Le Sueur County Board of Commissioners Meeting, August 28, 2018

•This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.

- Approved the agenda.(Gliszinski-King)
- Approved the consent agenda. (Rohlfing-Gliszinski)
- Approved a Conditional Use Permit to Kevin & Shannon Baker, Cleveland, MN, (Applicant\Owner) and findings are on file the Planning & Zoning Office. (Rohlfing-King)
- Approved a Conditional Use Permit to Loren Edberg, Le Sueur, MN, (Applicant); Carol Kluntz Estate, Henderson, MN, And James Losinski, Cleveland, MN, (Owner) with conditions and findings are on file the Planning & Zoning Office. (King-Gliszinski)
- Approved a SHIP Mini-Grant Application. (Gliszinski-King)
- Approved the contracts with PCI Roads for CP 1115. (King-Rohlfing)
- Approved the reclassification of the position for Danielle Blaschko to a full time Deputy-Auditor-Treasurer III – Accounting Coordinator/Ditch Manager. (Rohlfing-King)
- Approved the reclassification of the position for Andrew Nicolin to a full time Environmental Health Specialist II in Public Health. (Gliszinski-King)
- Approved the reclassification of the position for Tricia Christensen to a full time Administrative Assistant IV in Public Health. (Rohlfing-Gliszinski)
- Approved the reclassification of the position for Trisha Chimal to a full time Administrative Assistant IV in Public Health. (King-Rohlfing)
- Approved the reclassification of the position for Nicole Farr to a full time Administrative Assistant IV in Public Health. (Gliszinski-King)
- Approved a letter of Support for Southeast Minnesota Wastewater Initiative Program. (Rohlfing-Gliszinski)
- Approved a letter of Commitment to Regional Transportation Coordinating Council Phase 1 Planning Effort. (Rohlfing-King)
- Adjourned until Tuesday, September 4, 2018 at 9:00 a.m. (King-Gliszinski)

ATTEST: Le Sueur County Administrator Le Sueur County Chairman



Le Sueur County, MN

Tuesday, September 4, 2018

Board Meeting

Item 2

9:05 a.m. Claims (5 min)

Staff Contact:



Le Sueur County, MN

Tuesday, September 4, 2018

Board Meeting

Item 3

9:10 a.m. Orrin Wendt (10 min)

RE: CR 11 Rumble Strips

Staff Contact:



Le Sueur County, MN

Tuesday, September 4, 2018

Board Meeting

Item 4

9:20 a.m. Darrell Pettis, County Administrator

RE: Preliminary Levy

RE: HR Items

Staff Contact:

Recommendation to rescind the offer to hire Derek Rossow as a full time Correctional Officer/Dispatcher in the Sheriff's Office. Mr. Rossow has declined the full-time Correctional Officer/Dispatcher position in the Sheriff's Office.

Recommendation to hire James Staupe as a full time Correctional Officer/Dispatcher in the Sheriff's Office, Grade 6, Step 4 at \$20.35 per hour, effective September 2, 2018.



Le Sueur County, MN

Tuesday, September 4, 2018

Board Meeting

Item 5

Commissioner Committee Reports

Staff Contact:



Le Sueur County, MN

Tuesday, September 4, 2018

Board Meeting

Item 6

Future Meetings

Staff Contact:

Future Meetings September - October 2018

September 2018

Monday, September 3	Offices Closed for Labor Day
Tuesday, September 4	Board Meeting, 9:00 a.m.
Thursday, September 13	P&Z Meeting, 7:00 p.m. at Environmental Services
Thursday, September 20	Board of Adjustment Meeting, 3:00 p.m. at Environmental Services
Tuesday, September 18	Board Meeting, 9:00 a.m.
Tuesday, September 25	Board Meeting, 9:00 a.m.

October 2018

Tuesday, October 2	Board Meeting, 9:00 a.m.
Thursday, October 11	P&Z Meeting, 7:00 p.m. at Environmental Services
Tuesday, October 16	Board Meeting, 9:00 a.m.
Thursday, October 18	Board of Adjustment Meeting, 3:00 p.m. at Environmental Services
Tuesday, October 23	Board Meeting, 9:00 a.m.