



Le Sueur County, MN

Tuesday, July 24, 2018

Board Meeting

Item 1

9:00 a.m. Agenda and Consent Agenda (5 min)

RE: July 17, 2018 Minutes and Summary Minutes

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting July 17, 2018

The Le Sueur County Board of Commissioners met in regular session on Tuesday, July 17, 2018 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: John King, Dave Gliszinski and Steve Rohlfling. Joe Connolly and Lance Wetzel were excused. Also present were County Administrator Darrell Pettis and County Attorney Brent Christian.

On motion by Gliszinski, seconded by Rohlfling and unanimously approved, the Board approved the agenda for the business of the day.

On motion by Rohlfling, seconded by Gliszinski and unanimously approved, the Board approved the consent agenda:

1. Approved the July 3, 2018 County Board Minutes and Summary Minutes
2. Approved the June 2018 Transfers
 - a. #1699 Transfer 22,156.39 from Human Services to Revenue (2nd Qtr Rent)
 - b. #1700 Transfer 3,863.00 from Agency to Revenue (June Landshark)
 - c. #1701 Transfer 760.50 from Revenue to Env Serv (correct war #45791)
 - d. #1702 Transfer 33.78 from Env Serv to Agency (correct war #49769)
 - e. #1703 Transfer 3,106.00 from Human Services to Revenue (A87 Qtr ending 3-31-18)
3. Approved a Safari Club Gambling Application

On motion by Rohlfling, seconded by Gliszinski and unanimously approved, the Board approved the Human Services claims:

Financial: \$ 45,366.19
Soc Services: \$199,528.19

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

Mike Schultz with SWCD appeared before the Board with one item for discussion.

An increase to the Ditch Specialist budget by increasing the County Ditch allocation to \$36,000 (an additional \$6,000) and the Riparian Aid Buffer Enforcement amount to \$36,000 (an additional \$4,000) will be brought up at budget meetings for the proposed 2019 budget.

Cindy Westerhouse, Human Resources Director came before the Board with several items for approval.

On motion by Gliszinski, seconded by Rohlfling and unanimously approved, the Board approved to grant regular status to Jim Whiteis, full time Investigator in the Sheriff's Office, effective July 9, 2018. Jim has completed the one-year probationary period.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved to grant regular status to Todd Waldron, full time Patrol Sergeant in the Sheriff's Office, effective July 9, 2018. Todd has completed the one-year probationary period.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved to table a decision to grant regular status to Joshua Mankowski, full time Environmental, Planning and Zoning Administrator in the Planning and Zoning Department, until the July 24, 2018 Board Meeting.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved to hire Susanna Medina, full time Eligibility Worker in Human Services as a Grade 7, Step 4 at \$21.51 per hour, effective July 23, 2018. Susanna is filling the vacant position due to the resignation of Erin Wachtel.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved to accept the retirement request from Kim Fillmore, full time Payroll/Human Resources Technician in Human Resources, effective July 20, 2018.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved to post and advertise for a full time Payroll/Human Resources Technician in Human Resources, Grade 10, Step 4 at \$25.69 per hour.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved to advertise for a part time Compliance Specialist in Drug Court, Grade 4, Step 4 at \$18.12 per hour.

Dave Tiegs, Highway Engineer appeared before the Board with several items for discussion and approval.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved the CSAH No. 22 Right of Way Plat No. 1 (TH 112 Rural Portion).

The following two bids were received for SP 040-070-005 for HSIP Rumble Strips/Stripes, Edgeline & Centerline Markings:

AAA Striping Service, St. Michael, MN	\$542,403.57
Warning Lites, Minneapolis, MN	\$824,434.93

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved to award the bid for SP 040-070-005 for HSIP Rumble Strips/Stripes, Edgeline & Centerline Markings to AAA Striping contingent on State approval.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved the contract retainage be reduced to \$7,500 for the Le Sueur Shop project.

On motion by Rohlring, seconded by Gliszinski and unanimously approved, the Board approved the contract retainage be reduced to \$2,500 for bituminous projects SAP 040-603-026, SAP 040-603-028, SAP 040-612-009, SAP 040-626-045, SAP 040-661-002 and CP 1712.

Brett Mason, Sheriff appeared before the Board with one item for approval.

On motion by Rohlring, seconded by Gliszinski and unanimously approved, the Board approved the purchase of a Drug Task Force vehicle.

Darrell Pettis, County Administrator appeared before the Board with several items for discussion and approval.

On motion by Gliszinski, seconded by Rohlring and unanimously approved, the Board approved and authorized the Board Chair to sign the contract with Tierney Brothers for the Justice Center project.

Board Member Committee Reports:

Commissioner Rohlring attended a workshop for no wake zones on area lakes and an MVAC annual meeting.

Commissioner Gliszinski attended a Community Health Board meeting, Labor Management meeting, and a Justice Center progress meeting.

Commissioner King attended a Justice Center progress meeting, Waseca-Le Sueur Library Board meeting, Transit Board meeting, P&Z meeting and a GBERBA meeting.

On motion by Gliszinski, seconded by Rohlring and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
50677	Advanced Correctional Healthcare Inc.	\$ 2,477.21
50678	Ag Partners Coop	\$ 30,917.12
50680	Ancom Communications	\$ 2,975.16
50692	Bolton & Menk Inc.	\$ 36,852.50
50694	Braun Intertec Corp	\$ 5,236.25
50700	Christian, Keogh, Moran & King	\$ 3,823.09
50703	D-A Lubricants Co. Inc.	\$ 7,046.95
50704	Department of Corrections	\$ 16,928.58
50716	Government Forms & Supplies	\$ 4,623.92
50733	Johnson Aggregates	\$ 7,771.15
50741	Richard Lea	\$ 2,595.00
50746	Mariska Enterprises	\$ 6,552.00
50748	Matthew Bender & Co. Inc.	\$ 2,701.44
50752	Minn St Admin ITG Telecom	\$ 5,140.00

50753	MN Counties Computers Coop	\$ 13,770.75
50758	Anthony Nerud	\$ 2,645.56
50768	Paragon Printing & Mailing Inc.	\$ 5,865.88
50778	S.E.H. Inc.	\$ 9,367.07
50781	SHI International Corp.	\$ 8,951.00
50783	S.M.C. Co. Inc.	\$ 26,080.65
50789	Tire Associates Inc.	\$ 3,742.48
50808	Wenck Associates Inc.	\$ 12,404.13
118	Claims paid less than \$2,000.00:	\$ 47,656.14
22	Claims paid more than \$2,000.00:	\$218,467.89
140	Total all claims paid:	\$266,124.03

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board adjourned until Tuesday, July 24, 2018 at 9:00 a.m.

ATTEST: _____
Le Sueur County Administrator **Le Sueur County Chairman**

Summary Minutes of Le Sueur County Board of Commissioners Meeting, July 17, 2018

•This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.

- Approved the agenda.(Gliszinski-Rohlfing)
- Approved the consent agenda.(Rohlfing-Gliszinski)
- Approved the Human Services claims: Financial \$45,366.19 and Soc Services \$199,528.19 (Rohlfing-Gliszinski)
- Approved regular status to Jim Whiteis in the Sheriff's Office.(Gliszinski-Rohlfing)
- Approved regular status to Todd Waldron in the Sheriff's Office. (Rohlfing-Gliszinski)
- Approved to table a decision to grant regular status to Joshua Mankowski in the Planning and Zoning Department.(Rohlfing-Gliszinski)
- Approved to hire Susanna Medina in Human Services.Gliszinski-Rohlfing)
- Approved the retirement request from Kim Fillmore in Human Resources.(Gliszinski-Rohlfing)
- Approved to post and advertise for a full time Payroll/Human Resources Technician in Human Resources.(Rohlfing-Gliszinski)
- Approved to advertise for a part time Compliance Specialist in Drug Court.(Rohlfing-Gliszinski)
- Approved the CSAH No. 22 Right of Way Plat No. 1 (TH 112 Rural Portion).(Gliszinski-Rohlfing)
- Approved to award the bid for SP 040-070-005 for HSIP Rumble Strips/Stripes, Edgeline & Centerline Markings to AAA Striping contingent on State approval.(Gliszinski-Rohlfing)
- Approved the contract retainage be reduced to \$7,500 for the Le Sueur Shop project.(Rohlfing-Gliszinski)
- Approved the contract retainage be reduced to \$2,500 for bituminous projects SAP 040-603-026, SAP 040-603-028, SAP 040-612-009, SAP 040-626-045, SAP 040-661-002 and CP 1712.(Rohlfing-Gliszinski)
- Approved the purchase of a Drug Task Force vehicle.(Rohlfing-Gliszinski)
- Approved the contract with Tierney Brothers for the Justice Center project.(Gliszinski-Rohlfing)
- The following claims were approved for payment. (Gliszinski-Rohlfing)

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50677	Advanced Correctional Healthcare Inc.	\$ 2,477.21
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118 Claims paid less than \$2,000.00:	\$ 47,656.14
22 Claims paid more than \$2,000.00:	\$218,467.89
140 Total all claims paid:	\$266,124.03

•Adjourned until Tuesday, July 24, 2018 at 9:00 a.m.(Rohlfing-Gliszinski)

ATTEST:Le Sueur County Administrator Le Sueur County Chairman