



**LE SUEUR COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA
July 17, 2018**

1. **9:00 a.m. Agenda and Consent Agenda**
RE: July 3, 2018 Minutes and Summary Minutes
RE: June 2018 Transfers
RE: Safari Club Gambling Permit Application
2. **9:05 a.m. Claims (5 min)**
3. **9:10 a.m. Human Services (35 min.)**
4. **9:45 a.m. Mike Schultz, SWCD (10 min)**
RE: Ditch Specialist Position Budget
5. **9:55 a.m. Human Resources (10 min)**
6. **10:05 a.m. Dave Tiegs, Highway Engineer (10 min)**
7. **10:15 a.m. Brett Mason, Sheriff (5 min)**
RE: DTF Vehicle
8. **10:20 a.m. Darrell Pettis, County Administrator**
RE: West Jefferson Update
RE: Justice Center Contract: Tierney Brothers
RE: Notification of Outdoor Heritage Fund Proposals
RE: County Ditches

9. **Commissioner Committee Reports**
10. **Future Meetings**
11. **Rural Sirens Work Session**



Le Sueur County, MN

Tuesday, July 17, 2018

Board Meeting

Item 1

9:00 a.m. Agenda and Consent Agenda

RE: July 3, 2018 Minutes and Summary Minutes

RE: June 2018 Transfers

RE: Safari Club Gambling Permit Application

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting July 3, 2018

The Le Sueur County Board of Commissioners met in regular session on Tuesday, July 3, 2018 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Lance Wetzel, John King, Dave Gliszinski and Steve Rohlffing. Joe Connolly was excused. Also present were County Administrator Darrell Pettis and County Attorney Brent Christian.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the agenda for the business of the day.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved the consent agenda:

- Approved the June 26, 2018 County Board Minutes and Summary Minutes

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved the claims for Human Services:

Financial:	\$ 43,322.55
Soc Services:	\$ 86,375.43

Cindy Westerhouse, HR Director appeared before the Board with two items for approval.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved to accept the resignation from Bryan Tupy, full time Correctional Officer/Dispatcher in the Sheriff's Office effective July 12, 2018.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved to post and advertise for two full time Correctional Officer/Dispatchers in the Sheriff's Office, Grade 6, Step 4 at \$20.35 per hour.

County Administrator Darrell Pettis appeared before the Board with several items for discussion and approval.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Board Chair to sign the contract with Ford Metro, Inc.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Board Chair to sign the contract with Right Way Caulking.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved and authorized the Board Chair to sign the contract with Peterson Companies.

Jennifer Nelson, VP of Development with Southern Minnesota Initiative Foundation appeared before the Board with an update and annual report.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved to open the West Jefferson Ordinance public hearing at 10:00 a.m.

There were no comments from the public.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved to close the West Jefferson public hearing.

On motion by King, seconded by Gliszinski and unanimously approved with Rohlfing abstaining, the Board approved and authorized the Board Chair to sign the West Jefferson Subordinate Sewer District Ordinance.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved to open the Sulp Ordinance public hearing at 10:15 a.m.

There were no comments from the public.

On motion by King, seconded by Rohlfing and unanimously approved, the Board approved to close the Sulp public hearing.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Board to sign the Ordinance Authorizing The Le Sueur County Board Of Commissioners To Establish A Loan Fund For The Replacement Of Subsurface Sewage Treatment Systems On Privately Owned Property.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved the Septic Upgrade Loan Program Administration Plan for Commercial Properties.

On motion by King, seconded by Rohlfing and unanimously approved, the Board approved the Septic Upgrade Loan Program Administration Plan for Residential Properties.

Commissioner Committee Reports:

Commissioner Rohlfing attended a FRST informational meeting.

Commissioner Gliszinski attended a Justice Center progress meeting.

Commissioner King attended a Justice Center progress meeting and a P&Z workshop.

Commissioner Wetzel attended a LCDS board meeting and a FRST informational meeting.

On motion by Gliszinski, seconded by King and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
50523	Barnett Bros Inc.	\$ 14,245.00
50526	Bolton & Menk Inc.	\$ 14,954.73
50529	Brock White Co. LLC	\$ 4,192.98
50547	Guardian Fleet Safety LLC	\$ 4,966.24
50549	Information Systems Co.	\$ 5,220.00
50556	Liberty Tire Services LLC	\$ 14,576.40
50559	MEI Total Elevator Solutions	\$ 4,694.00
50560	MN Signal LLC	\$ 2,450.00
50561	MN Counties Computers Coop	\$ 31,929.17
50570	Regents of the University of MN	\$ 29,644.38
50577	SeaChange Print Innovations	\$ 9,465.11
50578	S.E.H. Inc.	\$ 2,062.20
50579	Selly Excavating Inc.	\$ 7,713.25
50581	S.M.C. Co. Inc.	\$ 11,806.20
50596	Pat Traxler	\$ 35,142.00
50605	Wetland Credit Agency Inc.	\$ 24,751.27
77 Claims paid less than \$2,000.00:		\$ 32,182.46
16 Claims paid more than \$2,000.00:		\$217,812.93
93 Total all claims paid:		\$249,995.39

On motion by King, seconded by Rohlffing and unanimously approved, the Board adjourned until Tuesday, July 17, 2018 at 9:00 a.m.

ATTEST: _____
Le Sueur County Administrator Le Sueur County Chairman

Summary Minutes of Le Sueur County Board of Commissioners Meeting, July 3, 2018

- This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.
 - Approved the agenda.(Gliszinski-King)
 - Approved the consent agenda.(King-Rohlfing)
 - Approved Human Services claims: Financial \$ 43,322.55 and Soc Services \$ 86,375.43(King-Rohlfing)
 - Approved the resignation from Bryan Tupy in the Sheriff's Office.(King-Gliszinski)
 - Approved to post and advertise for two full time Correctional Officer/Dispatchers in the Sheriff's Office. (Rohlfing-King)
 - Approved the contract with Ford Metro, Inc.(Rohlfing-Gliszinski)
 - Approved the contract with Right Way Caulking.(King-Gliszinski)
 - Approved the contract with Peterson Companies.(Rohlfing-King)
 - Approved to open a West Jefferson Ordinance public hearing at 10:00 a.m.(King-Gliszinski)
 - Approved to close the West Jefferson public hearing.(Gliszinski-Rohlfing)
 - Approved the West Jefferson Subordinate Sewer District Ordinance.(King-Gliszinski)
 - Approved to open a Sulp Ordinance public hearing at 10:15 a.m.(Gliszinski-King)
 - Approved to close the Sulp public hearing.(King-Rohlfing)
 - Approved the Ordinance Authorizing The Le Sueur County Board Of Commissioners To Establish A Loan Fund For The Replacement Of Subsurface Sewage Treatment Systems On Privately Owned Property.(Rohlfing-Gliszinski)
 - Approved the Septic Upgrade Loan Program Administration Plan for Commercial Properties.(Gliszinski-Rohlfing)
 - Approved the Septic Upgrade Loan Program Administration Plan for Residential Properties.(King-Rohlfing)
 - The following claims were approved for payment.(Gliszinski-King)
- | Warrant # | Vendor Name | Amount |
|--------------------------------------|---------------------------------|--------------|
| 50523 | Barnett Bros Inc. | \$ 14,245.00 |
| 50526 | Bolton & Menk Inc. | \$ 14,954.73 |
| 50529 | Brock White Co. LLC | \$ 4,192.98 |
| 50547 | Guardian Fleet Safety LLC | \$ 4,966.24 |
| 50549 | Information Systems Co. | \$ 5,220.00 |
| 50556 | Liberty Tire Services LLC | \$ 14,576.40 |
| 50559 | MEI Total Elevator Solutions | \$ 4,694.00 |
| 50560 | MN Signal LLC | \$ 2,450.00 |
| 50561 | MN Counties Computers Coop | \$ 31,929.17 |
| 50570 | Regents of the University of MN | \$ 29,644.38 |
| 50577 | SeaChange Print Innovations | \$ 9,465.11 |
| 50578 | S.E.H. Inc. | \$ 2,062.20 |
| 50579 | Selly Excavating Inc. | \$ 7,713.25 |
| 50581 | S.M.C. Co. Inc. | \$ 11,806.20 |
| 50596 | Pat Traxler | \$ 35,142.00 |
| 50605 | Wetland Credit Agency Inc. | \$ 24,751.27 |
| 77 Claims paid less than \$2,000.00: | | \$ 32,182.46 |
| 16 Claims paid more than \$2,000.00: | | \$217,812.93 |
| 93 Total all claims paid: | | \$249,995.39 |
- Adjourned until Tuesday, July 17, 2018 at 9:00 a.m.(King-Rohlfing)
- ATTEST: Le Sueur County Administrator Le Sueur County Chairman

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Safari Club International Previous Gambling Permit Number: X-05810-18-012
 Minnesota Tax ID Number, if any: 2016366 Federal Employer ID Number (FEIN), if any: 23-7435558
 Mailing Address: PO Box 1303
 City: Burnsville State: MN Zip: 55337 County: Dakota
 Name of Chief Executive Officer (CEO): Brian Smith
 CEO Daytime Phone: 952-484-8168 CEO Email: bsmith@fmcbank.com
 (permit will be emailed to this email address unless otherwise indicated below)
 Email permit to (if other than the CEO): mnavarrette@minnesotasci.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☒ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
 651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted
 (for raffles, list the site where the drawing will take place): Caribou Gun Club

Physical Address (do not use P.O. box): 30649 380th St

Check one:

☐ City: _____ Zip: _____ County: _____
☒ Township: Le Sueur Zip: 56058 County: Le Sueur

Date(s) of activity (for raffles, indicate the date of the drawing): 09/12/2018

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to

LG220 Application for Exempt Permit

11/17
Page 2 of 2

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: 7-11-18
(Signature must be CEO's signature; designee may not sign)

Print Name: Brian Smith

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

**Office of the Minnesota Secretary of State
Certificate of Good Standing**

I, Steve Simon, Secretary of State of Minnesota, do certify that: The business entity listed below was filed pursuant to the Minnesota Chapter listed below with the Office of the Secretary of State on the date listed below and that this business entity is registered to do business and is in good standing at the time this certificate is issued.

Name:	Safari Club International, Minnesota Chapter
Date Filed:	01/22/1975
File Number:	M-254
Minnesota Statutes, Chapter:	317A
Home Jurisdiction:	Minnesota

This certificate has been issued on: 03/04/2018



A handwritten signature in black ink that reads "Steve Simon".

Steve Simon
Secretary of State
State of Minnesota

June 2018 Transfers

- #1699 Transfer 22,156.39 from Human Services to Revenue
 (2nd Qtr Rent)
- #1700 Transfer 3,863.00 from Agency to Revenue
 (June Landshark)
- #1701 Transfer 760.50 from Revenue to Env Serv
 (correct war #45791)
- #1702 Transfer 33.78 from Env Serv to Agency
 (correct war #49769)
- #1703 Transfer 3,106.00 from Human Services to Revenue
 (A87 Qtr ending 3-31-18)



Le Sueur County, MN

Tuesday, July 17, 2018

Board Meeting

Item 2

9:05 a.m. Claims (5 min)

Staff Contact:



Le Sueur County, MN

Tuesday, July 17, 2018

Board Meeting

Item 3

9:10 a.m. Human Services (35 min.)

Staff Contact:

**Human Services Board Agenda
July 17, 2018 @ 9:10 a.m.**

100- INFORMATION/PRESENTATIONS:

- 110 - New Employee Introduction -
 - Anna Schwichtenberg, Office Support Specialist, Sr.
 - Alisha Lager, Agency Social Worker (Child Protection)
- 120 - "Yellow Line Project" Update
- 130 - SNAP ME Review

200- CHARTS/GRAPHS:

- 210- Finance Graphs/Report;
- 220- Income Maintenance/Child Support Graphs;
- 230- Family Services Graphs-
 - 231- Social Services Team
 - 232- Child Services Team
 - 232.1- Out of Home Placement Report
 - 232.2- In-Home Family Therapy Report;
 - 233- Behavioral Health Team

300- BOARD APPROVAL ITEMS:

- 310 - Commissioner's Warrants



Le Sueur County, MN

Tuesday, July 17, 2018

Board Meeting

Item 4

9:45 a.m. Mike Schultz, SWCD (10 min)

RE: Ditch Specialist Position Budget

Staff Contact:



Le Sueur County Soil & Water Conservation District

Le Sueur County SWCD
181 W Minnesota St
Le Center, MN 56057

Tel. (507) 357-4879 Ext. 3
Website: www.lesueurswcd.org

Le Sueur County Ditch Specialist Budget Proposal Change

In 2017, the County Board approved \$30,000 from the County Ditch Budget and \$32,000 from the Riparian Aid Buffer Enforcement funds to create the Ditch Specialist position in the SWCD Office.

2017 Proposed Budget prior to hiring:

Salary: \$20.35 @ 2080 hours	= \$42,328.00
Cafeteria Plan:	= \$10,176.00
Medicare: 1.45%	= \$614.00
PERA: 7.5%	= \$3,175.00
Social Security: 6.2%	= \$2,624.00
Total Position Cost:	= \$58,917.00

After hiring, and starting to plan for 2019 budget, the current budget is short \$9,000 (mostly due from our original Ditch Specialist budget did not include the family health care package which increases the budget \$7,000 more than a single coverage plan).

2019 Proposed Budget is as follows:

2019 Budget:

Salary: \$22.61 @ 2080 hours	= \$47,028.80
Cafeteria Plan:	= \$16,800
Medicare: 1.45%	= \$681.92
PERA: 7.5% @	= \$3527.16
Social Security: 6.2%	= \$2915.79
Total Position Cost:	= \$70,953.66

I would like to request an increase to the Ditch Specialist budget by increasing the County Ditch allocation to \$36,000 (an additional \$6,000) and the Riparian Aid Buffer Enforcement amount to \$36,000 (an additional \$4,000). The additional funds will compensate for the extra health care costs and pay increase since hiring.

The Riparian Aid budget will have \$114,989 after the 2018 payments are made from the state.



Le Sueur County, MN

Tuesday, July 17, 2018

Board Meeting

Item 5

9:55 a.m. Human Resources (10 min)

Staff Contact:



Human Resources

88 SOUTH PARK AVENUE • LE CENTER, MINNESOTA 56057

Telephone: 507-357-8517 • Fax: 507-357-8607

Cindy Westerhouse – Human Resources Director

HUMAN RESOURCES

AGENDA ITEMS

July 17, 2018

Recommendation to grant regular status to Jim Whiteis, full time Investigator in the Sheriff's Office, effective July 9, 2018. Jim has completed the one-year probationary period.

Recommendation to grant regular status to Todd Waldron, full time Patrol Sergeant in the Sheriff's Office, effective July 9, 2018. Todd has completed the one-year probationary period.

Recommendation to grant regular status to Joshua Mankowski, full time Environmental, Planning and Zoning Administrator in the Planning and Zoning Department, effective June 11, 2018. Joshua has completed the six-month probationary period.

Recommendation to hire Susanna Medina, full time Eligibility Worker in Human Services as a Grade 7, Step 4 at \$21.51 per hour, effective July 23, 2018. Susanna is filling the vacant position due to the resignation of Erin Wachtel.

Recommendation to accept the retirement request from Kim Fillmore, full time Payroll/Human Resources Technician in Human Resources, effective July 20, 2018.

Recommendation to post and advertise for a full time Payroll/Human Resources Technician in Human Resources, Grade 10, Step 4 at \$25.69 per hour.

Recommendation to advertise for a part time Compliance Specialist in Drug Court, Grade 4, Step 4 at \$18.12 per hour.

Equal Opportunity Employer



Human Resources

88 SOUTH PARK AVENUE • LE CENTER, MINNESOTA 56057

Telephone: 507-357-8517 • Fax: 507-357-8607

Cindy Westerhouse – Human Resources Director

Equal Opportunity Employer



Le Sueur County, MN

Tuesday, July 17, 2018

Board Meeting

Item 6

10:05 a.m. Dave Tiegs, Highway Engineer (10 min)

Staff Contact:

Highway Department Agenda Items

Tuesday, July 17th, 2018 County Board Meeting:

- 1.) CSAH No. 22 Right of Way Plat No. 1 (TH 112 Rural Portion)
- 2.) Bid Results SP 040-070-005 (HSIP Rumble Strips/Stripes, Markings)
- 3.) Contract Retainage Le Sueur Shop Project, 2017 Bituminous Projects

Le Sueur County, MN

Tuesday, July 17, 2018

Board Meeting

Item 7

10:15 a.m. Brett Mason, Sheriff (5 min)

RE: DTF Vehicle

Staff Contact:



Le Sueur County, MN

Tuesday, July 17, 2018

Board Meeting

Item 8

10:20 a.m. Darrell Pettis, County Administrator

RE: West Jefferson Update

RE: Justice Center Contract: Tierney Brothers

RE: Notification of Outdoor Heritage Fund Proposals

RE: County Ditches

Staff Contact:

Kramer, Ruby

From: Pettis, Darrell
Sent: Monday, July 9, 2018 2:38 PM
To: CountyBoard
Cc: Kramer, Ruby
Subject: FW: County Board Notification of Outdoor Heritage Fund Proposals
Attachments: County Notification ML2019 List.pdf

Board,

This was discussed at the July 3, 2018 Board Meeting.

Attached is follow up information.

Darrell

From: Mark Johnson [mailto:mark.johnson@lsohc.leg.mn]
Sent: Monday, July 09, 2018 10:23 AM
Cc: Becky Enfield; Berquam, Jennifer; 'Bob Anderson (boba@ci.international-falls.mn.us)'; Joe Pavelko; Sandy Smith
Subject: County Board Notification of Outdoor Heritage Fund Proposals

Dear County Administrator:

On June 25, 2018, the following e-letter and attachment were sent to you. The letter was sent in accordance with MN Laws of 2018, Chapter 208, Sec. 4, Subd. 13(j) and was intended to provide Counties and County Boards with additional information as to potential work and work areas in new project proposals being presented to the Lessard-Sams Outdoor Heritage Council for potential Outdoor Heritage (OHF) habitat-related funding.

My reason for this email is as a follow-up to ensure that the information was or will be forwarded to your County Board members.

If you have forwarded the letter and attachment, thank you very much! We appreciate your help.

If you have not forwarded the letter and attachment, please forward it to all members of your County Board as soon as possible. The letter provides information and a weblink that will provide County Board members with necessary information of OHF proposals now entering the review and consideration phase for potential recommendation of funding to the 2019 legislature.

Thank you very much for your time and your assistance in this matter. If you have any questions, please feel free to contact me.

Sincerely,

Mark

Mark Wm. Johnson
Executive Director
Lessard-Sams Outdoor Heritage Council
651-296-6397

From: Becky Enfield
Sent: Monday, June 25, 2018 2:39 PM
Subject: County Board Notification of Outdoor Heritage Fund Proposals

Dear Counties of Minnesota,

Each spring, the Lessard-Sams Outdoor Heritage Council (LSOHC) solicits habitat conservation project proposals to be considered for funding recommendation to the MN Legislature. This letter is to alert you to proposals that could, if they are successful in receiving LSOHC recommendation for funding and ultimate legislative approval of funding during the 2019 Legislative session, have projects within your county.

In accordance with MN Laws of 2018, Chapter 208, Sec. 4, Subd. 13(j), this letter and the web link listed below are to comply with statutory direction that the Lessard-Sams Outdoor Heritage Council (LSOHC) "provide counties with a list of project proposals that include potential fee title land acquisitions in the county that is based on that year's funding requests received by the council from nongovernmental organizations."

As referenced above, the attached document provides a detailed of project proposals with potential fee-title activity within each county.

In an effort to provide each County Board with additional information beyond fee title acquisition activities, the linked spreadsheet also includes information of project proposals with habitat restoration, enhancement, and easement acquisition activities within each county.

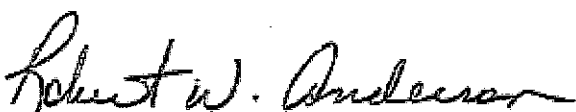
With this information in mind, it is important to remember that these project proposals have not received funding. They are simply "proposals" at this time and this is the beginning of the process through which they are requesting funding. Consequently, I would urge you to reach out to the program managers of those project proposals that propose activity in your county. The program managers will be able to provide you with detailed information including why, where, and how they hope to accomplish habitat work. Hopefully, increasing communication between County Boards and nongovernmental organizations who propose working in your county will provide greater knowledge, transparency, and overall collaboration.

Additionally, the LSOHC invites your County Board's feedback regarding the program proposals seeking funding for work in your county. The LSOHC will conduct hearings on August 22-24, to be of greatest impact we suggest any feedback be submitted prior to the hearings. It is our hope that this opportunity will increase communication and lead to stronger and more widely supported project proposals in the future.

Ultimately, the Council's goal is to recommend the use of Outdoor Heritage Fund monies to protect, restore, and enhance Minnesota's natural habitat resources to the benefit of future generations. With that responsibility in mind, the Council continuously strives to increase communication and promote inclusion of diverse partnerships. Your involvement and feedback can help the Council come to the best decisions.

For further information, please feel free to contact LSOHC staff. Their contact information is available on the LSOHC website; <https://www.lsohc.leg.mn/>.

Sincerely,



		Enhance
	Northern Tallgrass Prairie National Wildlife Refuge, Phase X	Protect in Fee w/o PILT
		Protect in Easement
Kittson	DNR Grasslands - Phase XI	Enhance
	DNR WMA and SNA Acquisition, Phase XI	Protect in Fee with PILT
	MN Prairie Recovery Project Phase IX	Restore
		Protect in Fee with PILT
		Enhance
		Protect in Fee w/o PILT
	Northern Tallgrass Prairie National Wildlife Refuge, Phase X	Protect in Fee w/o PILT
		Protect in Easement
Lac qui Parle	Accelerating the Waterfowl Production Area Program - Phase XI	Protect in Fee w/o PILT
	Accelerating the Wildlife Management Area Program - Phase XI	Protect in Fee with PILT
	DNR Grasslands - Phase XI	Enhance
	DNR WMA and SNA Acquisition, Phase XI	Protect in Fee with PILT
	Marsh Lake Phase III	Enhance
	MN Prairie Recovery Project Phase IX	Protect in Fee with PILT
		Enhance
		Protect in Fee w/o PILT
	Northern Tallgrass Prairie National Wildlife Refuge, Phase X	Restore
		Protect in Fee w/o PILT
		Protect in Easement
Lake	DNR Aquatic Habitat Restoration and Enhancement	Enhance
	Knife River Habitat Rehabilitation-Phase IV	Enhance
	Minnesota Forest Recovery Project: Phase I	Enhance
	Minnesota Forests for the Future Phase VII	Enhance
		Protect in Easement
	Minnesota Trout Unlimited Coldwater Fish Habitat Enhancement and Restoration, Phase 11	Enhance
Le Sueur	DNR Aquatic Habitat Restoration and Enhancement	Enhance
	DNR Grasslands - Phase XI	Enhance
Lincoln	Accelerating the Waterfowl Production Area Program - Phase XI	Protect in Fee w/o PILT
	DNR Grasslands - Phase XI	Enhance
	DNR WMA and SNA Acquisition, Phase XI	Protect in Fee with PILT
	MN Prairie Recovery Project Phase IX	Protect in Fee with PILT

Ditch Update – 7/17/18

CD16

4/10/18 Approved a 22% lien in the amount of \$60,905.96 to be spread over 7 years beginning with taxes payable in 2019. The interest rate is 4% with a \$10.00 minimum and \$100 or less to be paid in one installment. The lien will be filed December 14, 2018.

CD18 – JD18 Le Sueur-Rice

9/7/17 Order ratifying redetermination actions approved - Le Sueur – Rice Joint Ditch 18
Currently waiting for viewers to complete their work.

CD19

12/12/17 Final redetermination approved.

CD21

6/20/17 The Board approved an 820% lien for Le Sueur County Ditch #21 in the amount of \$10,425.48 to be spread over three years beginning with taxes payable in 2018. The interest rate is 4% and the lien will be filed December 15, 2017 with a \$5.00 minimum and \$50.00 or less to be paid in one installment.

CD22

Informational meeting scheduled for August 2, 2018.

CD23

4/18/17 The Board authorized a 32% lien for County Ditch 23 in the amount of \$56,859 to be spread over three years with an interest rate of 4%. There is a \$5.00 minimum charge with no penalty for early payment.

The Board directed Attorney John Kolb to prepare an order directing ISG to move forward with a full repair report of County Ditch 23 and hold at least one meeting for public input prior to returning to the Board with a completed repair report. A decision on redetermination will made at a later date, after the repair report is completed.

2/1/18 Re-Establishment of Records completed by ISG.

7/6/18 Repair report completed by ISG.

CD26

4/10/18 Approved a 2350% lien in the amount of \$12,317.58 to be spread over 3 years beginning with taxes payable in 2019. The interest rate is 4% with a \$10.00 minimum and \$100 or less to be paid in one installment. The lien will be filed December 14, 2018.

4/10/18 Approved a redetermination of benefits, John Kolb to prepare findings & order with viewers to be appointed.

CD28

12/12/17 Final redetermination approved.

4/10/18 Approved a 625% lien in the amount of \$16,385.46 to be spread over 3 years beginning with taxes payable in 2019. The interest rate is 4% with a \$10.00 minimum and \$100 or less to be paid in one installment. The lien will be filed December 14, 2018.

CD35

Informational meeting scheduled for August 2, 2018.

CD37

4/10/18 Approved a 50% lien in the amount of \$20,159.26 to be spread over 5 years beginning with taxes payable in 2019. The interest rate is 4% with a \$10.00 minimum and \$100 or less to be paid in one installment. The lien will be filed December 14, 2018.

4/10/18 Approved a redetermination of benefits, John Kolb to prepare findings & order with viewers to be appointed.

CD40

6/5/18 The Board directed staff to move forward with scheduling a public hearing on County Ditch 40 and County Ditch 46 to discuss a potential record correction, redetermination of benefits and repairs.

MnDOT minor alteration petition coming.

CD41

- 4/10/18 Approved a 485% lien in the amount of \$56,935.43 to be spread over 8 years beginning with taxes payable in 2019. The interest rate is 4% with a \$10.00 minimum and \$100 or less to be paid in one installment. The lien will be filed December 14, 2018.
- 4/10/18 Approved a redetermination of benefits, John Kolb to prepare findings & order with viewers to be appointed.
- 9/15/17 Feasibility study completed by ISG.

Possible improvement petition to be submitted by landowners.

CD42

- 12/12/17 Final Redetermination approved.

CD43

- 1/24/18 OHW for Tyler Lake
- 4/10/18 Approved a 690% lien in the amount of \$92,236.45 to be spread over 8 years beginning with taxes payable in 2019. The interest rate is 4% with a \$10.00 minimum and \$100 or less to be paid in one installment. The lien will be filed December 14, 2018.
- 4/10/18 Approved a redetermination of benefits, John Kolb to prepare findings & order with viewers to be appointed.
- 6/19/18 Board approved to acknowledge receiving a repair petition on County Ditch 43 and to hold off on repairs until after a previously approved redetermination of benefits is completed.
- 7/1/18 Repair report completed by ISG.
- 7/16/2018 Re-establishment of Records completed by ISG.

CD44

4/10/18 Approved a 195% lien in the amount of \$102,569.54 to be spread over 8 years beginning with taxes payable in 2019. The interest rate is 4% with a \$10.00 minimum and \$100 or less to be paid in one installment. The lien will be filed December 14, 2018.

4/10/18 Approved a redetermination of benefits, John Kolb to prepare findings & order with viewers to be appointed.

CD46

6/5/18 The Board directed staff to move forward with scheduling a public hearing on County Ditch 40 and County Ditch 46 to discuss a potential record correction, redetermination of benefits and repairs.

CD48

4/10/2018 Approved a 276% lien in the amount of \$56,996.11 to be spread over 5 years beginning with taxes payable in 2019. The interest rate is 4% with a \$10.00 minimum and \$100 or less to be paid in one installment. The lien will be filed December 14, 2018.

CD49

Informational meeting scheduled for August 2, 2018.

4/10/2018 Approved a redetermination of benefits, John Kolb to prepare findings & order with viewers to be appointed.

CD52

12/12/17 Final redetermination approved.

CD54 – JD54 Le Sueur-Rice

1/23/18 Board approved resolution to impound/divert water on CD54 to manage water levels on Sanborn Lake.

8/2/18 Joint ditch established with Rice County, hearing scheduled for August 2, 2018 to direct viewers to continue their work.

CD60

- 4/10/18 Recommend a 116% lien in the amount of \$71,130.15 to be spread over 6 years beginning with taxes payable in 2019. The interest rate is 4% with a \$10.00 minimum and \$100 or less to be paid in one installment. The lien will be filed December 14, 2018.
- 4/10/18 Approved a redetermination of benefits, John Kolb to prepare findings & order with viewers to be appointed.

CD61

- 4/10/18 Recommend a 60% lien in the amount of \$10,351.10 to be spread over 2 years beginning with taxes payable in 2019. The interest rate is 4% with a \$10.00 minimum and \$100 or less to be paid in one installment. The lien will be filed December 14, 2018.
- 4/10/18 Approved a redetermination of benefits, John Kolb to prepare findings & order with viewers to be appointed.
- 9/21/17 Feasibility report completed by ISG.
- Possible improvement petition to be submitted by landowners.

CD63 – JD63 Le Sueur-Rice

- 9/7/17 Order ratifying redetermination actions approved - Le Sueur – Rice Joint Ditch 63
- Currently waiting for viewers to complete their work.

CD65

- 4/10/18 Recommend a 35% lien in the amount of \$10,308.65 to be spread over 2 years beginning with taxes payable in 2019. The interest rate is 4% with a \$10.00 minimum and \$100 or less to be paid in one installment. The lien will be filed December 14, 2018.
- 4/10/18 Approved a redetermination of benefits, John Kolb to prepare findings & order with viewers to be appointed.

CD69

12/12/17 Final redetermination approved.

JD15 Blue Earth-Le Sueur

8/24/2017 Hearing held in BEC, redetermination approved. Currently waiting for viewers to complete their work.

JD5 Le Sueur-Rice

3/23/17 Public Hearing scheduled, 9:00 a.m. at 4H Bldg. Commissioner Gliszinski nominated as Chairman, Lien approved, \$71,183, 4% interest, 10 years

9/7/17 Hearing held, order for a redetermination of benefits approved and viewers appointed.

JD4 Le Sueur-Scott

12/7/17 Informational hearing scheduled for - Discussed to revisit possible lien, redetermination, repair and improvement options in early March 2018.

11/5/17 Feasibility report completed by ISG.



Le Sueur County, MN

Tuesday, July 17, 2018

Board Meeting

Item 9

Commissioner Committee Reports

Staff Contact:

Le Sueur County, MN

Tuesday, July 17, 2018

Board Meeting

Item 10

Future Meetings

Staff Contact:

Future Meetings July - August 2018

July 2018

Tuesday, July 17	Board Meeting, 9:00 a.m.
Thursday, July 19	Board of Adjustment Meeting, 3:00 p.m. at Environmental Services
Tuesday, July 24	Board Meeting, 9:00 a.m.

August 2018

Thursday, August 2	9:00 a.m. County Ditches 22, 35 and 49 9:30 a.m. County Ditch 54 – Le Sueur/Rice Counties Location: Le Sueur County Courthouse, Commissioner’s Room
Tuesday, August 7	Board Meeting, 9:00 a.m.
Thursday, August 9	P&Z Meeting, 7:00 p.m. at Environmental Services
Thursday, August 16	Board of Adjustment Meeting, 3:00 p.m. at Environmental Services
Monday, August 20	Budget Meetings, 9:00 a.m.
Tuesday, August 21	Board Meeting, 9:00 a.m. **Budget Meetings to continue after the meeting.
Tuesday, August 28	Board Meeting, 9:00 a.m.



Le Sueur County, MN

Tuesday, July 17, 2018

Board Meeting

Item 11

Rural Sirens Work Session

Staff Contact: