



---

# **Le Sueur County, MN**

**Tuesday, July 17, 2018**

**Board Meeting**

## **Item 1**

### **9:00 a.m. Agenda and Consent Agenda**

*RE: July 3, 2018 Minutes and Summary Minutes*

*RE: June 2018 Transfers*

*RE: Safari Club Gambling Permit Application*

Staff Contact:

## **Minutes of Le Sueur County Board of Commissioners Meeting July 3, 2018**

The Le Sueur County Board of Commissioners met in regular session on Tuesday, July 3, 2018 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Lance Wetzel, John King, Dave Gliszinski and Steve Rohlffing. Joe Connolly was excused. Also present were County Administrator Darrell Pettis and County Attorney Brent Christian.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the agenda for the business of the day.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved the consent agenda:

- Approved the June 26, 2018 County Board Minutes and Summary Minutes

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved the claims for Human Services:

Financial:	\$ 43,322.55
Soc Services:	\$ 86,375.43

Cindy Westerhouse, HR Director appeared before the Board with two items for approval.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved to accept the resignation from Bryan Tupy, full time Correctional Officer/Dispatcher in the Sheriff's Office effective July 12, 2018.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved to post and advertise for two full time Correctional Officer/Dispatchers in the Sheriff's Office, Grade 6, Step 4 at \$20.35 per hour.

County Administrator Darrell Pettis appeared before the Board with several items for discussion and approval.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Board Chair to sign the contract with Ford Metro, Inc.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Board Chair to sign the contract with Right Way Caulking.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved and authorized the Board Chair to sign the contract with Peterson Companies.

Jennifer Nelson, VP of Development with Southern Minnesota Initiative Foundation appeared before the Board with an update and annual report.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved to open the West Jefferson Ordinance public hearing at 10:00 a.m.

There were no comments from the public.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved to close the West Jefferson public hearing.

On motion by King, seconded by Gliszinski and unanimously approved with Rohlfing abstaining, the Board approved and authorized the Board Chair to sign the West Jefferson Subordinate Sewer District Ordinance.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved to open the Sulp Ordinance public hearing at 10:15 a.m.

There were no comments from the public.

On motion by King, seconded by Rohlfing and unanimously approved, the Board approved to close the Sulp public hearing.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Board to sign the Ordinance Authorizing The Le Sueur County Board Of Commissioners To Establish A Loan Fund For The Replacement Of Subsurface Sewage Treatment Systems On Privately Owned Property.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved the Septic Upgrade Loan Program Administration Plan for Commercial Properties.

On motion by King, seconded by Rohlfing and unanimously approved, the Board approved the Septic Upgrade Loan Program Administration Plan for Residential Properties.

#### **Commissioner Committee Reports:**

Commissioner Rohlfing attended a FRST informational meeting.

Commissioner Gliszinski attended a Justice Center progress meeting.

Commissioner King attended a Justice Center progress meeting and a P&Z workshop.

Commissioner Wetzel attended a LCDS board meeting and a FRST informational meeting.

On motion by Gliszinski, seconded by King and unanimously approved, the following claims were approved for payment:

<b>Warrant #</b>	<b>Vendor Name</b>	<b>Amount</b>
50523	Barnett Bros Inc.	\$ 14,245.00
50526	Bolton & Menk Inc.	\$ 14,954.73
50529	Brock White Co. LLC	\$ 4,192.98
50547	Guardian Fleet Safety LLC	\$ 4,966.24
50549	Information Systems Co.	\$ 5,220.00
50556	Liberty Tire Services LLC	\$ 14,576.40
50559	MEI Total Elevator Solutions	\$ 4,694.00
50560	MN Signal LLC	\$ 2,450.00
50561	MN Counties Computers Coop	\$ 31,929.17
50570	Regents of the University of MN	\$ 29,644.38
50577	SeaChange Print Innovations	\$ 9,465.11
50578	S.E.H. Inc.	\$ 2,062.20
50579	Selly Excavating Inc.	\$ 7,713.25
50581	S.M.C. Co. Inc.	\$ 11,806.20
50596	Pat Traxler	\$ 35,142.00
50605	Wetland Credit Agency Inc.	\$ 24,751.27
77 Claims paid less than \$2,000.00:		\$ 32,182.46
16 Claims paid more than \$2,000.00:		\$217,812.93
93 Total all claims paid:		\$249,995.39

On motion by King, seconded by Rohlffing and unanimously approved, the Board adjourned until Tuesday, July 17, 2018 at 9:00 a.m.

ATTEST: \_\_\_\_\_  
Le Sueur County Administrator                      Le Sueur County Chairman

### Summary Minutes of Le Sueur County Board of Commissioners Meeting, July 3, 2018

•This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at [www.co.le-sueur.mn.us](http://www.co.le-sueur.mn.us).

- Approved the agenda.(Gliszinski-King)
- Approved the consent agenda.( King-Rohlfing)
- Approved Human Services claims: Financial \$ 43,322.55 and Soc Services \$ 86,375.43(King-Rohlfing)
- Approved the resignation from Bryan Tupy in the Sheriff's Office.(King-Gliszinski)
- Approved to post and advertise for two full time Correctional Officer/Dispatchers in the Sheriff's Office. (Rohlfing-King)
- Approved the contract with Ford Metro, Inc.(Rohlfing-Gliszinski)
- Approved the contract with Right Way Caulking.(King-Gliszinski)
- Approved the contract with Peterson Companies.(Rohlfing-King)
- Approved to open a West Jefferson Ordinance public hearing at 10:00 a.m.(King-Gliszinski)
- Approved to close the West Jefferson public hearing.(Gliszinski-Rohlfing)
- Approved the West Jefferson Subordinate Sewer District Ordinance.(King-Gliszinski)
- Approved to open a Sulp Ordinance public hearing at 10:15 a.m.(Gliszinski-King)
- Approved to close the Sulp public hearing.(King-Rohlfing)
- Approved the Ordinance Authorizing The Le Sueur County Board Of Commissioners To Establish A Loan Fund For The Replacement Of Subsurface Sewage Treatment Systems On Privately Owned Property.(Rohlfing-Gliszinski)
- Approved the Septic Upgrade Loan Program Administration Plan for Commercial Properties.(Gliszinski-Rohlfing)
- Approved the Septic Upgrade Loan Program Administration Plan for Residential Properties.(King-Rohlfing)

•The following claims were approved for payment.(Gliszinski-King)

Warrant #	Vendor Name	Amount
50523	Barnett Bros Inc.	\$ 14,245.00
50526	Bolton & Menk Inc.	\$ 14,954.73
50529	Brock White Co. LLC	\$ 4,192.98
50547	Guardian Fleet Safety LLC	\$ 4,966.24
50549	Information Systems Co.	\$ 5,220.00
50556	Liberty Tire Services LLC	\$ 14,576.40
50559	MEI Total Elevator Solutions	\$ 4,694.00
50560	MN Signal LLC	\$ 2,450.00
50561	MN Counties Computers Coop	\$ 31,929.17
50570	Regents of the University of MN	\$ 29,644.38
50577	SeaChange Print Innovations	\$ 9,465.11
50578	S.E.H. Inc.	\$ 2,062.20
50579	Selly Excavating Inc.	\$ 7,713.25
50581	S.M.C. Co. Inc.	\$ 11,806.20
50596	Pat Traxler	\$ 35,142.00
50605	Wetland Credit Agency Inc.	\$ 24,751.27
77 Claims paid less than \$2,000.00:		\$ 32,182.46
16 Claims paid more than \$2,000.00:		\$217,812.93
93 Total all claims paid:		\$249,995.39

•Adjourned until Tuesday, July 17, 2018 at 9:00 a.m.(King-Rohlfing)

ATTEST: Le Sueur County Administrator                      Le Sueur County Chairman



**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: Safari Club International Previous Gambling Permit Number: X-05810-18-012

Minnesota Tax ID Number, if any: 2016366 Federal Employer ID Number (FEIN), if any: 23-7435558

Mailing Address: PO Box 1303

City: Burnsville State: MN Zip: 55337 County: Dakota

Name of Chief Executive Officer (CEO): Brian Smith

CEO Daytime Phone: 952-484-8168 CEO Email: bsmith@fmcbank.com  
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): mnavarrette@minnesotasci.com

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☒ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103

Secretary of State website, phone numbers:

[www.sos.state.mn.us](http://www.sos.state.mn.us)

651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted  
(for raffles, list the site where the drawing will take place): Caribou Gun Club

Physical Address (do not use P.O. box): 30649 380th St

Check one:

☐ City: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

☒ Township: Le Sueur Zip: 56058 County: Le Sueur

Date(s) of activity (for raffles, indicate the date of the drawing): 09/12/2018

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to

# LG220 Application for Exempt Permit

11/17  
Page 2 of 2

## LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

### CITY APPROVAL for a gambling premises located within city limits

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: \_\_\_\_\_

Signature of City Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**The city or county must sign before  
submitting application to the  
Gambling Control Board.**

### COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: \_\_\_\_\_

Signature of County Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

### TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

## CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: \_\_\_\_\_ Date: 7-11-18  
(Signature must be CEO's signature; designee may not sign)

Print Name: Brian Smith

## REQUIREMENTS

### Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

### Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

## MAIL APPLICATION AND ATTACHMENTS

### Mail application with:

- \_\_\_\_\_ a copy of your proof of nonprofit status; and
- \_\_\_\_\_ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

**To:** Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

### Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.



**Office of the Minnesota Secretary of State  
Certificate of Good Standing**

I, Steve Simon, Secretary of State of Minnesota, do certify that: The business entity listed below was filed pursuant to the Minnesota Chapter listed below with the Office of the Secretary of State on the date listed below and that this business entity is registered to do business and is in good standing at the time this certificate is issued.

Name:	Safari Club International, Minnesota Chapter
Date Filed:	01/22/1975
File Number:	M-254
Minnesota Statutes, Chapter:	317A
Home Jurisdiction:	Minnesota

This certificate has been issued on: 03/04/2018



A handwritten signature in black ink that reads "Steve Simon".

Steve Simon  
Secretary of State  
State of Minnesota

## June 2018 Transfers

- #1699      Transfer 22,156.39 from Human Services to Revenue  
                 (2<sup>nd</sup> Qtr Rent)
- #1700      Transfer 3,863.00 from Agency to Revenue  
                 (June Landshark)
- #1701      Transfer 760.50 from Revenue to Env Serv  
                 (correct war #45791)
- #1702      Transfer 33.78 from Env Serv to Agency  
                 (correct war #49769)
- #1703      Transfer 3,106.00 from Human Services to Revenue  
                 (A87 Qtr ending 3-31-18)