



Le Sueur County, MN

Tuesday, June 26, 2018

Board Meeting

Item 6

10:05 a.m. Cindy Shaughnessy, Public Health (15 minutes)

Staff Contact:



LE SUEUR COUNTY PUBLIC HEALTH

Public Health
Prevent. Promote. Protect.

88 South Park Avenue
Le Center, MN 56057
Phone (507) 357-8246
Fax (507) 357-4223

Le Sueur County Board of Commissioners Meeting
June 26, 2018

Cindy Shaughnessy, Public Health Director

Agenda:

1) 2017 Financial Summary Public Health

- **Attached:** Total budget \$2,145,419 with \$330,232 needed in tax dollars
- Public Health under budget by \$77,361 for 2017

2) Evidence Based Home Visiting (EBHV) grant

- **Attached:** MOA between the 7 participating counties reviewed and approved by the respective county attorneys including Brent Christian
- CHB approval to move forward at May 1, 2018 CHB meeting; Board agent, Sarah Berry will sign MOA
- Le Sueur County will utilize and train existing staff in the evidence based model Healthy Families America and Growing Great Kids (GGK) curriculum
- Total grant funds \$2,473,271; grant period May 1, 2018 - December 31, 2022

3) Tech Tronix software purchase for Food, Pools, Lodging Services (FPLS)

- CHB approval to move forward at May 1, 2018 CHB meeting; Board agent, Sarah Berry will sign EULA once the attorneys have approved
- EULA (End User Licensing Agreement) reviewed/approved by Brent Christian with one change; Waseca County attorney still making some changes
- **Attached:** Invoice for 1/3 license deposit of \$2,000 to be split between Le Sueur and Waseca Counties
- Request Board approval to pay the Le Sueur County portion of \$1,000 once the EULA is approved by the attorneys

4) Other

LE SUEUR COUNTY PUBLIC HEALTH - FINANCIAL SUMMARY 2017

INCOME

Grants

Local Public Health Grant (LPHG)	\$	101,159
Maternal Child Health (MCH)	\$	28,440
Emergency Prepared. PHEP/CRI	\$	35,488
TANF	\$	29,899
SHIP	\$	8,757
IPI, EHDI and EHD	\$	3,695
Medica Grant	\$	5,000
Total	\$	212,438

Fees For Home Care

Medicare	\$	17,389
Medical Assistance	\$	123,551
Private Pay	\$	28,721
Veterans Administration	\$	107,950
Waivered Services (AC, HM)	\$	39,951
Insurance	\$	2,802
UCare MSHO, MSC+	\$	88,938
Blues MSHO, MSC+	\$	91,957
Medica MSHO, MSC+	\$	13,266
Total	\$	514,525

Fees Waiver Team/ Case Management

UCare MSHO, MSC+	\$	113,642
Blues MSHO, MSC+	\$	176,733
Medica MSHO, MSC+	\$	14,520
Waiver (CM + Case Aide)	\$	239,705
MnCHOICES (time study)	\$	128,236
Pass Thru (chore, transit, mods)	\$	61,511
PCA - MA	\$	1,937
Total	\$	736,284

Miscellaneous

Donations, refunds, misc. revenue	\$	424
Total	\$	424

Fees for Health Promotion

CTC Contract	\$	79,327
Immunizations & Hepatitis	\$	2,249
WIC	\$	151,483
Early Childhood Screening	\$	2,056
Flu Vaccinations	\$	22,484
Family Health MA	\$	12,349
Total	\$	269,948

Fees for Community Health

Water / Wells / Pools	\$	7,610
Food, Beverage & Lodging	\$	61,500
MHP / RCA	\$	12,458
Total	\$	81,568

INCOME TOTAL \$ 1,815,187

County Tax dollars needed \$330,232

INCOME GRAND TOTAL \$ 2,145,419

EXPENSES

Salaries

RN, PHN, REHS, RD	\$	1,076,817
Support Staff	\$	165,227
Home Health Aides	\$	106,128
Homemakers	\$	52,224
Fringe Benefits	\$	499,504
Unemployment	\$	-
Per Diem	\$	200
Total	\$	1,900,100

Transportation Costs \$ 61,187

Professional Services \$ 22,101

Program expenses

Waivered Services program expenses	\$	324
Waivered Pass thru(chore,bus,mod)	\$	73,315
MCH	\$	898
Medicare	\$	1,976
CTC Outreach supplies	\$	1,317
LPHG	\$	7,832
CH Core Function Fee payment	\$	795
WIC	\$	1,375
PHEP/ PH Preparedness	\$	351
CRI	\$	420
TANF	\$	882
Flu Vaccine	\$	14,119
SHIP	\$	4,332
Medica Grant	\$	3,910
Total	\$	111,846

Operating Expenses

Staff Expenses, Training, Education	\$	5,283
Printing & Advertising	\$	6,109
Agency Dues & Licensing & Subscri	\$	6,635
Postage (CH water samples)	\$	502
Office Supplies; UPS	\$	4,379
Nursing supplies & CH lab expenses	\$	4,469
Equipment	\$	22,009
MN Care Tax	\$	51
Refunds	\$	748
Repairs & Maintenance	\$	-
Total	\$	50,185

EXPENSES GRAND TOTAL \$ 2,145,419

Public Health under budget by \$77,361

Evidence Based Home Visiting Grant Memorandum of Agreement

This Agreement is made and entered into by and between the Le Sueur-Waseca Community Health Board (LWCHB) and Human Services of Faribault & Martin Counties (HSF&M)

WHEREAS, Brown-Nicollet Community Health Board (BNCHB), Le Sueur-Waseca Community Health Board (LWCHB), Watonwan County Human Services (WHS) and HSF&M desire to partner in implementing an Evidence Based Home Visiting (EBHV) grant from the Minnesota Department of Health, and

WHEREAS, the grant period for the EBHV grant runs from May 9, 2018 to December 31, 2022, and

WHEREAS, the EBHV grant dollars have been awarded to the LWCHB, BNCHB, WHS and HSF&M partnership, and those parties desire to work collaboratively to implement policy for the use of those EBHV grant dollars, and to hire a Program Coordinator to oversee the project.

NOW, THEREFORE, LWCHB and HSF&M hereby agree as follows:

1. LWCHB and HSF&M will partner to implement the EBHV grant from the Minnesota Department of Health, for the grant period May 9, 2018 to December 31, 2022.
2. LWCHB and HSF&M will cooperate and collaborate in implementing EBHV grant activities as outlined in the grant agreement between HSF&M Counties and the Minnesota Department of Health.
3. HSF&M will hire a Program Coordinator to oversee the carrying out of the policies implemented by this partnership. LWCHB will participate in the hiring and employee review process.
4. HSF&M will assume responsibility for the actions of the Program coordinator while providing services under the EBHV grant program, and will provide liability insurance for claims arising from services provided by the Program Coordinator.
5. HSF&M will be the lead agency and fiscal agent to provide payroll arrangements, including taxes and benefits, for the Program Coordinator.
6. The Parties to this Agreement understand that the funding for this position is dependent upon the EBHV grant received by the HSF&M from the State of Minnesota. In the event that HSF&M does not receive funding from the State of Minnesota EBHV grant, HSF&M, LWCHB, WHS and BNCHB's obligations under this agreement are null and void and they will have no obligation to provide any funds for this position.
7. LWCHB, BNCHB, WHS and HSF&M will contribute equally to any unemployment claim should the Program Coordinator lose employment and should that individual be entitled to said benefits under applicable laws.

8. Both LWCHB and HSF&M will provide home visiting staff as outlined in the EBHV grant budget to perform local home visiting activities. Staff will be employed directly by each county.
9. Each county employing HV staff will assume responsibility for the actions of their own employees while providing services under this EBHV grant program, and will provide liability insurance for claims arising from services provided by each respective entity's employees.
10. Indemnification. Each County shall defend and save each other harmless from any claims, demands, actions, or causes of action arising out of any willful or negligent act, or out of any negligent omission on the part of the County, its agents, assignees, or employees in performance of or with relationship to any of the work or services provided to be performed by the County employees under the terms of this Agreement.
11. Each County, further, that in order to protect itself, as well as the County under the indemnity agreement set forth above, will, at all times during the term of this Agreement, have and keep in force automobile insurance, general liability insurance, and workers' compensation insurance having liability limits which satisfy the requirements of Minn. Statute Chapter 466, entitled "Tort Liability of Political Subdivisions", and other applicable statutes requiring insurance coverage.
12. LWCHB will provide an itemized invoice for grant activities to HSF&M by the 10th of each month for the activities occurring during the month prior.
13. This agreement may be cancelled by either party at any time, with or without cause, upon thirty (30) days' notice in writing, delivered by mail or in person.

This agreement shall be effective on the 15th day of June, 2018, and remain effective until December 31, 2022.

Authorized Representative of Le Sueur-Waseca Community Health Board	Date
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Authorized Representative of Human Services of Faribault & Martin Counties	Date
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**TECH TRONIX, INC.**23678 RIDGEWOOD CIR
FERGUS FALLS, MN 56537

Invoice

Phone # 218-736-3598 computers@techtronixonline.com

Date	Invoice #
5/8/2018	31

Bill ToWaseca County Public Health
299 Johnson Ave
Waseca, MN 56093

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
	EH Manager Environmental Health Software. 1/3 license deposit for initial year licensing	2,000.00	2,000.00
		Total	\$2,000.00