



Le Sueur County, MN

Tuesday, June 26, 2018

Board Meeting

Item 1

9:00 a.m. Agenda and Consent Agenda (5 min)

RE: June 19, 2018 Minutes and Summary Minutes

RE: Tobacco Licenses:

- 1. Froggy's Liquor Store*
- 2. Little Dandy*
- 3. Mac's Green Mill Bar*
- 4. Beer Oil and Tire*

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting June 19, 2018

The Le Sueur County Board of Commissioners met in regular session on Tuesday, June 19, 2018 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Lance Wetzel, John King, Dave Gliszinski and Steve Rohlffing. Joe Connolly was excused. Also present were County Administrator Darrell Pettis and County Attorney Brent Christian.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the agenda for the business of the day.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved the consent agenda:

1. Approved the June 5, 2018 County Board Minutes and Summary Minutes
2. Approved the June 12, 2018 Board of Equalization Minutes and Summary Minutes
3. Approved tobacco licenses for :
 - Davis Marketplace
 - Dollar General Store #14798
 - Vet's Oil Co. Inc.
 - Kamp Dels, Inc.
 - Scoops Liquor
 - Denny's Bar, Inc.
 - The Pit Stop
 - J& L Bottles Inc
 - Radermakers Food of Le Center and Le Sueur
 - Ag Partners/Genesis

On motion by Gliszinski, seconded by Rohlffing and unanimously approved, the Board approved the Human Services claims:

Financial: \$ 42,128.83
Soc Services: \$ 243,122.90

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

Jim McMillen appeared before the Board with two items for approval.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved a plan to continue using the current radio tower with a fiber connection to support radio connection at the upcoming Justice Center.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved a Telecommunications Proposal and Service Agreement with Jaguar Communications.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved the purchase of eleven VIA-Campus Wireless Presentation and Collaboration Devices from Tierney in the amount of \$18,689.

Dave Tiegs, Highway Engineer appeared before the Board with several items for discussion and approval.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the 2017 Annual Report.

On motion by Rohlfing, seconded by King and unanimously approved, the Board approved the CR 115 Bridge Deck Repair bid letting date for Friday, August 3, 2018 at 1:00 p.m.

Dave Tiegs introduced the new Assistant Highway Engineer, Nathan Olson.

On motion by Rohlfing, seconded by King and unanimously approved, the Board approved to open a closed meeting to develop an offer to purchase real property, parcel 01.103.7600 per MN Stat. 13D.05 (3) (c) (3).

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved to close the closed meeting.

Cindy Westerhouse, Human Resources Director came before the Board with several items for approval.

On motion by King, seconded by Rohlfing and unanimously approved, the Board approved to grant regular status to Hector Macias, full time Community Service Aide – Interpreter in Human Services, effective June 18, 2018. Hector has completed the six-month probationary period.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved to table a decision to grant regular status to Joshua Mankowski, full time Environmental Planning and Zoning Administrator in Planning and Zoning until after a work session with Joshua and the Board.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved to grant regular status to Jose Aguillon, full time Help Desk Supervisor in the Information Technology Department, effective June 11, 2018. Jose has completed the six-month probationary period.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved a wage adjustment for Jose Aguillon, Help Desk Supervisor in the Information Technology Department, Grade 9, Step 4 at \$24.25 per hour to a Grade 9, Step 6 at \$26.04 per hour, effective June 25, 2018.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved to promote Audrey Krenik, full time Agency Social Worker in Human Services, Grade 11, Step

7 at \$30.27 per hour to a Team Lead Social Worker in Human Services, Grade 12, Step 7 at \$32.10 per hour, effective June 25, 2018.

Darrell Pettis, County Administrator appeared before the Board with several items for approval.

On motion by King, seconded by Gliszinski and unanimously approved with Rohlfing abstaining, the Board approved to postpone the July 10, 2018 West Jefferson Assessment public hearing until the State is able to provide the necessary numbers and information for this meeting.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved to acknowledge receiving a repair petition on County Ditch 43 and to hold off on repairs until after a previously approved redetermination of benefits is completed.

There was a discussion on rural tornado siren ownership and maintenance costs. The Board directed staff to gather information to present at a work session in the next few weeks.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved and authorized the Board Chair to sign the contract with Curb Masters, Inc.

On motion by Rohlfing, seconded by King and unanimously approved, the Board approved and authorized the Board Chair to sign the contract with Pauly Jail.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved and authorized the Board Chair to sign the contract with Thurnbeck Steel.

On motion by King, seconded by Rohlfing and unanimously approved, the Board approved and authorized the Board Chair to sign the contract with Muska Electric.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved and authorized the Board Chair to sign the contract with RTL Construction.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Board Chair to sign the contract with Plexus Company dba Culinex.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Board Chair to sign the contract with Javens Mechanical.

Board Member Committee Reports:

Commissioner Rohlfing attended a Ray's Lake annual meeting, German-Jefferson fundraiser, MRCI Board Meeting, Board of Equalization meeting, JD15 landowner meeting and a Region Nine board meeting.

Commissioner Gliszinski attended 2 Justice Center meetings, Board of Equalization meeting, and a South Central Work Task Force meeting.

Commissioner King attended a Justice Center progress meeting, Blandin Broadband Grant interview and a Waseca-Le Sueur Library Board Meeting.

Commissioner Wetzel attended a Board of Equalization meeting.

On motion by King, seconded by Gliszinski and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
50321	Accessibility Design Inc.	\$ 3,465.00
50323	Advanced Correctional Healthcare Inc.	\$ 2,366.01
50325	Ag Partners Coop	\$ 3,121.80
50330	Beehive Industries	\$ 3,600.00
50335	Blahnik, Prchal & Stoll	\$ 3,587.90
50338	Bolton & Menk Inc.	\$ 16,861.50
50344	Christian, Keogh, Moran & King	\$ 3,789.05
50375	I & S Group Inc.	\$ 15,040.00
50381	Johnson Aggregates	\$ 10,227.65
50391	Richard Lea	\$ 3,172.50
50396	Mariska Enterprises	\$ 6,984.00
50405	Minn St Admin ITG Telecom	\$ 5,140.00
50413	Anthony Nerud	\$ 3,675.12
50423	Paragon Printing & Mailing Inc.	\$ 5,648.11
50439	S.E.H. Inc.	\$ 12,775.50
50442	S.M.C. Co. Inc.	\$ 9,404.37
50448	Summit	\$ 8,695.26
50449	Syntax Inc.	\$ 3,485.58
50450	Thomson Reuters	\$ 2,061.24
50463	Waseca Co Hwy Dept	\$ 3,181.63
50468	Wondra Automotive Inc.	\$ 2,289.03
50473	Zimmerman Tiling & Excavating LLC	\$ 6,210.00
131	Claims paid less than \$2,000.00:	\$ 45,290.04
22	Claims paid more than \$2,000.00:	\$134,781.25
153	Total all claims paid:	\$180,071.29

On motion by Gliszinski, seconded by Rohlffing and unanimously approved, the Board adjourned until Tuesday, June 26, 2018 at 9:00 a.m.

ATTEST:

Le Sueur County Administrator

Le Sueur County Chairman

Summary Minutes of Le Sueur County Board of Commissioners Meeting, June 19, 2018

•This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.

- Approved the agenda. (Gliszinski-King)
- Approved the consent agenda. (Rohlfing-Gliszinski)
- Approved Human Services claims: Financial \$ 42,128.83 and Soc Services \$ 243,122.90. (Gliszinski-Rohlfing)
- Approved a plan to continue using the current radio tower with a fiber connection to support radio connection at the upcoming Justice Center. (King-Gliszinski)
- Approved a Telecommunications Proposal and Service Agreement with Jaguar Communications. (Rohlfing-King)
- Approved the purchase of eleven VIA-Campus Wireless Presentation and Collaboration Devices. (Gliszinski-Rohlfing)
- Approved the 2017 Annual Report. (Gliszinski-King)
- Approved the CR 115 Bridge Deck Repair bid letting date for Friday, August 3, 2018 at 1:00 p.m. (Rohlfing-King)
- Approved to open a closed meeting to develop an offer to purchase real property. (Rohlfing-King)
- Approved to close the closed meeting. (Rohlfing-Gliszinski)
- Approved regular status to Hector Macias in Human Services. (King-Rohlfing)
- Approved to table a decision to grant regular status to Joshua Mankowski in Planning and Zoning. (Gliszinski-Rohlfing)
- Approved regular status to Jose Aguillon in the Information Technology Department. (Gliszinski-King)
- Approved a wage adjustment for Jose Aguillon in the Information Technology Department to a Grade 9, Step 6. (Gliszinski-Rohlfing)
- Approved to promote Audrey Krenik to a Team Lead Social Worker in Human Services. (Gliszinski-Rohlfing)
- Approved to postpone the July 10, 2018 West Jefferson Assessment public hearing. (King-Gliszinski)
- Approved to acknowledge receiving a repair petition on County Ditch 43 and to hold off on repairs. (Gliszinski-Rohlfing)
- Approved the contract with Curb Masters, Inc. (Gliszinski-King)
- Approved the Board Chair to sign the contract with Pauly Jail. (Rohlfing-King)
- Approved the contract with Thurnbeck Steel. (Gliszinski-King)
- Approved the contract with Muska Electric. (King-Rohlfing)
- Approved the contract with RTL Construction. (Gliszinski-Rohlfing)
- Approved the contract with Plexus Company dba Culinex.
- Approved the contract with Javens Mechanical. (King-Gliszinski)
- The following claims were approved for payment: (King-Gliszinski)

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22	Claims paid more than \$2,000.00:	\$134,781.25
153	Total all claims paid:	\$180,071.29

•Adjourned until Tuesday, June 26, 2018 at 9:00 a.m. (Gliszinski-Rohlfing)

ATTEST: Le Sueur County Administrator Le Sueur County Chairman