

# Le Sueur County, MN

Tuesday, June 19, 2018

## Board Meeting

### Item 1

#### **9:00 a.m. Agenda and Consent Agenda**

*RE: June 5, 2018 Minutes and Summary Minutes*

*RE: June 12, 2018 Board of Equalization Minutes and Summary Minutes*

*RE: Tobacco Licenses:*

- 1. Davis Marketplace*
- 2. Dollar General Store #14798*
- 3. Vet's Oil Co. Inc.*
- 4. Kamp Dels, Inc.*
- 5. Scoops Liquor*
- 6. Denny's Bar, Inc.*
- 7. The Pit Stop*
- 8. J& L Bottles Inc*
- 9. Radermakers Food of Le Center and Le Sueur*
- 10. Ag Partners/Genesis*

**Staff Contact:**

## **Minutes of Le Sueur County Board of Commissioners Meeting June 5, 2018**

The Le Sueur County Board of Commissioners met in regular session on Tuesday, June 5, 2018 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Lance Wetzel, John King, Dave Gliszinski and Steve Rohlfling. Joe Connolly was excused. Also present were County Administrator Darrell Pettis and County Attorney Brent Christian.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the agenda for the business of the day.

On motion by Rohlfling, seconded by Gliszinski and unanimously approved, the Board approved the consent agenda:

- Approved the April 24, 2018 County Board Minutes and Summary Minutes
- Approved tobacco licenses for:
  1. Valley Lanes dba The Bar - Le Sueur
  2. Casey's #2570, 2589, 2401 - Waterville, Elysian, Le Center
  3. Holiday Station #233, Le Sueur
  4. Le Center Municipal Liquor, Le Center
  5. Waterville Oil & Gas Co., Inc. dba PhilMart, Waterville
- Approved the May 2018 Transfers:
  1. #1697 Transfer 42.00 from Revenue to Human Services (Fuel for Vehicle used for Election Conference)
  2. #1698 Transfer 3,865.00 from Agency to Revenue (May Landshark)

On motion by King, seconded by Rohlfling and unanimously approved, the Board approved the claims for Human Services:

Financial:           \$ 67,456.53  
Soc Services:       \$ 78,906.99

Nik Kadel, Ditch Inspector appeared before the Board with two items.

The Board directed staff to move forward with scheduling a public hearing on County Ditch 40 and County Ditch 46 to discuss a potential record correction, redetermination of benefits and repairs.

Dave Tiegs, Highway Engineer appeared before the Board with several items.

Dave presented the 2017 Highway Annual Report to the Board for review.

On motion by Rohlfling, seconded by Gliszinski and unanimously approved, the Board approved and authorized the County Administrator to sign an Advance Funding Resolution for Le Sueur County State Aid Highway Projects in an amount up to \$269,402.21

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the contracts for SAP 040-605-009 with Max Johnson Construction.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved to set the bid date for SP 040-070-005 (HSIP Rumble Striping) for Friday, July 13<sup>th</sup> at 1:00 p.m.

Cindy Westerhouse, HR Director appeared before the Board with several items for discussion and approval.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved to hire Leslie Heilman as a full time Agency Social Worker in Human Services as a Grade 11, Step 4 at \$27.24 per hour, effective June 18, 2018.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved to hire Alisha Lager as a full time Agency Social Worker in Human Services as a Grade 11, Step 4 at \$27.24 per hour, effective June 25, 2018.

County Administrator Darrell Pettis appeared before the Board with several items for discussion and approval.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved the proposal from Hildi, Inc. in the amount of \$2,400 for GASB Statement 75 Actuarial Services.

On motion by King, seconded by Gliszinski and unanimously approved with Rohlffing abstaining, the Board approved to set a West Jefferson Subordinate Service Ordinance Public Hearing for Tuesday, July 3, 2018 at 10:00 a.m.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved to set a Sulp Ordinance Public Hearing for Tuesday, July 3, 2018 at 10:15 a.m.

#### **Commissioner Committee Reports:**

Commissioner Rohlffing attended an annual German-Jefferson meeting and an MRCI meeting.

Commissioner Gliszinski attended a Justice Center progress meeting.

Commissioner King attended a Justice Center progress meeting.

Commissioner Wetzal was in Washington D.C. last week.

On motion by Gliszinski, seconded by Rohlffing and unanimously approved, the following claims were approved for payment:

<b>Warrant #</b>	<b>Vendor Name</b>	<b>Amount</b>
<b>50147</b>	<b>Access Unlimited</b>	<b>\$ 6,500.00</b>

50153	Baker, Tilly, Virchow & Krause LLP	\$ 4,103.00
50154	Beer Oil & Tire	\$ 2,240.96
50157	Blue Earth County	\$ 3,487.21
50158	Bolton & Menk Inc.	\$ 7,032.50
50160	Braith Excavating Inc.	\$ 2,272.00
50161	Brock White Co. LLC	\$ 14,196.64
50167	Contech Engineered Solutions LLC	\$ 11,103.84
50172	Diamond Mowers Inc.	\$ 3,153.88
50175	Election Systems & Software Inc.	\$ 7,247.38
50182	Havel Land Improvement Inc.	\$ 2,180.00
50186	I & S Group Inc.	\$ 2,546.00
50187	Independent Emergency Services	\$ 7,403.21
50215	Rinke-Noonan Law Firm	\$ 4,733.00
50218	Robinson Appraisal & Assoc. Inc.	\$ 5,500.00
50226	S.M.C. Co. Inc.	\$ 22,825.31
50232	Summit	\$ 8,211.75
50233	Thomson Reuters	\$ 2,061.24
50254	Ziegler Inc.	\$ 33,322.53
89	Claims paid less than \$2,000.00:	\$ 30,879.01
19	Claims paid more than \$2,000.00:	\$150,120.45
108	Total all claims paid:	\$180,999.46

On motion by King, seconded by Rohlring and unanimously approved, the Board adjourned until Tuesday, June 19, 2018 at 9:00 a.m.

ATTEST:

\_\_\_\_\_  
Le Sueur County Administrator

\_\_\_\_\_  
Le Sueur County Chairman

## Summary Minutes of Le Sueur County Board of Commissioners Meeting, June 5, 2018

•This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at [www.co.le-sueur.mn.us](http://www.co.le-sueur.mn.us).

- Approved the agenda. (Gliszinski-King)
- Approved the consent agenda. (Rohlfing-Gliszinski)
- Approved Human Services claims: Financial \$ 67,456.53 and Soc Services \$ 78,906.99 (King-Rohlfing)
- Approved an Advance Funding Resolution for Le Sueur County State Aid Highway Projects (Rohlfing-Gliszinski)
- Approved the contracts for SAP 040-605-009 with Max Johnson Construction. (King-Gliszinski)
- Approved to set the bid date for SP 040-070-005 for Friday, July 13<sup>th</sup> at 1:00 p.m. (Rohlfing-King)
- Approved to hire Leslie Heilman in Human Services. (Rohlfing-Gliszinski)
- Approved to hire Alisha Lager in Human Services. (King-Rohlfing)
- Approved the proposal from Hildi, Inc. for GASB Statement 75 Actuarial Services. (Rohlfing-Gliszinski)
- Approved to set a West Jefferson Subordinate Service Ordinance Public Hearing for Tuesday, July 3, 2018 at 10:00 a.m. (King-Gliszinski)
- Approved to set a Sulp Ordinance Public Hearing for Tuesday, July 3, 2018 at 10:15 a.m. (Gliszinski-King)
- The following claims were approved for payment: (Gliszinski-Rohlfing)

Warrant #	Vendor Name	Amount
50147	Access Unlimited	\$ 6,500.00
50153	Baker, Tilly, Virchow & Krause LLP	\$ 4,103.00
50154	Beer Oil & Tire	\$ 2,240.96
50157	Blue Earth County	\$ 3,487.21
50158	Bolton & Menk Inc.	\$ 7,032.50
50160	Braith Excavating Inc.	\$ 2,272.00
50161	Brock White Co. LLC	\$ 14,196.64
50167	Contech Engineered Solutions LLC	\$ 11,103.84
50172	Diamond Mowers Inc.	\$ 3,153.88
50175	Election Systems & Software Inc.	\$ 7,247.38
50182	Havel Land Improvement Inc.	\$ 2,180.00
50186	I & S Group Inc.	\$ 2,546.00
50187	Independent Emergency Services	\$ 7,403.21
50215	Rinke-Noonan Law Firm	\$ 4,733.00
50218	Robinson Appraisal & Assoc. Inc.	\$ 5,500.00
50226	S.M.C. Co. Inc.	\$ 22,825.31
50232	Summit	\$ 8,211.75
50233	Thomson Reuters	\$ 2,061.24
50254	Ziegler Inc.	\$ 33,322.53
89	Claims paid less than \$2,000.00:	\$ 30,879.01
19	Claims paid more than \$2,000.00:	\$150,120.45
108	Total all claims paid:	\$180,999.46

- Adjourned until Tuesday, June 19, 2018 at 9:00 a.m. (King-Rohlfing)

ATTEST: Le Sueur County Administrator                      Le Sueur County Chairman

## Board of Equalization Minutes Tuesday, June 12, 2018

The Le Sueur County Board of Equalization met in special session on Tuesday, June 12<sup>th</sup>, 2018 at 6:30 p.m. in the Courthouse at Le Center, Minnesota. Those members present were: Lance Wetzel, John King, David Gliszinski and Steve Rohlring. Joe Connolly was excused. Also present were Assessor Shayne Bender, Auditor-Treasurer Pam Simonette and County Administrator Darrell Pettis.

Darrell Pettis called the 2018 Board of Equalization to order and issued the oath to the Equalization Board.

Darrell Pettis then called for nominations for Chairman. Commissioner Rohlring nominated Wetzel for Chairman, seconded by King and unanimously approved, nominations ceased and Wetzel was elected Chairman of the 2018 Board of Equalization.

Commissioner Gliszinski nominated King for Vice Chairman, seconded by Rohlring and unanimously approved, nominations ceased and King was elected Vice Chair of the 2018 Board of Equalization.

Shayne Bender, County Assessor gave an overview of the process and the work that has been done in his office to prepare for the 2018 Board of Equalization.

Having no persons to come before the Board, on motion by Gliszinski, seconded by Rohlring and unanimously approved, the Board accepted the recommendations of the County Assessor and ordered the following 2018 parcel assessment changes:

Property Owner	Parcel #	Valuation Appeals			Classification Appeals		Reason
		Assessor Total EMV	Board Total EMV	Change (+/-) in EMV (\$)	Assessor Class	Board Class	Explanation Of Change
Mike & Kris Holicky	01.008.2600				Res.	Ag.	Intensive Ag.
James & Becky Ness	01.650.0220	317,400	313,000	-4,400			Interior Inspection
Thomas & Jean Jensen	08.018.5000	275,300	192,900	-82,400			Interior Inspection
Tonya Pomije	08.025.9150	369,600	317,800	-51,800			Interior Inspection
Luann Leach	20.433.0270	300,100	275,000	-25,100			Interior Inspection
Kenneth & Phyllis Kiemele	21.412.0140	193,300	189,500	-3,800			Interior Inspection
Helen Edel	22.470.0490	106,400	73,400	-33,000			Interior Inspection
Fred Braegelmann	22.643.0010	58,300	56,000	-2,300			Reviewed with Owner
Fred Braegelmann	22.643.0020	1,055,500	786,400	269,100			Reviewed with Owner

On motion by Gliszinski, seconded by Rohlring and unanimously approved, the Board adjourned at 7:05 p.m.

**ATTEST:**

\_\_\_\_\_  
**Le Sueur County Administrator**

\_\_\_\_\_  
**Le Sueur County Chairman**





**Board of Equalization Summary Minutes  
Tuesday, June 12, 2018**

•This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator’s Office at 88 S Park Ave. Le Center, MN and are available at [www.co.le-sueur.mn.us](http://www.co.le-sueur.mn.us).

•Approved to nominate and elected Wetzel as Chairman of the 2018 Board of Equalization. (Rohlfing-King)

•Approved to nominate and elected King as Vice Chair of the 2018 Board of Equalization. (Gliszinski-Rohlfing)

•Approved the following 2018 parcel assessment changes: (Gliszinski-Rohlfing)

Property Owner	Parcel #	Valuation Appeals			Classification Appeals		Reason
		Assessor Total EMV	Board Total EMV	Change (+/-) in EMV (\$)	Assessor Class	Board Class	Explanation Of Change
Mike & Kris Holicky	01.008.2600				Res.	Ag.	Intensive Ag.
James & Becky Ness	01.650.0220	317,400	313,000	-4,400			Interior Inspection
Thomas & Jean Jensen	08.018.5000	275,300	192,900	-82,400			Interior Inspection
Tonya Pomije	08.025.9150	369,600	317,800	-51,800			Interior Inspection
Luann Leach	20.433.0270	300,100	275,000	-25,100			Interior Inspection
Kenneth & Phyllis Kiemele	21.412.0140	193,300	189,500	-3,800			Interior Inspection
Helen Edel	22.470.0490	106,400	73,400	-33,000			Interior Inspection
Fred Braegelmann	22.643.0010	58,300	56,000	-2,300			Reviewed with Owner
Fred Braegelmann	22.643.0020	1,055,500	786,400	269,100			Reviewed with Owner

•Adjourned at 7:05 p.m.(Gliszinski-Rohlfing)

ATTEST: Le Sueur County Administrator

Le Sueur County Chairman