

Le Sueur County, MN

Tuesday, June 5, 2018

Board Meeting

Item 1

9:00 a.m. Agenda and Consent Agenda

RE: May 22, 2018 Minutes and Summary Minutes

RE: Tobacco Licenses:

- 1. Valley Lanes dba The Bar - Le Sueur*
- 2. Casey's #2570, 2589, 2401 - Waterville, Elysian, Le Center*
- 3. Holiday Station #233, Le Sueur*
- 4. Le Center Municipal Liquor, Le Center*
- 5. Waterville Oil & Gas Co., Inc. dba PhilMart, Waterville*

RE: May 2018 Transfers

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting May 22, 2018

The Le Sueur County Board of Commissioners met in regular session on Tuesday, May 22, 2018 at 9:00 a.m. at the Courthouse in Le Center, Minnesota. Those members present were: Lance Wetzel, John King, Dave Gliszinski and Steve Rohlfling. Joe Connolly was excused. County Attorney Brent Christian and County Administrator Darrell Pettis were also present.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the agenda.

On motion by Rohlfling, seconded by King and unanimously approved, the Board approved the consent agenda:

- Approved the May 15, 2018 County Board Minutes and Summary Minutes

Jeff Neisen, IT Director appeared before the Board with several items for discussion and approval.

On motion by Gliszinski, seconded by Rohlfling and unanimously approved, the Board approved for Midco to provide coax connection for cable TV to the Justice Center at a cost of \$68.95 monthly, plus \$3 for each cable box.

On motion by King, seconded by Rohlfling and unanimously approved, the Board approved a 60 month contract with Midco for PRI phone connection over fiber at the Courthouse and Justice Center at a \$345 monthly cost for each location.

On motion by Gliszinski, seconded by Rohlfling and unanimously approved, the Board approved to move forward with Frontier Communication to provide 2-5 analog lines to the new Justice Center.

On motion by King, seconded by Rohlfling and unanimously approved, the Board approved the server purchase from SHI in the amount of \$4,059.

Josh Mankowski, P&Z Administrator appeared before the Board with numerous items for approval.

On motion by Gliszinski, seconded by King and unanimously approved via roll call 4-0 with Connolly absent, the Board approved a Conditional Use Permit to Camas Inc., Le Center, MN, (Applicant); Yellow Real Estate LLC, Le Center, MN, (Owner): to allow the applicant to establish and operate a value-added agriculture use business of developing, processing and selling farm animal nutritional supplements in an Agriculture "A" District. Property is located in the NW 1/4 and the SW 1/4, Section 1, Cleveland Township. The application was approved with the following conditions and findings are on file at the Planning and Zoning Office:

1. Camas, Inc. shall apply to the MPCA for coverage under an SDS Permit for its IBP storage and land application.

2. Le Sueur County Environmental Services Department shall receive copies of all SDS Permit Coverage Letters for the life of the business's operation in Le Sueur County.
3. Le Sueur County Environmental Services Department shall receive copies of all annual reports submitted to the MPCA for the life of the business's operation in Le Sueur County.
4. Camas, Inc. shall abide by its SDS Permit pertaining to the construction, installation, operation and maintenance of its IBP storage area.
 - a. Le Sueur County Environmental Services Department shall receive all storage area construction information submitted to the MPCA (for example, the engineered drawing(s) of the storage tank, notification of when the storage tank is installed and the name of contractor, and final as-built of the storage tank's installation).
5. Camas, Inc. shall abide by its SDS permit regarding the land application of its IBP as to where it can be applied, when it can be applied, who can apply it, notification of the application to the county and township(s) where it is applied, and sampling and analysis of the IBP.
6. Camas, Inc. shall notify Le Sueur County Environmental Services Department of any noncompliance issues pertaining to any permits and/or licenses issued for the operation and manufacturing of its farm animal nutritional supplements.
7. If the disposal of the egg shells changes from what is proposed in the application (placed in a dumpster and managed at a solid waste facility), Camas, Inc. shall contact the Le Sueur County Environmental Services Department.
8. Provide the County with a Professional Engineer Certification on the planned Tank.
9. Obtain an SDS permit from MPCA.

On motion by Rohlfig, seconded by Gliszinski and unanimously approved via roll call 4-0 with Connolly absent, the Board approved a Conditional Use Permit to Chris Kubes-Kubes Realty, New Prague, MN, (Applicant); D & D Meyer Farms Inc, New Prague, MN, (Owner) to allow the applicant to transfer the development right from the NE 1/4 SW 1/4 to the SW 1/4 SW 1/4 in an Agriculture "A" District. Property is located in the SW 1/4, Section 5, Lanesburgh Township. The application was approved as written and findings are on file at the Planning and Zoning Office.

On motion by Rohlfig, seconded by Gliszinski and unanimously approved via roll call 4-0 with Connolly absent, the Board approved a Conditional Use Permit to Richard Stangler, Kilkenny, MN, (Applicant\Owner) to allow the applicant to transfer the development right from the NE 1/4 SE 1/4 to the SE 1/4 SE 1/4 in an Agriculture "A" District. Property is located in the SE 1/4, Section 27, Kilkenny Township. The application was approved as written and findings are on file at the Planning and Zoning Office.

On motion by King, seconded by Gliszinski and unanimously approved via roll call 4-0 with Connolly absent, the Board approved a Conditional Use Permit to Bernard Akemann-Waterville Foods & Ice, Waterville, MN, (Applicant); ABRA LLC, Waterville, MN, (Owner) to allow grading, excavating, and filling of approximately 1,957 cubic yards of material movement a Business "B" District. Property is located in the SE 1/4 SW1/4, Section 26, Waterville

Township. The application was approved with the following conditions and findings are on file at the Planning and Zoning Office:

1. Compliance Inspection for the septic by June 1st, 2018
2. As Built must be completed by a licensed Surveyor or Engineer and submitted to the County.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved via roll call 4-0 with Connolly absent, the Board approved a Conditional Use Permit to Kenneth & Linda Fuller, Kasota, MN, (Applicant\Owner) to allow the applicant to move in a temporary dwelling for the elderly in an Agriculture "A" District. Property is located in the West Half of NE 1/4, Section 16, Kasota Township. The application was approved with the following condition and findings are on file at the Planning and Zoning Office:

1. The temporary dwelling must be removed within six months after it is no longer occupied by either Kenneth or Linda Fuller.

On motion by King, seconded by Rohlffing and unanimously approved via roll call 4-0 with Connolly absent, the Board approved to deny a Conditional Use Permit to Tricia Denn, New Prague, MN, (Applicant\Owner) to allow the applicant to establish and operate a Special Event for wedding/receptions venue in an Agriculture "A" District. Property is located in the NE 1/4, Section 23, Lanesburgh Township. The application was denied and findings are on file at the Planning and Zoning Office.

Cindy Westerhouse, Human Resources appeared before the Board with numerous items for approval.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved to hire Nathan Olson as a full time Assistant Highway Engineer in the Highway Department as a Grade 14, Step 4 at \$32.46 per hour, effective May 29, 2018.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved to hire James Staupe as a part time Correctional Officer/Dispatcher in the Sheriff's Office as a Grade 6, Step 4 at \$20.35 per hour, effective May 23, 2018.

On motion by Gliszinski, seconded by Rohlffing and unanimously approved, the Board approved to grant regular status to Matt Shouler, full time Patrol Sergeant in the Sheriff's Office, effective April 16, 2018.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved to accept the resignation from Erin Wachtel, full time Eligibility Worker in Human Services, effective May 25, 2018.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved to post and request the merit list for a full time Eligibility Worker in Human Services as a Grade 7, Step 4 at \$21.57 per hour.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved to promote Jennifer Flicek, full time Assistant County Assessor, Grade 11, Step 11 at \$36.45 per hour to a Grade 12, Step 11 at \$38.64 per hour, effective May 28, 2018.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved to promote Tom Widmer, full time Senior Appraiser, Grade 10, Step 11 at \$34.38 per hour to a Grade 11, Step 11 at \$36.45 per hour, effective May 28, 2018.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved to promote Jay Sowieja, full time Senior Appraiser, Grade 10, Step 6 at \$27.60 per hour to a Grade 11, Step 6 at \$29.25 per hour, effective May 28, 2018.

On motion by Gliszinski, seconded by Rohlffing and unanimously approved, the Board approved to promote Corey Schwartz, full time Senior Appraiser, Grade 10, Step 5 at \$26.64 per hour to a Grade 11, Step 4 at \$27.24 per hour, effective May 28, 2018.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved to promote Jo Corrow, full time Assessing Technician/Appraiser, Grade 6, Step 11 at \$27.24 per hour to a full time Senior Assessment Technician, Grade 9, Step 9 at \$28.87 per hour, effective May 28, 2018.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved to sign the Memorandum of Agreement (MOA) with Le Sueur County and the Teamsters Local 320 representing the Human Service employees:

\$32.00 per day for On-Call coverage for weekdays (Monday-Thursday) 4:30 p.m. until 8:00 a.m. the following day and 4:00 p.m. on Friday until 8:00 a.m. the following Monday and weekend coverage.

\$50.00 per day for On-Call coverage on Holidays. Holiday pay will be paid to the worker covering the 8:00 AM to midnight portion of the observed weekday Holiday, as detailed in the Human Services union contract. Half-Day holidays are not considered to be a Holiday.

Darrell Pettis, County Administrator appeared before the Board with several items for discussion and approval.

On motion by Gliszinski, seconded by King and unanimously approved with Rohlffing abstaining, the Board approved to acknowledge receiving the following bids for the West Jefferson Sewer Project:

Ellingson Drainage, West Concord, MN	\$4,985,719.25
GM Contracting, Inc., Lake Crystal, MN	\$5,027,083.91

On motion by King, seconded by Gliszinski and unanimously approved with Rohlffing abstaining, the Board approved to table any action on the West Jefferson Sewer Project bids until legislature signs a bonding bill.

On motion by Gliszinski, seconded by King and unanimously approved with Rohlfing abstaining, the Board approved to set the West Jefferson Assessment Hearing for July 10, 2018 at 9:00 a.m.

On motion by King, seconded by Rohlfing and unanimously approved, the Board approved to accept the donation of a 2018 Ford Transit to the Veterans Service Office from the Le Sueur County Veteran's Council.

Commissioner Committee Reports:

Commissioner Rohlfing attended a Region Nine meeting, Parks Board meeting and an MVAC meeting.

Commissioner Gliszinski attended a South Central Work Task Force meeting.

Commissioner King attended a Justice Center progress meeting and a Parks Board meeting.

Commissioner Wetzel attended a MVCOG presentation.

On motion by King, seconded by Gliszinski and unanimously approved, the Board adjourned until Tuesday, June 5, 2018 at 9:00 a.m.

ATTEST:

Le Sueur County Administrator

Le Sueur County Chairman

Summary Minutes of Le Sueur County Board of Commissioners Meeting, May 22, 2018

- This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.
 - Approved the agenda. (King-Gliszinski)
 - Approved the consent agenda. (Rohlfing-King)
 - Approved for Midco to provide coax connection for cable TV to the Justice Center. (Gliszinski-Rohlfing)
 - Approved a contract with Midco for PRI phone connection over fiber at the Courthouse and Justice Center. (King-Rohlfing)
 - Approved to move forward with Frontier Communication to provide 2-5 analog lines to the new Justice Center. (Gliszinski-Rohlfing)
 - Approved a server purchase from SHI. (King-Rohlfing)
 - Approved a Conditional Use Permit to Camas Inc., Le Center, MN, (Applicant); Yellow Real Estate LLC, Le Center, MN, (Owner) with conditions and findings are on file at the Planning and Zoning Office. (Gliszinski-King)
 - Approved a Conditional Use Permit to Chris Kubes-Kubes Realty, New Prague, MN, (Applicant); D & D Meyer Farms Inc, New Prague, MN, (Owner) and findings are on file at the Planning and Zoning Office. (Rohlfing-Gliszinski)
 - Approved a Conditional Use Permit to Richard Stangler, Kilkenny, MN, (Applicant\Owner) and findings are on file at the Planning and Zoning Office. (Rohlfing-Gliszinski)
 - Approved a Conditional Use Permit to Bernard Akemann-Waterville Foods & Ice, Waterville, MN, (Applicant); ABRA LLC, Waterville, MN, (Owner) with conditions and findings are on file at the Planning and Zoning Office. (King-Gliszinski)
 - Approved a Conditional Use Permit to Kenneth & Linda Fuller, Kasota, MN, (Applicant\Owner) with conditions and findings are on file at the Planning and Zoning Office. (Rohlfing-Gliszinski)
 - Approved to deny a Conditional Use Permit to Tricia Denn, New Prague, MN, (Applicant\Owner) and findings are on file at the Planning and Zoning Office. (King-Rohlfing)
 - Approved to hire Nathan Olson in the Highway Department. (King-Gliszinski)
 - Approved to hire James Staube in the Sheriff's Office. (Rohlfing-Gliszinski)
 - Approved regular status to Matt Shouler in the Sheriff's Office. (Gliszinski-Rohlfing)
 - Approved the resignation from Erin Wachtel in Human Services. (King-Gliszinski)
 - Approved to post and request the merit list for a full time Eligibility Worker in Human Services. (Rohlfing-King)
 - Approved to promote Jennifer Flicek, Assistant County Assessor, to a Grade 12, Step 11. (King-Gliszinski)
 - Approved to promote Tom Widmer, Senior Appraiser to a Grade 11, Step 11. (Rohlfing-Gliszinski)
 - Approved to promote Jay Sowieja, Senior Appraiser to a Grade 11, Step 6. (King-Rohlfing)
 - Approved to promote Corey Schwartz, Senior Appraiser to a Grade 11, Step 4. (Gliszinski-Rohlfing)
 - Approved to promote Jo Corrow to a full time Senior Assessment Technician, Grade 9, Step 9. (King-Rohlfing)
 - Approved to sign the Memorandum of Agreement with Le Sueur County and the Teamsters Local 320 representing the Human Service employees. (Rohlfing-Gliszinski)
 - Approved to acknowledge receiving two bids for the West Jefferson Sewer Project. (Gliszinski-King)
 - Approved to table any action on the West Jefferson Sewer Project bids. (King-Gliszinski)
 - Approved to set the West Jefferson Assessment Hearing for July 10, 2018 at 9:00 a.m. (Gliszinski-King)
 - Approved to accept the donation of a 2018 Ford Transit to the Veterans Service Office. (King-Rohlfing)
 - Adjourned until Tuesday, June 5, 2018 at 9:00 a.m. (King-Gliszinski)
- ATTEST: Le Sueur County Administrator Le Sueur County Chairman

May 2018 Transfers

- #1697 Transfer 42.00 from Revenue to Human Services
 (Fuel for Vehicle used for Election Conference)

- #1698 Transfer 3,865.00 from Agency to Revenue
 (May Landshark)