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# Le Sueur County, MN

Tuesday, May 15, 2018

Board Meeting

## Item 1

### 9:00 a.m. Agenda and Consent Agenda

*RE: May 1, 2018 Minutes and Summary Minutes*

*RE: 3.2 Liquor License for St. Thomas Sportsman's Club*

*RE: 3.2 Liquor License for Best Point Resort*

*RE: April 2018 Transfers*

Staff Contact:

## **Minutes of Le Sueur County Board of Commissioners Meeting May 1, 2018**

The Le Sueur County Board of Commissioners met in regular session on Tuesday, May 1, 2018 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Lance Wetzel, John King and Steve Rohlffing. Joe Connolly and Dave Gliszinski were excused. Also present were County Administrator Darrell Pettis and County Attorney Brent Christian.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved the agenda for the business of the day.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved the consent agenda:

- Approved the April 24, 2018 County Board Minutes and Summary Minutes

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved the claims for Human Services:

Financial:           \$ 28,858.36  
Soc Services:       \$ 142,232.48

Amy Beatty with Environmental Services appeared before the Board with one item for approval

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved the 2018 - 2019 Solid Waste Licenses and the City Composting/Recycling Facilities as follows:

City Composting Facilities-waive the licensing fee, insurance and bonding requirements.

1. City of Cleveland
2. City of Le Center
3. City of Le Sueur
4. City of Montgomery
5. City of St. Peter – paid the \$200 licensing fee.

City Recycling Facilities-waive the licensing fee and bonding requirement.

1. City of Le Center

Township Recycling Facilities

1. Waterville Township

Collection and Transportation of Solid Waste License

1. City of Le Center- 1 truck-waive the licensing fee and bonding requirement
2. Hansen Sanitation, Inc.-Kasota, MN-5 Trucks-\$225.00 (approval contingent on providing the permit fee)
3. Laker's New Prague Sanitary, Inc-New Prague, MN-4 Trucks-\$190.00
4. LJP Enterprises, Inc-St Peter, MN-13 Trucks-\$505.00

5. Waste Management of Minnesota – Mankato, MN – 27 Trucks - \$960.00
6. West Central Sanitation – Willmar, MN – 3 Trucks - \$155.00

#### Recycling Facilities

1. Barnett Brothers, Inc-Kilkenny, MN - \$200.00
2. Fessel's Wood Recycling Services, LLC – Waterville, MN -\$200.00
3. Hansen Recycling and Transfer Station – Kasota, MN - \$200.00 (approval contingent on providing the permit fee)
4. Selly Excavating, Inc-Le Center, MN-\$200.00
5. Waste Management of Minnesota – Mankato, MN - \$200.00 (approval contingent on providing the performance bond)

#### Transfer Station

1. Waste Management of Minnesota – Mankato, MN - \$675.00

Cindy Westerhouse, HR Director appeared before the Board with several items for discussion and approval.

The Le Sueur County Board of Commissioners and the Employee Recognition Committee would like to recognize the following employees on their significant length of service with Le Sueur County.

Sue Holicky	Public Health	25 years
Tricia Krueger	Human Services	20 years
Deb Blaschko	Public Health	20 years
Mary Jo O'Malley	Attorney's Office	20 years
Ann Sunderman	Human Services	15 years
Teri Hopkins	Human Services	10 years
Lynae Grunzke	Public Health	10 years
Carol Walburn	Public Health	10 years
Jeff Gilhousen	Sheriff's Office	10 years
Audrey Krenik	Human Services	10 years
Stacey Beil	Human Services	10 years
Brad Smith	Sheriff's Office	5 years
Andrew Nicolin	Public Health	5 years
Kelly Hughes	Public Health	5 years
Josh Overmohle	Sheriff's Office	5 years
Julie Factor	Recorder's Office	5 years

On motion by King, seconded by Rohlfing and unanimously approved, the Board approved to hire Anna Schwichtenberg as a full time Office Support Specialist Senior in Human Services, as a Grade 4, Step 1 at \$18.12 per hour, effective May 16, 2018.

On motion by King, seconded by Rohlfing and unanimously approved, the Board approved the 2018 Le Sueur County Employee Safety Handbook.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved to increase the non-union comp time accrual maximum from 40 to 80 hours.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved the request from employee 1876 to receive vacation donations and to request vacation donations from employees.

Mike Wiese and Barry Lafreniere appeared before the Board with numerous Justice Center bid awards for discussion and approval.

The following bids were submitted for Commissioning Agent Services for the Justice Center:

Dunham Engineering	\$89,500
EDI	\$69,850
Halberg Engineering	\$62,000
Karges-Faulconbridge	\$99,950
McKinstry	\$55,500

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved the recommendation to award the Commissioning Agent contract to McKinstry in the amount of \$55,500.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved the request by Innovative Building Concepts, LLC to rescind their bid for BP2 - 07B.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved to award the contract for BP2 - 07B to Schwickert's Tecta America, LLC in the amount of \$174,353.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved to award the contract for BP2 - 07C to Henkemeyer Coatings, Inc. in the amount of \$43,296.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved to award the contract for BP2 - 07E to Superl, Inc. in the amount of \$198,000.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved to award the contract for BP2 - 09C to Twin City Acoustics, Inc. in the amount of \$265,580.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved to award the contract for BP2 - 09F to Steinbrecher Painting Company in the amount of \$304,000.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved to award the contract for BP2 - 11A to Tierney Brothers, Inc. in the amount of \$394,001.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved to award the contract for BP2 - 11C to Plexus Company, dba Cullinex in the amount of \$223,749.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved to award the contract for BP2 - 21A to LVC Companies, Inc. in the amount of \$337,700.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved to award the contract for BP2 - 32A to Crane Creek Asphalt in the amount of \$131,806.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved to award the contract for BP2 - 32B to Curb Masters, Inc. in the amount of \$182,000.

Josh Mankowski, Planning & Zoning Administrator appeared before the Board with several items for approval and discussion.

On motion by Rohlffing, seconded by King and unanimously approved via roll call 3-0 with Connolly and Gliszinski absent, the Board approved a Conditional Use Permit to Matt Margenthaler & Dawn Fazio, North Mankato, MN, (Applicant\Owner) to allow grading, excavating, and filling of approximately 20.4 cubic yards of material in the shore impact zone to include approximately 18 cubic yards in the bluff for removal of an After-The-Fact retaining wall and construction of a riprap shoreland restoration project in a Recreational Residential “RR” District, on a Recreational Development “RD” lake, Lake Francis. Property is located at Lot 12, Muellerleile Subdivision, Section 33, Elysian Township. The application was approved with the following condition and findings are on file at the Planning and Zoning Office:

1. Plant deep rooted Minnesota native vegetation within the riprap. The vegetation will provide more stability and reduce soil erosion within the Shore Impact Zone and Bluff.

On motion by King, seconded by Rohlffing and unanimously approved via roll call 3-0 with Connolly and Gliszinski absent, the Board approved a Conditional Use Permit to Denise & David Peters, St Peter, MN, (Applicant\Owner) to allow grading, excavating and filling of approximately 134 cubic yards of material within the bluff impact zone, and less than 1 cubic yard within the bluff to replace a single-family dwelling in a Urban/Rural Residential “R1” District. Property is located in the Lots 9 & 10, River View Heights Subdivision, Section 2, Kasota Township. The application was approved with no conditions and findings are on file at the Planning and Zoning Office.

Josh also gave VRBO, Sulp Fund and Nuisance Control updates.

Pam Simonette appeared before the Board with one item for approval.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved and authorized the Board Chair to sign a Resolution Authorizing Sponsorship of Trails Operated by the Le Sueur County Snow Trails, Inc.

Holly Kalbus with Environmental Services appeared before the Board with several items for discussion and approval.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved the use of \$3,190.50 of gravel tax funds for the Olson Shoreline Restoration Project.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved and authorized the County Administrator to sign a Water Quality Monitoring Equipment and Service Purchase Agreement between Le Sueur County and the Le Sueur County Soil & Water Conservation District.

Matt Summers with WENCK appeared before the Board to present the FRST Inventory Report.

Dave Tiegs, Highway Engineer appeared before the Board with two items for consideration.

The following bids were received for SAP 040-605-009:

Chard - Belle Plaine, MN	\$1,412,924.09
Central Specialties - Alexandria, MN	\$1,524,380.08
Crane Creek Asphalt – Faribault, MN	\$1,399,957.41
Wm Mueller & Sons – Hamburg, MN	\$1,357,914.22
Max Johnson Trucking	\$1,333,514.36

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved to award the bid for SAP 040-605-009 to Max Johnson Trucking in the amount of \$1,333,514.36.

The following bids were received for the 2018 Maintenance Striping:

AAA Striping – St. Michael, MN	\$138,409.50
Traffic Marking – Maple Lake, MN	\$145,604.10

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved to award the bid for 2018 Maintenance Striping to AAA Striping in the amount of \$138,409.50.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved the County Road 104 Right of Way Plat No. 2.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved the trade-in of a 2000 Towmaster T50 trailer and purchase of a 2017 Towmaster T14-T trailer from Titan Machinery for a total amount of \$7,914.15.

Sheriff Brett Mason appeared before the Board with one item for approval.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved and authorized the Board Chair and County Administrator to sign a 2017 State of Minnesota Federal Boating Safety Supplemental Equipment Grant Agreement.

County Administrator Darrell Pettis appeared before the Board with a TRUE Transit update.

On motion by King, seconded by Rohlfling and unanimously approved, the Board approved for the County to purchase transit tokens from VINE to offer for resale at the Courthouse to the public.

**Commissioner Committee Reports:**

Commissioner Rohlfling attended a LCDS and Park Board meetings.

Commissioner Wetzel attended a LCDS meeting.

On motion by Rohlfling, seconded by King and unanimously approved, the following claims were approved for payment:

<b>Warrant #</b>	<b>Vendor Name</b>	<b>Amount</b>
49736	Ag Partners Coop	\$ 2,676.23
49744	Bolton & Menk Inc.	\$ 10,857.50
49775	MN Dept of Transportation	\$ 8,799.94
49782	Nuss Truck & Equipment	\$ 3,383.14
49789	Robinson Appraisal & Assoc. Inc.	\$ 6,450.00
49794	Schmahl Construction LLC	\$ 7,265.00
49795	S.E.H. Inc.	\$ 19,722.15
49800	S.M.C. Co. Inc.	\$ 8,049.88
49806	Summit	\$ 8,526.89
49808	Syntax Inc.	\$ 4,720.00
49818	VINE Faith in Action	\$ 8,787.26
<b>81 Claims paid less than \$2,000.00:</b>		<b>\$ 27,223.80</b>
<b>11 Claims paid more than \$2,000.00:</b>		<b>\$ 89,237.99</b>
<b>92 Total all claims paid:</b>		<b>\$116,461.79</b>

On motion by Rohlfling, seconded by King and unanimously approved, the Board adjourned until Tuesday, May 15, 2018 at 9:00 a.m.

**ATTEST:**

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**Le Sueur County Administrator**

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**Le Sueur County Chairman**

## Summary Minutes of Le Sueur County Board of Commissioners Meeting, May 1, 2018

•This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at [www.co.le-sueur.mn.us](http://www.co.le-sueur.mn.us).

- Approved the agenda. (King-Rohlfing)
  - Approved the consent agenda. (Rohlfing-King)
  - Approved Human Services claims: Financial \$28,858.36 and Soc Services \$142,232.48 (King-Rohlfing)
  - Approved the 2018 - 2019 Solid Waste Licenses and the City Composting/Recycling Facilities. (Rohlfing-King)
  - Approved to hire Anna Schwichtenberg in Human Services. (King-Rohlfing)
  - Approved the 2018 Le Sueur County Employee Safety Handbook.(King-Rohlfing)
  - Approved to increase the non-union comp time accrual maximum from 40 to 80 hours.(Rohlfing-King)
  - Approved employee 1876 to request and receive vacation donations from employees. (Rohlfing-King)
  - Approved to award the Commissioning Agent contract to McKinstry in the amount of \$55,500. (King-Rohlfing)
  - Approved the request by Innovative Building Concepts, LLC to rescind their bid for BP2 - 07B. (Rohlfing-King)
  - Approved to award the BP2 - 07B contract to Schwickert's Tecta America, LLC for \$174,353. (Rohlfing-King)
  - Approved to award the BP2 - 07C contract to Henkemeyer Coatings, Inc. for \$43,296. (King-Rohlfing)
  - Approved to award the BP2 - 07E contract to Superl, Inc. for \$198,000. (King-Rohlfing)
  - Approved to award the BP2 - 09C contract to Twin City Acoustics, Inc. for \$265,580. (Rohlfing-King)
  - Approved to award the BP2 - 09F contract to Steinbrecher Painting Company for \$304,000.(Rohlfing-King)
  - Approved to award the BP2 - 11A contract to Tierney Brothers, Inc. for \$394,001. (King-Rohlfing)
  - Approved to award the BP2 - 11C contract to Plexus Company, dba Cullinex for \$223,749. (Rohlfing-King)
  - Approved to award the BP2 - 21A contract to LVC Companies, Inc. for \$337,700. (King-Rohlfing)
  - Approved to award the BP2 - 32A contract to Crane Creek Asphalt for \$131,806. (Rohlfing-King)
  - Approved to award the BP2 - 32B contract to Curb Masters, Inc. for \$182,000. (Rohlfing-King)
  - Approved a Conditional Use Permit to Matt Margenthaler & Dawn Fazio with conditions and findings are on file at the Planning and Zoning Office. (Rohlfing-King)
  - Approved a Conditional Use Permit to Denise & David Peters and findings are on file at the Planning and Zoning Office. (King-Rohlfing)
  - Approved a Resolution Authorizing Sponsorship of Trails Operated by the Le Sueur County Snow Trails, Inc. (Rohlfing-King)
  - Approved the use of \$3,190.50 of gravel tax funds for the Olson Shoreline Restoration Project. (Rohlfing-King)
  - Approved a Water Quality Monitoring Equipment and Service Purchase Agreement. (King-Rohlfing)
  - Approved to award the bid for SAP 040-605-009 to Max Johnson Trucking for \$1,333,514.36. (Rohlfing-King)
  - Approved to award the bid for 2018 Maintenance Striping to AAA Striping for \$138,409.50. (King-Rohlfing)
  - Approved the County Road 104 Right of Way Plat No. 2. (Rohlfing-King)
  - Approved the trade-in of a 2000 trailer and purchase of a 2017 trailer from Titan Machinery. (Rohlfing-King)
  - Approved a 2017 State of Minnesota Federal Boating Safety Supplemental Equipment Grant Agreement. (Rohlfing-King)
  - Approved to purchase transit tokens for resale at the Courthouse to the public. (King-Rohlfing)
  - The following claims were approved for payment. (Rohlfing-King)
- | Warrant # | Vendor Name | Amount |
|-----------|-------------|--------|
|-----------|-------------|--------|



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81	Claims paid less than \$2,000.00:	\$ 27,223.80
11	Claims paid more than \$2,000.00:	\$ 89,237.99
92	Total all claims paid:	\$116,461.79

•Adjourned until Tuesday, May 15, 2018 at 9:00 a.m.(Rohlfing-King)

ATTEST:

Le Sueur County Administrator

Le Sueur County Chairman

## April, 2018 Transfers

- #1694      Transfer 34,769.21 from Road & Bridge to Ditch  
                    (Various Ditch Liens)
- #1695      Transfer 1,024.65 from Revenue(Park) to Ditch  
                    (Ditch #48 Lien)
- #1696      Transfer 3,415.00 from Agency to Revenue  
                    (April Landshark)