



Le Sueur County, MN

Tuesday, April 17, 2018

Board Meeting

Item 1

9:00 a.m. Agenda and Consent Agenda

RE: April 3rd and 10th, 2018 Minutes and Summary Minutes

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting April 3, 2018

The Le Sueur County Board of Commissioners met in regular session on Tuesday, April 3, 2018 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Lance Wetzel, John King, Dave Gliszinski and Steve Rohlffing. Joe Connolly was excused. Also present were County Administrator Darrell Pettis and County Attorney Brent Christian.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the amended agenda for the business of the day to include a Donate Life Day award announcement.

On motion by Gliszinski, seconded by Rohlffing and unanimously approved, the Board approved the consent agenda:

- Approved the March 27, 2018 County Board Minutes and Summary Minutes
- Approved the March 2018 Transfers:
 - #1691 Transfer 3,279.00 from Agency to Revenue (March Landshark)
 - #1692 Transfer 3,186.00 from Human Services to Revenue (A87 Quarter ending 12-31-17)
 - #1693 Transfer 20,764.21 from Human Services to Revenue (1st Quarter Rent)

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the claims for Human Services:

Financial: \$ 22,718.73
Soc Services: \$ 63,792.24

Nik Kadel, Ditch Inspector appeared before the Board with a Le Sueur County ditch update.

Vicki Walechka appeared before the Board with one item for approval.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved and authorized the Board Chair to sign a Proclamation for National Crime Victims' Rights Week, April 8-14, 2018.

Cindy Westerhouse, Human Resources Director came before the Board with several items for approval.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved to grant regular status to Tiffany Frase, full time Correctional Officer/Dispatcher in the Sheriff's Office, effective March 27, 2018.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved to hire Dan Page as a full time Highway Maintenance Worker in the Highway Department, as a Grade 6, Step 4 at \$20.35 per hour, effective April 16, 2018.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved to renew and sign the Le Sueur County Telecommute Agreement with Roxanne Braun-Billings, effective March 1, 2018.

Brett Mason, Sheriff appeared before the Board with one item for approval.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Board Chair and County Administrator to sign the 2018 State of Minnesota Annual Boat and Water Safety Grant Agreement.

County Administrator Darrell Pettis appeared before the Board to inform the Board that the Le Sueur County License Bureau received a Donor Registry Impact Award.

Commissioner Committee Reports:

Commissioner Rohlffing attended a Region Nine meeting, a Farm Forum informational meeting and a Park Board open house for Lake Washington County Park.

Commissioner Gliszinski attended a County Officials meeting.

Commissioner King attended a Park Board open house for Lake Washington County Park.

Commissioner Wetzel attended a County Officials meeting and a landowner meeting.

On motion by Rohlffing, seconded by King and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
49377	Ag Partners Coop	\$ 2,854.80
49381	Alternative Business Furniture	\$ 7,255.55
49383	Ancom Communications	\$ 2,038.00
49388	Blahnik, Prchal & Stoll	\$ 3,042.90
49390	Boehne Construction LLC	\$ 3,980.00
49391	Bolton & Menk Inc.	\$ 14,531.16
49402	Department of Corrections	\$125,805.38
49406	G.M.S. Industrial Supplies	\$ 2,081.51
49412	H2Over Viewers LLC	\$ 9,240.00
49413	I & S Group Inc.	\$ 2,381.00
49417	Le Center Ambulance Service	\$ 4,500.00
49438	Paragon Printing & Mailing Inc.	\$ 6,502.30
49447	Scott County Treasurer	\$ 9,000.00
49451	S.M.C. Co. Inc.	\$ 3,715.09
49457	Summit	\$ 7,870.75
78 Claims paid less than \$2,000.00:		\$ 27,898.99
15 Claims paid more than \$2,000.00:		\$204,798.44

93 Total all claims paid:

\$232,697.43

On motion by King, seconded by Gliszinski and unanimously approved, the Board adjourned until Tuesday, April 10, 2018 at 9:00 a.m.

ATTEST:

Le Sueur County Administrator

Le Sueur County Chairman

Summary Minutes of Le Sueur County Board of Commissioners Meeting, April 3, 2018

•This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.

- Approved the amended agenda. (King-Gliszinski)
- Approved the consent agenda. (Gliszinski-Rohlfing)
- Approved the claims for Human Services: Financial \$ 22,718.73 and Soc Services \$ 63,792.24 (King-Gliszinski)
- Approved a Proclamation for National Crime Victims' Rights Week. (King-Rohlfing)
- Approved regular status to Tiffany Frase in the Sheriff's Office. (Gliszinski-King)
- Approved to hire Dan Page in the Highway Department. (Rohlfing-Gliszinski)
- Approved a Le Sueur County Telecommute Agreement with Roxanne Braun-Billings. (King-Gliszinski)
- Approved the 2018 State of Minnesota Annual Boat and Water Safety Grant Agreement. (King-Gliszinski)

•The following claims were approved for payment: (Rohlfing-King)

Warrant	#VendorName	Amount
49377	Ag Partners Coop	\$ 2,854.80
49381	Alternative Business Furniture	\$ 7,255.55
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78	Claims paid less than \$2,000.00:	\$ 27,898.99
15	Claims paid more than \$2,000.00:	\$204,798.44
93	Total all claims paid:	\$232,697.43

•Adjourned until Tuesday, April 10, 2018 at 9:00 a.m. (King-Gliszinski)

ATTEST: Le Sueur County Administrator Le Sueur County Chairman

**Minutes of the Le Sueur County Drainage Authority Board Meeting
for County Ditches 16, 26, 28, 37, 41, 43, 44, 48, 60, 61 and 65
Le Sueur County Courthouse, Le Center, MN
Tuesday, April 10, 2018
9:00 a.m.**

The Le Sueur County Drainage Authority met on Tuesday, April 10, 2018 at 9:00 a.m. at the Le Sueur County Courthouse in Le Center, Minnesota. Those Commissioners present were Lance Wetzel, John King, Dave Gliszinski and Steve Rohlfsing. Joe Connolly was excused.

Also present were Le Sueur County Administrator Darrell Pettis, Le Sueur County Auditor-Treasurer Pam Simonette, Le Sueur County Ditch Inspector Nik Kadel and Attorney John Kolb with Rinke-Noonan.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the agenda.

County Administrator Darrell Pettis gave an overview of the agenda items.

Attorney John Kolb reviewed the legal requirements and processes for assessments and redetermination of benefits.

Pam Simonette reviewed the current benefits and fund balance for County Ditch 16.

There were no public comments on a proposed lien for County Ditch 16.

On motion by Rohlfsing, seconded by King and unanimously approved, the Board approved a 22% lien on County Ditch 16 in the amount of \$60,905.96 to be spread over 7 years beginning with taxes payable in 2019. The interest rate is 4% with a \$10.00 minimum and \$100 or less to be paid in one installment. The lien will be filed December 14, 2018.

Pam Simonette reviewed the current benefits and fund balance for County Ditch 26.

On motion by Gliszinski, seconded by Rohlfsing and unanimously approved, the Board approved to close public comments on a proposed lien on County Ditch 26 with no public comments given.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved a 2350% lien on County Ditch 26 in the amount of \$12,317.58 to be spread over 3 years beginning with taxes payable in 2019. The interest rate is 4% with a \$10.00 minimum and \$100 or less to be paid in one installment. The lien will be filed December 14, 2018.

On motion by King, seconded by Rohlfsing and unanimously approved, the Board approved to close public comments on a proposed redetermination of benefits of County Ditch 26 with no public comments given.

On motion by Rohlfing, seconded by King and unanimously approved, the Board approved a Redetermination of Benefits of County Ditch 26 and directed Attorney John Kolb to prepare the Findings and Order.

Pam Simonette reviewed the current benefits and fund balance for County Ditch 28.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved to close public comments on the proposed lien for County Ditch 28 with no public comments given.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved a 625% lien on County Ditch 28 in the amount of \$16,385.46 to be spread over 3 years beginning with taxes payable in 2019. The interest rate is 4% with a \$10.00 minimum and \$100 or less to be paid in one installment. The lien will be filed December 14, 2018.

Pam Simonette reviewed the current benefits and fund balance for County Ditch 37.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved to close public comments on a proposed lien for County Ditch 37 with one public comment regarding a privately owned ditch.

On motion by Rohlfing, seconded by King and unanimously approved, the Board approved a 50% lien on County Ditch 37 in the amount of \$20,159.26 to be spread over 5 years beginning with taxes payable in 2019. The interest rate is 4% with a \$10.00 minimum and \$100 or less to be paid in one installment. The lien will be filed December 14, 2018.

There were no public comments on a proposed redetermination of benefits of County Ditch 37.

On motion by Rohlfing, seconded by King and unanimously approved, the Board approved a Redetermination of Benefits of County Ditch 37 and directed Attorney John Kolb to prepare the Findings and Order.

Pam Simonette reviewed the current benefits and fund balance for County Ditch 41.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved to close public comments on a proposed lien for County Ditch 41 with two public comments.

On motion by King, seconded by Rohlfing and unanimously approved, the Board approved a 485% lien on County Ditch 41 in the amount of \$56,935.43 to be spread over 8 years beginning with taxes payable in 2019. The interest rate is 4% with a \$10.00 minimum and \$100 or less to be paid in one installment. The lien will be filed December 14, 2018.

There were no public comments on a proposed redetermination of benefits of County Ditch 41.

On motion by King, seconded by Rohlfing and unanimously approved, the Board approved a Redetermination of Benefits of County Ditch 41 and directed Attorney John Kolb to prepare the Findings and Order.

Pam Simonette reviewed the current benefits and fund balance for County Ditch 43.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved to close public comments on a proposed lien for County Ditch 43 with one public comment.

On motion by King, seconded by Rohlfing and unanimously approved, the Board approved a 690% lien on County Ditch 43 in the amount of \$92,236.45 to be spread over 8 years beginning with taxes payable in 2019. The interest rate is 4% with a \$10.00 minimum and \$100 or less to be paid in one installment. The lien will be filed December 14, 2018.

There was one public comment on a proposed redetermination of benefits of County Ditch 43.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved a Redetermination of Benefits of County Ditch 43 and directed Attorney John Kolb to prepare the Findings and Order.

Pam Simonette reviewed the current benefits and fund balance for County Ditch 44.

On motion by King, seconded by Rohlfing and unanimously approved, the Board approved to close public comments on a proposed lien for County Ditch 44 with no public comments given.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved a 195% lien on County Ditch 44 in the amount of \$102,569.54 to be spread over 8 years beginning with taxes payable in 2019. The interest rate is 4% with a \$10.00 minimum and \$100 or less to be paid in one installment. The lien will be filed December 14, 2018.

There was one public comment on a proposed redetermination of benefits of County Ditch 44.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved a Redetermination of Benefits of County Ditch 44 and directed Attorney John Kolb to prepare the Findings and Order.

Pam Simonette reviewed the current benefits and fund balance for County Ditch 48.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved to close public comments on a proposed lien for County Ditch 48 with no public comments given.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved a 276% lien on County Ditch 48 in the amount of \$56,996.11 to be spread over 5 years beginning with taxes payable in 2019. The interest rate is 4% with a \$10.00 minimum and \$100 or less to be paid in one installment. The lien will be filed December 14, 2018.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved to close public comments on a proposed redetermination of benefits of County Ditch 48 with no public comments given.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved a Redetermination of Benefits of County Ditch 48 and directed Attorney John Kolb to prepare the Findings and Order.

Pam Simonette reviewed the current benefits and fund balance for County Ditch 60.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved to close public comments on a proposed lien for County Ditch 60 with no public comments given.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved a 116% lien on County Ditch 60 in the amount of \$71,130.15 to be spread over 6 years beginning with taxes payable in 2019. The interest rate is 4% with a \$10.00 minimum and \$100 or less to be paid in one installment. The lien will be filed December 14, 2018.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved to close public comments on a proposed redetermination of benefits of County Ditch 60 with no public comments given.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved a Redetermination of Benefits of County Ditch 60 and directed Attorney John Kolb to prepare the Findings and Order.

Pam Simonette reviewed the current benefits and fund balance for County Ditch 61.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved to close public comments on a proposed lien for County Ditch 61 with no public comments given.

On motion by King, seconded by Rohlfing and unanimously approved, the Board approved a 60% lien on County Ditch 61 in the amount of \$10,351.10 to be spread over 2 years beginning with taxes payable in 2019. The interest rate is 4% with a \$10.00 minimum and \$100 or less to be paid in one installment. The lien will be filed December 14, 2018.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved to close public comments on a proposed redetermination of benefits of County Ditch 61 with one public comment given.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved a Redetermination of Benefits of County Ditch 61 and directed Attorney John Kolb to prepare the Findings and Order.

Pam Simonette reviewed the current benefits and fund balance for County Ditch 65.

On motion by Rohlfing, seconded by King and unanimously approved, the Board approved to close public comments on a proposed lien for County Ditch 65 with no public comments given.

On motion by Rohlfing, seconded by King and unanimously approved, the Board approved a 35% lien on County Ditch 65 in the amount of \$10,308.65 to be spread over 2 years beginning with taxes payable in 2019. The interest rate is 4% with a \$10.00 minimum and \$100 or less to be paid in one installment. The lien will be filed December 14, 2018.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved to close public comments on a proposed redetermination of benefits of County Ditch 65 with one public comment given.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved a Redetermination of Benefits of County Ditch 65 and directed Attorney John Kolb to prepare the Findings and Order.

On motion by King, seconded by Gliszinski and unanimously approved, the Board adjourned until Tuesday, April 17, 2018.

ATTEST:

Le Sueur County Administrator

Le Sueur County Chairman

Summary Minutes of Le Sueur County Drainage Authority Board Meeting, April 10, 2018

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- Approved the agenda. (Gliszinski-King)
- Approved a lien on County Ditch 16 in the amount of \$60,905.96. (Rohlfing-King)
- Approved to close public comments on a proposed lien on County Ditch 26. (Gliszinski-Rohlfing)
- Approved a lien on County Ditch 26 in the amount of \$12,317.58. (King-Gliszinski)
- Approved to close public comments on a proposed redetermination of benefits of County Ditch 26. (King-Rohlfing)
- Approved a Redetermination of Benefits of County Ditch 26. (Rohlfing-King)
- Approved to close public comments on the proposed lien for County Ditch 28. (Gliszinski-King)
- Approved a lien on County Ditch 28 in the amount of \$16,385.46. (Rohlfing-Gliszinski)
- Approved to close public comments on a proposed lien for County Ditch 37. (Gliszinski-King)
- Approved a lien on County Ditch 37 in the amount of \$20,159.26. (Rohlfing-King)
- Approved a Redetermination of Benefits of County Ditch 37. (Rohlfing-King)
- Approved to close public comments on a proposed lien for County Ditch 41. (Gliszinski-Rohlfing)
- Approved a lien on County Ditch 41 in the amount of \$56,935.43. (King-Rohlfing)
- Approved a Redetermination of Benefits of County Ditch 41. (King-Rohlfing)
- Approved to close public comments on a proposed lien for County Ditch 43. (King-Gliszinski)
- Approved a lien on County Ditch 43 in the amount of \$92,236.45. (King-Rohlfing)
- Approved a Redetermination of Benefits of County Ditch 43. (King-Gliszinski)
- Approved to close public comments on a proposed lien for County Ditch 44. (King-Rohlfing)
- Approved a lien on County Ditch 44 in the amount of \$102,569.54. (Rohlfing-Gliszinski)
- Approved a Redetermination of Benefits of County Ditch 44. (Rohlfing-Gliszinski)
- Approved to close public comments on a proposed lien for County Ditch 48. (Gliszinski-King)
- Approved a lien on County Ditch 48 in the amount of \$56,996.11. (Gliszinski-Rohlfing)
- Approved to close public comments on a proposed redetermination of benefits of County Ditch 48. (King-Gliszinski)
- Approved a Redetermination of Benefits of County Ditch 48. (King-Gliszinski)
- Approved to close public comments on a proposed lien for County Ditch 60. (Gliszinski-King)
- Approved a lien on County Ditch 60 in the amount of \$71,130.15. (Gliszinski-Rohlfing)
- Approved to close public comments on a proposed redetermination of benefits of County Ditch 60. (Gliszinski-Rohlfing)
- Approved a Redetermination of Benefits of County Ditch 60. (Rohlfing-Gliszinski)
- Approved to close public comments on a proposed lien for County Ditch 61. (King-Gliszinski)
- Approved a lien on County Ditch 61 in the amount of \$10,351.10. (King-Rohlfing)
- Approved to close public comments on a proposed redetermination of benefits of County Ditch 61. (Gliszinski-King)
- Approved a Redetermination of Benefits of County Ditch 61. (Rohlfing-Gliszinski)
- Approved to close public comments on a proposed lien for County Ditch 65. (Rohlfing-King)
- Approved a lien on County Ditch 65 in the amount of \$10,308.65. (Rohlfing-King)
- Approved to close public comments on a proposed redetermination of benefits of County Ditch 65. (Gliszinski-King)
- Approved a Redetermination of Benefits of County Ditch 65. (Gliszinski-King)
- Adjourned until Tuesday, April 17, 2018 at 9:00 a.m. (King-Gliszinski)

ATTEST: Le Sueur County Administrator

Le Sueur County Chairman