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# **Le Sueur County, MN**

**Tuesday, March 27, 2018**

**Board Meeting**

## **Item 1**

### **9:00 a.m. Agenda and Consent Agenda (5 min)**

*RE: March 20, 2018 Minutes and Summary Minutes*

*RE: Waterville Baseball Club 3.2 Liquor License*

*RE: Greater Jefferson German Lakes Association Gambling Application*

Staff Contact:

## **Minutes of Le Sueur County Board of Commissioners Meeting March 20, 2018**

The Le Sueur County Board of Commissioners met in regular session on Tuesday, March 20, 2018 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Lance Wetzel, John King, Dave Gliszinski and Steve Rohlffing. Joe Connolly was excused. Also present were County Administrator Darrell Pettis and County Attorney Brent Christian.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the amended agenda for the business of the day to include the Justice Center bid opening and Courthouse security.

On motion by Rohlffing, seconded by King and unanimously approved, the Board approved the consent agenda:

- Approved the March 6, 2018 County Board Minutes and Summary Minutes
- Approved a liquor license renewal application for Beaver Dam Resort

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved the Human Services claims:

Financial:           \$ 45,025.88  
Soc Services:       \$171,483.99

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved to accept a \$1,000 donation to the Minnesota Avenue Resource Center from Kathy Rusch.

Dave Scheiber appeared before the Board to discuss a concern about the need for better parking and access to the Courthouse for people with disabilities.

Mike Schultz with the Soil & Water Conservation District appeared before the Board with one item for approval.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved to move forward with hiring a Watershed Conservation Planner in the Soil & Water office and this is a three year grant funded position.

Jose Aguillon with IT appeared before the Board with one item for approval.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved a three year anti-virus renewal purchase from SHI in the amount of \$11,398.

Tyler Luethje, Parks Director and Ag Inspector appeared before the Board with one item for approval.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved to create a Noxious Weeds Appeals Committee consisting of one landowner, all five Le Sueur County Commissioners and the P&Z Chairperson.

Al Christensen with Tri County Solid Waste appeared before the Board with a Tri County update and two items for approval.

On motion by Rohlfing, seconded by King and unanimously approved, the Board approved and authorized the Board Chair to sign Contract Amendment #3 between Blue Earth County (Sponsoring Organization) and Tri County Solid Waste Joint Powers Board (Co-Sponsoring Organization) for the Operation of a Household Hazardous Waste Management Program.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the recommendation to opt out of the Very Small Quantity Generator (VSQG) program with Blue Earth County.

Cindy Westerhouse, Human Resources Director came before the Board with several items for approval.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved to grant regular status to Breanna Lloyd, full time Support Enforcement Aide in Human Services, effective March 7, 2018. Breanna has completed the six-month probationary period.

On motion by King, seconded by Rohlfing and unanimously approved, the Board approved to post and advertise for a full time Assistant Highway Engineer in the Highway Department, a Grade 14, Step 4 at \$32.46 per hour.

On motion by Rohlfing, seconded by Gliszinski and unanimously approved, the Board approved to hire Makayla Drazan as a full time Public Health Nurse in Public Health, as a Grade 11, Step 7 at \$30.27 per hour, effective April 4, 2018.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved the 2018 wages for the following Public Health employees, effective April 2, 2018.

Abbie McCabe, Grade 10, Step 7 at \$28.56 per hour  
Tina Hering, Grade 10, Step 8 at \$29.57 per hour  
Julie Hartwig, Grade 10, Step 8 at \$29.57 per hour  
Kelly Hughes, Grade 10, Step 10 at \$31.67 per hour  
Sydnie Graff, Grade 11, Step 8 at \$31.33 per hour  
Vanessa Holicky, Grade 11, Step 10 at \$33.56 per hour  
Leah Frederick, Grade 12, Step 11 at \$38.64 per hour

Darrell Pettis, County Administrator appeared before the Board with several items for discussion and approval.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved and authorized the Board Chair to sign a West Jefferson Loan Application Resolution Authorizing the Submission of a Clean Water Application to the Minnesota Public Facilities Authority.

On motion by King, seconded by Rohlfing and unanimously approved, the Board approved and authorized the Board Chair and County Administrator to sign the Interconnection Agreement for Wastewater Treatment between Le Sueur County and the City of Cleveland.

On motion by Gliszinski, seconded by Rohlfing and unanimously approved, the Board approved the Justice Center Bid Package #2 opening date of Thursday, April 12, 2018 at 2:00 p.m. at the American Legion in Le Center, MN.

### **Board Member Committee Reports:**

Commissioner Rohlfing attended a Region 9 board meeting, Tri County meeting, Elysian Township and City meetings, Washington Township annual meeting, MRCI and MVAC meetings and Skywarn training.

Commissioner Gliszinski attended a Justice Center progress meeting.

Commissioner King attended a Justice Center progress meeting, P&Z meeting, Tri County meeting, Library Board meeting and an Extension Committee meeting.

Commissioner Wetzel attended Skywarn training.

On motion by King, seconded by Gliszinski and unanimously approved, the following claims were approved for payment:

<b>Warrant #</b>	<b>Vendor Name</b>	<b>Amount</b>
49199	American Solutions For Business	\$ 2,165.71
49209	Bolton & Menk Inc	\$75,296.10
49214	Cargill Inc.	\$11,938.14
49216	Christian – Keogh – Moran & King	\$ 4,613.69
49227	Everbridge Inc.	\$ 9,400.00
49232	Genesis	\$ 7,085.59
49245	I & S Group, Inc.	\$ 5,206.00
49257	Lea/Richard C	\$ 4,267.50
49277	Nuss Truck & Equipment	\$ 4,749.64
49279	Oestreich Repair LLC	\$15,163.20
49282	Regents Of The University of Minnesota	\$29,644.38
49298	Thomson Reuters	\$ 2,061.24
49314	Wenck Associates, Inc.	\$ 5,408.75

<b>49317</b>	<b>Wondra Automotive Inc.</b>	<b>\$ 3,191.30</b>
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<b>111 Claims paid less than \$2,000.00:</b>	<b>\$ 37,513.95</b>
<b>14 Claims paid more than \$2,000.00:</b>	<b>\$180,191.24</b>
<b>125 Total all claims paid:</b>	<b>\$217,705.19</b>

On motion by King, seconded by Gliszinski and unanimously approved, the Board adjourned until Tuesday, March 27, 2018 at 9:00 a.m.

**ATTEST:** \_\_\_\_\_  
                    **Le Sueur County Administrator**                    **Le Sueur County Chairman**

### Summary Minutes of Le Sueur County Board of Commissioners Meeting, March 20, 2018

•This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at [www.co.le-sueur.mn.us](http://www.co.le-sueur.mn.us).

- Approved the agenda. (Gliszinski-King)
- Approved the consent agenda: (Rohlfing-King)
- Approved the Human Services claims: Financial \$ 45,025.88 and Soc Services \$171,483.99 (Rohlfing-Gliszinski)
- Approved to accept a \$1,000 donation to the Minnesota Avenue Resource Center from Kathy Rusch. (Rohlfing-Gliszinski)
- Approved to move forward with hiring a Watershed Conservation Planner at the Soil & Water office. (Gliszinski-King)
- Approved a three year anti-virus renewal purchase. (King-Rohlfing)
- Approved to create a Noxious Weeds Appeals Committee. (Gliszinski-King)
- Approved Contract Amendment #3 between Blue Earth County and Tri County Solid Waste Joint Powers Board for the Operation of a Household Hazardous Waste Management Program. (Rohlfing-King)
- Approved to opt out of the Very Small Quantity Generator program with Blue Earth County. (King-Gliszinski)
- Approved regular status to Breanna Lloyd in Human Services. (Gliszinski-Rohlfing)
- Approved to post and advertise for a full time Assistant Highway Engineer. (King-Rohlfing)
- Approved to hire Makayla Drazan in Public Health. (Rohlfing-Gliszinski)
- Approved the 2018 wages for Abbie McCabe, Tina Hering, Julie Hartwig, Kelly Hughes, Sydnie Graff, Vanessa Holicky and Leah Frederick in Public Health. (Gliszinski-Rohlfing)
- Approved a West Jefferson Loan Application Resolution Authorizing the Submission of a Clean Water Application to the Minnesota Public Facilities Authority. (Gliszinski-King)
- Approved the Interconnection Agreement for Wastewater Treatment between Le Sueur County and the City of Cleveland. (King-Rohlfing)
- Approved the Justice Center Bid Package #2 opening date of Thursday, April 12, 2018 at 2:00 p.m. at the American Legion in Le Center, MN. (Gliszinski-Rohlfing)
- The following claims were approved for payment: (King-Gliszinski)

Warrant #	Vendor Name	Amount
49199	American Solutions For Business	\$ 2,165.71
49209	Bolton & Menk Inc	\$75,296.10
49214	Cargill Inc.	\$11,938.14
49216	Christian – Keogh – Moran & King	\$ 4,613.69
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49245	I & S Group, Inc.	\$ 5,206.00
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49314	Wenck Associates, Inc.	\$ 5,408.75
49317	Wondra Automotive Inc.	\$ 3,191.30
111 Claims paid less than \$2,000.00:		\$ 37,513.95
14 Claims paid more than \$2,000.00:		\$180,191.24
125 Total all claims paid:		\$217,705.19

- Adjourned until Tuesday, March 27, 2018 at 9:00 a.m. (King-Gliszinski)

ATTEST: Le Sueur County Administrator                      Le Sueur County Chairman