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# **Le Sueur County, MN**

**Tuesday, March 20, 2018**

**Board Meeting**

## **Item 1**

### **9:00 a.m. Agenda and Consent Agenda**

*RE: March 6, 2018 Minutes and Summary Minutes*

*RE: Beaver Dam Resort Liquor License Renewal*

Staff Contact:

## **Minutes of Le Sueur County Board of Commissioners Meeting March 6, 2018**

The Le Sueur County Board of Commissioners met in regular session on Tuesday, March 6, 2018 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Lance Wetzel, John King, Dave Gliszinski and Steve Rohlfling. Joe Connolly was excused. Also present were County Administrator Darrell Pettis and County Attorney Brent Christian.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the agenda for the business of the day.

On motion by Rohlfling, seconded by Gliszinski and unanimously approved, the Board approved the consent agenda:

- Approved the February 27, 2018 County Board Minutes and Summary Minutes
- Approved the Le Sueur Valley Ducks Unlimited Gambling Application
- Approved the Immaculate Conception of Marysburg Renewal of Liquor, Wine, Club or 3.2% License
- Approved February 2018 Transfers:
  - #1684 Transfer 5,214.49 from Revenue to Road & Bridge (December Fuel – Sheriff 4840.15; Assessor 173.48; Veterans 147.98; Maintenance 52.88)
  - #1685 Transfer 182.64 from Road & Bridge to Gravel Tax (correct receipt #9878)
  - #1686 Transfer 182.64 from Tax & Penalty to Gravel Tax (correct receipt #9878)
  - #1687 Transfer 8,566.00 from Revenue to Env Services (2017 Water Plan Levy)
  - #1688 Transfer 211.19 from Human Services to Road & Bridge (December Fuel)
  - #1689 Transfer 64.65 from Env Serv to Road & Bridge (December Fuel)
  - #1690 Transfer 3,192.00 from Agency to Revenue (February Landshark)

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the claims for Human Services:

Financial:           \$ 53,738.78  
Soc Services:       \$ 106,417.53

On motion by Rohlfling, seconded by Gliszinski and unanimously approved, the Board approved to open a public hearing for the purpose of taking public comment on a proposed amendment to the Le Sueur County Zoning Ordinance.

Josh Mankowski, Planning & Zoning Administrator appeared before the Board with an overview of the amendment and read a letter received from Jerry Lucas through Brandt Law Office and an email he received from Kamp Dels.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved to close the public comments with four public comments.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved to close the public hearing.

On motion by Rohlffing, seconded by King and unanimously approved via roll call 4-0 with Connolly absent, the Board approved the denial to amend the Le Sueur County Zoning Ordinance to allow Retreat/Vacation/Private home rental (VRBO Vacation Rental by Owner) in the Recreational Residential District.

Casi Story appeared before the Board with one item for approval.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved to fund lights in the 4H building kitchen and dining hall in the amount of \$1,827.

Marty Baker, Le Sueur County Fair Board President appeared before the Board to discuss the 2018 budget and request funding for several projects at the Le Sueur County Fairgrounds.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved to fund the following projects for a total of \$20,976.00:

BEEF BARN GATES: (To create more stalls)	
C. & S. Supply Co.	600.00
HORSE ARENA PROJECT: (2" more sand)	
Johnson Aggregate of Le Sueur	1,500.00
HORSE BARN PROJECT:	
Roof replacement	4,200.00
(balance not funded)	
(Volunteer labor to install)	
Replace siding for east & west ends	2,500.00
LIGHTING PROJECT FOR GRANDSTAND & PARKING:	
Miller Electric of Le Center ( install poles and wire for lights)	11,398.00
Miller Electric of Le Center (use old fixtures with new LED bulbs)	778.00
Total for all projects	\$20,976.00

Pam Simonette appeared before the Board with one item for approval.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved and authorized the Board Chair to sign the Viewing Professional Services Contract for Redetermination of Benefits and Grass Strip Acquisition on Le Sueur County Ditch 54.

Dave Tiegs, Highway Engineer appeared before the Board with two items for consideration.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved to advertise for bids for SAP 040-605-009 and 2018 Maintenance Striping.

On motion by Rohlfling, seconded by King and unanimously approved, the Board approved and authorized the County Administrator to sign the Resolution Establishing County State Aid Highway 22 (TH 112 Turnback).

Cindy Westerhouse, Human Resources Director came before the Board with several items for approval.

On motion by Rohlfling, seconded by Gliszinski and unanimously approved, the Board approved the 2018 wages, 2.0 percent cost of living and step to eligible employees; 5.0 percent increase on Step 11; remove step 1 through 3 and move employees to step 4; 2019 wages, 2.5 percent cost of living and step to eligible employees; 2020 wages, 2.5 percent cost of living and step to eligible employees for all non-union employees.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved to promote Corey Schwartz, full time Appraiser in the Assessor's Office, Grade 9, Step 4 at \$23.77 per hour to a full time Senior Appraiser in the Assessor's Office, Grade 10, Step 6, at \$27.60 per hour, effective next payroll.

On motion by Rohlfling, seconded by King and unanimously approved with Wetzel abstaining, the Board approved to promote Angie LaVoi, full time Administrative Assistant V in the Recorder's Office, Grade 6, Step 11 at \$25.46 per hour to a full time Chief Deputy Recorder in the Recorder's Office, Grade 10, Step 8, at \$29.57 per hour, effective next payroll.

On motion by Gliszinski, seconded by Rohlfling and unanimously approved, the Board approved to grant regular status to Theresa Kubes, full time Sheriff's Administrative Assistant in the Sheriff's Office, effective March 5, 2018. Theresa has completed the six-month probationary period.

County Administrator Darrell Pettis appeared before the Board with a West Jefferson Sewer District update.

### **Commissioner Committee Reports:**

Commissioner Rohlfling attended the Minnesota Transportation Conference, Park Board meeting and an LCDS meeting.

Commissioner Gliszinski attended a County Officials meeting.

Commissioner King attended a Park Board Meeting and an open house for Lake Washington County Park.

Commissioner Wetzel attended a LCDS meeting and a County Officials meeting.

On motion by King, seconded by Rohlfig and unanimously approved, the following claims were approved for payment:

<b>Warrant #</b>	<b>Vendor Name</b>	<b>Amount</b>
49054	Advanced Correctional Healthcare Inc.	\$ 2,366.01
49058	Baker, Tilly, Virchow, Krause LLP	\$ 2,511.00
49061	Braun Intertec Corp.	\$ 2,692.50
49069	Election Systems & Software Inc.	\$ 3,131.29
49073	Genesis	\$ 19,928.04
49077	I & S Group Inc.	\$ 4,094.02
49082	M.B. McGee P.A.	\$ 2,000.00
49088	Motorola Inc.	\$ 31,675.59
49091	Paragon Printing & Mailing Inc.	\$ 3,143.00
49097	Rinke-Noonan Law Firm	\$ 4,618.00
49102	S.E.H. Inc.	\$ 30,460.63
49105	S.M.C. Co. Inc.	\$ 5,028.98
49118	Veteran Shredding	\$ 4,300.00
49119	VINE Faith in Action	\$ 2,731.54
49120	Waterford Oil Co. Inc.	\$ 16,352.78
54	Claims paid less than \$2,000.00:	\$ 19,756.10
15	Claims paid more than \$2,000.00:	\$135,033.38
69	Total all claims paid:	\$154,789.48

On motion by King, seconded by Gliszinski and unanimously approved, the Board adjourned until Tuesday, March 20, 2018 at 9:00 a.m.

ATTEST:

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Le Sueur County Administrator

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Le Sueur County Chairman

### Summary Minutes of Le Sueur County Board of Commissioners Meeting, March 6, 2018

- This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at [www.co.le-sueur.mn.us](http://www.co.le-sueur.mn.us).
- Approved the agenda. (King-Gliszinski)
- Approved the consent agenda. (Rohlfing-Gliszinski)
- Approved claims for Human Services: Financial \$ 53,738.78 and Soc Services \$ 106,417.53 (Gliszinski-King)
- Approved to open a public hearing for the purpose of taking public comment on a proposed amendment to the Le Sueur County Zoning Ordinance. (Rohlfing-Gliszinski)
- Approved to close the public comments. (Gliszinski-King)
- Approved to close the public hearing. (King-Rohlfing)
- Approved the denial to amend the Le Sueur County Zoning Ordinance to allow Retreat/Vacation/Private home rental (VRBO Vacation Rental by Owner) in the Recreational Residential District. (Rohlfing-King)
- Approved to fund lights in the 4H building kitchen and dining hall in the amount of \$1,827. (King-Gliszinski)
- Approved to fund beef barn gates, horse arena, horse barn and grandstand & parking lighting projects for a total of \$20,976.00 at the Le Sueur County Fairgrounds. (Rohlfing-Gliszinski)
- Approved the Viewing Professional Services Contract for Redetermination of Benefits and Grass Strip Acquisition on Le Sueur County Ditch 54. (King-Rohlfing)
- Approved to advertise for bids for SAP 040-605-009 and 2018 Maintenance Striping. (Gliszinski-King)
- Approved the Resolution Establishing County State Aid Highway 22. (Rohlfing-King)
- Approved the 2018 wages, 2.0 percent cost of living and step to eligible employees; 5.0 percent increase on Step 11; remove step 1 through 3 and move employees to step 4; 2019 wages, 2.5 percent cost of living and step to eligible employees; 2020 wages, 2.5 percent cost of living and step to eligible employees for all non-union employees. (Rohlfing-Gliszinski)
- Approved to promote Corey Schwartz to a full time Senior Appraiser in the Assessor's Office. (Gliszinski-King)
- Approved to promote Angie LaVoi to a full time Chief Deputy Recorder in the Recorder's Office. (Rohlfing-King)
- Approved regular status to Theresa Kubes in the Sheriff's Office. (Gliszinski-Rohlfing)
- The following claims were approved for payment: (King-Rohlfing)

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54	Claims paid less than \$2,000.00:	\$ 19,756.10
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69	Total all claims paid:	\$154,789.48

Adjourned until Tuesday, March 20, 2018 at 9:00 a.m. (King-Gliszinski)  
ATTEST: Le Sueur County Administrator                      Le Sueur County Chairman