



Le Sueur County, MN

Tuesday, March 6, 2018

Board Meeting

Item 1

9:00 a.m. Agenda and Consent Agenda

RE: February 27, 2018 Minutes and Summary Minutes

RE: Le Sueur Valley Ducks Unlimited Gambling Application

RE: February 2018 Transfers

RE: Immaculate Conception of Marysburg Renewal

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting February 27, 2018

The Le Sueur County Board of Commissioners met in regular session on Tuesday, February 27, 2018 at 9:00 a.m. at the Courthouse in Le Center, Minnesota. Those members present were: Steve Rohlfling, Lance Wetzel, John King and Dave Gliszinski. Joe Connolly was excused. Brent Christian and Darrell Pettis were also present.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the agenda.

On motion by Rohlfling, seconded by Gliszinski and unanimously approved, the Board approved the consent agenda:

- Approved the February 20, 2018 County Board Minutes and Summary Minutes
- Approved a gambling application from Le Sueur County Friends
- Approved a Caribou Gun Club Renewal of Consumption and Display Permit

On motion by Rohlfling, seconded by King and unanimously approved, the Board approved to open a public hearing at 9:05 a.m. to take public comment on three proposed user fee changes.

On motion by Gliszinski, seconded by Rohlfling and unanimously approved, the Board approved to close the public hearing after no public comments.

On motion by King, seconded by Rohlfling and unanimously approved, the Board approved the following user fee changes:

Increase in Passport Acceptance Fees from \$25 to \$35 effective April 2, 2018

Minimum of \$10 for each ditch lien entry—increased from \$5, effective February 27, 2018.

Ditch lien entries of \$100 or less due in one installment-increased from \$50, effective February 27, 2018.

Josh Mankowski, P&Z Administrator appeared before the Board with two items for approval.

On motion by Rohlfling, seconded by Gliszinski and unanimously approved via roll call 4-0 with Connolly absent, the Board approved a Conditional Use Permit to Joel & Melissa Schaefer, Cleveland, MN, (Applicant); Mike & Tracy Drash, Kasota, MN, (Owner) to allow the applicant to transfer the development right for a building eligibility from the SE/NW to the SW/NW in a Conservancy "C" District. Property is located in the NW quarter, Section 34, Kasota Township. The application was approved as written and findings are on file at the Planning and Zoning Office.

On motion by Gliszinski, seconded by King and unanimously approved via roll call 4-0 with Connolly absent, the Board approved an After-The-Fact Conditional Use Permit to David & Kelly Bode, North Mankato, MN, (Applicant\Owner) to allow the applicant to construct a

retaining wall within the shore impact zone, create a 10 x 50 beach sand blanket within the shore impact zone; Grading, Excavating, and Filling of 19.25 cubic yards within the shore impact zone and a total of 54.25 cubic yards of material on the lot in a Flood Fringe “FF” Floodplain Overlay District and a Recreational Residential “RR” District on a Recreational Development “RD” lake, Lake Jefferson. Property is located at Lots 18 & 19, Edgewater Terrace Subdivision, Section 3, Cleveland Township. The application was approved with the following conditions and findings are on file at the Planning and Zoning Office:

1. Conditions stated in the letter from Joshua Mankowski that the applicant is to maintain vegetative cover on the slope and along the shoreline (except the location for the sand blanket).
2. Condition that the trees are to be trimmed, as stipulated by the Le Sueur County Planning & Zoning Ordinance, to provide additional light in the sloped area to help establish better vegetative cover.
3. No plant barrier, liner, or filter fabric material shall be placed underneath the beach sand blanket per Le Sueur County Planning & Zoning Ordinance.

Tyler Luethje appeared before the Board with one item for approval.

On motion by Rohlfing, seconded by King and unanimously approved, the Board approved and authorized the Board Chair to sign a Resolution for Federal Recreation Trail Program Equipment Grant.

Cindy Westerhouse appeared before the Board with one item for approval.

On motion by King, seconded by Rohlfing and unanimously approved, the Board approved and authorized the Board Chair to sign the 2018 – 2020 Labor Agreement between Le Sueur County and the International Union of Operating Engineers Local No. 49, Highway Maintenance Unit.

Darrell Pettis, County Administrator appeared before the Board with an update on the West Jefferson project plan.

Jim Goltart, Veterans Services Director appeared before the Board with one item for approval.

On motion by King, seconded by Rohlfing and unanimously approved, the Board approved to increase Jamie Von Bank with Veterans Services from a Grade 7, Step 5 \$21.92 to a Grade 7, Step 8 \$24.82 effective next pay period.

Commissioner Committee Reports:

Commissioner Rohlfing attended a City Council Meeting in Kasota and an MVAC meeting.

Commissioner Gliszinski attended a Justice Center meeting and a South Central Work Task Force meeting.

Commissioner Wetzel attended a Justice Center meeting.

On motion by King, seconded by Rohlfing and unanimously approved, the Board adjourned until Tuesday, March 6, 2018 at 9:00 a.m.

ATTEST:

Le Sueur County Administrator

Le Sueur County Chairman

Summary Minutes of Le Sueur County Board of Commissioners Meeting, February 27, 2018

- This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.
- Approved the agenda. (Gliszinski-King)
- Approved the consent agenda. (Rohlfing-Gliszinski)
- Approved to open a public hearing to take public comment on three proposed user fee changes. (Rohlfing-King)
- Approved to close the public hearing with no public comments. (Gliszinski-Rohlfing)
- Approved user fee changes: Increase in Passport Acceptance Fees to \$35, minimum of \$10 for each ditch lien entry and ditch lien entries of \$100 or less due in one installment. (King-Rohlfing)
- Approved a Conditional Use Permit to Joel & Melissa Schaefer, Cleveland, MN, (Applicant); Mike & Tracy Drash, Kasota, MN, (Owner) and findings are on file at the Planning and Zoning Office. (Rohlfing-Gliszinski)
- Approved an After-The-Fact Conditional Use Permit to David & Kelly Bode, North Mankato, MN, (Applicant\Owner) with conditions and findings are on file at the Planning and Zoning Office (Gliszinski-King)
- Approved a Resolution for Federal Recreation Trail Program Equipment Grant. (Rohlfing-King)
- Approved the 2018 – 2020 Labor Agreement between Le Sueur County and the International Union of Operating Engineers Local No. 49, Highway Maintenance Unit. (King-Rohlfing)
- Approved to increase Jamie Von Bank with Veterans Services from a Grade 7, Step 5 \$21.92 to a Grade 7, Step 8 \$24.82 effective next pay period. (King-Rohlfing)
- Adjourned until Tuesday, March 6, 2018 at 9:00 a.m. (King-Rohlfing)

ATTEST: Le Sueur County Administrator Le Sueur County Chairman

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: LESUEUR VALLEY DUCKS UNLIMITED Previous Gambling Permit Number: 180
 Minnesota Tax ID Number, if any: ES 37964 Federal Employer ID Number (FEIN), if any: 13-5643799
 Mailing Address: 413 SO. PARK LANE
 City: LESUEUR State: MN Zip: 56058 County: LESUEUR
 Name of Chief Executive Officer (CEO): DOUG MALM
 Daytime Phone: 507-665-2653 Email: kd.malm@mediacomb66.net

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☒ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted

(for raffles, list the site where the drawing will take place): CARIBOU GUN CLUB

Address (do not use P.O. box): 30649 380th St.

City or Township: LESUEUR Zip: 56058 County: LESUEUR

Date(s) of activity (for raffles, indicate the date of the drawing): APRIL 14, 2018

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards

☒ Raffle (total value of raffle prizes awarded for the calendar year, including this raffle: \$ 3,000)

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under **List of Licensees**, or call 651-539-1900.

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: LESUEUR

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Doug Malm Date: 2-26-18
(Signature must be CEO's signature; designee may not sign)

Print Name: DOUG MALM

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status, and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

February 2018 Transfers

- #1684 Transfer 5,214.49 from Revenue to Road & Bridge
 (December Fuel – Sheriff 4840.15; Assessor 173.48;
 Veterans 147.98; Maintenance 52.88)
- #1685 Transfer 182.64 from Road & Bridge to Gravel Tax
 (correct receipt #9878)
- #1686 Transfer 182.64 from Tax & Penalty to Gravel Tax
 (correct receipt #9878)
- #1687 Transfer 8,566.00 from Revenue to Env Services
 (2017 Water Plan Levy)
- #1688 Transfer 211.19 from Human Services to Road & Bridge
 (December Fuel)
- #1689 Transfer 64.65 from Env Serv to Road & Bridge
 (December Fuel)
- #1690 Transfer 3,192.00 from Agency to Revenue
 (February Landshark)



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement
445 Minnesota Street, Suite 222
St. Paul, MN 55101
651-201-7500

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approve or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code CT3.2ONSS License Period Ending 4/15/2018 ID# 44735

ISSUING AUTHORITY LeSueur Co

Licensee Name Immaculate Conception of Marysburg

Trade Name Immaculate Conception of Marysburg

City, State, Zip Code 27528 Patrick St

Madison Lake MN 56063

Business Phone 5072433166

License Fees: Off Sale On Sale \$20 Sunday

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$100,000 surety bond may be submitted in lieu of liquor liability. (3.2& liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

Licensee Signature X Rev. Christopher L. Shofner Pastor DOB 8-7-75 Fed ID 41-0732182 Date 2/13/2018
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature _____ Date _____
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature B + C Date 2-27-18
County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature [Signature] Date 2/26/18
Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.