



**LE SUEUR COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA
February 27, 2018**

1. **9:00 a.m. Agenda and Consent Agenda (5 min)**
RE: February 20, 2018 Minutes and Summary Minutes
RE: Le Sueur County Friends Gambling Application
RE: Caribou Gun Club Renewal of Consumption and Display Permit
2. **9:05 a.m. Fee Change Public Hearing (5 min)**
RE: Increase in Passport Acceptance Fees from \$25 to \$35 effective April 2, 2018
RE: Minimum of \$10 for each ditch lien entry—increased from \$5, effective February 27, 2018 after Board approval.
RE: Ditch lien entries of \$100 or less due in one installment-increased from \$50, effective February 27, 2018 after Board approval.
3. **9:10 a.m. Josh Mankowski, P&Z Administrator (5 min)**
RE: Request for Action: Schaefer, Bode
4. **9:15 a.m. Tyler Luethje, Parks Director (5 min)**
5. **9:20 a.m. Human Resources (5 min)**
6. **9:25 a.m. Darrell Pettis, County Administrator**
RE: West Jefferson Update
7. **Commissioner Committee Reports**
8. **Future Meetings**



Le Sueur County, MN

Tuesday, February 27, 2018

Board Meeting

Item 1

9:00 a.m. Agenda and Consent Agenda (5 min)

RE: February 20, 2018 Minutes and Summary Minutes

RE: Le Sueur County Friends Gambling Application

RE: Caribou Gun Club Renewal of Consumption and Display Permit

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting February 20, 2018

The Le Sueur County Board of Commissioners met in regular session on Tuesday, February 20, 2018 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Lance Wetzel, John King and Dave Gliszinski. Steve Rohlfing and Joe Connolly were excused. Also present were Finance Director Carol Blaschko and County Attorney Brent Christian. County Administrator Darrell Pettis was excused.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the agenda for the business of the day.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the consent agenda:

- Approved the February 6, 2018 County Board Minutes and Summary Minutes

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the Human Services claims:

Financial: \$ 39,256.81
Soc Services: \$116,321.86

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Board Chair to sign a resolution affirming support for state capital investments for regional behavioral health crisis program facilities and permanent supportive housing for people with behavioral health needs.

Cindy Westerhouse, Human Resources Director came before the Board with several items for approval.

The Le Sueur County Board of Commissioners and the Employee Recognition Committee would like to recognize the following employees on their significant length of service with Le Sueur County.

Sally Schroer	Human Services	20 years
Mike Grundhoffer	Highway	20 years
Michelle Mettler	Planning & Zoning	20 years
Lori Brown	Sheriff's Office	15 years
Jim Whiteis	Sheriff's Office	15 years
Erica Miller	Human Services	10 years
Jason Roggow	Sheriff's Office	10 years
Cari Krenik	Human Services	10 years

Sheyna Patterson	Human Services	5 years
Lindsay Oakland	Human Services	5 years
Brian O'Malley	Highway	5 years
Pat Pitlick	Highway	5 years

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved to hire Holly Kalbus as a full time Environmental Resources Specialist in Environmental, Planning and Zoning, as a Grade 10, Step 1 at \$22.64 per hour, effective March 5, 2018.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved to grant regular status to Maria Frederick, full time Child Support Officer in Human Services, effective February 10, 2018.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved to promote DeNell Cesafsky, full time Office Support Specialist in Human Services, Grade 3, Step 6 at \$18.00 per hour to a full time Community Support Technician, Grade 6, Step 2 at \$18.58 per hour, effective March 12, 2018.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved to post and request the merit list for a full time Office Support Specialist in Human Services, Grade 3, Step 1 at \$15.06 per hour.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved to promote Colleen Stoffel, full time Office Support Specialist Senior in Human Services, Grade 4, Step 11 at \$22.65 per hour to a full time Community Support Technician, Grade 6, Step 9, \$23.76 per hour, effective March 12, 2018.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved to post and request the merit list for a full time Office Support Specialist Senior in Human Services, Grade 4, Step 1 at \$15.97 per hour.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Board Chair to sign the 2018 – 2020 Labor Agreement between Le Sueur County and the Minnesota Teamsters Public and Law Enforcement Employees' Union, Local No. 320, Courthouse Unit.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved and authorized the Board Chair to sign the 2018 – 2020 Labor Agreement between Le Sueur County and the Minnesota Teamsters Public and Law Enforcement Employees' Union, Local No. 320, Human Services Unit.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Board Chair to sign the 2018 – 2020 Labor Agreement between Le Sueur County and the Minnesota Teamsters Public and Law Enforcement Employees' Union, Local No. 320, Deputy Sheriff.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved and authorized the Board Chair to sign the 2018 – 2020 Labor Agreement between Le Sueur County and the Minnesota Teamsters Public and Law Enforcement Employees' Union, Local No. 320, Correctional Officers/Dispatchers.

Ann Traxler, Emergency Management Director appeared before the Board with Michael Peterson, Homeland Security to present a Director Certification Award to Tammy Stewig.

Joe Stangel, Assistant Regional Wildlife Manager with MN DNR appeared before the Board to notify them of a donation of Wildlife Management Area land from Pheasants Forever to the state. The land is located at Township 110 North, Range 23 West, 5th P.M., Section 11, East Half of the Northeast Quarter and will become Dora Lake Wildlife Management Area.

Jeff Neisen, IT Director appeared before the Board with several items for discussion and approval.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved to move forward with the purchase of new computers not to exceed the amount of \$73,731.68 from Connection, IT Savvy and Marco.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved to purchase extended services from Dell in the amount of \$5,040.28.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved a Citrix renewal for remote applications in the amount of \$1,406.59.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved a three year Airwatch renewal for mobile device security in the amount of \$1,622.50.

Board Member Committee Reports:

Commissioner Gliszinski attended the 2018 Annual Township Meeting and a Canvassing Board Meeting.

Commissioner King attended a Justice Center progress meeting, P&Z Meeting and Canvassing Board Meeting.

Commissioner Wetzel attended the 2018 Annual Township Meeting.

On motion by Gliszinski, seconded by King and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
48863	Advanced Correctional Healthcare Inc.	\$ 2,349.91
48864	Affordable Towing	\$ 2,090.00

48868	Ancom Communications	\$ 15,534.00
48876	Blue Earth Environmental Services	\$ 6,473.34
48878	Bolton & Menk Inc.	\$ 14,888.00
48881	Champ Software Inc.	\$ 14,780.00
48882	Christian, Keogh, Moran & King	\$ 4,303.39
48900	Genesis	\$ 8,417.19
48916	I & S Group Inc.	\$ 27,316.00
48926	Kris Engineering Inc.	\$ 43,055.40
48931	Richard Lea	\$ 2,370.00
48940	MN CCC	\$ 2,475.00
48957	Rinke-Noonan Law Firm	\$ 5,503.00
48961	RTVision Inc.	\$ 3,836.21
48966	South Central Technical Service Area	\$ 6,550.94
48970	Suel Printing Co.	\$ 2,822.10
48971	Summit	\$ 8,210.49
48972	Sunde Engineering PLLC	\$ 2,380.00
48976	Thomson Reuters	\$ 2,061.24
48991	Wenck Associates Inc.	\$ 12,621.67
48998	Wornson, Goggins, Zard	\$ 4,400.00

118	Claims paid less than \$2,000.00:	\$ 43,355.07
21	Claims paid more than \$2,000.00:	\$192,437.88
139	Total all claims paid:	\$235,792.95

On motion by King, seconded by Gliszinski and unanimously approved, the Board adjourned until Tuesday, February 27, 2018 at 9:00 a.m.

ATTEST:

Le Sueur County Finance Director

Le Sueur County Chairman

Summary Minutes of Le Sueur County Board of Commissioners Meeting, February 20, 2018

- This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.
- Approved the agenda. (King-Gliszinski)
- Approved the consent agenda: (Gliszinski-King)
- Approved Human Services claims: Financial \$ 39,256.81 and Soc Services \$116,321.86 (Gliszinski-King)
- Approved a resolution affirming support for state capital investments for regional behavioral health crisis program facilities and permanent supportive housing for people with behavioral health needs. (King-Gliszinski)
- Approved to hire Holly Kalbus in Environmental, Planning and Zoning. (Gliszinski-King)
- Approved regular status to Maria Frederick in Human Services. (King-Gliszinski)
- Approved to promote DeNell Cesafsky to Community Support Technician in Human Services. (Gliszinski-King)
- Approved to post and request the merit list for a full time Office Support Specialist in Human Services. (King-Gliszinski)
- Approved to promote Colleen Stoffel to Community Support Technician in Human Services. (Gliszinski-King)
- Approved to post and request the merit list for a full time Office Support Specialist Senior in Human Services. (King-Gliszinski)
- Approved the 2018 – 2020 Labor Agreement between Le Sueur County and the Minnesota Teamsters Public and Law Enforcement Employees' Union, Local No. 320, Courthouse Unit. (King-Gliszinski)
- Approved the 2018 – 2020 Labor Agreement between Le Sueur County and the Minnesota Teamsters Public and Law Enforcement Employees' Union, Local No. 320, Human Services Unit. (Gliszinski-King)
- Approved the 2018 – 2020 Labor Agreement between Le Sueur County and the Minnesota Teamsters Public and Law Enforcement Employees' Union, Local No. 320, Deputy Sheriff. (King-Gliszinski)
- Approved the 2018 – 2020 Labor Agreement between Le Sueur County and the Minnesota Teamsters Public and Law Enforcement Employees' Union, Local No. 320, Correctional Officers/Dispatchers. (Gliszinski-King)
- Approved to move forward with the purchase of new computers not to exceed the amount of \$73,731.68 from Connection, IT Savvy and Marco. (King-Gliszinski)
- Approved to purchase extended services from Dell in the amount of \$5,040.28. (Gliszinski-King)
- Approved a Citrix renewal in the amount of \$1,406.59. (King-Gliszinski)
- Approved a three year Airwatch renewal in the amount of \$1,622.50. (King-Gliszinski)
- The following claims were approved for payment: (Gliszinski-King)

Warrant #	Vendor Name	Amount
48863	Advanced Correctional Healthcare Inc.	\$ 2,349.91
48864	Affordable Towing	\$ 2,090.00
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118	Claims paid less than \$2,000.00:	\$ 43,355.07
21	Claims paid more than \$2,000.00:	\$192,437.88
139	Total all claims paid:	\$235,792.95

•Adjourned until Tuesday, February 27, 2018 at 9:00 a.m. (King-Gliszinski)

ATTEST: Le Sueur County Finance Director Le Sueur County Chairman

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: LE SUEUR FRIENDS Previous Gambling Permit Number: _____
 Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: _____
 Mailing Address: 30649 380th St.
 City: LE SUEUR State: MN Zip: 56058 County: LE SUEUR
 Name of Chief Executive Officer (CEO): Randy Voss
 Daytime Phone: 507-381-2962 Email: Caribouclub@yahoo.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☒ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
 651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): CARIBOU CLUB

Address (do not use P.O. box): 30649 380th St.

City or Township: LE SUEUR Zip: 56058 County: LE SUEUR

Date(s) of activity (for raffles, indicate the date of the drawing): 4-12-18

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards

☒ Raffle (total value of raffle prizes awarded for the calendar year, including this raffle: \$ 24,000)

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under **List of Licensees**, or call 651-539-1900.

LG220 Application for Exempt Permit

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Page 2 of 2

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: Sharon Township

Signature of Township Officer: Ronda Schewe

Title: Clerk Date: 2/6/18

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: [Signature] Date: Feb-19-18
(Signature must be CEO's signature; designee may not sign)

Print Name: RANDY L VOSS

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- a copy of your proof of nonprofit status, and
- application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer



Le Sueur County, MN

Tuesday, February 27, 2018

Board Meeting

Item 2

9:05 a.m. Fee Change Public Hearing (5 min)

RE: Increase in Passport Acceptance Fees from \$25 to \$35 effective April 2, 2018

RE: Minimum of \$10 for each ditch lien entry—increased from \$5, effective February 27, 2018 after Board approval.

RE: Ditch lien entries of \$100 or less due in one installment-increased from \$50, effective February 27, 2018 after Board approval.

Staff Contact:



Le Sueur County, MN

Tuesday, February 27, 2018

Board Meeting

Item 3

9:10 a.m. Josh Mankowski, P&Z Administrator (5 min)

RE: Request for Action: Schaefer, Bode

Staff Contact:

LE SUEUR COUNTY PLANNING AND ZONING COMMISSION

TO: LE SUEUR COUNTY BOARD OF COMMISSIONERS

FROM: LE SUEUR COUNTY PLANNING AND ZONING COMMISSION

SUBJECT: "REQUEST FOR ACTION"

DATE: February 27, 2018

The Planning Commission recommends your action on the following items:

ITEM #1: JOEL & MELISSA SCHAEFER, CLEVELAND, MN, (APPLICANT); MIKE & TRACY DRASH, KASOTA, MN, (OWNER): Request that the County grant a Conditional Use Permit to allow the applicant to transfer the development right for a building eligibility from the SE/NW to the SW/NW in a Conservancy "C" District. Property is located in the NW quarter, Section 34, Kasota Township.

Based on the information submitted by the applicant, as required by the Le Sueur County Zoning Ordinance, the Planning Commission developed the following findings for this request:

Therefore, the Planning Commission recommends approval of the application as written.

ITEM #2: DAVID & KELLY BODE, NORTH MANKATO, MN, (APPLICANT\OWNER): Request that the County grant an After-The-Fact Conditional Use Permit to allow the applicant to construct a retaining wall within the shore impact zone, create a 10 x 50 beach sand blanket within the shore impact zone; Grading, Excavating, and Filling of 19.25 cubic yards within the shore impact zone and a total of 54.25 cubic yards of material on the lot in a Flood Fringe "FF" Floodplain Overlay District and a Recreational Residential "RR" District on a Recreational Development "RD" lake, Lake Jefferson. Property is located at Lots 18 & 19, Edgewater Terrace Subdivision, Section 3, Cleveland Township.

Based on the information submitted by the applicant, as required by the Le Sueur County Zoning Ordinance, the Planning Commission developed the following findings for this request:

Therefore, the Planning Commission recommends approval of the application with the following conditions:

- Conditions stated in the letter from Joshua Mankowski that the applicant is to maintain vegetative cover on the slope and along the shoreline (except the location for the sand blanket).
- Condition that the trees are to be trimmed, as stipulated by the Le Sueur County Planning & Zoning Ordinance, to provide additional light in the sloped area to help establish better vegetative cover.
- No plant barrier, liner, or filter fabric material shall be placed underneath the beach sand blanket per Le Sueur County Planning & Zoning Ordinance.

ACTION: ITEM #1: _____

ITEM #2: _____

DATE: _____

COUNTY ADMINISTRATOR'S SIGNATURE: _____

FINDINGS OF FACT

WHEREAS, JOEL & MELISSA SCHAEFER, CLEVELAND, MN, (APPLICANT); MIKE & TRACY DRASH, KASOTA, MN, (OWNER): Request that the County grant a Conditional Use Permit to allow the applicant to transfer the development right for a building eligibility from the SE/NW to the SW/NW in a Conservancy "C" District. Property is located in the NW quarter, Section 34, Kasota Township.

WHEREAS, the Le Sueur County Planning and Zoning Commission held on public hearing on February 8, 2018 in order to hear public testimony from the applicants as well as interested parties pertaining to and as provided by the Zoning Ordinance of Le Sueur County.

WHEREAS, the Le Sueur County Planning and Zoning Commission, acting as an advisory board to the Le Sueur County Board of Commissioners recommends approval of the application due to the following findings:

- 1. The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminishes and impairs property values within the immediate vicinity.*
- 2. The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.*
- 3. Adequate utilities, access roads, drainage and other facilities have been or are being provided.*
- 4. Adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.*
- 5. Adequate measures have been or will be taken to prevent and control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.*
- 6. The Conditional Use Permit is consistent with and supported by the statement of purposes, policies, goals and objectives in the Ordinance.*
- 7. The Conditional Use Permit is consistent with the Comprehensive Land Use Plan.*

WHEREAS, On February 27, 2018 at their regularly scheduled meeting, the Le Sueur County Board of Commissioners APPROVED/DENIED the Conditional Use Permit application as requested by **JOEL & MELISSA SCHAEFER.**

NOW, THEREFORE, IT IS HEREBY RESOLVED, the following Findings of Fact were adopted at the February 27, 2018 Le Sueur County Board meeting in order to protect the public health, safety and general welfare of the citizens of Le Sueur County.

- 1. The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminishes and impairs property values within the immediate vicinity.*
- 2. The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.*
- 3. Adequate utilities, access roads, drainage and other facilities have been or are being provided.*
- 4. Adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.*

5. *Adequate measures have been or will be taken to prevent and control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.*
6. *The Conditional Use Permit is consistent with and supported by the statement of purposes, policies, goals and objectives in the Ordinance.*
7. *The Conditional Use Permit is consistent with the Comprehensive Land Use Plan.*

BE IT FURTHER RESOLVED, by the Le Sueur County Board of Commissioners that based on the above Findings of Fact, a Conditional Use Permit Request that the County grant a Conditional Use Permit to allow the applicant to transfer the development right for a building eligibility from the SE/NW to the SW/NW in a Conservancy "C" District. Property is located in the NW quarter, Section 34, Kasota Township,

APPROVED/DENIED.

ATTEST:

Lance Wetzel, Chairman, Le Sueur County Board of Commissioners.

Darrell Pettis, Le Sueur County Administrator

DATE: _____

WHEREAS, DAVID & KELLY BODE, NORTH MANKATO, MN, (APPLICANT\OWNER):

Request that the County grant an After-The-Fact Conditional Use Permit to allow the applicant to construct a retaining wall within the shore impact zone, create a 10 x 50 beach sand blanket within the shore impact zone; Grading, Excavating, and Filling of 19.25 cubic yards within the shore impact zone and a total of 54.25 cubic yards of material on the lot in a Flood Fringe "FF" Floodplain Overlay District and a Recreational Residential "RR" District on a Recreational Development "RD" lake, Lake Jefferson. Property is located at Lots 18 & 19, Edgewater Terrace Subdivision, Section 3, Cleveland Township.

WHEREAS, the Le Sueur County Planning and Zoning Commission held on public hearing on February 8, 2018 in order to hear public testimony from the applicants as well as interested parties pertaining to and as provided by the Zoning Ordinance of Le Sueur County.

WHEREAS, the Le Sueur County Planning and Zoning Commission, acting as an advisory board to the Le Sueur County Board of Commissioners recommends approval of the application due to the following findings:

- 1. The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminishes and impairs property values within the immediate vicinity.*
- 2. The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.*
- 3. Adequate utilities, access roads, drainage and other facilities have been or are being provided.*
- 4. Adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.*
- 5. Adequate measures have been or will be taken to prevent and control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.*
- 6. The Conditional Use Permit is consistent with and supported by the statement of purposes, policies, goals and objectives in the Ordinance.*
- 7. The Conditional Use Permit is consistent with the Comprehensive Land Use Plan.*

WHEREAS, On February 27, 2018, at their regularly scheduled meeting, the Le Sueur County Board of Commissioners APPROVED/DENIED the Conditional Use Permit application as requested by **DAVID & KELLY BODE.**

NOW, THEREFORE, IT IS HEREBY RESOLVED, the following Findings of Fact were adopted at the February 27, 2018 Le Sueur County Board meeting in order to protect the public health, safety and general welfare of the citizens of Le Sueur County.

- 1. The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminishes and impairs property values within the immediate vicinity.*
- 2. The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.*
- 3. Adequate utilities, access roads, drainage and other facilities have been or are being provided.*
- 4. Adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.*

5. *Adequate measures have been or will be taken to prevent and control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.*
6. *The Conditional Use Permit is consistent with and supported by the statement of purposes, policies, goals and objectives in the Ordinance.*
7. *The Conditional Use Permit is consistent with the Comprehensive Land Use Plan.*

BE IT FURTHER RESOLVED, by the Le Sueur County Board of Commissioners that based on the above Findings of Fact, a Conditional Use Permit to allow the applicant to construct a retaining wall within the shore impact zone, create a 10 x 50 beach sand blanket within the shore impact zone; Grading, Excavating, and Filling of 19.25 cubic yards within the shore impact zone and a total of 54.25 cubic yards of material on the lot.

APPROVED/DENIED

ATTEST:

Lance Wetzel, Chairman, Le Sueur County Board of Commissioners.

Darrell Pettis, Le Sueur County Administrator

DATE: _____

LE SUEUR COUNTY PLANNING AND ZONING COMMISSION
88 SOUTH PARK AVE.
LE CENTER, MINNESOTA 56057
February 8, 2018

MEMBERS PRESENT: Don Reak, Jeanne Doheny, Don Rynda, Shirley Katzenmeyer,
Doug Krenik, Al Gehrke, Commissioner King

MEMBERS ABSENT: Pam Tietz,

OTHERS PRESENT: Joshua Mankowski, Michelle Mettler, Commissioner Rohlfing

1. The meeting was called to order at 7:00 by Chairperson, Jeanne Doheny.
2. Agenda. Motion to approve agenda was made by Don Reak. Second by Doug Krenik. Approved.
3. Minutes from January 11, 2018 Meeting. Motion to approve minutes was made by Al Gehrke. Second by Shirley Katzenmeyer. Approved.
4. Applications

ITEM #1: JOEL & MELISSA SCHAEFER, CLEVELAND, MN, (APPLICANT); MIKE & TRACY DRASH, KASOTA, MN, (OWNER): Request that the County grant a Conditional Use Permit to allow the applicant to transfer the development right for a building eligibility from the SE/NW to the SW/NW in a Conservancy "C" District. Property is located in the NW quarter, Section 34, Kasota Township.

Joshua Mankowski presented power point presentation. Joel Schaefer was present for the application.

TOWNSHIP: Notified. Response: None.

DNR: Notified. Response: None.

LETTERS: None

PUBLIC COMMENT: Mike Drash stated that the TDR was coming from a heavily wooded lot of Schaeffer's to the new location.

Discussion was held regarding: Joel Schaefer explained why they are seeking to transfer the development rights. It will be moving from an adjacent quarter-quarter that is less suitable for building to an area where development has already taken place. Discussion about building eligibility per quarter-quarter was had. This is not transferring all the building eligibilities in the quarter-quarter, just this one building eligibility.

Findings by majority roll call vote:

1. *The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminishes and impairs property values within the immediate vicinity.*

2. *The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.*
3. *Adequate utilities, access roads, drainage and other facilities have been or are being provided.*
4. *Adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.*
5. *Adequate measures have been or will be taken to prevent and control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.*
6. *Is the Conditional Use Permit consistent with and supported by the statement of purposes, policies, goals and objectives in the Ordinance?*
7. *Is the Conditional Use Permit consistent with the Comprehensive Land Use Plan?*

Motion was made by Doug Krenik to approve the application.

No further discussion.

Second by Shirley Katzenmeyer. Motion approved. Motion carried.

ITEM #2: DAVID & KELLY BODE, NORTH MANKATO, MN, (APPLICANT/OWNER): Request that the County grant an After-The-Fact Conditional Use Permit to allow the applicant to construct a retaining wall within the shore impact zone, create a 10 x 50 beach sand blanket within the shore impact zone; Grading, Excavating, and Filling of 19.25 cubic yards within the shore impact zone and a total of 54.25 cubic yards of material on the lot in a Flood Fringe "FF" Floodplain Overlay District and a Recreational Residential "RR" District on a Recreational Development "RD" lake, Lake Jefferson. Property is located at Lots 18 & 19, Edgewater Terrace Subdivision, Section 3, Cleveland Township.

Joshua Mankowski presented power point presentation. David Bode was present for the application.

TOWNSHIP: Notified. Response: None

DNR: Notified. Response: None

LETTERS: Joshua Mankowski regarding recommendation to approve the application on the grounds that the project will help address an ongoing erosion issue on the lot and will reduce the total impervious surface on the lot from 32% to 22.1%. Recommended conditions for approval included maintaining vegetative cover on the slope and along the shoreline (excluding the location of the sand blanket) to reduce erosion issues.

PUBLIC COMMENT: None

Discussion was held regarding: The project starting out as boulder stairs that then grew to include retaining walls. They did not have any formal drawing done before the work was started. The applicant thought the addition of the retaining wall would help with erosion issues on the hill. Work was stopped once the Cease and Desist order was issued. Plans for a sand blanket were added in later. Don Reak discussed using native vegetation along the steps, on the slope, and along the shoreline. Joshua Mankowski stated that, due to shading issues, it would be difficult to establish the typical native vegetation. Don Reak then recommended possibly trimming trees to allow more light. Discussion on the removal of the existing shed. This shed is proposed to be removed as part of the application. Discussion on the negative impacts of manicured lawn and sand blankets on the lake.

Findings by majority roll call vote:

1. *The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminishes and impairs property values within the immediate vicinity.*
2. *The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.*
3. *Adequate utilities, access roads, drainage and other facilities have been or are being provided.*
4. *Adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.*
5. *Adequate measures have been or will be taken to prevent and control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.*
6. *Is the Conditional Use Permit consistent with and supported by the statement of purposes, policies, goals and objectives in the Ordinance?*
7. *Is the Conditional Use Permit consistent with the Comprehensive Land Use Plan?*

Motion made by Al Gehrke to approve the application

Discussion was held regarding: Statement from Joshua Mankowski that nothing can be placed under the sand blanket such as landscaping fabric. Including with approval the conditions stated in the letter from Joshua Mankowski that the applicant is to maintain vegetative cover on the slope and along the shoreline (except the location for the sand blanket), from Don Reak that the trees are to be trimmed, as stipulated by the Le Sueur County Planning & Zoning Ordinance, to provide additional light in the sloped area to help establish better vegetative cover, and that no plant barrier, liner, or filter fabric material shall be placed underneath the beach sand blanket per Le Sueur County Planning & Zoning Ordinance.

Second by Don Reak. Motion approved. Motion carried.

ITEM #3: Request to amend the Le Sueur County Zoning Ordinance to allow for short-term transient rental.

Joshua Mankowski presented power point presentation. Glen Sohre was present for the application.

TOWNSHIP: Notified. Response: None

DNR: Notified. Response: None

Discussion was held regarding: Glen Sohre state that he would like the County to add this use. He currently has operated a vacation rental in the County not knowing it was not allowed. The intent of applying for the ordinance revision is also to allow for public discussion on this topic. He would like to have this added. Need to bring in public input.

PUBLIC COMMENT:

Bruce Klugherz regarding concerns with allowing VRBOs in the Recreational Residential District including lot size, placement of residents on lot (proximity from lot line). Read a letter from Jerold Lucas of Brandt Law Office. The letter outlined five items that are required to apply for an ordinance amendment that Mr. Lucas believes were not met. They are as follows 1) The applicant is required to state the reason for the amendment request, 2) the applicant provides a statement of compatibility to the Le Sueur County Land Use Plant, 3) the applicant must submit test of the portion of the ordinance to be amended, 4) proposed amended test and statement

outline any other facts that the amendment may have on other areas of the ordinance, and 5) applicant is required to submit any additional information which may be requested by the department or by the commission. This is a difficult decision and hopes that final ordinance will consider safety for the community.

Dorothy Jacobson regarding observed issues including constant campfires, increased traffic, noise, large numbers of people and vehicles. This is a residential neighborhood and this use does not fit.

Brenda Henneck regarding her issues. VRBOs are not regulated as rental property, why allow spot zoning, she purchased the property because it was not near a resort or rental property, this use creates a big change in the neighborhood, what is in it for the County, costs and resources, monitoring and police. renters do not know lake rules, big change to the lake.

Seth Hammond asked if the County has considered the concerns and comments that have been received from the public in the past. Joshua Mankowski stated that the comments and concerns were discussed during a previous work session and that there are some letters that were requested to be read into the meeting during the public comment period.

Brian Swanson regarding his property that has been in the family for 50+ years. Would like a good reason why this use isn't allowed, would like to rent out his basement, understands that this is a difficult decision, there are loud noises anywhere on the lake, noise from the landing, this use could be controlled and operated properly, noise is an issue from some people who own/live on the lake, purchase the house for this purpose, allows for extra income to pay for the property.

Questions for clarification from Don Reak about Bed & Breakfast in the County. Michelle stated that these uses do still require Planning and Zoning approval.

Helen Klugherz regarding trying to sell her property next to a VRBO. She had to disclose that the home is next to a VRBO, decreased value.

Rodney Cruze regarding allowing this use in Le Sueur County. He owns a cabin in a neighboring county that he rents out. He works with his neighbors; he doesn't want his place damaged by renters. There are owner occupied properties that are unkempt and remain in disrepair. There are always different people using the rental. We are limiting how people can use their property. He would like to have the ability to rent out his current property in the future. He works with his neighbors, even paying one to help care for the cabin. Didn't realize there was this restriction.

LETTERS:

Brenda and Kevin Roemhildt regarding the issues they have had owning property next to a current VRBO in the County. Issues include: number of people staying compared to the size of the lot, the number of tents, drinking, number of cars, trash left on their lot, their property being used as overflow parking, difficulties their lawn service have had completing their work due to the aforementioned issues, large parties with a lot of drinking. They have personally used VRBOs when they have traveled and have always found a rule book/guide upon arrival. They are excited to learn that some rules and regulations might be put in place, this is a neighborhood, not a party rental.

Dennis and Mary Jo Erickson submitted a letter stating their concerns about this type of businesses in their neighborhood. There is a lack of on-site management, the property owner resides out-of-state, noise, parking, trespassing, decrease in property values.

Bruce & Helen Klugherz email stating their experience residing near a VRBO on Limberdink Road. Noise is a problem, it doesn't stop at 10:00 pm, excess speed on private road, drinking and driving, underage use of ATVs on the road, excess speed and not maintaining appropriate distances while using personal watercraft, VRBO customers claiming ignorance of the laws/rules and does not care because they are only there for a short time, lude behavior while intoxicated, and not cleaning up after pets while walking down the road.

Motion was made by Don Reak to Deny the application. The County should review this type of ordinance revision during our regular review process.

Second by Shirley Katzenmeyer. Motion approved. Motion carried.

5. Discussion Items: Discussed possibly holding another work session to continue the discussion of ordinance revisions. Time and date will be determined at a later date.
6. Warrants/Claim-signatures.
7. Motion to adjourn meeting by Shirley Katzenmeyer. Second by Al Gehrke. Motion approved. Motion carried.

Respectfully submitted,

Joshua Mankowski

***Tape of meeting is on file in the
Le Sueur County Environmental Services Office***



Le Sueur County, MN

Tuesday, February 27, 2018

Board Meeting

Item 4

9:15 a.m. Tyler Luethje, Parks Director (5 min)

Staff Contact:

County Board Agenda – February 27, 2018

Sign Resolution for Federal Recreation Trail Program Equipment Grant

Le Sueur County Parks would like the County Board to sign the resolution to allow the department to apply for funding through the Minnesota DNR's 2018 Federal Recreational Trail Program Equipment Grant. The funding will be used to purchase a snowmobile and cross country ski trail groomer to aid in grooming Cross Country Ski Trails within at least 3 Le Sueur County Parks; Lake Washington Park, Ney Nature Center, and Richter Woods. The grant requires a 25% secured cash match, which will be taken out of the FY19 Parks Department budget for equipment. The total cost of the snowmobile and groomer will be \$8,974.10, with the secured cash match portion being \$2,243.35 and the grant covering the remaining \$6,730.75.

Tyler Luethje
Le Sueur County Parks Director

LOCAL GOVERNMENT RESOLUTION

WHEREAS, Le Sueur County supports the grant application made to the Minnesota Department of Natural Resources for the Parks and Trails Legacy Grant Program. The application is to purchase a snowmobile and cross country ski trail groomer to aid in the maintenance of cross country ski trails within Le Sueur County Parks.

WHEREAS, Le Sueur County recognizes that it has secured \$2,243.35 in non-state cash matching funds for this project.

NOW, THEREFORE, BE IT RESOLVED, if Le Sueur County is awarded a grant by the Minnesota Department of Natural resources, Le Sueur County agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project. Le Sueur County will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement.

BE IT FURTHER RESOLVED that the applicant has read the Conflict of Interest Policy contained in the Trail Program Grant Manual and certifies it will report any actual, potential, perceived, or organizational conflicts of interest upon discovery to the state related to the application or grant award.

BE IT FURTHER RESOLVED, the County Board of Commissioners of Le Sueur County names the fiscal agent for Le Sueur County for this project as:

Tyler Luethje
Parks Director
Le Sueur County
88 South Park Ave
Le Center, MN 56057

BE IT FURTHER RESOLVED, Le Sueur County hereby assures the trails within the county parks that will benefit from this equipment will be maintained for a period of no less than 20 years.

PASSED AND ADOPTED BY THE County Board of Commissioners of Le Sueur County on THIS ____ DAY OF _____, 2018.

SIGNED:

WITNESSED:

(Signature)

(Signature)

(Title)

(Date)

(Title)

(Date)



Le Sueur County, MN

Tuesday, February 27, 2018

Board Meeting

Item 5

9:20 a.m. Human Resources (5 min)

Staff Contact:



Human Resources

88 SOUTH PARK AVENUE • LE CENTER, MINNESOTA 56057
Telephone: 507-357-8517 • Fax: 507-357-8607
Cindy Westerhouse – Human Resources Director

HUMAN RESOURCES AGENDA ITEMS February 27, 2018

Recommendation to approve and sign the 2018 – 2020 Labor Agreement between Le Sueur County and the International Union of Operating Engineers Local No. 49, Highway Maintenance Unit.

Equal Opportunity Employer



Le Sueur County, MN

Tuesday, February 27, 2018

Board Meeting

Item 6

9:25 a.m. Darrell Pettis, County Administrator

RE: West Jefferson Update

Staff Contact:

February 22, 2018

Darrell Pettis
88 South Park Avenue
Le Center, MN 56057

RE: West Jefferson Lake Sanitary Collection System
Plans and Specification Approval
Facility Plan Final Approval
Project No. 280366

Dear Darrell Pettis:

The Minnesota Pollution Control Agency (MPCA) is pleased to inform you that we are hereby granting final approval of the facility plan and plans and specifications. The approved proposal is for the construction and operation of a Class SD wastewater collection system which is designed to serve a total of 140 homes. The wastewater will pump to and be treated by the city of Cleveland's wastewater treatment plant (WWTP). The approval is pursuant to Minn. Stat. chs. 115 and 116, as amended. The legal description of the location of the proposed facility is Sections 3, 4, 21, 28, 33 and 34, Township 109 North, Range 25 West, Cleveland and Washington Township, Le Sueur County.

The final plans and specifications and related information indicate that the project will consist of a low pressure collection system with individual grinder pumps that will pump to a primary lift station that will pump the wastewater to the city of Cleveland's WWTP for final treatment. The project is further described in the facility plan by Bolton & Menk, Inc. dated March 3, 2016, and amended on July 16, 2016. The project is described in detail in the plans and specifications titled, West Jefferson Sanitary Collection System, city project number M15.111340, signed and dated on February 16, 2018.

Effective January 17, 2014, all projects seeking funding through the Clean Water Revolving Fund must meet the requirements of the American Iron and Steel (AIS) provision established in the Federal Consolidated Appropriations Act of 2014. It appears that the contract documents for this project address these provisions but it is ultimately the project owner's responsibility that these requirements are met. For further information about the AIS requirements, please visit <http://mn.gov/deed/government/public-facilities/funds-programs/index.jsp>.

The following items are not considered loan fundable for the reasons stated:

1. Portions of street, curb and gutter, and sidewalks that are not a result of the construction of sanitary sewers. Reconstruction fundability should be limited to the width of the pipe trench necessary to install the sanitary sewer.

This constitutes a formal decision in accordance with Minn. R. 7077.2000. Any request for review or reconsideration of this decision must be submitted within 45 days of the date of this letter. For clarification concerning Disputes Procedures, please contact your review engineer.

The MPCA's officers, employees and agents review, comment upon, and approve plans and specifications for the limited administrative purpose of determining whether there is reasonable assurance that the treatment system when constructed, will comply with the regulations and criteria of the MPCA.

The MPCA reviews and comments upon the advertisement for bids, information for bidders, contract, and other front-end documents which provide the basis for this approval solely for the limited administrative purpose of determining whether there is reasonable assurance that these documents are in conformance with Minn. R. 7077.0274.

This approval shall not in any way relieve the Permittee or the engineer of responsibility, nor shall it make the MPCA responsible for the technical adequacy of the engineer's work. This approval shall not relieve the Permittee from complying with all conditions and requirements of the NPDES/SDS Permit and shall be retained by the Permittee with the permit.

The Permittee is responsible for obtaining an NPDES Storm Water Permit, separate from the above-mentioned wastewater discharge permit, for any construction project which disturbs a surface area of one acre or more. To obtain a copy of the construction storm water permit application, go to the MPCA website and the stormwater program webpage at:

<http://www.pca.state.mn.us/water/stormwater/stormwater-c.html> or to request a paper application call the MPCA Front Desk at 651-296-6300 or 800-657-3864 and ask to speak to the Construction Stormwater Administrative Lead.

Any alterations or additions to the treatment system's approved plans and specifications must be submitted to the MPCA as a Plan and Specification Addendum and be approved by the MPCA prior to bid opening. Significant alterations or additions to the treatment system's approved plans and specifications, proposed after the award of the contract, must be submitted as a change order and approved by the MPCA. Significant change orders are defined as contract deviations which:

1. substantially alter the type of treatment process, or its efficiency, versatility, or reliability; and/or
2. alter the approved project schedule affecting the initiation of operation date.

Significant change orders require prior approval, from the MPCA, before the work can be done. Verbal approval may be agreed to if the work is of an emergency nature.

All change orders shall be retained by the Permittee for review by the MPCA. Each change order shall include an execution date, a complete description of the change, and signatures from the Permittee's authorized representative, the engineer, and the contractor.

Regulations may change regarding administrative requirements in effect at the time of this approval.

At least 60 days before the scheduled contract date for completion of construction, the municipality must submit to the MPCA:

- a. Evidence that the Permittee has hired a wastewater treatment operator with a valid state certificate for the classification of the treatment system;
- b. An operation and maintenance manual for MPCA's approval or a completed O&M manual Certificate of Completion form (located on the MPCA website at www.pca.state.mn.us/water/wastewater.html#operation).

A final inspection of the treatment facility shall be performed by the MPCA staff when all construction is complete except for minor weather-related components. The Permittee should request in writing that a final inspection be performed when it believes construction is complete.

One year after the initiation of operation of the project, the Permittee must submit to the MPCA the following items, as appropriate for the project:

- a. A certification on a form prescribed by MPCA, signed by a professional engineer registered in the state of Minnesota stating that the project meets the following performance standards:
 - 1) The project has been completed in according to approved construction plans and specifications and change orders.
 - 2) The Permittee has a sufficient number of trained and capable personnel, including a wastewater treatment facility operator having a valid state certificate, to provide adequate operation and maintenance of the project, and the project requires only the operation and maintenance as is outlined as normal and routine in the approved operation and maintenance manual.
 - 3) Nonresidential wastewater discharges to the treatment system do not interfere with the operation of the project, disposal, or use of septage or municipal sludges, and do not degrade the groundwater or surface water.
 - 4) The project meets the requirements in the approved plans and specifications for the prevention of contamination of underground drinking water sources beyond the property boundary.

The certification form submittal shall also include one copy of "as-built" plans and specifications, also known as record drawings. The as-built documents must be submitted in a format approved by the MPCA. The factsheet titled: "Wastewater Treatment Facility Construction Record Documents, As-built Submittal Requirements" contains specific information regarding the required format of the submittal.

The document is located on the MPCA web page at:

<http://www.pca.state.mn.us/index.php/view-document.html?gid=15492>.

A revised operation and maintenance manual or a completed Operation and Maintenance manual Certificate of Completion form (located on the MPCA website at www.pca.state.mn.us/water/wastewater.html#operation).

- b. Documentation that the Permittee is collecting sufficient funds to provide for operation and maintenance and equipment replacement costs in conformance with the approved operation and maintenance manual on a form prescribed by the MPCA.

Any questions regarding this approval should be directed to me at 507-206-2603.

Sincerely,



Corey J. Hower
Engineer
Municipal Wastewater Section
Municipal Division

cc: Richard Walter, Mayor
Derek Olinger, P.E., Bolton & Menk
Anita Gallentine, PFA
Hailey Gorman, Southeast Minnesota Wastewater Initiative
Bill Dunn, MPCA



Le Sueur County, MN

Tuesday, February 27, 2018

Board Meeting

Item 7

Commissioner Committee Reports

Staff Contact:



Le Sueur County, MN

Tuesday, February 27, 2018

Board Meeting

Item 8

Future Meetings

Staff Contact:

Future Meetings February - April 2018

February 2018

Tuesday, Feb. 27	Board Meeting, 9:00 a.m.
Feb 28 - March 1	AMC Legislative Conference at the InterContinental Hotel, St. Paul

March 2018

Tuesday, March 6	Board Meeting, 9:00 a.m.
Thursday, March 8	P&Z Meeting, 7:00 p.m. at Environmental Services
Thursday, March 15	Board of Adjustment Meeting, 3:00 p.m. at Environmental Services
Tuesday, March 20	Board Meeting, 9:00 a.m.
Tuesday, March 27	Board Meeting, 9:00 a.m.

April 2018

Tuesday, April 3	Board Meeting, 9:00 a.m. *CHB Meeting in Waterville, 1:00 p.m.
Thursday, April 12	P&Z Meeting, 7:00 p.m. at Environmental Services
Tuesday, April 17	Board Meeting, 9:00 a.m.
Thursday, April 19	Board of Adjustment Meeting, 3:00 p.m. at Environmental Services
Tuesday, April 24	No Board Meeting