



Le Sueur County, MN

Tuesday, February 20, 2018

Board Meeting

Item 1

9:00 a.m. Agenda and Consent Agenda

RE: February 6, 2018 Minutes and Summary Minutes

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting February 6, 2018

The Le Sueur County Board of Commissioners met in regular session on Tuesday, February 6, 2018 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Lance Wetzel, John King, Dave Gliszinski and Steve Rohlfling. Joe Connolly was excused. Also present were County Administrator Darrell Pettis and County Attorney Brent Christian.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the agenda for the business of the day.

On motion by Rohlfling, seconded by King and unanimously approved, the Board approved the consent agenda:

- Approved the January 23, 2018 County Board Minutes and Summary Minutes
- Approved January 2018 Transfers:
 - #1682 Transfer 3,311.00 from Agency to Revenue (January Landshark)
 - #1683 Transfer 18,500.00 from Agency to Revenue (2017 Wages for Gun Permits)

Jeff Neisen, IT Director appeared before the Board to introduce the new Help Desk Technician, Jesse Aland.

On motion by Gliszinski, seconded by Rohlfling and unanimously approved, the Board approved the claims for Human Services:

Financial: \$ 36,462.89
Soc Services: \$ 122,563.12

Nik Kadel, Ditch Inspector came before the Board to review the status of County ditches.

Dave Tiegs, Highway Engineer appeared before the Board with one item for consideration.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved to accept the Annual Seasonal Bids for asphalt, aggregate, equipment rentals and materials.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved to open a public hearing for the purpose of taking public comment on the proposed amendment to the definition of "Buildable Lot Area" as defined in Section 4 of the Le Sueur County Zoning Ordinance.

Josh Mankowski, Planning & Zoning Administrator appeared before the Board with an overview of the amendment.

On motion by Rolfing, seconded by King and unanimously approved, the Board approved to close the public hearing with no public comments.

On motion by Gliszinski, seconded by King and unanimously approved via roll call 4-0 with Connolly absent, the Board approved the proposed amendment to the definition of “Buildable Lot Area” as defined in Section 4 of the Le Sueur County Zoning Ordinance. The effective date of March 1, 2018 was agreed upon by consensus.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved and authorized the Board Chair to sign a 2018 Drainage Records Modernization Match Program Grant Agreement.

Mike Schultz, SWCD appeared before the Board with one item for approval.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Board Chair and County Administrator to sign a Memorandum of Understanding between Le Sueur County and Le Sueur County Soil and Water Conservation District to document each party’s role in the administration of the Ordinance for buffer enforcement.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the purchase of a dew drop drill and trailer in the amount of \$11,600 using buffer enforcement funds.

Mike Wiese and Barry LaFreniere with AP and Bruce Schwartzman with BKV appeared before the Board with the Justice Center Construction Documents final estimate presentation.

On motion by Gliszinski, seconded by Rohlffing and unanimously approved, the Board approved the Justice Center Construction Documents final estimate for Phase 1 in the amount of \$35,892,485.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved to move forward with the bid solicitation process for the Justice Center project.

Brett Mason, Sheriff appeared before the board with three items for approval.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved a Motorola contract.

On motion by King, seconded by Rohlffing and unanimously approved, the Board approved an Ancom Microwave Contract.

The Sheriff’s Office received the following new vehicle quotes for three 2018 Ford Explorer AWD Police Interceptors:

Factor Motors	\$82,887.00
Belzer	\$83,994.00
Wolf Motors	\$84,441.24

On motion by Rohlfling, seconded by Gliszinski and unanimously approved, the Board approved the purchase of three 2018 Ford Explorer AWD Police Interceptors from Factor Motors in the amount of \$82,887.

Bruce Kimmel with Ehlers appeared before the Board with one item for approval.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the Resolution Authorizing Issuance, Awarding Sale, Prescribing the Form and Details and Providing for the Payment of \$4,925,000 General Obligation Jail Bonds, Series 2018B. The bid was awarded to Stifel, Nicolaus.

Cindy Westerhouse, Human Resources Director came before the Board with several items for approval.

On motion by Rohlfling, seconded by Gliszinski and unanimously approved, the Board approved to accept the resignation from Tiffany Hering, full time Registered Nurse in Public Health, effective February 20, 2018.

On motion by King, seconded by Rohlfling and unanimously approved, the Board approved to post and advertise for a full time Public Health Nurse in Public Health, Grade 11, Step 1 at \$24.01 per hour.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved to hire Jeremy Swenson as a full time Correctional Officer/Dispatcher in the Sheriff's Office, as a Grade 6, Step 1 at \$17.94 per hour, effective February 19, 2018.

On motion by King, seconded by Rohlfling and unanimously approved, the Board approved to grant regular status to Pat Rentz, full time Social Services Supervisor in Human Services, effective January 30, 2018.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved to post and request the merit list for a full time Agency Social Worker in Human Services, Grade 11, Step 1 at \$24.01 per hour.

On motion by Rohlfling, seconded by Gliszinski and unanimously approved, the Board approved to post and request the merit list for a full time Office Support Specialist in Human Services, Grade 3, Step 1 at \$15.06 per hour.

On motion by King, seconded by Rohlfling and unanimously approved, the Board approved and authorized the Board Chair to sign the 2018 Pay Equity Implementation Report.

County Administrator Darrell Pettis appeared before the Board with a number of items for consideration and approval.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Board Chair and County Administrator to sign a Voting Equipment Grant Agreement between the State of Minnesota and Le Sueur County.

On motion by Rohlffing, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Board Chair to sign the Dantona Subordination Agreement.

At 10:30 a.m. on motion by King, seconded by Gliszinski and unanimously approved, the Board approved to recess the meeting for a closed session to develop a labor negotiations strategy per MN Statute 13D.03 Subd.1(b).

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved to close the closed session at 11:00 a.m.

Commissioner Committee Reports:

Commissioner Rohlffing met with landowners about a culvert, attended a P&Z work session on VRBO's and attended an MRCI board meeting.

Commissioner Gliszinski attended a Canvassing Board meeting.

Commissioner King attended a Canvassing Board meeting and a P&Z work session on VRBO's.

Commissioner Wetzel attended an LCDS Board meeting and an EMS law enforcement informational meeting.

On motion by Rohlffing, seconded by King and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
48665	Blue Earth Co Finance Dept.	\$ 5,165.54
48666	Blue Earth Co Hwy Dept.	\$ 2,777.71
48667	Bolton & Menk Inc.	\$ 4,723.00
48671	Cargill Inc.	\$ 8,186.70
48672	Carpet Castle LLC	\$ 2,715.83
48687	Genesis	\$ 5,343.79
48701	Allen Kerber	\$ 5,899.13
48705	Kris Engineering Inc.	\$ 3,952.88
48714	MN Counties Computers Coop.	\$ 2,275.01
48727	Paragon Printing & Mailing Inc.	\$ 4,458.82
48745	Safe Assure Consultants Inc.	\$ 7,996.80
48751	S.E.H. Inc.	\$ 57,340.09
48762	State of MN	\$126,978.12
48764	Suel Printing Co.	\$ 2,853.25
48765	Summit	\$ 8,312.19

48770	Tri-County Solid Waste	\$ 24,899.74
48774	United Farmers Coop	\$ 2,828.85
105	Claims paid less than \$2,000.00:	\$ 44,934.42
17	Claims paid more than \$2,000.00:	\$276,707.45
122	Total all claims paid:	\$321,641.87

On motion by King, seconded by Rohlfing and unanimously approved, the Board adjourned until Tuesday, February 20, 2018 at 9:00 a.m.

ATTEST: _____
Le Sueur County Administrator **Le Sueur County Chairman**

Summary Minutes of Le Sueur County Board of Commissioners Meeting, February 6, 2018

- This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.
- Approved the agenda. (King-Gliszinski)
- Approved the consent agenda. (Rohlfing-King)
- Approved claims for Human Services: Financial \$ 36,462.89 and Soc Services \$ 122,563.12 (Gliszinski-Rohlfing)
- Approved to accept the Annual Seasonal Bids. (King-Gliszinski)
- Approved to open a public hearing for the purpose of taking public comment on the proposed amendment to the definition of "Buildable Lot Area" as defined in Section 4 of the Le Sueur County Zoning Ordinance. (King-Gliszinski)
- Approved to close the public hearing with no public comments. (Rohlfing-King)
- Approved the proposed amendment to the definition of "Buildable Lot Area" as defined in Section 4 of the Le Sueur County Zoning Ordinance. (Gliszinski-King)
- Approved a 2018 Drainage Records Modernization Match Program Grant Agreement. (King-Rohlfing)
- Approved a Memorandum of Understanding for the administration of the Ordinance for buffer enforcement. (Rohlfing-Gliszinski)
- Approved the purchase of a dew drop drill and trailer. (Gliszinski-King)
- Approved the Justice Center Construction Documents final estimate. (Gliszinski-Rohlfing)
- Approved to move forward with the bid solicitation process on the Justice Center. (King-Rohlfing)
- Approved a Motorola contract. (Rohlfing-Gliszinski)
- Approved an Ancom Microwave Contract. (King-Rohlfing)
- Approved the purchase of three 2018 Ford Explorer AWD Police Interceptors from Factor Motors. (Rohlfing-Gliszinski)
- Approved the Resolution Authorizing Issuance, Awarding Sale, Prescribing the Form and Details and Providing for the Payment of \$4,925,000 General Obligation Jail Bonds, Series 2018B. (Gliszinski-King)
- Approved the resignation from Tiffany Hering. (Rohlfing-Gliszinski)
- Approved to post and advertise for a full time Public Health Nurse. (King-Rohlfing)
- Approved to hire Jeremy Swenson in the Sheriff's Office. (Gliszinski-King)
- Approved regular status to Pat Rentz. (King-Rohlfing)
- Approved to post and request the merit list for a full time Agency Social Worker. (Gliszinski-King)
- Approved to post and request the merit list for a full time Office Support Specialist. (Rohlfing-Gliszinski)
- Approved the 2018 Pay Equity Implementation Report. (King-Rohlfing)
- Approved a Voting Equipment Grant Agreement. (King-Gliszinski)
- Approved the Dantona Subordination Agreement. (Rohlfing-Gliszinski)
- Approved to open a closed session. (King-Gliszinski)
- Approved to close the closed session. (King-Gliszinski)
- The following claims were approved for payment: (Rohlfing-King)

Warrant #	Vendor Name	Amount
48665	Blue Earth Co Finance Dept.	\$ 5,165.54
48666	Blue Earth Co Hwy Dept.	\$ 2,777.71
48667	Bolton & Menk Inc.	\$ 4,723.00
48671	Cargill Inc.	\$ 8,186.70
48672	Carpet Castle LLC	\$ 2,715.83
48687	Genesis	\$ 5,343.79
48701	Allen Kerber	\$ 5,899.13
48705	Kris Engineering Inc.	\$ 3,952.88
48714	MN Counties Computers Coop.	\$ 2,275.01
48727	Paragon Printing & Mailing Inc.	\$ 4,458.82

48745	Safe Assure Consultants Inc.	\$ 7,996.80
48751	S.E.H. Inc.	\$ 57,340.09
48762	State of MN	\$126,978.12
48764	Suel Printing Co.	\$ 2,853.25
48765	Summit	\$ 8,312.19
48770	Tri-County Solid Waste	\$ 24,899.74
48774	United Farmers Coop	\$ 2,828.85
105	Claims paid less than \$2,000.00:	\$ 44,934.42
17	Claims paid more than \$2,000.00:	\$276,707.45
122	Total all claims paid:	\$321,641.87

•Adjourned until Tuesday, February 20, 2018 at 9:00 a.m. (King-Rohlfing)

ATTEST: Le Sueur County Administrator Le Sueur County Chairman