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# **Le Sueur County, MN**

**Tuesday, December 19, 2017**

**Board Meeting**

## **Item 10**

**5:50 p.m. 2018 Proposed User Fee Changes Public Hearing (10 min)**

**Staff Contact:**

<b>Dept</b>	<b>Fee</b>	<b>Current 2017</b>	<b>Proposed 2018 Fees</b>
<b>Elections</b>	<b>For Non-Mail Ballot Precincts</b>		
	1-50 Registered Voters	new	\$100.00/yearly
	51-500 Registered Voters	new	\$600.00/yearly
	501-1000 Registered Voters	new	\$900.00 /yearly
	1001 and up Registered Voters	new	\$1,200.00/yearly
	<b>Mail Ballot Precincts</b>		
	Reimburse Le Sueur County for postage cost of mailing ballots	new	postage cost
<b>Parks</b>	Damage/Clean Up Deposit for Richter Woods Barn Rental	new	\$75.00
<b>Public Health</b>	<b>Food &amp; Beverage Service Establishment Fees</b>		
	Base Fee, then add category below	\$150.00	\$165.00
	Category 1	\$60.00	\$110.00
	Category 2	\$120.00	\$245.00
	Category 3	\$310.00	\$385.00
	Large Establishment	\$540.00	delete
	Additional Food Service	\$150.00	\$175.00
	HACCP Verification	new	\$175.00
	Beer or wine table service	\$60.00	delete
	Alcohol Service from bar	\$165.00	delete
	<b>Lodging Fees</b>		
	Base Fee	new	\$165.00
	Number of Units x	\$10.00	\$11.00
	*Max	\$1,000.00	\$1,100.00
	<b>Temporary Food Fees</b>		
	Special Event (No Base Fee)	\$50.00	\$55.00
	Food Cart	new	\$85.00
	Mobile Food Unit	\$60.00	\$85.00
	Seasonal Temporary Food Stand	\$60.00	\$85.00
	Seasonal Permanent Food Stand	\$60.00	\$85.00
	<b>MHP Fees</b>		

	Base Fee	\$150.00	\$165.00
	*Plus number of sites x	\$4.00	\$5.00
	<b>RCA Fees</b>		
	Base Fee per number of sites		
	24 sites or less	\$50.00	\$55.00
	25-99 sites	\$212.00	\$230.00
	100 or more sites	\$300.00	\$330.00
	*Plus number of sites x	\$4.00	\$5.00
	<b>Pools</b>		
	Base Fee	\$150.00	\$165.00
	Public Swimming Pool	\$325.00	\$355.00
	Additional Pool (each)	\$175.00	\$200.00
	Spa Pool	\$175.00	\$200.00
	Additional Spa (each)	\$100.00	\$110.00
	<b>Schools</b>		
	Base Fee	\$150.00	\$165.00
	Category 2	\$310.00	\$245.00
	Additional Inspections	\$360.00	\$250.00
	Additional Food Service	\$150.00	delete
	Concession Stand	\$60.00	\$0 or TBD
	<b>Late Fees</b>		
	Special Event RCA	new	\$360.00
	<b>New Construction</b>		
	<b>Food</b>		
	Category 1	\$275.00	\$400.00
	Category 2	\$400.00	\$450.00
	Category 3	\$450.00	\$500.00
	Additional Food	\$500.00	\$250.00
	Transient Food Service: Additional Fees	\$150.00	delete
	Food Cart	new	\$250.00
	Mobile Food Unit	new	\$350.00
	HACCP	new	\$500.00
	<b>Alcohol</b>		
	Mobile food unit	\$350.00	delete

	Beer or wine table service	\$150.00	delete
	Alcohol Service from bar	\$250.00	delete
	<b>Youth Camp</b>		
	Up to 99 Campers	new	\$375.00
	100-199 Campers	new	\$400.00
	200 or more	new	\$500.00
	<b>Remodel</b>		
	<b>Food</b>		
	Category 1	\$250.00	\$300.00
	Category 2	\$300.00	\$350.00
	Category 3	\$350.00	\$400.00
	Large Food Establishment	\$400.00	delete
	Additional Food Service	\$150.00	\$250.00
	<b>Alcohol</b>		
	Beer or wine table service	\$150.00	delete
	Alcohol Service from bar	\$250.00	delete
	<b>Youth Camps</b>		
	Up to 99 Campers	new	\$250.00
	100-199 Campers	new	\$300.00
	200 or more	new	\$450.00
<b>EnvServices</b>	<b>911 Addressing Fees</b>		
	Creation and Installation of Address	\$100.00	Individual Components
	Trip Charge		\$60.00
	Sign Post		\$20.00
	Sign Blade & Bolts		\$15.00
	Sign Stickers		\$5.00

## 2017 USER FEES (APPROVED 12/21/16)

### ASSESSOR

Labels	\$100 set up fee
	\$0.03 per label
Excel Reports	\$100 set up fee
	\$25 per taxing district
	\$0.05 per record or \$50 per hour
Tax Info – whole county	\$750
CAMA Info – whole county	\$750
Print out report	\$0.25 per page

### AUDITOR-TREASURER

NSF fee	\$30.00
Publishing Fee for delinquent tax	\$60.00
Admin fee for forfeiture	\$150.00
Parcel search fee	\$2.00
On sale Liquor License	\$1,500.00
Off sale Liquor License	\$200.00
Sunday Liquor License	\$200.00
Wine/strong beer License	\$400.00
3.2 Beer Licenses on-sale	\$20.00
3.2 Beer Licenses off-sale	\$10.00
Tobacco License	\$100.00
Fireworks	\$15.00
Auctioneer License	\$20.00
Auditor's Tax Certificate	
No taxpayers listed	\$50.00
10 largest taxpayers listed	\$100.00
25 largest taxpayers listed	\$150.00
Fast Track (License Bureau)	\$20.00
On sale Liquor License (Selling strong beer only)	\$750.00

### PUBLIC HEALTH

#### SERVICES

Skilled Nurse	\$135.00 per visit *
Home Health Aide	\$38.00 per hour*
*Sliding fee scale available for clients without insurance or not eligible for grant/waiver	
Pregnancy Test	\$8.00
Early Childhood Screening	\$35.00



<b>IMMUNIZATIONS</b>	
VFC Vaccinations Admin Fee(Vaccine is free)	\$20.00
VFC Vaccinations - Admin Fee Alternative Schedule (Vaccine is free)	1 injection \$20.00
	2 injections \$27.00
	3 injections \$34.00
	4 injections \$41.00
Hepatitis B	\$60.00
Tdap	\$54.00
Mantoux	\$20.00
Influenza	\$35.00
*Immunizations are billed to insurance whenever possible	
<b>COMMUNITY HEALTH: FEE SCHEDULE</b>	
<b>Food, Beverage and Lodging Fees</b>	
Base Fee, then add category below	\$150.00
Limited Food	\$60.00
Small Establishment	\$120.00
Medium Establishment	\$310.00
Large Establishment	\$540.00
Additional Food Service	\$150.00
Alcohol Fees, only one category applies	
Beer or wine table service	\$60.00
Alcohol service from the bar	\$165.00
<b>LODGING FEES</b>	
Number of units x	\$10.00
*Max \$1,000.00	
<b>TEMPORARY FOOD FEES</b>	
Special Event	\$50.00
Mobile Food Unit	\$60.00
Seasonal Temp	\$60.00
Permanent Food Stand	\$60.00
Late penalty for any of the above	\$60.00
<b>MHP Fees</b>	
Base Fee	\$150.00
*Plus number of sites x	\$4.00
<b>RCA Fees</b>	
Base Fee per category	
24 sites or less	\$50.00
25-99 sites	\$212.00
100 or more sites	\$300.00

*Plus number of sites x	\$4.00
<b>Special Event RCA/MHP</b>	
Base Fee	\$150.00
*Plus number of sites x	\$1.00
<b>POOLS</b>	
Base Fee	\$150.00
Public swimming pool	\$325.00
Additional pool (each)	\$175.00
Spa pool	\$175.00
Additional spa (each)	\$100.00
<b>MISC FEES</b>	
Individual water and/or sewer	\$60.00
<b>SCHOOLS</b>	
Base Fee	\$150.00
Medium Establishment	\$310.00
School Inspections	\$360.00
Additional Food Service	\$150.00
Concession Stand	\$60.00
<b>YOUTH CAMPS</b>	
Up to 99 campers	\$325.00
100-199 campers	\$550.00
\$200 or more campers	\$750.00
<b>WELLS</b>	
New Construction	\$150.00
Sealing	\$0.00
<b>LATE FEES</b>	
Late fee if operating up to 30 days w/o license	\$120.00
Additional late fee if operating more than 30 days w/o license	\$360.00
Re-Inspection fee equal to the base fee for 3 <sup>rd</sup> or 4 <sup>th</sup> visit in less than 12 months for failure to comply with corrective order	Equal to base fee
<b>COMMUNITY HEALTH: PLAN REVIEW FEE SCHEDULE</b>	
<b>CONSTRUCTION</b>	
<b>FOOD</b>	
Limited food menu	\$275.00
Small establishment	\$400.00
Medium establishment	\$450.00
Large food establishment	\$500.00
<b>TRANSIENT FOOD SERVICE</b>	
Additional food service	\$150.00
Food cart	\$250.00



Seasonal permanent food stand	\$250.00
Seasonal temporary food stand	\$250.00
<b>ALCOHOL</b>	
Mobile food unit	\$350.00
Beer or wine table service	\$150.00
Alcohol service from bar	\$250.00
<b>LODGING</b>	
Less than 25 rooms	\$375.00
25 to less than 100 rooms	\$400.00
100 rooms or more	\$500.00
Less than 5 cabins	\$350.00
5 to less than 10 cabins	\$400.00
10 cabins or more	\$450.00
<b>MHP/RCA/Special Event RCA/MHP</b>	
Initial construction of less than 25 sites	\$375.00
Initial construction of 25 to 99 sites	\$400.00
Initial construction of 100 or more sites	\$500.00
<b>REMODEL</b>	
<b>FOOD</b>	
Limited food menu	\$250.00
Small establishment	\$300.00
Medium establishment	\$350.00
Large food establishment	\$400.00
Additional food service	\$150.00
<b>TRANSIENT FOOD SERVICE</b>	
Food cart	\$250.00
Seasonal permanent food stand	\$250.00
Seasonal temporary food stand	\$250.00
Mobile food unit	\$250.00
<b>ALCOHOL</b>	
Beer or wine table service	\$150.00
Alcohol service from bar	\$250.00
<b>LODGING</b>	
Less than 25 rooms	\$250.00
25 to less than 100 rooms	\$300.00
100 rooms or more	\$450.00
Less than 5 cabins	\$250.00
5 to less than 10 cabins	\$350.00
10 cabins or more	\$400.00
<b>MHP/RCA/Special Event RCA/MHP</b>	



Expansion of less than 25 sites	\$250.00
Expansion of 25 to 99 sites	\$300.00
Expansion of 100 or more sites	\$450.00
<b>SHERIFF PUBLIC FEES</b>	
<b>GUN PERMITS</b>	
Conceal/Carry Permit	\$100.00
Renewal	\$75.00
Replacement/Change of info	\$10.00
Burn Permit	No charge
Incident Report Copy	No charge for initial report, \$0.25 per page for additional copies
Accident Report Copy	No charge
Photographs	\$2.00 per colored copy - 2 on a page
Audio/Video CD	\$20.00
Clerical Query/Research	\$20.00/hour, 15 minutes minimum
Fingerprints	\$10.00 (1 or 2 cards)
<b>SHERIFF CIVIL FEES</b>	
Summons/Complaint, subpoena, notices, orders, writ of execution, petitions, foreclosure notices, posting of notice, etc.	\$70.00 Unlimited attempts or # of occupants at same address
Writ of Recovery in Eviction	\$70.00
Deputy time for property removal standby in eviction	\$70.00
Sheriff Sales	\$70.00
Redemption Certificate	\$250.00
Mechanics Lien Sales/Certificates	\$70.00
Notice of Intent to Redeem	\$100.00
Writs of Execution Commission	6%
<b>GIS</b>	
Parcel Based GIS Information	\$0.05 per parcel or \$50.00 per hour, whichever is greater
Printer Map Product – Color	\$1.00 per page
Printer Map Product – Plotter HP (34 x 44)	\$10.00 per page
Custom maps, Product Analysis, Computer Processing	\$50.00 per hour
Land Information GeoDatabase	\$2,500.00

## RECORDER

### ABSTRACT

Document	\$46.00
Plat/Condominium	\$56.00
Attested Copy	\$2.00 each
More than 4 reference #'s	\$10.00 each add'l reference #
Well Certificate	\$50.00

### TORRENS

Document	\$46.00
Plat/Condominium/Registered Land Survey	\$56.00
Attested Copy	\$2.00 each
More than 4 reference #'s	\$10.00 each add'l reference #
Memorials on multiple certificates	\$20.00 per certificate
Residue Certificate	\$40.00
Well Certificate	\$50.00
Condition of Register	\$50.00
Copy of Certificate Title	\$3.00

### VITALS

Birth Certificate	\$26.00 for one
	\$19.00 each additional
Death Certificate	\$13.00 for one
	\$6.00 each additional
Marriage Certificate	\$9.00
Marriage License	\$115.00 without classes
	\$40.00 with 12 hours classes
Re-Issue Marriage Document, Applicant Error	\$10.00
Marriage Waivers	\$25.00
Genealogy Searches	\$20.00 per hour
Vitals Report	\$15.00

### ABSTRACTING SERVICES

Abstract Certification	\$75.00 New or Recertification
	\$60.00 Update Continuation
Abstract Entries	\$5.00 per entry
O & E Report	\$140.00
40 Year Tract Search	\$250.00
Tract Search	\$20.00 per hour
Exhibits	\$1.00 per page
Name Search	\$6.00
District Judgment Search	\$5.00
Special Assessments	\$5.00
Certified Mail	\$10.00



Expedite Fee	\$25.00
<b>MISCELLANEOUS SERVICES</b>	
Ordination	\$20.00
Notary/Notary Amendment	\$20.00
Notary Certification	\$5.00
LandShark Subscription	\$50.00 set up fee
	\$50.00 Monthly fee
	\$2.00 per viewed document
Passport Photos	\$12.00
Plat Review	\$50.00
Reports	\$15.00 + \$1.00 per page
After Hours Emergency	\$10.00
<b>COPIES</b>	
Plain Copies	\$1.00 per page
Copies from Books	\$3.00
Certified Copies	\$10.00
Plotter Sized Plat Copies	\$10.00 per page + \$5.00 to certify
Fax/Email Fee	\$5.00 + \$1.00 per page
<b>ENVIRONMENTAL SERVICES FEES</b>	
<b>HEARINGS</b>	
Variance	\$600.00
Cluster Fee for Variances	\$600.00 + \$200.00 per lot (New Fee)
Special Meeting	\$1,200.00
Conditional Use Permit	\$750.00
Rezoning	\$750.00
Preliminary	\$500.00 + \$25 per lot
Final	\$1,000.00
Special Meeting	\$2,000.00
After the fact penalty	\$1500.00 or 10% of finished value of improvement, whichever is greater
<b>STRUCTURES</b>	
Residential Dwellings	\$3/\$1000 of value Min \$100.00
Accessory Structure	\$2/\$1000 of value Min \$ 50.00
Commercial Structure	\$5/\$1000 of value Min \$150.00
Signs	\$2/\$1000 of value Min \$ 50.00
911	\$100.00
<b>OTHER FEES</b>	
Zoning Ordinance	\$45.00
Copies per page	\$0.25
Fax or email fee	\$5.00 + \$0.25 per page
Filing fee	\$46.00
<b>SEPTIC</b>	
Type I	\$300.00
Type II	\$200.00



Type II (floodplain area)	\$400.00
Type III	\$300.00
Type III (flow equalization or reduced size)	\$400.00
Type IV	\$500.00
Cluster<2,500 gpd	\$1000 + 200.00 per household
Cluster 2,500 to 4,999 gpd	\$2000 + 200.00 per household
Cluster 5,000 to 10,000 gpd	\$5000 + 200.00 per household
Commercial	Double
Not ready for Inspection/Soils	\$50.00
After the fact permits	Double the fee

## ADMINISTRATION

### PASSPORTS

Application Acceptance Fee	\$25.00 each application
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## PARKS

### LAKE WASHINGTON

Head Quarter Bldg	\$75.00 per day
Picnic Shelter	\$50.00 per day
Electric Site - Camping	\$25.00 per night
Non Electric Site	\$15.00 per night
Senior Citizen Discount (62 +)	\$20.00 per night (Sun-Thurs)

### CLEAR LAKE PARK

Camping	\$10.00 per night
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### RICHTER WOODS PARK

Barn Rental	\$75.00 per day
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## HUMAN SERVICES

Adult/Child Corporate License	\$300.00 – \$500.00 Max per State Statute
Chemical Dependency Assessment	\$225.00
Childcare Background Study	\$100.00 – Max per State Statute
Childcare License	\$50/1 year; \$100/2 year License
Child/Juvenile Placement Costs	Sliding fee based on income
Detoxification Service	Sliding fee based on income
Electric Home Monitoring	Full Cost of service
Group Therapy	Sliding fee based on income
In-Home Family Therapy	Sliding fee based on income
Out Patient Therapy	Sliding fee based on income
Supervised Visits	Full Cost of Service
Urine Analysis Testing	Full Cost of Service