



Le Sueur County, MN

Tuesday, November 28, 2017

Board Meeting

Item 1

9:00 a.m. Agenda and Consent Agenda (5 min)

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting

November 21, 2017

The Le Sueur County Board of Commissioners met in regular session on Tuesday, November 21, 2017 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Steve Rohlfing, Lance Wetzel and Dave Gliszinski. Also present were Darrell Pettis and Brent Christian. Joe Connolly and John King were excused.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved the amended agenda for the business of the day.

On motion by Gliszinski, seconded by Wetzel and approved unanimously, the Board approved the consent agenda:

- Approved the November 7, 2017 County Board Minutes and Summary Minutes
- Approved a St. Peter Legion Post 37 Gambling Application
- Approved a Blue Earth County Chapter of Minnesota Pheasants Inc. Gambling Application event date change.

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved the Human Services claims:

Financial:	\$ 48,571.73
Soc Services:	\$153,084.69

On motion by Gliszinski, seconded by Wetzel and approved unanimously, the Board approved and authorized the Board Chair to sign the Brown County Evaluation Center 2018 Contract for detox services.

On motion by Wetzel, seconded by Gliszinski and approved unanimously, the Board approved and authorized the Board Chair to sign a CMHS Services Agreement for 2018.

On motion by Gliszinski, seconded by Wetzel and approved unanimously, the Board approved and authorized the Board Chair to sign a Master Contract with MN Valley Action Council 2018 and a Notice of Funds Available and Budget for MFIP Program.

On motion by Wetzel, seconded by Gliszinski and approved unanimously, the Board approved and authorized the Board Chair to sign a Greater Minnesota Family Services Contract 2018.

On motion by Gliszinski, seconded by Wetzel and approved unanimously, the Board approved an MFIP Biennial Agreement.

Cindy Westerhouse, Human Resources Director appeared before the Board with several items for approval.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved to accept the resignation request from Kristen Johnston, part time Homemaker in Public Health, effective November 22, 2017.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved to advertise for a part time Homemaker in Public Health, a Grade 1, Step 1 at \$13.41 per hour.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved to grant regular status to Jeremy Swenson, part time Corrections Officer -Dispatcher in the Sheriff's Office, effective November 16, 2017. Jeremy has completed the six-month probationary period.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved to accept the resignation request from Erin Linscheid, full time Recreational Therapist in Human Services, effective November 29, 2017.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved to post and request the merit list for a full time Recreational Therapist in Human Services, as a Grade 7, Step 1 at \$19.00 per hour.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved to accept the resignation request from Chris Schoenstedt, full time Community Support Technician in Human Services, effective November 29, 2017.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved to post and request the merit list for a full time Community Support Technician in Human Services, as a Grade 6, Step 1 at \$17.94 per hour.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved to accept the resignation request from Jay Hanna, full time IT Help Desk Supervisor in the Information Technology Department, effective December 1, 2017.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved to post and advertise for a full time IT Help Desk Supervisor in the Information Technology Department, as a Grade 9, Step 1 at \$21.36 per hour.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved to hire David Yates as a full time Assistant County Attorney in the County Attorney's Office, as a Grade 12, Step 1 at \$25.44 per hour, effective December 4, 2017.

Jim Goltart, Veterans Services appeared before the Board with one item for approval.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved to trade in the current veterans van and purchase a new one.

Peter Klein with St. Paul Port Authority appeared before the Board with a PACE Assessment request.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved Le Sueur County to place a Property Assessed Clean Energy (PACE) 20 year special assessment in the amount of \$1,584,160 with a 6.95% interest rate on PID 23.605.0050 owned by New Prague Senior Living Associates.

Amy Beatty, Environmental Services appeared before the Board with one item for approval.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved the Le Sueur County Feedlot Work Plan.

Darrell Pettis, County Administrator appeared before the Board with several items for discussion and approval.

Darrell gave progress updates on the Justice Center and West Jefferson projects. CIP and Budget workshops are scheduled for November 28th after the board meeting.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved to set the date for a CIP Hearing on December 12, 2017 at 10:00 a.m.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved to open a West Lake Jefferson Interim Standards Ordinance public hearing.

Darrell Pettis, County Administrator gave an overview of the West Lake Jefferson Subordinate Service District.

There were two public comments.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved to close the public hearing.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Board Chair and County Administrator to sign the following:

**AMENDMENT TO A
RESOLUTION PROVIDING FOR THE ESTABLISHMENT OF INTERIM TECHNICAL AND
ADMINISTRATIVE STANDARDS FOR THE
WEST LAKE JEFFERSON SUBORDINATE SERVICE DISTRICT.**

WHEREAS, LE SUEUR COUNTY Board of Commissioners on January 17, 2017 accepted and adopted a petition for the establishment of a subordinate service and wastewater improvement district to be known as West Lake Jefferson Subordinate Service District.

WHEREAS, LE SUEUR COUNTY adopted standards for participation with the inventory in accordance with the Interim Technical and Administrative SSTS Standards adopted by the Board.

WHEREAS, LE SUEUR COUNTY Board of Commissioners adopted Interim Subsurface Sewage Treatment Standards (SSTS) for the West Lake Jefferson Subordinate Service District on November 21, 2017.

WHEREAS, LE SUEUR COUNTY Board of Commissioners directed the Environmental Services Staff to administer and enforce the SSTS Ordinance in accordance with the Interim Technical and Administrative SSTS Standards as adopted and made part of this resolution.

THEREFORE BE IT RESOLVED, that the standards be amended in order to administer the Interim Technical and Administrative Standards the same for the participants and non-participants of the inventory within the West Lake Jefferson Subordinate Service District.

BE IT FURTHER RESOLVED, that this resolution shall be rescinded on or upon the installation of the collection and treatment of sewage to the City of Cleveland at the municipal waste water treatment facility.

Board Member Committee Reports:

- Commissioner Gliszinski attended a CHB meeting.
- Commissioner Wetzel attended union negotiation meetings.
- Commissioner Rohlfing attended a CHB meeting, Region 9 meeting, Kasota City and Township meetings, MRCI and MVAC meetings and a German Jefferson Association meeting.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
47666	Advanced Correctional Healthcare Inc.	\$ 2,281.59
47678	Bolton & Menk Inc.	\$ 38,773.00
47680	Brandon Brockway	\$ 17,438.00
47683	Cargill Inc.	\$ 18,633.66
47686	Christian, Keogh, Moran & King	\$ 3,846.98
47688	Contech Engineered Solutions LLC	\$ 11,712.42
47693	Erickson Engineering Co. LLC	\$ 2,824.00
47704	Genesis	\$ 2,332.71
47721	I & S Group Inc.	\$ 80,162.00
47734	Lake Francis Assoc.	\$ 5,000.00
47738	Richard Lea	\$ 4,065.00
47746	Minn St. Admin ITG Telecom.	\$ 5,140.00
47748	MN Dept of Transportation	\$ 6,714.50

47751	Anthony Nerud	\$ 2,955.00
47753	North Central International	\$ 2,057.64
47758	Oestreich Repair LLC	\$ 3,346.14
47766	Rinke-Noonan Law Firm	\$ 5,017.00
47777	S.M.C. Co. Inc.	\$ 42,843.41
47779	Springsted Inc.	\$ 6,000.00
47781	Summit	\$ 8,272.64
47785	Thomson Reuters	\$ 2,061.24
47790	Traxler Construction Inc.	\$ 6,566.32
47798	US Autoforce	\$ 2,856.86
47801	Waterford Oil Co. Inc.	\$ 30,991.75
47802	Wenck Associates Inc.	\$ 34,800.73

117	Claims paid less than \$2,000.00:	\$ 38,185.42
25	Claims paid more than \$2,000.00:	\$346,692.59
142	Total all claims paid:	\$384,878.01

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board adjourned until Tuesday, November 28, 2017 at 9:00 a.m.

ATTEST:	_____	_____
	Le Sueur County Administrator	Le Sueur County Chairman

Summary Minutes of Le Sueur County Board of Commissioners Meeting, November 21, 2017

- This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.
- Approved the agenda. (Wetzel-Gliszinski)
- Approved the consent agenda. (Gliszinski-Wetzel)
- Approved the Human Services claims: Financial \$48,571.73 and Soc Services \$153,084.69 (Wetzel-Gliszinski)
- Approved the Brown County Evaluation Center 2018 Contract for detox services. (Gliszinski-Wetzel)
- Approved the CMHS Services Agreement for 2018. (Wetzel-Gliszinski)
- Approved a Master Contract with MN Valley Action Council 2018 and a Notice of Funds Available and Budget for MFIP Program. (Gliszinski-Wetzel)
- Approved a Greater Minnesota Family Services Contract 2018. (Wetzel-Gliszinski)
- Approved an MFIP Biennial Agreement. (Gliszinski-Wetzel)
- Approved the resignation request from Kristen Johnston, part time Homemaker in Public Health, effective November 22, 2017. (Gliszinski-Wetzel)
- Approved to advertise for a part time Homemaker in Public Health, a Grade 1, Step 1 at \$13.41 per hour. (Wetzel-Gliszinski)
- Approved regular status to Jeremy Swenson in the Sheriff's Office. (Gliszinski-Wetzel)
- Approved the resignation request from Erin Linscheid in Human Services. (Wetzel-Gliszinski)
- Approved to post and request the merit list for a full time Recreational Therapist in Human Services. (Gliszinski-Wetzel)
- Approved the resignation request from Chris Schoenstedt in Human Services. (Wetzel-Gliszinski)
- Approved to post and request the merit list for a full time Community Support Technician in Human Services. (Gliszinski-Wetzel)
- Approved the resignation request from Jay Hanna in the Information Technology Department. (Wetzel-Gliszinski)
- Approved to post and advertise for a full time IT Help Desk Supervisor in the Information Technology Department. (Gliszinski-Wetzel)
- Approved to hire David Yates as a full time Assistant County Attorney in the County Attorney's Office. (Wetzel-Gliszinski)
- Approved to trade in the current veterans van and purchase a new one. (Gliszinski-Wetzel)
- Approved Le Sueur County to place a Property Assessed Clean Energy (PACE) 20 year special assessment in the amount of \$1,584,160 with a 6.95% interest rate on PID 23.605.0050 owned by New Prague Senior Living Associates. (Wetzel-Gliszinski)
- Approved the Le Sueur County Feedlot Work Plan. (Gliszinski-Wetzel)
- Approved to set the date for a CIP Public Hearing on December 12, 2017 at 10:00 a.m. (Wetzel-Gliszinski)
- Opened a West Lake Jefferson Interim Standards Ordinance public hearing. (Wetzel-Gliszinski)
- Approved to close the public hearing. (Gliszinski-Wetzel)
- Approved an Amendment To A Resolution Providing For The Establishment Of Interim Technical And Administrative Standards For The West Lake Jefferson Subordinate Service District. (Wetzel-Gliszinski)
- The following claims were approved for payment: (Wetzel-Gliszinski)

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•Adjourned until Tuesday, November 28, 2017 at 9:00 a.m. (Gliszinski-Wetzel)

ATTEST: Le Sueur County Administrator Le Sueur County Chairman