



Le Sueur County, MN

Tuesday, August 22, 2017

Board Meeting

Item 1

9:00 a.m. Agenda and Consent Agenda (5 min)

RE: August 15, 2017 Minutes and Summary Minutes

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting August 15, 2017

The Le Sueur County Board of Commissioners met in regular session on Tuesday, August 15, 2017 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Steve Rohlfling, Lance Wetzel, Dave Gliszinski and John King. Also present were Darrell Pettis and Brent Christian. Joe Connolly was excused.

On motion by Wetzel, seconded by King and unanimously approved, the Board approved the amended agenda for the business of the day.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the consent agenda:

- Approved the August 1, 2017 County Board Minutes and Summary Minutes
- Approved the following July 2017 Transfers:
 - #1660 Transfer 34.14 from Victim Witness to Road & Bridge (Jan – June Fuel)
 - #1661 Transfer 32,103.95 from Revenue to Road & Bridge (Jan – June Fuel; EM – 261.12; Vet’s – 941.91; Law Enf – 29,579.06; Assessor – 821.35; Maint-500.51)
 - #1662 Transfer 1,527.81 from Human Services to Road & Bridge (Jan – June Fuel)
 - #1663 Transfer 429.50 from Env Services to Road & Bridge (Jan – June Fuel)
 - #1664 Transfer 3,719.00 from Agency to Revenue (July Landshark)
- Approved a gambling application for Le Sueur County Ducks Unlimited
- Approved a gambling application for Safari Club International Minnesota

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved for Human Services to apply for a SHIP Grant for up to \$5,000.

On motion by King, seconded by Wetzel and unanimously approved, the Board approved the Human Services claims:

Financial: \$ 22,012.52
Soc Services: \$171,033.20

Bruce Schwartzman with BKV appeared before the Board with an update on the Justice Center design plans.

Cindy Westerhouse, Human Resources Director appeared before the Board with two items for approval.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved to hire Abigail McCabe as a full time Registered Nurse in Public Health, as a Grade 10, Step 4 at \$25.19 per hour, effective August 21, 2017.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved to pre-approve the request to authorize a step increase to Abigail McCabe, full time Registered Nurse in Public Health, after January 1, 2018 and directed Cindy Westerhouse to change July 1 to October 1 in the Personnel Policy under Additional Step Criteria Hire Date/Step Increases.

Ryann Geldner appeared before the Board to submit petitions to disband the German Jefferson Subordinate Sewer District. County staff will review the submitted petitions before moving forward with this request.

Darrell Pettis, County Administrator / Engineer appeared before the Board with several items for consideration and approval.

On motion by King, seconded by Wetzel and unanimously approved, the Board approved a warranty deed to transfer a parcel legally described as 3N1, Pumpkin Hill Road Right of Way Plat No. 1 to the City of Le Sueur.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved an Agreement for Professional Services for the CSAH 3 (Reed Street) Reconstruction/Overlay.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved an out of state travel request for Justin Lutterman to attend a Beacon Conference in Ames, IA on August 21st - 22nd, 2017.

Ann Traxler, Emergency Management Director and Darrell Pettis appeared before the Board with a TZD Joyride Recognition to sponsors of the program.

On motion by Wetzel, seconded by King and unanimously approved, the Board approved and authorized the Board Chair and County Administrator to sign a Resolution declaring Le Sueur County's support of the Toward Zero Deaths program and establishing traffic safety as a priority of the county.

Board Member Committee Reports:

- Commissioner Gliszinski attended design meetings with BKV Architects.
- Commissioner King attended county budget meetings.
- Commissioner Wetzel attended a P&Z meeting and county budget meetings.
- Commissioner Rohlfing attended Elysian City and Township meetings as well as county budget meetings.

On motion by King, seconded by Wetzel and unanimously approved, the following claims were approved for payment:

Summary Minutes of Le Sueur County Board of Commissioners Meeting, August 15, 2017

•This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator’s Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.

- Approved the agenda. (Wetzel-King)
- Approved the consent agenda: August 1, 2017 County Board Minutes and Summary Minutes, July 2017 Transfers: #1660 Transfer 34.14 from Victim Witness to Road & Bridge (Jan – June Fuel), #1661 Transfer 32,103.95 from Revenue to Road & Bridge (Jan – June Fuel; EM – 261.12; Vet’s – 941.91; Law Enf – 29,579.06; Assessor – 821.35; Maint-500.51) #1662 Transfer 1,527.81 from Human Services to Road & Bridge (Jan – June Fuel), #1663 Transfer 429.50 from Env Services to Road & Bridge (Jan – June Fuel), #1664 Transfer 3,719.00 from Agency to Revenue (July Landshark), Le Sueur County Ducks Unlimited and Safari Club International Minnesota gambling applications. (Gliszinski-King)
- Approved for Human Services to apply for a SHIP Grant. (King-Gliszinski)
- Approved the Human Services claims: Financial \$ 22,012.52 and Soc Services: \$171,033.20 (King-Wetzel)
- Approved to hire Abigail McCabe as a Registered Nurse in Public Health. (King-Gliszinski)
- Approved to pre-approve the request to authorize a step increase to Abigal McCabe, full time Registered Nurse in Public Health, after January 1, 2018 and directed Cindy Westerhouse to change July 1 to October 1 in the Personnel Policy under Additional Step Criteria Hire Date/Step Increases. (Wetzel-Gliszinski)
- Approved a warranty deed to transfer a parcel legally described as 3N1, Pumpkin Hill Road Right of Way Plat No. 1 to the City of Le Sueur. (King-Wetzel)
- Approved an Agreement for Professional Services for the CSAH 3 Reconstruction/Overlay. (Wetzel-Gliszinski)
- Approved an out of state travel request for Justin Lutterman. (Gliszinski-Wetzel)
- Approved a Resolution declaring Le Sueur County’s support of the Toward Zero Deaths program and establishing traffic safety as a priority of the county. (Wetzel-King)
- The following claims were approved for payment: (King-Wetzel)

Warrant #	Vendor Name	Amount
46393	Advanced Correctional Healthcare Inc.	\$ 2,281.59
46399	Baker, Tilly, Virchow & Krause LLP	\$ 6,522.00
46406	Bolton & Menk Inc.	\$ 14,284.00
46410	Christian, Keogh, Moran & King	\$ 3,437.80
46412	Contech Engineered Solutions LLC	\$ 3,652.44
46419	Earl F. Andersen	\$ 4,320.00
46423	Gary P Ewert	\$ 4,379.19
46429	Genesis	\$ 3,291.24
46437	Hansen Sanitation Inc.	\$ 2,567.41
46449	ITsavvy LLC	\$ 2,892.00
46456	Kris Engineering Inc.	\$ 32,013.73
46461	Le Sueur Co Soil & Water Conserv. Dist.	\$ 3,820.84
46462	Richard Lea	\$ 2,842.50
46465	Mariska Enterprises	\$ 3,151.00
46484	Paragon Printing & Mailing Inc.	\$ 8,453.05
46494	Ruby’s Drainage Viewing LLC	\$ 3,031.39
46498	S.E.H. Inc.	\$ 46,404.75
46499	Selly Excavating Inc.	\$ 24,718.44
46504	S.M.C. Co. Inc.	\$ 11,822.41
46508	Suel Printing Co.	\$ 2,011.08
46511	Technical Solutions of Madison Lake Inc.	\$ 3,272.39

46514	The Lawn Barber Services LLC	\$ 4,000.00
46523	Traxler Construction Inc.	\$ 15,296.20
46524	Tri-County Solid Waste	\$ 34,510.65
46529	Twist Op-Office Etc	\$ 5,955.26
46538	Wornson, Goggings, Zard	\$ 2,329.50
46539	WW Blacktopping Inc.	\$ 10,363.50
121	Claims paid less than \$2,000.00:	\$ 44,938.48
27	Claims paid more than \$2,000.00:	\$261,624.36
148	Total all claims paid:	\$306,562.84

•Adjourned until Tuesday, August 22, 2017 at 9:00 a.m. (King-Gliszinski).

ATTEST: Le Sueur County Administrator Le Sueur County Chairman