



Le Sueur County, MN

Tuesday, July 18, 2017

Board Meeting

Item 1

9:00 a.m. Agenda and Consent Agenda

RE: July 11, 2017 Minutes and Summary Minutes

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting July 11, 2017

The Le Sueur County Board of Commissioners met in regular session on Tuesday, July 11, 2017 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Steve Rohlfsing, Lance Wetzel, Dave Gliszinski and John King. Joe Connolly was excused. Darrell Pettis and Brent Christian were also present.

On motion by Wetzel, seconded by King and unanimously approved, the Board approved the agenda for the business of the day.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved the consent agenda:

- Approved the June 27, 2017 County Board Minutes and Summary Minutes
- Approved June 2017 Transfers:
 - #1657 Transfer 6,037.52 from Road & Bridge to Ditch (various Ditch liens)
 - #1658 Transfer 23,873.10 from Human Services to Revenue (2nd Qtr Rent)
 - #1659 Transfer 3,928.00 from Agency to Revenue (June Landshark)
- Approved tobacco licenses for Little Dandy and Mac's Green Mill Bar

Brett Mason, Sheriff appeared before the Board with one item for approval.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Board Chair to sign an amendment for a two month extension to the contract for interim services with the City of Montgomery Police Department.

Ann Traxler, Emergency Management Director appeared before the Board with several items for approval.

On motion by King, seconded by Wetzel and unanimously approved, the Board approved and authorized the Chair to sign an HSEM 2018-2019 RAD Grant.

Cindy Westerhouse, Human Resources Director came before the Board with several items for discussion and approval.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved to accept the resignation request from Monica Muchow, part time Correctional Officer/Dispatcher in the Sheriff's Office, effective June 27, 2017.

On motion by Wetzel, seconded by King and unanimously approved, the Board approved to advertise for a part time Correctional Officer/Dispatcher in the Sheriff's Office, as a Grade 6, Step 1 at \$17.94 per hour.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved to transfer Molly Trieschman, on an interim basis, to a full time Drug Court Coordinator in Drug Court, Grade 13, Step 1 at \$26.97 per hour, effective July 11, 2017.

Darrell Pettis, County Administrator and Engineer appeared before the Board with several items for consideration and approval.

On motion by King, seconded by Wetzel and unanimously approved, the Board concurred with Waseca County's bid approval for the CSAH 3, 7 and 62 projects; SAP 40-662-003, SP 81-603-034 and SP 81-607-005 with Interstate Improvements in the amount of \$30,017.36 for Le Sueur County.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved to set August 22nd at 10:00 a.m. in the Commissioner's Room of the Le Sueur County Courthouse for a public hearing on an ATV, Golf Cart, Mini Truck Ordinance.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved to set the bid opening for SAP 40-603-027 and 40-614-011 in Waterville CSAH 3 and CSAH 14 for Monday, July 24 at 1:00 p.m.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved to make a decision on a possible 2018 wheelage tax increase at the July 18th board meeting.

Nancy Domonoske introduced Shane Bugeja, the new Ag Educator with the Extension Office.

Commissioner Committee Reports:

Commissioner King attended a Waseca – Le Sueur Library Board meeting and has a Budget Committee meeting later this month.

Commissioners Wetzel and Rohlfing attended an LCDS meeting.

Commissioner Rohlfing attended a Region 9 meeting.

On motion by Gliszinski, seconded by King and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
45895	Advanced Correctional Healthcare Inc.	\$ 2,281.59
45897	Ahlman's	\$ 3,297.50
45898	American Engineering Testing	\$ 39,660.00
45906	Bolton & Menk Inc.	\$ 4,491.50
45909	Brock White Co. LLC	\$ 14,060.01
45917	Contech Engineered Solutions LLC	\$ 2,141.32
45930	Genesis	\$ 5,409.91
45939	Harrison Truck Centers-Parts	\$ 2,151.89
45942	Information Systems Co.	\$ 5,243.90
45953	Richard Lea	\$ 2,302.50

45954	Liberty Tire Recycling LLC	\$ 13,042.80
45973	Paragon Printing & Mailing Inc.	\$ 4,451.00
45980	Regents of the University of MN	\$ 20,247.57
45988	S.E.H. Inc.	\$ 31,400.35
45989	Selly Excavating Inc.	\$ 20,190.00
45990	SHI International Corp.	\$ 6,280.00
45994	S.M.C. Co. Inc.	\$ 5,871.72
46006	Tire Associates Inc.	\$ 2,658.36
46007	Traxler Construction Inc.	\$ 5,542.79
46018	Wenck Associates Inc.	\$ 10,001.33
46020	Widseth Smith Nolting & Assoc Inc.	\$ 6,367.85

108 Claims paid less than \$2,000.00:	\$ 39,428.15
21 Claims paid more than \$2,000.00:	\$207,093.89
129 Total all claims paid:	\$246,522.04

On motion by Wetzel, seconded by King and unanimously approved, the Board adjourned until Tuesday, July 18, 2017 at 9:00 a.m.

ATTEST: _____
Le Sueur County Administrator Le Sueur County Chairman

Summary Minutes of Le Sueur County Board of Commissioners Meeting, July 11, 2017

•This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator’s Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.

- Approved the agenda. (Wetzel-King)
- Approved the consent agenda: June 27, 2017 County Board Minutes and Summary Minutes, June 2017 Transfers: #1657 Transfer 6,037.52 from Road & Bridge to Ditch (various Ditch liens), #1658 Transfer 23,873.10 from Human Services to Revenue (2nd Qtr Rent), #1659 Transfer 3,928.00 from Agency to Revenue (June Landshark) and approved tobacco licenses for Little Dandy and Mac’s Green Mill Bar (Gliszinski-Wetzel)
- Approved an amendment for a two month extension to the contract for interim services with the City of Montgomery Police Department. (Wetzel-Gliszinski)
- Approved an HSEM 2018-2019 RAD Grant. (King-Wetzel)
- Approved the resignation request from Monica Muchow in the Sheriff’s Office. (Gliszinski-King)
- Approved to advertise for a part time Correctional Officer/Dispatcher in the Sheriff’s Office. (Wetzel-King)
- Approved to transfer Molly Trieschman on an interim basis to a full time Drug Court Coordinator in Drug Court. (Gliszinski-Wetzel)
- The Board concurred with Waseca County’s bid approval for the CSAH 3, 7 and 62 projects; SAP 40-662-003, SP 81-603-034 and SP 81-607-005 with Interstate Improvements in the amount of \$30,017.36 for Le Sueur County. (King-Wetzel)
- Approved to set August 22nd at 10:00 a.m. in the Commissioner’s Room of the Le Sueur County Courthouse for a public hearing on an ATV, Golf Cart, Mini Truck Ordinance. (Wetzel-Gliszinski)
- Approved to set the bid opening for SAP 40-603-027 and 40-614-011 in Waterville CSAH 3 and CSAH 14 for Monday, July 24 at 1:00 p.m. (Gliszinski-Wetzel)
- Approved to make a decision on a possible 2018 wheelage tax increase at the July 18th board meeting. (King-Gliszinski)
- The following claims were approved for payment: (Gliszinski-King)

Warrant #	Vendor Name	Amount
45895	Advanced Correctional Healthcare Inc.	\$ 2,281.59
45897	Ahlman’s	\$ 3,297.50
45898	American Engineering Testing	\$ 39,660.00
45906	Bolton & Menk Inc.	\$ 4,491.50
45909	Brock White Co. LLC	\$ 14,060.01
45917	Contech Engineered Solutions LLC	\$ 2,141.32
45930	Genesis	\$ 5,409.91
45939	Harrison Truck Centers-Parts	\$ 2,151.89
45942	Information Systems Co.	\$ 5,243.90
45953	Richard Lea	\$ 2,302.50
45954	Liberty Tire Recycling LLC	\$ 13,042.80
45973	Paragon Printing & Mailing Inc.	\$ 4,451.00
45980	Regents of the University of MN	\$ 20,247.57
45988	S.E.H. Inc.	\$ 31,400.35
45989	Selly Excavating Inc.	\$ 20,190.00
45990	SHI International Corp.	\$ 6,280.00
45994	S.M.C. Co. Inc.	\$ 5,871.72
46006	Tire Associates Inc.	\$ 2,658.36
46007	Traxler Construction Inc.	\$ 5,542.79
46018	Wenck Associates Inc.	\$ 10,001.33
46020	Widseth Smith Nolting & Assoc Inc.	\$ 6,367.85
108 Claims paid less than \$2,000.00:		\$ 39,428.15

21 Claims paid more than \$2,000.00: \$207,093.89
129 Total all claims paid: \$246,522.04
•The Board adjourned until Tuesday, July 18, 2017 at 9:00 a.m. (Wetzel-King)
ATTEST: Le Sueur County Administrator Le Sueur County Chairman