



Le Sueur County, MN

Tuesday, June 20, 2017

Board Meeting

Item 1

9:00 a.m. Agenda and Consent Agenda

RE: June 6, 2017 Minutes and Summary Minutes

RE: June 14, 2017 Board of Equalization Minutes and Summary Minutes

RE: Tobacco Licenses

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting

June 6, 2017

The Le Sueur County Board of Commissioners met in regular session on Tuesday, June 6, 2017 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Steve Rohlfing, Dave Gliszinski, John King and Joe Connolly. Lance Wetzel was excused. Darrell Pettis and Brent Christian were also present.

On motion by Connolly, seconded by Gliszinski and unanimously approved, the Board approved the agenda for the business of the day.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the consent agenda:

- Approved the May 23, 2017 County Board Minutes and Summary Minutes
- Approved May 2017 Transfers:
 - #1654 Transfer 3,966.00 from Human Services to Revenue(A87 quarter ending 3-31-17)
 - #1655 Transfer 3,921.00 from Agency to Revenue (May Landshark)
 - #1656 Transfer 634.00 from Road & Bridge to Ditch (Ditch #23 Lien)

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved to open the 2017 – 2021 Capital Improvement Plan Public Hearing at 9:00 a.m.

Darrell Pettis gave an overview of the Capital Improvement Plan draft.

Bruce Kimmel with Ehlers gave a short presentation and was available for questions. There were 3 public comments.

On motion by King, seconded by Connolly and unanimously approved, the Board approved to close the 2017 – 2021 Capital Improvement Hearing.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved the following Resolution Relating to Approval of a Capital Improvement Plan and Issuance of General Obligation Capital Improvement Plan Bonds, Series 2017A:

BE IT RESOLVED by the Board of Commissioners (the Board) of Le Sueur County, Minnesota (the Issuer), as follows:

WHEREAS, the Issuer has published notice of its intent to hold a hearing on the issuance of capital improvement plan bonds under Minnesota Statutes, Section 373.40 (the “Bonds”) and on its proposed Capital Improvement Plan (the “Plan”), at least fourteen (14) but not more than twenty-eight (28) days prior to the date hereof, pursuant to and in accordance with Minnesota Statutes, Section 373.40 (the “Act”); and

WHEREAS, the Board held a public hearing on the date hereof on the Plan and on the issuance of the Bonds to finance capital to finance the construction of a new County highway maintenance shop and a portion of the costs associated with the construction of

a new Justice Center as detailed in the County's 2017-2021 Capital Improvement Plan. The County will pay debt service with future ad valorem property taxes. As described in the Act and in the Plan (the "Project");

WHEREAS, the Board has considered the factors described in subdivision 3 of the Act with respect to the Plan;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby a) approves the Plan, and (b) authorizes the issuance of the Bonds in an amount not to exceed **\$2,565,000**. Pursuant to Minnesota Statutes, Section 475.60, Subdivision 2, paragraph (9), Ehlers & Associates is authorized to prepare and distribute an Official Statement and to solicit proposals for the Bonds on behalf of the County on a negotiated basis. This Board shall meet on **July 18, 2017**, for the purpose of considering proposals for the purchase of the Bonds and of taking such action thereon as may be in the best interests of the County.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the following Resolution Providing for the Sale of \$2,565,000 General Obligation CIP Bonds, Series 2017A:

- A. WHEREAS, the Board of Commissioners of Le Sueur County, Minnesota has heretofore determined that it is necessary and expedient to issue the County's \$2,565,000 General Obligation CIP Bonds, Series 2017A (the "Bonds"), to finance the construction of a new County highway maintenance shop and a portion of the costs associated with the construction of a new Justice Center; and
- B. WHEREAS, the County has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Le Sueur County, Minnesota, as follows:

1. Authorization. The Board of Commissioners hereby authorizes Ehlers to assist the County for the sale of the Bonds.
2. Meeting; Proposal Opening. The Board of Commissioners shall meet at 9:00 a.m. on July 18, 2017, for the purpose of considering proposals for and awarding the sale of the Bonds.
3. Official Statement. In connection with said sale, the officers or employees of the County are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the County upon its completion.

On motion by Connolly, seconded by King and unanimously approved, the Board approved the following Resolution Providing for the Sale of \$7,325,000 General Obligation Jail Bonds, Series 2017B:

- A. WHEREAS, the Board of Commissioners of Le Sueur County, Minnesota has heretofore determined that it is necessary and expedient to issue the County's \$7,325,000 General Obligation Jail Bonds, Series 2017B (the "Bonds"), to finance a portion of the costs associated with construction of a new County Jail facility; and
- B. WHEREAS, the County has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Le Sueur County, Minnesota, as follows:

- 1. Authorization. The Board of Commissioners hereby authorizes Ehlers to assist the County for the sale of the Bonds.
- 2. Meeting; Proposal Opening. The Board of Commissioners shall meet at 9:00 a.m. on July 18, 2017, for the purpose of considering proposals for and awarding the sale of the Bonds.
- 3. Official Statement. In connection with said sale, the officers or employees of the County are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the County upon its completion.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the following Resolution Authorizing the County to Enter into a Credit Enhancement Program Agreement with the Minnesota Public Facilities Authority:

- A. WHEREAS, the County Board of Le Sueur County, Minnesota (the "County") proposes to issue its General Obligation Jail Bonds, Series 2017A (the "Bonds"), the proceeds of which will be used to finance a portion of the construction of a new County Jail facility; and
- B. WHEREAS, the County Board hereby determines it is in the best interest of the County to apply to the Minnesota Public Facilities Authority (the "Authority") for credit enhancement of the Bonds;

NOW, THEREFORE, BE IT RESOLVED by the County Board of Le Sueur County, Minnesota, as follows:

- 1. Approval of the Authority's Credit Enhancement Program Agreement. The Authority's Credit Enhancement Program Agreement (the "Agreement") is hereby approved, the same being before the County Board and made a part of this resolution by reference.
- 2. Authorization to Sign Agreement and Related Forms. The County Board Chair and the County Administrator are authorized to sign the Agreement on the County's behalf and to execute any other related forms prescribed by the Authority with respect to the Agreement.

3. Agreement to Comply with Minnesota Statutes, Section 446A.086. The County is entering into the Agreement with the Authority pursuant to Minnesota Statutes, Section 446A.086 (the "Act") and the County hereby agrees to comply with and be bound by the provisions of the Act.
4. Submission of the Agreement. The County Board Chair and County Administrator are hereby authorized to submit, on the County's behalf, the Agreement to the Authority, together with the nonrefundable application fee in the amount of \$500.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved claims for Human Services:

Financial: \$ 67,375.98

Soc Services: \$ 89,036.74

Sue Rynda, Human Services Director appeared before the Board with one item for approval.

On motion by King, seconded by Connolly and unanimously approved, the Board approved and authorized the Board Chair to sign a Regional Administrative Agency Cooperative Agreement Fraud Investigation Program.

Pam Simonette, Auditor – Treasurer appeared before the Board with two items for approval.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved a County issued credit card for Richard Droog in the Sheriff's Office.

On motion by Connolly, seconded by Gliszinski and unanimously approved, the Board approved a repurchase application for Theresa Johnson for parcel #04.780.0160.

Nik Kadel, Le Sueur County Ditch Inspector appeared before the Board with an update on County ditches.

On motion by King, seconded by Gliszinski and unanimously approved, the Board directed the Ditch Inspector to get at least two repair quotes for all ditch repair requests over \$15,000 and quotes over \$25,000 will require Board approval.

Cindy Westerhouse, Human Resources Director came before the Board with several items for discussion and approval.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved the Public Employees Retirement Association Policy Officer Declaration for Richard Droog, effective May 16, 2017.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved to hire Caitlin Meyer as a full time Case Aide in Human Services, as a Grade 4, Step 1 at \$15.97 per hour, effective June 26, 2017.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved to hire Tyler Luethje as a full time Parks Director/Ag Inspector in the Parks Department, as a Grade 11, Step 1 at \$24.01 per hour, effective June 26, 2017.

On motion by Connolly, seconded by King and unanimously approved, the Board approved to hire Stephanie Brockway as a full time Accounting/Licensing Clerk in the Auditor-Treasurer's Office, as a Grade 7, Step 1 at \$19.00 per hour, effective June 26, 2017.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved to grant regular status to Robert Whipps, full time Assistant County Attorney in the County Attorney's Office, effective May 29, 2017. Robert has completed the six-month probationary period.

Amy Beatty, Environmental Programs Specialist appeared before the Board with one item for consideration and approval.

On motion by Connolly, seconded by King and unanimously approved, the Board approved the following 2017-2018 Solid Waste License Applications.

Collect and transport solid waste and recyclables in Le Sueur County:

Waste Management of Minnesota – Mankato, MN – 31 Trucks - \$1,135.00

West Central Sanitation – Willmar, MN – 3 Trucks - \$155.00

Operate a recycling facility in Le Sueur County:

Waste Management of Minnesota – Mankato, MN - \$200.00

Operate a transfer station in Le Sueur County:

Waste Management of Minnesota – Mankato, MN - \$675.00

Chad Washa appeared before the Board with several items for consideration and approval.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved to fund the following Le Sueur County Fair Proposed Projects:

Commercial Building Project \$4,650

Ticket Booths \$2,000

Children's Barnyard Pens \$2,500

On motion by King, seconded by Connolly and unanimously approved, the Board approved to open the German Jefferson Public Hearing at 10:00 a.m.

There were 2 public comments.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved to close the public hearing.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved the following German Jefferson Ordinance:

**ORDINANCE PROVIDING FOR THE CONTINUOUS COMPLIANCE OF
SUBSURFACE SEWAGE TREATMENT SYSTEMS WITHIN THE
GERMAN-JEFFERSON SUBORDINATE SERVICE DISTRICT**

WHEREAS, the County established the German-Jefferson Subordinate Service District (the District) to address an area with a high density of known and suspected wastewater concerns within the County;

WHEREAS, the wastewater concerns within the District have the potential to impact public health and water quality;

WHEREAS, the County inspected and inventoried a high percentage of SSTs within the District and confirmed the County's wastewater concerns within the District;

WHEREAS, the County conducted numerous public meetings to elicit public input from residents in the District on various options for addressing wastewater concerns within the District;

WHEREAS, the overwhelming consensus from District residents was that continuous compliance of SSTs, through rigorous inspection and enforcement, was the preferred option for addressing wastewater concerns within the District;

WHEREAS, the County's existing SSTS regulation in Section 17 of the Le Sueur County Zoning Ordinance (Existing Ordinance) does not provide for an inspection program to ensure continuous compliance.

WHEREAS, the County has determined that District residents' demands for rigorous inspection and enforcement processes is appropriate and will properly address wastewater concerns within the District;

WHEREAS, a new District-specific ordinance is necessary in order to implement the rigorous inspection and enforcement processes demanded by resident of the District, which shall take effect after the final compliance deadline in the Existing Ordinance.

NOW THEREFORE, the Le Sueur County Board hereby ordains:

SECTION 1. Purpose. The District was established for the purpose of addressing wastewater issues around German and Jefferson Lakes. The purpose of this Ordinance is to establish a rigorous compliance program for the inspection and enforcement of established standards for wastewater treatment systems within the District to ensure continuous compliance.

SECTION 2. Effective Date. This Ordinance shall take effect on January 1, 2018.

SECTION 3. Definitions.

Certificate of Compliance: A document, written after a compliance inspection, from an Inspector, certifying that an SSTS is in compliance with the applicable requirements of Minnesota Rules, Chapters 7080 to 7083, as amended and the Existing Ordinance at the time of the inspection.

Cluster System: An SSTS under some form of common ownership or operation that collects wastewater from three or more dwellings or structures and conveys it to a treatment and dispersal system located on an acceptable site near the dwellings or structures.

Compliance Inspection: An evaluation, investigation, inspection, or other process for the purpose of issuing a certificate of compliance or notice of noncompliance.

Department: The Le Sueur County Department of Environmental Services.

District: The German-Jefferson Subordinate Service District established by the Le Sueur County Board.

Holding Tank: A tank for storage of sewage until it can be transported to a point of treatment and dispersal as defined in Minnesota Rules, Chapter 7080.1100, subpart 41, as amended.

Inspection Report: A Certificate of Compliance or Notice of Noncompliance, together with the Le Sueur County Certification Form, signed and sworn by an Inspector.

Inspector: An individual qualified to review proposed plans and inspect on-site sewage treatment systems and who has been certified and/or issued a license from the Agency.

Jefferson-German Lakes Septic Inventory Project-JGSIP: The voluntary Jefferson-German Lakes Septic Inventory Project (JGSIP) initiated on March 29, 2011 by Le Sueur County within the boundaries of the Jefferson-German Subordinate Service District.

Licensed Business: A business that designs, installs or maintains, repairs, pumps, operates, or inspects SSTS.

MPCA: Minnesota Pollution Control Agency; referred to as “the Agency” throughout this Ordinance.

Notice of Noncompliance: A document written and signed by a certified inspector after a compliance inspection that gives notice that an SSTS is not in compliance as specified under Minnesota Rules 7080.1500, as amended.

Subsurface Sewage Treatment System (SSTS): Either an individual subsurface sewage treatment system (ISTS) or a mid-sized subsurface sewage treatment system (MSTS) as defined in Chapters 7080 and 7081, as amended.

Subsurface Sewage Treatment System, Individual (ISTS): A subsurface sewage treatment systems as defined in Minnesota Rules, Chapter 7080.1100, subpart 41, as amended.

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Subsurface Sewage Treatment System, Midsized (MSTS): A subsurface sewage treatment systems as defined in Minnesota Rules, Chapter 7081.0020, subpart 4, as amended.

Type I System: A subsurface sewage treatment system as defined in Minnesota Rules, Chapter 7080.2200; a Type I System utilizes trenches and seepage beds, mounds, at-grade systems, or gray water systems that meet or exceed the design and performance requirements of Minnesota Rules Chapter 7080, as amended.

SECTION 4. Application. The County has an existing SSTS ordinance (Section 17) that conforms to Minn. Rule Chapter 7082 and applies to all properties. All provisions of the Existing Ordinance, to the extent they are not modified by this ordinance, shall remain in full force and effect within the District. This Ordinance is in addition to the minimum requirements of the existing ordinance and shall apply only to properties within the District.

SECTION 5. Continuous Compliance. A valid certificate of compliance is required at all times. It is unlawful for any person to maintain, occupy, or use any structure intended for habitation without a valid certificate of compliance or a permit for the repair or replacement of a non-compliant SSTS.

SECTION 6. Inspector Requirements. All Compliance Inspections must be performed by an Inspector, as defined in 7082.0700. No Inspector or Licensed Business who previously designed, installed, inspected, or performed any maintenance on the SSTS may submit an Inspection Report for that SSTS for purposes of this ordinance until the SSTS has been independently inspected.

SECTION 7. Certificate of Compliance. Certificates of Compliance for a new SSTS shall be valid for 5 years. Certificates of Compliance for an existing SSTS shall be valid for 3 years unless evidence of noncompliance is found by the Department.

SECTION 8. SSTS Compliance. All compliant SSTSs shall meet the standards in the Existing Ordinance as it may be amended, specifically three feet of vertical separation and tank integrity verification, as well as all requirements under Minnesota Rules Chapter 7080 for an ISTS and Chapter 7081 for an MSTS.

SECTION 9. Cluster System Compliance. Every component a Cluster System must be compliant prior to the issuance of a Certificate of Compliance. In addition to the standards for an ISTS or MSTS, Cluster Systems shall meet the following standards:

- a. Written agreement between all owners of the parcels served by the Cluster System to allow system-wide inspection and maintenance on all parcels served by the Cluster System.

- b. Documentation of all service performed in the past three years in accordance with the Management Plan and Minnesota Rule Chapter 7082.0600 for ISTS or all service performed in the past three years in accordance with the Operation and Maintenance Plan and Minnesota Rule Chapter 7080.2450 and Chapter 7081.0290 for an MSTs must be submitted to the Department prior to the issuance of a new Certificate of Compliance.

SECTION 10. Holding Tank Compliance. All compliant Holding Tanks shall meet the standards in the Existing Ordinance as it may be amended. After December 31, 2017, new Holding Tanks shall only be allowed for seasonal residences or Lots of Record where a Type I system cannot be installed and a Cluster System is not available for connection. Existing, compliant Holding Tanks shall be allowed to remain. All compliant Holding Tanks shall meet the following standards:

- a. A copy of a current, valid monitoring and disposal contract must on file with the Department at all times.
- b. Documentation of all service performed in the past three years in accordance with a monitoring and disposal contract must be submitted to the Department prior to the issuance of a new Certificate of Compliance.
- c. Where available, a designated soil treatment area must be preserved through a written declaration recorded on the property when new seasonal residences are constructed or when parcels with existing Holding Tanks request a land use approval or property transfer.

SECTION 11. Required Installation of Type I System. Compliant Holding Tanks with available soil treatment areas, but lacking a Type I System, must install a Type I System within one (1) year of the following events:

- a. Transfer of the property, or
- b. Issuance of a land use permit or zoning permit approval.

All new SSTs installed after the effective date of this Ordinance shall include a Type I System if an adequate soil treatment area is available.

SECTION 12. Effect of New Regulations. No system shall be “grandfathered” based on new County or state regulations and standards. All existing systems must be upgraded, repaired, or replaced in order to meet all performance and design standards for SSTs with the District prior to the issuance of a Certificate of Compliance.

SECTION 13. Compliance Period.

- a. An SSTs that is determined not to be protective of groundwater, in accordance with Minnesota Rules, Chapter 7080.1500, Subp.4.B or otherwise fail to meet any standard of this ordinance and Minnesota Rules Chapter 7080 for an ISTS or Chapter 7081 for an MSTs, shall be upgraded, repaired, replaced, or abandoned by the owner in accordance with the provisions of this Section within one (1) year of receipt of a Notice of Noncompliance.
- b. An SSTs that is determined to be an imminent threat to public health or safety, in accordance with Minnesota Rules, Chapter 7080.1500, Subp.4A, shall be upgraded,

repaired, replaced, or abandoned by the owner in accordance with the provisions of this Section within ten (10) months of receipt of a Notice of Noncompliance.

- c. All operational deficiencies must be corrected immediately.

SECTION 14. Variances. No variances shall be granted from this Ordinance.

SECTION 15. Inspection Program. The Department shall send notice of the impending expiration of a Certificate of Compliance at least 120 days before expiration. Notice shall also be provided when a change in use of the property is proposed.

SECTION 16. Administrative Search Warrant. The County reserves the right to seek an administrative search warrant to perform a Compliance Inspection of any property within the District for which a valid Certificate of Compliance does not exist.

SECTION 17. Penalties. Any property owner who fails to upgrade, repair, or replace a non-compliant SSTS but continues to maintain, occupy, or use any structure for habitation without a valid certificate of compliance shall be guilty of a misdemeanor. Any person or entity who violates any provision of this Ordinance or makes any false statement in any document required to be submitted under this Ordinance shall be guilty of a misdemeanor.

SECTION 18. Funding. All activities resulting from this Ordinance shall be funded through the District in accordance with Minnesota Statute Chapter 375B and the resolution establishing the District.

SECTION 19. Severability. In the event any provision or part of this Ordinance is determined to be void or unenforceable by a Court of competent jurisdiction, the remainder of this Ordinance shall remain in full force and effect.

SECTION 20. Effective Date. This Ordinance shall be effective January 1, 2018.

Darrell Pettis, County Administrator / Engineer appeared before the Board with several items for discussion and approval.

On motion by Connolly, seconded by King and unanimously approved, the Board approved the Highway 2016 Annual Report.

On motion by King, seconded by Connolly and unanimously approved, the Board approved and authorized the Board Chair and County Administrator to sign a County Ditch 54 Findings and Order Accepting Petition and Directing Appointment of Engineer.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved a sealcoat contract with ASTECH in the amount of \$1,228,503.49.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved a paving contract with Wm. Mueller & Sons in the amount of \$3,739,163.21.

Commissioner Committee Reports:

Commissioner Rohlfig attended a 1W1P and a MRCI meeting.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
45502	Baker, Tilly, Virchow & Krause LLP	\$ 4,074.00
45504	Beehive Industries	\$ 3,600.00
45510	Carney Construction	\$ 19,766.63
45514	Contech Engineered Solutions LLC	\$ 3,286.92
45519	Election Systems & Software Inc.	\$ 10,774.00
45520	Empire Pipe Services	\$ 2,920.00
45525	Genesis	\$ 21,554.53
45529	Guardian Fleet Safety LLC	\$ 9,108.55
45531	Hartmann Well Co LLP	\$ 4,115.00
45536	Independent Emergency Services	\$ 6,645.21
45558	MN Dept of Transportation	\$ 23,941.16
45583	S.E.H. Inc.	\$ 42,062.25
45584	Selly Excavating Inc.	\$ 14,829.30
45586	S.M.C. Co. Inc.	\$ 10,461.50
45593	Suel Printing Co.	\$ 3,469.00
45594	Summit	\$ 8,487.47
45599	Traxler Construction Inc.	\$ 16,105.95
45608	Waterford Oil Co. Inc.	\$ 12,195.00
45611	Widseth Smith Nolting & Assoc Inc	\$ 3,175.00
45613	Ziegler Inc	\$ 3,602.37
45614	Zimmerman Tiling & Excavating LLC	\$ 51,505.00
98	Claims paid less than \$2,000.00:	\$ 43,108.04
21	Claims paid more than \$2,000.00:	\$275,678.84
119	Total all claims paid:	\$318,786.88

On motion by Connolly, seconded by King and unanimously approved, the Board adjourned until Tuesday, June 20, 2017 at 9:00 a.m.

ATTEST:

Le Sueur County Administrator

Le Sueur County Chairman

Summary Minutes of Le Sueur County Board of Commissioners Meeting, June 6, 2017

- This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.
 - Approved the agenda. (Connolly-Gliszinski)
 - Approved the consent agenda: May 23, 2017 County Board Minutes and Summary Minutes and May 2017 Transfers: #1654 Transfer 3,966.00 from Human Services to Revenue(A87 quarter ending 3-31-17), #1655 Transfer 3,921.00 from Agency to Revenue (May Landshark) and #1656 Transfer 634.00 from Road & Bridge to Ditch (Ditch #23 Lien) (King-Gliszinski)
 - Approved to open the 2017 – 2021 Capital Improvement Plan Public Hearing at 9:00 a.m. (Gliszinski-Connolly)
 - Approved to close the 2017 – 2021 Capital Improvement Hearing. (King-Connolly)
 - Approved a Resolution Relating to Approval of a Capital Improvement Plan and Issuance of General Obligation Capital Improvement Plan Bonds, Series 2017A. (Gliszinski-Connolly)
 - Approved a Resolution Providing for the Sale of \$2,565,000 General Obligation CIP Bonds, Series 2017A. (King-Gliszinski)
 - Approved a Resolution Providing for the Sale of \$7,325,000 General Obligation Jail Bonds, Series 2017B. (Connolly-King)
 - Approved a Resolution Authorizing the County to Enter into a Credit Enhancement Program Agreement with the Minnesota Public Facilities Authority. (Gliszinski-King)
 - Approved Human Services claims: Financial \$ 67,375.98 and Soc Services \$ 89,036.74 (King-Gliszinski)
 - Approved a Regional Administrative Agency Cooperative Agreement, Fraud Investigation Program. (King-Connolly)
 - Approved a County issued credit card for Richard Droog in the Sheriff's Office. (Gliszinski-King)
 - Approved a repurchase application for Theresa Johnson for parcel #04.780.0160. (Connolly-Gliszinski)
 - The Board directed the Ditch Inspector to get at least two repair quotes for all ditch repair requests over \$15,000 and quotes over \$25,000 will require Board approval. (King-Gliszinski)
 - Approved the Public Employees Retirement Association Policy Officer Declaration for Richard Droog. (Gliszinski-Connolly)
 - Approved to hire Caitlin Meyer as a full time Case Aide in Human Services. (King-Gliszinski)
 - Approved to hire Tyler Luethje as a full time Parks Director/Ag Inspector in the Parks Department. (Gliszinski-Connolly)
 - Approved to hire Stephanie Brockway as a full time Accounting/Licensing Clerk in the Auditor-Treasurer's Office. (Connolly-King)
 - Approved regular status to Robert Whipps in the County Attorney's Office. (Gliszinski-Connolly)
 - Approved 2017-2018 Solid Waste License Applications. (Connolly-King)
 - Approved to fund the Le Sueur County Fair Commercial Building Project, Ticket Booths and Children's Barnyard Pens. (King-Gliszinski)
 - Approved to open a German Jefferson Public Hearing at 10:00 a.m. (King-Connolly)
 - Approved to close the public hearing. (Gliszinski-Connolly)
 - Approved the Ordinance Providing For The Continuous Compliance Of Subsurface Sewage Treatment Systems Within The German-Jefferson Subordinate Service District. (King-Gliszinski)
 - Approved the Highway 2016 Annual Report. (Connolly-King)
 - Approved a County Ditch 54 Findings and Order Accepting Petition and Directing Appointment of Engineer. (King-Connolly)
 - Approved a sealcoat contract with ASTECH in the amount of \$1,228,503.49 (King-Gliszinski)
 - Approved a paving contract with Wm. Mueller & Sons in the amount of \$3,739,163.21 (Gliszinski-Connolly)
 - The following claims were approved for payment: (Gliszinski-Connolly)
- | Warrant # | Vendor Name | Amount |
|-----------|-------------|--------|
|-----------|-------------|--------|

45502	Baker, Tilly, Virchow & Krause LLP	\$ 4,074.00
45504	Beehive Industries	\$ 3,600.00
45510	Carney Construction	\$ 19,766.63
45514	Contech Engineered Solutions LLC	\$ 3,286.92
45519	Election Systems & Software Inc.	\$ 10,774.00
45520	Empire Pipe Services	\$ 2,920.00
45525	Genesis	\$ 21,554.53
45529	Guardian Fleet Safety LLC	\$ 9,108.55
45531	Hartmann Well Co LLP	\$ 4,115.00
45536	Independent Emergency Services	\$ 6,645.21
45558	MN Dept of Transportation	\$ 23,941.16
45583	S.E.H. Inc.	\$ 42,062.25
45584	Selly Excavating Inc.	\$ 14,829.30
45586	S.M.C. Co. Inc.	\$ 10,461.50
45593	Suel Printing Co.	\$ 3,469.00
45594	Summit	\$ 8,487.47
45599	Traxler Construction Inc.	\$ 16,105.95
45608	Waterford Oil Co. Inc.	\$ 12,195.00
45611	Widseth Smith Nolting & Assoc Inc	\$ 3,175.00
45613	Ziegler Inc	\$ 3,602.37
45614	Zimmerman Tiling & Excavating LLC	\$ 51,505.00
98	Claims paid less than \$2,000.00:	\$ 43,108.04
21	Claims paid more than \$2,000.00:	\$275,678.84
119	Total all claims paid:	\$318,786.88

•Adjourned until Tuesday, June 20, 2017 at 9:00 a.m. (Connolly-King)

ATTEST: Le Sueur County Administrator Le Sueur County Chairman

Board of Equalization Minutes

Wednesday, June 14, 2017

The Le Sueur County Board of Equalization met in special session on Wednesday, June 14th at 6:30 p.m. in the Courthouse at Le Center, Minnesota. Those members present were: David Gliszinski, Joe Connolly, John King, Lance Wetzel, Steve Rohlffing, and Connie Kopet. Also present were Shayne Bender and Carol Blaschko. Darrell Pettis and Pam Simonette were excused.

Carol Blaschko, Finance Director called the 2017 Board of Equalization to order and issued the oath to the Equalization Board.

Carol Blaschko then called for nominations for Chairman. Commissioner Rohlffing nominated King for Chairman, seconded by Wetzel and approved.

On motion by Gliszinski, seconded by Connolly and unanimously approved, nominations ceased and King was elected Chairman of the 2017 Board of Equalization.

Commissioner King nominated Gliszinski for Vice Chairman, seconded by Wetzel and approved.

On motion by Rohlffing, seconded by Connolly and unanimously approved, nominations ceased and Gliszinski was elected Vice Chair of the 2017 Board of Equalization.

Shayne Bender, County Assessor gave an overview of the process and the work that has been done in his office to prepare for the 2017 Board of Equalization. After this discussion, the Chair called for presentations by those in attendance.

The following individuals appeared before the Board: none

Having no persons to come before the Board, on motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board accepted the recommendations of the County Assessor and ordered the following 2017 parcel assessment changes and adjourned at 7:02 p.m.

Property Owner	Parcel #	Valuation Appeals			Classification Appeals		Reason
		Assessor Total EMV	Board Total EMV	Change (+/-) in EMV (\$)	Assessor Class	Board Class	Explanation Of Change
Matthew Kortuem	05.500.0100	165,900	138,500	-27,400			Interior Inspection
Karen Fox	04.026.0200	153,400	125,000	-28,400			Interior Inspection
Ann Wright	04.620.0220	223,200	206,300	-16,900			Interior Inspection
Brian Seemann	14.019.5100	453,500	400,400	-53,100			Interior Inspection
Paul Wade	05.740.0060	35,000	25,000	-10,000			Unbuildable Per P&Z Letter
SC Prospect LLC	05.118.7500				RVL/Ex. Wet.	Ag/RVL/Ex .Wet.	Active Pasture
Joesph Archer	05.013.7800	153,900	120,800	-33,100			Interior Inspection
William Tramel Estate	09.032.3000	192,300	166,200	-26,100			Interior Inspection

Ruth Novak	24.500.0040	108,500	80,000	-54,600			Unbuildable Per City
Gerald Flowers	01.008.5000	514,500	511,700	-2,800			Acreage Change Per Survey
Daniel Krentz	12.004.2500	214,700	164,800	-49,900			Interior Inspection
Scott Simon	22.642.0110	96,600	82,100	-14,500			Interior Inspection
Donald Kewatt	06.006.5200	78,000	65,200	-12,800			M.H. Personnal Property Now
Joseph Holmbo	15.500.2326	192,900	190,100	-2,800			Interior Inspection
City of Montgomery	22.660.0230	67,900	9,400	-61,300			Removed House & Garage
Delores Meyer	24.663.0190	86,300	70,600	-15,700			Interior Inspection
Henry Macho	11.024.0500	7,500	5,000	-2,500			Sharon Twp. Recommended
David Arnold	16.415.0200	537,100	523,400	-13,700			Reviewed with Owner
Kenneth Ahnholz	21.800.1470	80,400	44,700	-35,700			Interior Inspection
Armar Corp.	20.630.0060	324,200	316,500	-7,700			Interior Inspection
Armar Corp.	20.630.0055	15,500	13,000	-2,500			Reviewed with Owner
Novak Properties LLC	22.850.0010	477,500	444,300	-33,200			Interior Inspection
Jeromy Eotvos	22.550.0220	168,800	116,800	-52,000			Interior Inspection
Michael Hoey	11.027.2500	243,600	183,400	-60,200			Interior Inspection

ATTEST:

Le Sueur County Finance Director

Le Sueur County Chairman

Board of Equalization Summary Minutes
Wednesday, June 14, 2017

- This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.
- King was nominated for Chairman. (Rohlfing-Wetzel)
- King was elected Chairman of the 2017 Board of Equalization. (Gliszinski-Connolly)
- Gliszinski was nominated for Vice Chairman. (King-Wetzel)
- Gliszinski was elected Vice Chair of the 2017 Board of Equalization. (Rohlfing-Connolly)
- With no individuals appearing before the Board, the Board accepted the recommendations of the County Assessor and ordered the following 2017 parcel assessment changes and adjourned at 7:02 p.m. (Wetzel-Gliszinski)

Property Owner	Parcel #	Valuation Appeals			Classification Appeals		Reason
		Assessor Total EMV	Board Total EMV	Change (+/-) in EMV (\$)	Assessor Class	Board Class	Explanation Of Change
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ATTEST: Le Sueur County Finance Director Le Sueur County Chairman

Tobacco License Renewals

Vet's Super America

Genesis Cenex

Valley Lanes (The Bar)

Casey's General Store -2570

Casey's General Store-2589

Casey's General Store-2401

Holiday Stationstore Inc- 233

Phil Mart

Davis Marketplace

Radermacher Foods of LeSueur

Radermacher Foods of LeCenter

LeCenter Municipal Liquor Store

Scoop's Liquor

Woods Grill and Bar

Denny's Bar, Inc

The Liquor Hole, Inc

The Pit Stop

J& L Bottles, Inc.