



Le Sueur County, MN

Tuesday, May 23, 2017

Board Meeting

Item 1

9:00 a.m. Agenda and Consent Agenda (5 min)

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting May 16, 2017

The Le Sueur County Board of Commissioners met in regular session on Tuesday, May 16, 2017 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Steve Rohlfsing, Lance Wetzel, Dave Gliszinski, John King and Joe Connolly. Also present were Darrell Pettis and Brent Christian.

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board approved the agenda for the business of the day.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the consent agenda:

- Approved the May 2, 2017 County Board Minutes and Summary Minutes

Sue Rynda, Human Services Director, appeared before the Board to give the monthly Human Services Report. This presentation covered Finance, Income Maintenance, Child Support, Family Services, and Mental Health.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved and authorized the Board Chair to sign a Family Housing Assistance Grant letter of support for MVAC.

On motion by Wetzel, seconded by King and unanimously approved, the Board approved and authorized the Board Chair to sign a Service Level Agreement - Administration of Revenue Recapture.

On motion by Connolly, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Board Chair to sign a Purchase of Service Agreement with Greater MN Family Services.

On motion by King, seconded by Wetzel and unanimously approved, the Board approved an Amendment for Local Collaborative Time Study Contracts.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the Human Services claims:

Financial: \$ 28,465.34
Soc Services: \$152,787.22

Brett Mason, Sheriff appeared before the Board with an update on the City of Montgomery Police Department.

Cindy Westerhouse, Human Resources Director came before the Board with several items for approval.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved to hire Katie Vrzal as a full time Administrative Assistant II – Legal Assistant in the County Attorney’s Office as a Grade 4, Step 1 at \$15.97 per hour, effective May 17, 2017.

On motion by Connolly, seconded by King and unanimously approved, the Board approved to hire Jeremy Swenson as a part time Corrections Officer/Dispatcher in the Sheriff’s Office as a Grade 6, Step 1 at \$17.94 per hour, effective May 16, 2017.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved to promote Jim Whiteis to a full time Investigator in the Sheriff’s Office, as a Grade 11, Step 10 at \$32.90 per hour, effective July 2017.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved to hire Richard Droog as a full time Deputy Sheriff in the Sheriff’s Office as a Grade 10, Step 6 at \$27.06 per hour, effective May 16, 2017.

On motion by Wetzel, seconded by King and unanimously approved, the Board approved to grant regular status to Bryan Tupy, full time Corrections Officer/Dispatcher in the Sheriff’s Office, effective May 15, 2017.

Cindy Shaughnessy, Public Health Director appeared before the Board with a measles update.

Nik Kadel, Ditch Inspector appeared before the Board with one item for approval.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved to move forward with getting bids for a cleanout project on County Ditch #60.

Darrell Pettis appeared before the Board with a number of items for consideration and approval.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved a TH 112 Bolton & Menk Professional Services Agreement.

On motion by King, seconded by Gliszinski and unanimously approved, the Board set the Public Hearing for the 2017 - 2021 Le Sueur County Capital Improvement Plan for 9:00 a.m. on Tuesday, June 6, 2017 in the Le Sueur County Boardroom, Le Center, MN.

On motion by Wetzel, seconded by King and unanimously approved, the Board approved a MnDOT Master Partnership Agreement.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved and authorized the County Administrator to sign a Subordination Agreement.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved a County issued credit card request for Brent Christian, County Attorney.

Board Member Committee Reports:

Commissioner King attended a City of Le Sueur downtown rehab meeting and a Le Sueur – Waseca Library Board meeting.

Commissioners Wetzel and Rohlfing attended a FRST kickoff meeting on May 6th in Elysian.

Commissioner Rohlfing attended LCDS, MRCI and MVAC meetings.

On motion by Wetzel, seconded by King and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
45258	Advanced Correctional Healthcare Inc.	\$ 2,281.59
45259	Alternative Business Furniture	\$ 9,420.25
45262	Baker Tilly Virchow Krause LLP	\$ 35,053.00
45276	Christian, Keogh, Moran & King	\$ 3,557.38
45277	Contech Engineered Solutions LLC	\$ 6,886.52
45286	Genesis	\$ 2,496.55
45292	Guardian Fleet Safety LLC	\$ 14,700.54
45301	I & S Group Inc.	\$ 34,287.00
45311	Le Center Ambulance Service	\$ 4,500.00
45315	Richard Lea	\$ 4,020.00
45319	Mariska Enterprises	\$ 4,041.50
45324	Minn St Admin Itg Telecom	\$ 5,480.00
45338	Paragon Printing & Mailing Inc.	\$ 4,967.89
45346	Ronald Ringquist	\$ 2,537.21
45347	Rinke-Noonan Law Firm	\$ 2,119.50
45349	Robinson Appraisal & Assoc. Inc.	\$ 5,000.00
45359	SHI International Corp	\$ 4,752.00
45361	S.M.C. Co. Inc.	\$ 4,210.91
45374	Traxler Construction Inc.	\$ 7,693.41
45379	Twin Cities Recreation Inc.	\$ 3,100.00
45384	Waseca County Hwy Dept	\$ 17,085.30
45385	Wenck Associates Inc.	\$ 5,967.25
45386	Widseth Smith Nolting & Assoc Inc.	\$ 3,188.50
45388	Wondra Automotive Inc.	\$ 5,406.83
109	Claims paid less than \$2,000.00:	\$ 40,792.60
24	Claims paid more than \$2,000.00:	\$192,753.13
133	Total all claims paid:	\$233,545.73

On motion by Connolly, seconded by King and unanimously approved, the Board adjourned until Tuesday, May 23, 2017 at 9:00 a.m.

ATTEST: _____

Le Sueur County Administrator

Le Sueur County Chairman

Summary Minutes of Le Sueur County Board of Commissioners Meeting, May 16, 2017

•This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.

- Approved the agenda. (Connolly-Wetzel)
- Approved the consent agenda: (Gliszinski-King)
- Approved a Family Housing Assistance Grant letter of support for MVAC. (Gliszinski-King)
- Approved a Service Level Agreement - Administration of Revenue Recapture. (Wetzel-King)
- Approved a Purchase of Service Agreement with Greater MN Family Services. (Connolly-Gliszinski)
- Approved an Amendment for Local Collaborative Time Study Contracts. (King-Wetzel)
- Approved Human Services claims: Financial \$28,465.34 and Soc Services \$152,787.22. (Gliszinski-King)
- Approved to hire Katie Vrzal in the County Attorney's Office. (King-Gliszinski)
- Approved to hire Jeremy Swenson in the Sheriff's Office. (Connolly-King)
- Approved to promote Jim Whiteis to a full time Investigator in the Sheriff's Office. (Wetzel-Gliszinski)
- Approved to hire Richard Droog in the Sheriff's Office. (Gliszinski-Connolly)
- Approved regular status to Bryan Tupy in the Sheriff's Office, effective May 15, 2017. (Wetzel-King)
- Approved to move forward with getting bids for a cleanout project on County Ditch #60. (Gliszinski-Wetzel)
- Approved a TH 112 Bolton & Menk Professional Services Agreement. (King-Gliszinski)
- Approved to set the Public Hearing for the 2017 - 2021 Le Sueur County Capital Improvement Plan for 9:00 a.m. on Tuesday, June 6, 2017 in the Le Sueur County boardroom, Le Center, MN. (King-Gliszinski)
- Approved a MnDOT Master Partnership Agreement. (Wetzel-King)
- Approved a Subordination Agreement. (Gliszinski-Connolly)
- Approved a County issued credit card request for Brent Christian, County Attorney. (Wetzel-Gliszinski)
- The following claims were approved for payment: (Wetzel-King)

Warrant	#Vendor Name	Amount
45258	AdvancedCorrectional Healthcare Inc.	\$ 2,281.59
45259	Alternative Business Furniture	\$ 9,420.25
45262	Baker Tilly Virchow Krause LLP	\$ 35,053.00
45276	Christian, Keogh, Moran & King	\$ 3,557.38
45277	Contech Engineered Solutions LLC	\$ 6,886.52
45286	Genesis	\$ 2,496.55
45292	Guardian Fleet Safety LLC	\$ 14,700.54
45301	I & S Group Inc.	\$ 34,287.00
45311	Le Center Ambulance Service	\$ 4,500.00
45315	Richard Lea	\$ 4,020.00
45319	Mariska Enterprises	\$ 4,041.50
45324	Minn St Admin Itg Telecom	\$ 5,480.00
45338	Paragon Printing & Mailing Inc.	\$ 4,967.89
45346	Ronald Ringquist	\$ 2,537.21
45347	Rinke-Noonan Law Firm	\$ 2,119.50
45349	Robinson Appraisal & Assoc. Inc.	\$ 5,000.00
45359	SHI International Corp	\$ 4,752.00
45361	S.M.C. Co. Inc.	\$ 4,210.91
45374	Traxler Construction Inc.	\$ 7,693.41
45379	Twin Cities Recreation Inc.	\$ 3,100.00
45384	Waseca County Hwy Dept	\$ 17,085.30
45385	Wenck Associates Inc.	\$ 5,967.25
45386	Widseth Smith Nolting & Assoc Inc.	\$ 3,188.50

45388	Wondra Automotive Inc.	\$ 5,406.83
109	Claims paid less than \$2,000.00:	\$ 40,792.60
24	Claims paid more than \$2,000.00:	\$192,753.13
133	Total all claims paid:	\$233,545.73

•Adjourned until Tuesday, May 23, 2017 at 9:00 a.m. (Connolly-King)

ATTEST: Le Sueur County Administrator Le Sueur County Chairman