



Le Sueur County, MN

Tuesday, May 16, 2017

Board Meeting

Item 3

9:10 a.m. Human Services (35 min)

Staff Contact:

**Human Services Board Agenda
May 16, 2017 @ 9:15 a.m.**



100- INFORMATION/PRESENTATIONS:

- 101 - General Updates and Highlights
- 102 - May is MH Awareness Month
- 103 - May is Foster Care Month
- 104 - UCare back in May 1st for PMAP
- 105 - Human Service Performance Management Results (SNAP)
- 106 - Legislative Updates

200- CHARTS/GRAPHS:

- 210- Finance Graphs/Report;
- 220- Income Maintenance/Child Support Graphs;
- 230- Family Services Graphs-
 - 231- Social Services Team
 - 232- Child Services Team
 - 232.1- Out Of Home Placement Report
 - 232.2- In-Home Family Therapy Report;
 - 233- Behavioral Health Team

300- BOARD APPROVAL ITEMS:

- 310 - Family Housing Assistance Grant Letter of Support (MVAC)
- 320 - Service Level Agreement - Administration of Revenue Recapture
- 330 - Greater MN Contract (In-Home Skills)
- 340 - Amendment for Local Collaborative Time Study Contracts
- 350 - Commissioner's Warrants



Basics for Professionals

Family Homeless Prevention & Assistance Program (FHPAP)

Rural Housing Assistance & Stabilization Program (RHASP)

MVAC is the service provider for several homelessness prevention programs in South Central Minnesota. The primary programs are FHPAP (Minnesota Housing) and RHASP (HUD).

FHPAP and **RHASP** provide crisis resolution services and support dollars to 265 households each fiscal year. Support can be utilized to assist with rent and other housing expenses. Families need to be income eligible (FHPAP—175% of the Federal Poverty Guideline, RHASP—200% of the FPG), be homeless or on the verge of homelessness (documentation required) and be willing to participate in budgeting and follow up services.

FHPAP funds are allocated quarterly by county and provides an average of \$650/household with a onetime housing payment.

RHASP is a Rapid Re-Housing short term rental assistance program. If rental assistance is provided for more than 1 month, the household pays 30% of income towards rent. RHASP housing costs should be within the Fair Market Rents; a safety inspection of the unit is required prior to issuance of funds.

Households will be screened by MVAC staff using the following criteria to determine eligibility and appropriateness of services when funds are available:

- Live, work or attend school in our 9 county area
- Currently homeless or at *imminent risk* of losing housing the night before enrollment into the program (doubled-up situations looked at on case by case basis)
- Income eligibility
- Housing affordability (basic housing costs-rent, electricity, gas, etc. less than 60% of net income/resources)
- Resolvability of crisis
- Ability to resolve crisis with their own or with other agencies' resources
- Willingness to participate in follow up services and cooperation with past follow up requirements
- Length of time since past enrollments
- Likelihood that household will be able to maintain housing
- Cooperation with Employment Service Programs
- See * for homeless households

*Homeless households are given a vulnerability assessment and added to the Coordinated Entry System Priority List. MVAC refers to this list when considering assisting homeless individuals/families.

When appropriate, households may be **required** to apply for Emergency Assistance through County Human Services prior to receiving assistance through FHPAP or RHASP.

MVAC IS NOT A SHELTER.

MVAC's HOMELESS PREVENTION FUNDS CANNOT PAY FOR TEMPORARY HOUSING (HOTELS).

To apply, persons should contact their local MVAC office to be screened for the above programs. Income and housing crisis documentation are required if the household is enrolled.

Blue Earth County
507-345-2406

Le Sueur County
507-357-4246

Sibley County
507-237-2981

Brown County
507-354-3138

Martin County
507-238-1663

Waseca County
507-835-8240

Faribault County
507-526-5291

Nicollet County
507-934-5224

Watonwan County
507-375-5748

To help eliminate homelessness consider participating in Homeless Response Team meetings. HRTs are facilitated by MVAC staff to bring together professionals and others interested in housing and poverty issues to foster collaboration and increase available resources. Contact the above numbers for meeting information.

www.mnvac.org

FHPAP.Basics for Professionals 8-14-16

MVAC - Family Homelessness Prevention Assistance Program

Date run: 03-07-2016 20 months into a 24 month grant cycle

Homeless Screenings		Grant Period - 07/01/2015 to 06/30/2017										
Counties	BE	BR	FA	LS	MA	NI	SI	WA	WT	Totals		
Clients Screened	1007	82	80	127	129	175	74	157	31	1862		
No Crisis	190	13	14	28	15	14	15	19	3	311		
Over Income	45	2	0	7	5	3	2	3	0	67		
Housing>50% Income	156	9	14	14	46	36	13	11	3	302		
Unknown	226	8	11	17	16	48	18	41	4	389		
No Funds Available	51	4	4	2	3	2	1	13	0	80		
Resolved Positively	48	3	4	1	1	10	1	13	0	81		
Other (-)	9	8	0	5	6	8	3	21	2	62		
Total Not Enrolled	306	14	15	39	34	64	33	50	8	563		
FHPAP Served		Service Goal: 475 HHs					Rent Related Budget: \$316,871					
Counties	BE	BR	FA	LS	MA	NI	SI	WA	WT	Totals		
Service Goal thru 6/17	172	43	32	54	43	54	23	32	23	476		
Clients Served thru 3/7/17	200	36	30	54	34	47	21	34	20	476		
Rent Related Paid 3/7/17	\$115,724	\$21,074	\$15,699	\$31,721	\$22,331	\$29,639	\$12,794	\$16,335	\$7,418	\$272,735		

**Resolution Authorizing Application for
Minnesota Housing and Finance Agency
Family Homelessness Prevention & Assistance Program**

WHEREAS, the Minnesota Housing Finance Agency, State of Minnesota, has been authorized to undertake a program to provide funds for Family Homelessness Prevention & Assistance Program; and,

WHEREAS, the counties in Region 9 have developed an application for the Minnesota Housing Finance Agency Family Homelessness Prevention & Assistance Program; and

WHEREAS, Minnesota Valley Action Council has demonstrated the ability to perform the required activities of the Minnesota Housing Finance Agency Family Homelessness Prevention & Assistance Program;

NOW, THEREFORE, be it resolved that Minnesota Valley Action Council is hereby authorized as the grantee and administrator of funds made available through the Minnesota Housing Finance Agency Family Homelessness Prevention & Assistance Program in the counties of Blue Earth, Brown, Faribault, Le Sueur, Martin, Nicollet, Sibley, Waseca and Watonwan, in Minnesota.

I hereby certify that the above is a true and correct copy of a resolution adopted by the Le Sueur County Board of Commissioners at their session on the 16 day of May, 2017, and as appears on the minutes of their record of proceedings.

By _____
(authorized officer)

Its _____
(title)

KHG.FHPAP.App 2017-2019.County Board Approval 4-19-17



**Service Level Agreement
Administration of Revenue Recapture**

Date _____

State of Minnesota
Minnesota Department of Revenue

And

Le Sueur County DHS
Agency Name

0824767232
Revenue Recapture ID

Revised May 9, 2017

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Introduction

This Revenue Recapture Service Level Agreement between _____ (claimant agency, you, your) and the Minnesota Department of Revenue (the department, we, us) defines the statutes and policies you must follow when using Revenue Recapture to resolve debts.

Statutory Authorization

Minnesota Statutes, Chapter 270A, also known as the Revenue Recapture Act, authorize the commissioner of revenue to collect debts for claimant agencies. Minnesota Administrative Rules 8165.0100 – 8165.0400 provide additional guidelines for managing agency access.

Definitions

The following definitions apply to this Service Level Agreement:

- A. **Claimant Agency**
Any agency qualified to submit Revenue Recapture claims.
- B. **Commissioner**
The Commissioner of Revenue.
- C. **Contested Claim**
A claim in which the debtor has disputed the validity of the claim.
- D. **Debtor**
A natural person who owes a debt to a claimant agency.
- E. **Debt**
A specific amount of money a natural person is legally obligated to pay a claimant agency.
- F. **e-Services**
The online system claimant agencies use to manage Revenue Recapture claims. You must use this system to manage claims submitted to us.
- G. **Notice to Debtor**
Notice you must provide a debtor when using Revenue Recapture to collect a debt.
- H. **Priority of Claim**
The order in which debts are paid.
- I. **Refund**

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Income tax refund, political contribution refund, property tax credit or refund, sustainable forest incentive payment, lottery prize, or payment made by recommendation of the Joint House-Senate Subcommittee on Claims.

J. Revenue Recapture

The department can take (recapture) state refunds and use them to pay claimant agencies through the Revenue Recapture process.

K. Service Level Agreement

The document describing the duties and responsibilities of the department and the claimant agency.

L. Statute of Limitations

The time a debt can legally be collected.

M. Reconciliation Report

A report in e-Services available to you to reconcile Revenue Recapture claims.

Limitations

- A. Claims submitted for Revenue Recapture must be at least \$25.
- B. We will close claims when the balance is less than \$15.

Duties of Claimant Agency

- A. The law requires an authorized user to be an employee within your agency. Third party access to Revenue Recapture is not allowed.
- B. Attend mandatory training annually, which includes anti-browsing, disclosure, and Revenue Recapture training to maintain access to e-Services.
- C. Update Revenue Recapture administrators and e-Services users when changes in staff occur.
- D. Each authorized user must have their own User ID and password. They may not be shared. All access must be for business purposes only.
- E. Ensure all debts referred to Revenue Recapture meet the following statutory requirements:
 - a. The statute of limitations for collecting the debt has not expired.
 - b. There is not a written payment agreement in place that prohibits use of Revenue Recapture.

- c. The collection attempt will not result in the loss of federal funds.
 - d. The debtor's name, and social security number are available to submit with the claim.
 - e. The debt is not barred by statute.
- F. Send Notice to Debtor no later than five (5) days after filing the claim. If the notice was not delivered, you must resend the letter to the debtor's last known address we have on file.
- G. The Notice to the Debtor must include, at a minimum, the following information:
- a. Your intent to request refunds to pay the debt until the account is paid in full or the statute of limitations has expired.
 - b. State law allows refunds to be applied to the debt as provided in Minnesota Statutes, Chapter 270A.
 - c. Why the debt is owed.
 - d. The total amount of the claim, including the amount and date of each debt included in the claim.
 - e. The debtor has the right to contest the validity of the debt at a contested case hearing through the Office of Administrative Hearings.
 - f. According to Minnesota Statute 270A.03 Subd. 5, a debtor may be exempt from Revenue Recapture if:
 - i. The debt is based on overpayment of an assistance grant, the debtor is a current recipient of assistance and that payment is not based on a client waiver or there is not an administrative or judicial finding of an intentional program violation.
 - ii. The debt is owed to a program and the debtor is a client of that program at the time of notification, and the debtor is a current recipient of food stamps or food support, transitional childcare, or transitional medical assistance.
 - iii. The debt is for an obligation to pay medical care, including hospitalization and the debtor's income is below specified levels at the time of service.
- H. Notify us when a debt has been fully satisfied or the balance has changed within 30 days of the change.
- I. Adhere to the priority of claims by:
- a. Sending a Notice to Debtor for each claim filed.
 - b. Submitting Revenue Recapture claims for each debt.
 - c. Contacting us before issuing any refund of Revenue Recapture overpayment to the debtor.
- J. Have procedures to administer a contested case hearing.
- K. Comply with department audits and correct issues found within the time limits given.

- L. Notify us if you no longer qualify to participate in Revenue Recapture. Existing claims must be ceased.

Duties of the Minnesota Department of Revenue

- A. Provide mandatory training and support for agency staff who administer Revenue Recapture.
- B. Send debtors a Revenue Recapture notice when a refund has been applied to a debt. This written notice must include the following information:
 - a. The refund amount that applied to the debt.
 - b. Your address and phone number.
 - c. The right of the debtor to contest the validity of the Revenue Recapture claim.
 - d. For joint refunds, a non-labile spouse has the right to request their portion of the refund.
- C. Process Revenue Recapture claims and account updates you submit by the next business day.
- D. Remit refund payment(s) to you each business day.
- E. Make Reconciliation Reports available to you through e-Services.
- F. Notify you before making changes to Revenue Recapture requirements or procedures and provide an anticipated schedule for the changes.
- G. Audit you to ensure compliance with Minnesota Statutes and this Service Level Agreement.
- H. Make annual training available via Computer Based Training.
- I. Inactivate users who have not accessed e-Services in fifteen (15) months.

Data Practice Responsibilities

- A. Private and confidential data on individuals may be exchanged between the department, the Taxpayer Rights Advocate, the Attorney General, the claimant agency, and the debtor as necessary to accomplish the intent of collecting debts using Revenue Recapture.
- B. Data we collect from you relating to claims filed under Revenue Recapture are private data on individuals.

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- C. Revenue Recapture claims must be administered by employees of the claimant agency.
- D. Claimant agency employees who access the database must have disclosure and anti-browsing training within their agency.
- E. Any person employed by, or formerly employed by, a claimant agency who discloses any such information for other reason than collecting debts using Revenue Recapture, will be subject to civil and criminal penalties (Minnesota Statutes 270A.11).

Legal Requirements

- A. This agreement is effective for three (3) years unless canceled by either party.
- B. You will be suspended from participation in Revenue Recapture for a violation of the act. We will send you due notice, providing you an opportunity for a hearing before we suspend you.

- C. The authorized agent(s) for _____ (Agency Name)
is/are: _____ (User Name)

The authorized agent for the Minnesota Department of Revenue is the Director of the Collection Division.

- D. You may not assign or transfer any rights or obligations under this Service Level Agreement without prior written approval of the department.
- E. The claimant agency and the department agree each party is responsible for their own acts and the results thereof to the extent authorized by law and will not be responsible for the acts of any others and the results thereof.
- F. Any amendments to this agreement must be in writing and must be executed by the same parties who executed the original agreement or their successors in office.

This agreement must be signed by your authorized agent and returned to us by 4:00 p.m. Friday, June 2, 2017. This agreement will become effective on the date signed by the Director of the Minnesota Department of Revenue Collection Division. This agreement supersedes all prior formal and/or informal agreements between the two agencies.

AGENCY NAME: _____

SIGNATURE: _____ DATE: _____

NAME (Printed): _____ TITLE: _____

EMAIL: _____ PHONE: _____

APPROVED BY:
Department of Revenue
Collection Division

Sara Westly
Director

DATE _____

PURCHASE OF SERVICE AGREEMENT
GREATER MINNESOTA FAMILY SERVICES
AND
Le SUEUR COUNTY HUMAN SERVICES DEPARTMENT

May 15, 2017 to December 31, 2017

The Le Sueur County Human Service Department, 88 South Park Avenue, Le Centre, MN 56057, hereafter referred to as "Department" and the Greater Minnesota Family Services, 2320 E Hwy 12, Suite 2, Willmar, Minnesota 56201, hereafter referred to as "Contractor", enter into this agreement for the period from May 15, 2017 to December 31, 2017.

WITNESSETH

WHEREAS, the Contractor is an organization approved under Minnesota Department of Human Services Rule 29,

WHEREAS, the County wished to purchase such program services from the Contractor,

NOW, THEREFORE, in consideration of the mutual understandings and agreements set forth, the County and the Center agree as follows:

Purchase of Service:

As specified in the Federal Register of January 31, 1977, CFR 45 Part 28 and the Minnesota Comprehensive Annual Services Program Plan, the County agrees to purchase and the Contractor agrees to furnish the following:

Family Based Services –

- Family Based Mental Health
- Family Based Counseling
- Family Based Crisis Services
- Group Skills

County and Insurance Funding Model. Contractor will provide 1,296 hours of family based services (1 F.T.E.). These positions are serviced by 1 F.T.E. Qualified Mental Health Practitioners, qualified to provide mental health practitioner services under the supervision of a licensed Qualified Mental Health Professional. Contractor will accept reimbursement as \$63.00 per hour for the Mental Health Practitioner \$88.93 for the Licensed Mental Health Professional, \$36.84 MHP Group skills and \$25.43 group therapy. All services to Medical Assistance, Prepaid Medical Assistance Plan (PMAP), and commercial insurance eligible and severely emotionally disturbed, and emotionally disturbed children will be billed to insurance. Diagnostic Assessments will be provided on an as needed basis at the request of the Department. Diagnostic Assessments are \$88.93 per unit. A Service Unit includes one hour of direct and indirect service to the client.

Cost and Delivery of purchased Services: (MA/GAMC and County Funding Model):

If no clients are eligible for MA/GAMC, PMAP, or commercial insurance, the total cost of the Family Based Mental Health, Family Based Counseling and Family Based Crisis Services would be \$81,648. Each insurance eligible client with a severe emotional disturbance or emotional disturbance will reduce the county's total costs by billing MA, Prepaid Medical Assistance Plan (PMAP), or commercial insurance for all direct client contact and travel time.

Number of Client Cases per FTE Caseload

The Greater Minnesota Family Services Board of Directors has established the maximum number of case referrals from the Department, at any given time, shall be twelve client cases for 1.0 FTE. The range would be six to twelve cases. The Contractor requests that if more cases need referral, the Department would refer these clients to other available Family Based staff.

Eligibility for Services:

The parties understand and agree that the eligibility of the client to receive the Purchased Services to be purchased by the Department and furnished by the Contractor is to be determined according to the Department.

When the Department has determined that the client is no longer eligible to receive Purchased Services from the Contractor, the Department shall so notify the Contractor within five (5) days of the determination.

Delivery of Care and Services:

Except as otherwise provided herein, the Contractor shall maintain in all respects its present control over and autonomy with respect to:

- a. The application of its intake procedures and requirements to clients.
- b. The methods, times, means, and personnel for furnishing Purchased Services to eligible clients.
- c. The determination of when to terminate the furnishing of Purchased Services to eligible clients.

Nothing in this agreement shall be construed as requiring the Contractor to provide or continue Purchased Services to or for any eligible clients.

Payment for Purchased Services:

- a. Certification of Expenditures: The Contractor shall, within (15) working days following the last day of each month submit an invoice to the Department
- b. Payment: The Department shall within thirty (30) days of the date of the receipt of the invoice, make payment to the Contractor.

Audit and Record Disclosures:

The Contractor shall allow personnel of the Department, the Minnesota Department of Human Services and the Department of Health to access the Contractor's records at reasonable hours in order to exercise their responsibility to monitor the services. The Contractor will be compliant with National Standards, U.S. Department of Human Services under the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 (HIPAA).

The Consultant agrees to provide assurances that it will comply with Health Information Portability and Accountability Act (HIPAA) requirements necessary to protect individual identifying health information (IIHI). Use and disclosure will require that IIHI will be:

- Appropriately safeguarded.
- Any misuse of IIHI will be reported.
- Secure satisfactory assurances from any subcontractor.
- Grant individual access and ability to amend their IIHI.
- Make available an accounting of disclosures and release applicable records if requested.
- Upon termination, return or destroy all IIHI in accordance with conventional record retention/destruction practices.

Safeguard of Client Information:

The use or disclosure by any party of information concerning an eligible client in violation of any rule of confidentiality or for any purpose not directly connected with the administration of the Department's or the Contractor's responsibility with respect to the Purchased Services hereunder is prohibited except on written consent of such eligible client, his/her attorney or his/her responsible guardian.

Equal Employment Opportunity and Civil Rights Clause:

The contractor agrees to comply with the Civil Rights Act of 1964, Title VII (42 USC 2000d) including Executive Order NO. 11246 and Title VI (42 USC 2000c).

Fair Hearing and Grievance Procedures:

The contractor agrees that a fair hearing and grievance procedure will be established in conformance with and in conjunctions with the Fair Hearing and Grievance Procedures established, developed and provided by the Minnesota Department of Human Services.

Bonding, Indemnity and Insurance Clause:

- a. Bonding: The Contractor shall obtain and maintain at all times, during the terms of agreement, a fidelity bond covering the activities of its personnel authorized to receive or distribute monies in the amount of \$500,000.
- b. Indemnity: The Contractor does hereby agree that it will at all times hereafter, during the existence of this agreement, indemnify and hold harmless the Department from any and all liability, loss, damages, costs or expenses which may be claimed against the

Department or the Contractor (1) by reason of any service client's suffering personal injury, death or property loss or damages either while participating in or receiving from the Contractor the care and services to be furnished by the Contractor under this agreement or while on premises owned, leased or operated by the Contractor or while being transported to or from said premises in any vehicle owned, operated, leased, chartered or otherwise contracted by the Contractor or any officer, agent or employee thereof; or (2) by reason of any service client's causing injury to, or damage to, property of another person during any time when the Contractor or any officer, agent or employee thereof has undertaken or is furnishing the care and services called for under this agreement.

- c. Insurance: The Contractor does further agree that, in order to protect itself as well as the Department under the indemnity agreement provision hereinabove set forth, it will at all times during the term of this agreement have and keep in force a liability insurance policy in the amount of \$3,000,000.

The Contractor certifies that the services to be provided under this agreement are not available without cost to eligible clients. The Contractor further certified that payment for Purchased Services will be in accordance with rates of payment, which do not exceed amounts reasonable and necessary to assure quality or service. (If services are being purchased from another public agency, the rate of payment shall be adjusted to the actual cost of the service.)

Conditions of the Parties' Obligation:

- a. It is understood and agreed that in the event the reimbursement to the Department from the state and federal sources is not obtained and continued an aggregate level sufficient to allow for the purchase of the indicated quantity of Purchased Services, the obligations of each party hereunder shall thereupon be terminated.
- b. This agreement may be cancelled by either party at any time, with or without cause, upon thirty (30) day notice, in writing, delivered by mail or in person.
- c. Before termination date specified in Section 1 of this agreement, the Department may evaluate the performance of the Contractor in regard to the terms of this agreement to determine whether such performance merits renewal of this agreement.
- d. Any alterations, variations, modifications or waivers of provision of this agreement shall be valid only when they have been reduced to writing duly signed and attached to the original of this agreement.
- e. No claims for services furnished by the Contractor not specifically provided in this agreement will be allowed by the Department nor shall the Contractor do any work or furnish any material not covered by the agreement, unless this is approved in writing by the Department. Such approval shall be considered to be a modification of the agreement.
- f. In the event that there is a revision of federal regulations, which make this agreement ineligible for federal financial participation, all parties will review the agreement and renegotiate those items necessary to bring the agreement into compliance with the new federal regulations.

- g. The Contractor agrees to establish written procedures for discharging a person or terminating services to a person. These written procedures shall include: notification of the case manager, person to be discharged, the person's parent, or legal guardian prior to the termination of services, assistance in developing or securing alternative services and assuring a smooth transition to other services, the review and approval of the proposed action by the interdisciplinary team, and other procedures as agreed by the Contractor and the Agency.

Subcontracting:

The Contractor shall not enter into subcontracts from any of the work contemplate under this agreement without written approval of the Department. All subcontracts shall be subject to the requirements of this contract. The Contractor shall be responsible for the performance of any subcontractor.

Miscellaneous:

Entire Agreement: It is understood and agreed that the entire agreement of the parties is contained herein; and that this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof, as well as any previous agreements presently in effect between the Contractor and any county family service department(s) relating to the subject matter hereof.

IN WITNESS WHEREOF, the Department and the Contractor have executed this agreement as of the day and year first above written.

Signature _____
Thomas Belcher, C.F.O.
Greater Minnesota Family Services

Date Signed

Signature _____
Susan Rynda, Director
Le Sueur County Human Services

Date Signed

Chairperson,
Le Sueur County Board of Commissioners

Date Signed

APPROVED AS TO FORM AND EXECUTION

County Attorney

Date Signed

An Equal Opportunity/Affirmative Action Employer

AMENDMENT FOR LOCAL COLLABORATIVE TIME STUDY CONTRACTS

Amendment Number 1 to ONK%122765-HH

Contract Start Date: 7/1/2017

Original Contract Expiration Date: 6/30/2022

Current Contract Expiration Date: 6/30/2017

This amendment is between the State of Minnesota, acting through its Department of Human Services (hereinafter STATE) and Le Sueur County, Minnesota acting through its Human Services Department, 88 S. Park Ave, Le Center, MN 56057 (hereinafter COUNTY) related to Local Collaborative Time Study contract number ONK%122765-HH

Recitals

WHEREAS, STATE and COUNTY are engaged in Local Collaborative Time Study contract ONK%122765-HH;

WHEREAS, it has been determined that section 5.8, Affirmative Action, of the Original Contract does not apply to counties; and

WHEREAS, the parties have agreed that section 5.8 should, therefore, should be stricken.

Therefore, the parties agree that:

Contract Amendment

In this Amendment, changes to Original Contract language will use ~~strike through~~ for deletions and underlining for insertions.

Therefore, the parties agree that:

REVISION 1: Article 5, “General Provisions”, section 5.8., *Affirmative Action*, only is stricken in its entirety and it is not replaced, as follows. Original Contract sections 5.1. through 5.7. in Article 5 remain unchanged.

~~Section 5.8. *Affirmative Action*. The COUNTY certifies that it has received a certificate of compliance from the Commissioner of Human Rights pursuant to Minnesota Statutes, section 363.073. This section shall not apply if the amount of funds distributed pursuant to the contract is less than~~

~~\$50,000 where the COUNTY has not employed more than twenty full time employees at any time during the previous 12 months.~~

REVISION 2: Article 5, "General Provisions", sections 5.9 through 5.11 are re-numbered as follows:

Section 5.~~89~~. *Purchase of equipment.* The COUNTY shall obtain the STATE's approval before purchasing an information management system or any equipment to support an information management system using LCTS funds.

Section 5.~~94~~. *Ownership of equipment.* (When applicable) Disposition of all equipment purchased pursuant to this contract shall be in accordance with Title 45, Code of Federal Regulations, part 74, subpart C. For all equipment having a unit acquisition of \$5,000.00 or more, the STATE shall have the right to require transfer of the equipment (including title) to the Federal government or to an eligible non-Federal party named by the STATE. This right will normally be exercised by the STATE only if the project or program for which the equipment was acquired is transferred from one COUNTY to another.

Section 5.~~104~~. *Federal audit requirements and COUNTY debarment information.* COUNTY certifies it will comply with the Single Audit Act, CFR Part 75 (formerly OMB Circulars including A-128 and OMB Circular A-133), as applicable. Failure to comply with these requirements could result in forfeiture of federal funds.

EXCEPT AS AMENDED HEREIN, THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND ALL PREVIOUS AMENDMENTS REMAIN IN FULL FORCE AND EFFECT.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

Signature Page Follows

IN WITNESS WHEREOF, the parties have caused this grant contract to be duly executed intending to be bound thereby.

APPROVED:

**1. COUNTY – LE SUEUR COUNTY
HUMAN SERVICES
DEPARTMENT**

By: _____

Title: _____

Date: _____

I certify that the signatory for the
COUNTY have the lawful authority to
bind the COUNTY to the terms of this
contract.

By: _____
County Attorney

**2. MINNESOTA DEPARTMENT
OF HUMAN SERVICES**

By: _____

Title: Director, Financial Operations Division

Date: _____

National Suicide Prevention Lifeline: 1-800-273-TALK

Mental Health Awareness Month

1 in 4 people will suffer from some form of mental illness in any given year

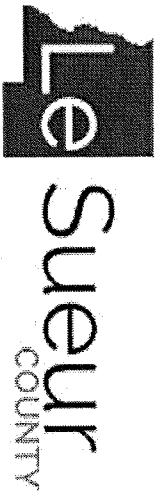
Break the Silence
Break the Stigma

Not all pain is physical and not all wounds are visible

Out of the Ashes, FBI

MISSION STATEMENT

The Mission of the Le Sueur County Department of Human Services is to assist residents of Le Sueur County to maintain and enhance their quality of life and increase their opportunities for self-sufficiency and independence.



Le Sueur County Human Services

88 S Park Avenue
Le Center, MN 56057

Phone: 507-357-8228
Fax: 507-357-4220

Le Sueur County Human Services

PROVIDING
MENTAL
HEALTH
SERVICES TO
LE SUEUR
COUNTY
RESIDENTS



TEL: 507-357-8228



ADULT MENTAL HEALTH SERVICES

PSYCHOLOGICAL SERVICES -

- NEEDS ASSESSMENTS
- PSYCHOLOGICAL EVALUATIONS AND DIAGNOSTIC ASSESSMENTS
- OUTPATIENT COUNSELING
- CRISIS ASSESSMENT

(PROVIDED ON A SLIDING FEE SCALE)

CASE MANAGEMENT SERVICES -

- PROVIDED TO ADULTS WITH SERIOUS AND PERSISTENT MENTAL ILLNESS
- ASSESSMENT AND COORDINATION OF SERVICES AND SUPPORTS

COMMUNITY SUPPORT SERVICES -

- INDIVIDUAL AND GROUP SUPPORT IN THE COMMUNITY
- SKILLS TRAINING FOR INDEPENDENT LIVING

PSYCHIATRIC SERVICES -

PROVIDED THROUGH THE BLUE EARTH COUNTY PSYCHIATRIC HUB /
TELEMEDICINE AVAILABLE

- MEDICATION MANAGEMENT
- PSYCHIATRIC ASSESSMENT AND DIAGNOSTIC ASSESSMENTS
- NURSING SUPPORTS

CLUBHOUSE SERVICES -

PROVIDED AT THE MINNESOTA AVENUE
RESOURCE CENTER

181 W. MINNESOTA STREET, LE CENTER

- THERAPEUTIC AND SUPPORTIVE GROUPS TO INCREASE MENTAL HEALTH STABILITY AND WELLNESS FOR ADULTS WITH SERIOUS AND PERSISTENT MENTAL ILLNESS
- RESOURCES AND VOLUNTEER OPPORTUNITIES PROVIDED
- TRANSPORTATION PROVIDED

"Recreation's purpose is not to kill time, but to make time live; not to keep people occupied, but to keep them refreshed; not to offer an escape from life, but to provide a discovery of life."

-By Joanne Decker -

CRISIS INTERVENTION SERVICES & RESOURCES -

- Needs Assessments
- On-Call Crisis Services (24/7)
Crisis/Warm Line: 1-877-399-3040
National Suicide Prevention Lifeline:
1-800-273-TALK (8255)
- Crisis Center Services (24/7)
Horizon Homes Crisis Center
507-344-0621
- Mobile Crisis Outreach Team
(7 days/week and 24 hours/day)
Horizon Homes Crisis Center
1-877-399-3040
- Le Sueur County On-Call Crisis Line (after hours paging services through Sheriff's Office for social service emergencies)
507-357-4440

Websites: scbi.info and co.le-sueur.mn.us

Le Sueur County Human Services

88 S Park Avenue
Le Center, MN 56057

Phone: 507-357-8228
Fax: 507-357-4220

Mon.-Thurs. 8:00 AM-4:30 PM and Fri 8-4