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# **Le Sueur County, MN**

**Tuesday, April 18, 2017**

**Board Meeting**

## **Item 2**

### **9:00 a.m. Agenda and Consent Agenda**

*April 4, 2017 Minutes and Summary Minutes*

Staff Contact:

## Minutes of Le Sueur County Board of Commissioners Meeting April 4, 2017

The Le Sueur County Board of Commissioners met in regular session on Tuesday, April 4, 2017 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Steve Rohlfsing, Lance Wetzel, Dave Gliszinski, John King and Joe Connolly. Darrell Pettis and Brent Christian were also present.

On motion by Connolly, seconded by Gliszinski and unanimously approved, the Board approved the agenda for the business of the day with one addition.

On motion by King, seconded by Wetzel and unanimously approved, the Board approved the consent agenda:

- Approved the March 28, 2017 County Board Minutes and Summary Minutes
- Approved March 2017 Transfers:

#1649 Transfer 5,495.50 from Road & Bridge to Ditch (LS-Rice JD 5 ditch assessment)

#1650 Transfer 25,931.51 from Human Services to Revenue (1<sup>st</sup> Qtr Rent)

#1651 Transfer 3,985.00 from Agency to Revenue (March Landshark)

On motion by Wetzel, seconded by King and unanimously approved, the Board approved claims for Human Services:

Financial: \$ 17,619.43

Soc Services: \$ 57,457.34

Cindy Westerhouse, Human Resources Director came before the Board with several items for discussion and approval.

The Le Sueur County Board of Commissioners and the Employee Recognition Committee recognized the following employees on their April retirements from Le Sueur County.

Bonnie Reak	28 years	County Attorney's Office
Don Reak	38 years	Parks Department
Dave Struckman	38 years	Sheriff's Office
Dave Tietz	30 years	Sheriff's Office

The Le Sueur County Board of Commissioners and the Employee Recognition Committee recognized the following employees on their significant length of service with Le Sueur County.

Jim McMillen	25 years	Building Maintenance
Jennifer Flicek	15 years	Assessor's Office
LuAnn Fredrickson	15 years	Probation
Justin Lutterman	10 years	GIS
Todd Lau	10 years	Sheriff's Office
Alesha Meyer	10 Years	Sheriff's Office

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved to hire Nicole Farr as a full time Administrative Assistant III in Public Health as a Grade 5, step 1 at \$16.92 per hour, effective April 4, 2017.

On motion by King, seconded by Wetzel and unanimously approved, the Board approved to grant regular status to Bill Collins, part time Building and Grounds Worker in the Building Maintenance Department, effective April 3, 2017. Bill has completed the six-month probationary period.

On motion by Wetzel, seconded by Connolly and unanimously approved, the Board approved to hire Allan Sowieja as a full time Deputy Sheriff in the Sheriff's Office as a Grade 10, step 1 at \$22.64 per hour, effective April 16, 2017.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved the Public Employees Retirement Association Police Officer Declaration for Allan Sowieja, effective April 16, 2017.

Dave Tietz, Sheriff and Brett Mason, Deputy Sheriff appeared before the Board with two items for approval.

On motion by Wetzel, seconded by King and unanimously approved, the Board approved and authorized the Board Chair and County Administrator to sign the 2017 Boat and Water Safety Grant Agreement.

On motion by Connolly, seconded by Gliszinski and unanimously approved, the Board approved a contract between the Le Sueur County Sheriff's Office and the City of Montgomery to provide supervision of the Montgomery Police Department on an interim basis for three months.

Administrator Pettis appeared before the Board with several items for discussion and approval.

On motion by King, seconded by Wetzel and unanimously approved, the Board approved and signed a letter of support for Addiction Recovery Technologies.

On motion by Wetzel, seconded by King and unanimously approved, the Board approved a County issued credit card request for Tammy Stewig in Emergency Management.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved a quote from Schwickert's in the amount of \$10,546 for roof and gutter repairs.

### **Commissioner Committee Reports:**

Commissioners Wetzel and Rohlfing attended an LCDS meeting.

Commissioner Rohlfing also attended MRCI and farm forum meetings.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the following claims were approved for payment:

<b>Warrant #</b>	<b>Vendor Name</b>	<b>Amount</b>
44734	A'Viands	\$ 7,749.84
44738	American Solutions for Business	\$ 2,217.36
44743	Bolton & Menk Inc.	\$ 37,527.90
44746	Brock White Co. LLC	\$ 11,760.00
44751	Connectors Audio & Video Services Inc.	\$ 3,105.00
44760	Everbridge Inc.	\$ 9,400.00
44778	J.R. Bruender Construction Inc.	\$ 12,632.00
44785	Le Sueur County Sheriff's Dept.	\$ 4,200.00
44790	Minn St Admin ITG Telecom	\$ 5,480.00
44798	Nuss Truck & Equipment	\$ 2,471.96
44808	Regents of the University of MN	\$ 23,662.34
44812	Selly Excavating Inc.	\$ 2,565.00
44815	S.M.C. Co. Inc.	\$ 10,521.75
44821	Suel Printing Co.	\$ 13,060.20
44826	Technical Solutions of Madison Lake Inc.	\$ 2,816.96
44840	Wayne's Auto Body	\$ 4,421.97
44841	Wenck Associates Inc.	\$ 2,507.43
94	Claims paid less than \$2,000.00:	\$ 39,599.59
17	Claims paid more than \$2,000.00:	\$156,099.71
111	Total all claims paid:	\$195,699.30

On motion by Connolly, seconded by King and unanimously approved, the Board adjourned until Tuesday, April 18, 2017 at 9:00 a.m.

ATTEST:

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Le Sueur County Administrator

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Le Sueur County Chairman

### Summary Minutes of Le Sueur County Board of Commissioners Meeting, April 4, 2017

- This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at [www.co.le-sueur.mn.us](http://www.co.le-sueur.mn.us).
- Approved the agenda. (Connolly-Gliszinski)
- Approved the consent agenda: March 28, 2017 County Board Minutes and Summary Minutes and March 2017 Transfers: #1649 Transfer 5,495.50 from Road & Bridge to Ditch (LS-Rice JD 5 ditch assessment), #1650 Transfer 25,931.51 from Human Services to Revenue (1<sup>st</sup> Qtr Rent), #1651 Transfer 3,985.00 from Agency to Revenue (March Landshark) (King-Wetzel)
- Approved claims for Human Services: Financial \$17,619.43 and Soc Services \$57,457.34 (Wetzel-King)
- Approved to hire Nicole Farr as a full time Administrative Assistant III in Public Health. (Gliszinski-King)
- Approved regular status to Bill Collins in the Building Maintenance Department. (King-Wetzel)
- Approved to hire Allan Sowieja as a full time Deputy Sheriff in the Sheriff's Office. (Wetzel-Connolly)
- Approved the Public Employees Retirement Association Police Officer Declaration for Allan Sowieja. (Gliszinski-Connolly)
- Approved a 2017 Boat and Water Safety Grant Agreement. (Wetzel-King)
- Approved a contract between the Le Sueur County Sheriff's Office and the City of Montgomery to provide supervision of the Montgomery Police Department on an interim basis for three months. (Connolly-Gliszinski)
- Approved and signed a letter of support for Addiction Recovery Technologies. (King-Wetzel)
- Approved a County issued credit card request for Tammy Stewig in Emergency Management. (Wetzel-King)
- Approved a quote from Schwickert's in the amount of \$10,546 for roof and gutter repairs. (Gliszinski-King)
- On motion by Gliszinski, seconded by Connolly and unanimously approved, the following claims were approved for payment: (Gliszinski-Connolly)

Warrant #	Vendor Name	Amount
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111	Total all claims paid:	\$195,699.30

- Adjourned until Tuesday, April 18, 2017 at 9:00 a.m. (Connolly-King)

ATTEST: Le Sueur County Administrator                      Le Sueur County Chairman