



Le Sueur County, MN

Tuesday, March 21, 2017

Board Meeting

Item 1

9:00 a.m. Agenda and Consent Agenda

RE: March 7, 2017 Minutes and Summary Minutes

RE: Tobacco License (partial year)—Scoops Liquor (change in ownership)

RE: 3.2 On Sale Beer License—St Thomas Sportsmen Club

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting March 7, 2017

The Le Sueur County Board of Commissioners met in regular session on Tuesday, March 7, 2017 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Steve Rohlfling, Lance Wetzel, Dave Gliszinski, John King and Joe Connolly. Also present was Darrell Pettis. Brent Christian was excused.

On motion by Connolly, seconded by King and unanimously approved, the Board approved the agenda for the business of the day.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved the consent agenda:

- Approved the February 28, 2017 County Board Minutes and Summary Minutes
- Approved February 2017 Transfers

#1646 Transfer 2,493.00 from Human Services to Revenue (A87 Q4 ending 12-31-16)

#1647 Transfer 4,095.70 from Revenue to Road & Bridge (Law Enf – fuel & oil for Dec. 2016)

#1648 Transfer 2,822.00 from Agency to Revenue (February Landshark)

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved claims for Human Services:

Financial: \$ 26,713.01

Soc Services: \$ 45,013.80

Pam Simonette, Auditor - Treasurer appeared before the Board with three items for approval.

On motion by King, seconded by Connolly and unanimously approved, the Board approved a valuation of tax forfeiture property for private sale, Parcel ID 12.930.0100 valued at \$14,800 as recommended by the Le Sueur County Assessor.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved a 3.2 On Sale Beer License to Immaculate Conception of Marysburg.

On motion by Connolly, seconded by King and unanimously approved, the Board approved a 3.2 On and Off Sale Beer License to Beaver Dam Resort.

Cindy Westerhouse, Human Resources Director came before the Board with several items for approval.

On motion by King, seconded by Gliszinski and unanimously approved, the Board accepted the retirement request from Bonnie Reak, full time Administrative Assistant II in the County Attorney's Office, effective April 30, 2017. Bonnie has been employed with Le Sueur County since July 1, 1988.

On motion by King, seconded by Wetzel and unanimously approved, the Board approved to post and advertise for a full time Administrative Assistant II in the County Attorney's Office as a Grade 4, Step 1 at \$15.97 per hour.

On motion by Connolly, seconded by Gliszinski and unanimously approved, the Board appointed Brett Mason, Chief Deputy Sheriff to Interim County Sheriff in the Sheriff's Office, annual salary of \$110,589.57, effective April 29, 2017 to January 2019. Brett has been an employee with Le Sueur County since September 2004.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved a request from David Tietz, County Sheriff, that upon retirement, Le Sueur County continue to pay the monthly health insurance premiums and SelectAccount contributions from May 1, 2017 until April 30, 2018.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved Brett Mason's recommendation to appoint Nick Greening as Chief Deputy. Salary will be discussed and presented to the Board at a later date.

Judd Schultz, Housing Services Director with MVAC appeared before the Board with an HRA update and two items for approval.

On motion by King, seconded by Connolly and unanimously approved, the Board approved the resignation of HRA Board member Kathy Johannsen.

On motion by Connolly, seconded by Gliszinski and unanimously approved, the Board approved to appoint Leah Petricka to the HRA Board.

Administrator Pettis appeared before the Board with several items for discussion.

Commissioner Committee Reports:

Commissioners Gliszinski and King participated on the Interview Committee last week for the selection of an architect/engineering firm and a construction management company for the Justice Center and Courthouse Remodel Project.

Commissioners King and Wetzel attended an Extension Committee meeting. Commissioner Wetzel also attended an LCDS meeting.

Commissioner Rohlfing recently attended CHB, LCDS, 1W1P and MRCI meetings. He was appointed as Chair of 1W1P, and there was a change from monthly MRCI meetings to every other month.

On motion by Wetzel, seconded by Connolly and unanimously approved, the following claims were approved for payment:

Warrant #	Vendor Name	Amount
44425	Advanced Correctional Healthcare Inc.	\$ 2,352.25
44429	Ancom Communications	\$ 2,816.65
44432	Baker, Tilly, Virchow & Krause, LLP	\$ 4,500.00
44436	Blue Earth Environmental Services	\$ 6,860.31
44437	Bolton & Menk Inc.	\$ 9,557.50
44444	Contech Engineered Solutions LLC	\$ 2,554.40
44448	Department of Corrections	\$ 74,271.97
44453	Genesis	\$ 4,744.31
44461	Javens Mechanical Contracting Inc.	\$ 4,086.92
44470	Minn St Admin ITG Telecom	\$ 5,480.00
44485	Paragon Printing & Mailing Inc.	\$ 4,739.25
44499	Stocker Construction	\$ 4,625.00
44516	Wornson, Goggins, Zard	\$ 2,574.00
44517	Ziegler Inc.	\$ 4,889.10
79 Claims paid less than \$2,000.00:		\$ 29,790.40
14 Claims paid more than \$2,000.00:		\$134,051.66
93 Total all claims paid:		\$163,842.06

On motion by Connolly, seconded by King and unanimously approved, the Board adjourned until Tuesday, March 21, 2017 at 9:00 a.m.

ATTEST: _____
Le Sueur County Administrator **Le Sueur County Chairman**

Summary Minutes of Le Sueur County Board of Commissioners Meeting, March 7, 2017

•This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.

- Approved the agenda. (Connolly-King)
- Approved the consent agenda: (Wetzel-Gliszinski)
- Approved claims for Human Services: Financial: \$26,713.01 and Soc Services: \$45,013.80 (King-Gliszinski)
- Approved a valuation of tax forfeiture property for private sale, Parcel ID 12.930.0100 valued at \$14,800 as recommended by the Le Sueur County Assessor. (King-Connolly)
- Approved a 3.2 On Sale Beer License to Immaculate Conception of Marysburg. (Gliszinski-Wetzel)
- Approved a 3.2 On and Off Sale Beer License to Beaver Dam Resort. (Connolly-King)
- Accepted a retirement request from Bonnie Reak in the County Attorney's Office. (King-Gliszinski)
- Approved to post and advertise for a full time Administrative Assistant II in the County Attorney's Office. (King-Wetzel)
- Appointed Brett Mason, Chief Deputy Sheriff to Interim County Sheriff in the Sheriff's Office, annual salary of \$110,589.57, effective April 29, 2017 to January 2019. (Connolly-Gliszinski)
- Approved a request from David Tietz, County Sheriff, that upon retirement, Le Sueur County continue to pay the monthly health insurance premiums and SelectAccount contributions from May 1, 2017 until April 30, 2018. (Gliszinski-Wetzel)
- Approved Brett Mason's recommendation to appoint Nick Greenig as Chief Deputy. Salary will be discussed and presented to the Board at a later date. (Wetzel-Gliszinski)
- Approved the resignation of HRA Board member Kathy Johannsen. (King-Connolly)
- Approved to appoint Leah Petricka to the HRA Board. (Connolly-Gliszinski)
- The following claims were approved for payment: (Wetzel-Connolly)

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79	Claims paid less than \$2,000.00:	\$ 29,790.40
14	Claims paid more than \$2,000.00:	\$134,051.66
93	Total all claims paid:	\$163,842.06

•Adjourned until Tuesday, March 21, 2017 at 9:00 a.m. (Connolly-King)

ATTEST: Le Sueur County Administrator Le Sueur County Chairman