



**LE SUEUR COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA
March 7, 2017**

1. **9:00 a.m. Agenda and Consent Agenda**
RE: February 28, 2017 Minutes and Summary Minutes
RE: February 2017 Transfers
2. **9:05 a.m. Claims (5 min)**
3. **9:10 a.m. Pam Simonette, Auditor-Treasurer (5 min)**
RE: Valuation of Tax Forfeiture Property for Private Sale
RE: 3.2 On Sale Beer License for Immaculate Conception of Marysburg
RE: 3.2 On and Off Sale Beer License for Beaver Dam Resort
4. **9:15 a.m. Human Resources (10 min)**
5. **9:25 a.m. Judd Schultz, Housing Services Director, MVAC (15 min)**
RE: HRA Update
RE: HRA Board member resignation and appointment
6. **9:40 a.m. Darrell Pettis, Administrator / Engineer**
RE: CD 54 Update
RE: Architect/Engineer and Construction Management Interviews
RE: Miscellaneous
7. **Commissioner Committee Reports**
8. **Future Meetings**



Le Sueur County, MN

Tuesday, March 7, 2017

Board Meeting

Item 1

9:00 a.m. Agenda and Consent Agenda

RE: February 28, 2017 Minutes and Summary Minutes

RE: February 2017 Transfers

Staff Contact:

Minutes of Le Sueur County Board of Commissioners Meeting February 28, 2017

The Le Sueur County Board of Commissioners met in regular session on Tuesday, February 28, 2017 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Steve Rohlfling, Lance Wetzel, Dave Gliszinski, John King, and Joe Connolly. Darrell Pettis and Brent Christian were also present.

On motion by Connolly, seconded by Gliszinski and unanimously approved, the Board approved the agenda.

On motion by King, seconded by Wetzel and unanimously approved, the Board approved the consent agenda:

- Approved the February 21, 2017 County Board Minutes and Summary Minutes
- Approved a Gambling Application for the Le Sueur Valley Ducks Unlimited

Kathy Brockway, Planning & Zoning Director appeared before the Board with two items for approval.

On motion by Gliszinski, seconded by King and unanimously approved via roll call 5-0, the Board approved a conditional use permit for Le Sueur County Soil & Water Conservation District, Le Center, MN (Applicant); Charles & Lana Puffer, New Prague, MN (Owner) to allow grading, excavating, and filling of approximately 137 cubic yards of material for a bank stabilization project in a Special Protection “SP” District and a Flood Fringe “FF” Floodplain District on a tributary stream, Sand Creek. Property is located at Lot 2, Tom Topka Unrecorded Plat, SW 1/4 Quarter, Section 1, Lanesburgh Township. Findings are on file at the Planning and Zoning Office.

On motion by Wetzel, seconded by Connolly and unanimously approved via roll call 5-0, the Board approved a conditional use permit for Lyra Community Solar Gardens, Edina, MN (Applicant); Larry & Solveig Theis, Waterville, MN (Owner) to allow grading, excavating, and filling of approximately 23,379 cubic yards of material in a Special Protection “SP” District on a Natural Environment Lake, Quiram’s Slough. Property is located in the SW 1/4 SW 1/4, Section 10, Waterville Township. The application was approved with the following conditions and findings are on file at the Planning and Zoning Office.

1. Continue to work with Joshua Mankowski as to the planting of the correct seed mixture for the site;
2. Submit a copy of the operations and maintenance plan to the Department in regards to the maintenance of the ponds.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved the following Planning & Zoning Commission members for each district.

PLANNING COMMISSION APPOINTMENTS/TERMS

	<u>APPOINTMENT</u>	<u>TERM</u>
COMMISSIONER WETZEL Al Gehrke	2011	2018
COMMISSIONER CONNOLLY Don Rynda	2009	2018
COMMISSIONER GLISZINSKI Pam Tietz	2013	2020
COMMISSIONER KING Shirley Katzenmeyer	1993	2020
COMMISSIONER ROHLFING Doug Krenik	2007	2018
AT LARGE Jeanne Doheny	1991	2020
Don Reak	2007	2020

Cindy Westerhouse, Human Resources appeared before the Board with several items for approval.

On motion by King, seconded by Gliszinski, the Board unanimously approved the recommendation to hire Sheila Reem, full time Septic Inspector in the Environmental, Planning and Zoning Department, as a Grade 10, Step 1 at \$22.64 per hour, effective March 27, 2017.

Dave Tietz, Sheriff appeared before the Board with several items for consideration and approval.

Two quotes were received for equipment purchase and installation for three new Ford Patrol SUV's:

Guardian Fleet Safety - Clear Lake, MN	\$19,693.24
Code 4 - Pelican Rapids, MN	\$23,144.91

On motion by Wetzel, seconded by Connolly, the Board unanimously approved the purchase of equipment installation for three squads from Guardian Fleet Safety in the amount of \$19,693.24.

On motion by Connolly, seconded by Gliszinski, the Board unanimously approved to hire a part time replacement Water Patrol Deputy Sheriff.

On motion by Connolly, seconded by Gliszinski, the Board unanimously accepted the retirement announcement by Sheriff Tietz effective April 28, 2017 and recommended Chief Deputy Brett Mason be appointed as interim Sheriff at the March 7, 2017 Board Meeting.

On motion by Connolly, seconded by Gliszinski, the Board unanimously approved to move forward with the hiring of another deputy in the Sheriff's Office.

Josh Mankowski appeared before the Board with a 2016 AIS review and update.

Darrell Pettis, Administrator appeared before the Board with two items for discussion.

March 10, 2017 will be Dianne DeWitte's last day in Extension and Justice Center interviews will take place March 2-3, 2017.

Board Member Committee Reports:

Commissioners Gliszinski and Wetzel recently attended a County Officials meeting.

On motion by Connolly, seconded by King and unanimously approved, the Board adjourned until Tuesday, March 7, 2017 at 9:00 a.m.

ATTEST: _____
Le Sueur County Administrator Le Sueur County Chairman

Summary Minutes of Le Sueur County Board of Commissioners Meeting, February 28, 2017

•This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at www.co.le-sueur.mn.us.

•Approved the agenda. (Connolly-Gliszinski)

•Approved the consent agenda: (King-Wetzel)

•Approved a conditional use permit for Le Sueur County Soil & Water Conservation District, Le Center, MN (Applicant); Charles & Lana Puffer, New Prague, MN (Owner). Findings are on file at the Planning and Zoning Office. (Gliszinski-King)

•On motion by Wetzel, seconded by Connolly and unanimously approved via roll call 5-0, the Board approved a conditional use permit for Lyra Community Solar Gardens, Edina, MN (Applicant); Larry & Solveig Theis, Waterville, MN (Owner). The application was approved with conditions and findings are on file at the Planning and Zoning Office. (Wetzel – Connolly)

•Approved the Planning & Zoning Commission members for each district. (Gliszinski-Wetzel)

•Approved to hire Sheila Reem in Environmental Services. (King-Gliszinski)

•Approved an equipment purchase and installation for three Sheriff squads. (Wetzel-Connolly)

•Approved to hire a part time replacement Water Patrol Deputy Sheriff. (Connolly-Gliszinski)

•Accepted the retirement announcement by Sheriff Tietz effective April 28, 2017 and recommended Chief Deputy Brett Mason be appointed as interim Sheriff at the March 7, 2017 Board Meeting. (Connolly-Gliszinski)

•Approved to move forward with the hiring of a deputy in the Sheriff's Office. (Connolly-Gliszinski)

•Adjourned until Tuesday, March 7, 2017 at 9:00 a.m. (Connolly-King)

ATTEST: Le Sueur County Administrator Le Sueur County Chairman

February 2017 Transfers

- | | |
|-------|---|
| #1646 | Transfer 2,493.00 from Human Services to Revenue
(A87 Q4 ending 12-31-16) |
| #1647 | Transfer 4,095.70 from Revenue to Road & Bridge
(Law Enf – fuel & oil for December 2016) |
| #1648 | Transfer 2,822.00 from Agency to Revenue
(February Landshark) |



Le Sueur County, MN

Tuesday, March 7, 2017

Board Meeting

Item 2

9:05 a.m. Claims (5 min)

Staff Contact:



Le Sueur County, MN

Tuesday, March 7, 2017

Board Meeting

Item 3

9:10 a.m. Pam Simonette, Auditor-Treasurer (5 min)

RE: Valuation of Tax Forfeiture Property for Private Sale

RE: 3.2 On Sale Beer License for Immaculate Conception of Marysburg

RE: 3.2 On and Off Sale Beer License for Beaver Dam Resort

Staff Contact:



Le Sueur County, MN

Tuesday, March 7, 2017

Board Meeting

Item 4

9:15 a.m. Human Resources (10 min)

Staff Contact:



Human Resources

88 SOUTH PARK AVENUE • LE CENTER, MINNESOTA 56057
Telephone: 507-357-8517 • Fax: 507-357-8607
Cindy Westerhouse – Human Resources Director

HUMAN RESOURCES AGENDA ITEMS March 7, 2017

Recommendation to accept the retirement request from Bonnie Reak, full time Administrative Assistant II in the County Attorney's Office, effective April 30, 2017. Bonnie has been employed with Le Sueur County since July 1, 1988.

Recommendation to post and advertise for a full time Administrative Assistant II in the County Attorney's Office as a Grade 4, Step 1 at \$15.97 per hour.

Recommendation to appoint Brett Mason, Chief Deputy Sheriff to Interim County Sheriff in the Sheriff's Office, annual salary of \$110,589.57, effective April 29, 2017 through January 2019. Brett has been an employee with Le Sueur County since September 2004.

David Tietz, County Sheriff, requests that upon retirement, Le Sueur County continue to pay the monthly health insurance premiums and SelectAccount contributions from May 1, 2017 until April 30, 2018.

Equal Opportunity Employer



Le Sueur County, MN

Tuesday, March 7, 2017

Board Meeting

Item 5

9:25 a.m. Judd Schultz, Housing Services Director, MVAC (15 min)

RE: HRA Update

RE: HRA Board member resignation and appointment

Staff Contact:



Le Sueur County, MN

Tuesday, March 7, 2017

Board Meeting

Item 6

9:40 a.m. Darrell Pettis, Administrator / Engineer

RE: CD 54 Update

RE: Architect/Engineer and Construction Management Interviews

RE: Miscellaneous

Staff Contact:



Le Sueur County, MN

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Board Meeting

Item 7

Commissioner Committee Reports

Staff Contact:



Le Sueur County, MN

Tuesday, March 7, 2017

Board Meeting

Item 8

Future Meetings

Staff Contact:

Future Meetings February - April 2017

February 28, 2017	Board Meeting, 9:00 a.m. *Rescheduled Le Sueur-Waseca CHB Meeting, 12:00 p.m.
March 7, 2017	Board Meeting, 9:00 a.m. *11:00 a.m. Work Session - Outpatient Chemical Dependency/Mental Health Program
March 9, 2017	P&Z Meeting, 7:00 p.m. Environmental Services Building
March 12, 2017	Daylight Saving Time begins
March 14, 2017	No Board Meeting
March 16, 2017	10:00 a.m. Le Sueur – Rice County Joint Ditch #38 Informational Landowner Meeting at the 4H Family Center in Le Center
March 16, 2017	Board of Adjustment Meeting, 3:00 p.m. Environmental Services Building
March 21, 2017	Board Meeting, 9:00 a.m.
March 23, 2017	9:00 a.m. Le Sueur – Rice County Joint Ditch #5 Public Hearing at the 4H Family Center in Le Center 10:00 a.m. Le Sueur – Rice County Joint Ditch #38 Final Redetermination of Benefits Public Hearing at the 4H Family Center in Le Center
March 28, 2017	Board Meeting, 9:00 a.m.
April 4, 20017	Board Meeting, 9:00 a.m. *Le-Sueur – Waseca CHB Meeting, 1:00 p.m. in Waterville
April 11, 2017	No Board Meeting
April 13, 2017	P&Z Meeting, 7:00 p.m. Environmental Services Building

April 18, 2017	Board Meeting, 9:00 a.m. at the 4H Family Center in Le Center *11:00 a.m. Public Hearing for a CD #23 ditch lien and informational repair/redetermination hearings for CD #23, CD #43, and CD #44
April 20, 2017	Board of Adjustment Meeting, 3:00 p.m. Environmental Services Building
April 25, 2017	No Board Meeting