



**LE SUEUR COUNTY BOARD OF COMMISSIONERS  
MEETING AGENDA  
February 21, 2017**

1. **9:00 a.m. Agenda and Consent Agenda**  
RE: February 7, 2017 Minutes and Summary Minutes  
RE: Caribou Gun Club - Renewal of Consumption and Display Permit  
RE: Blue Earth County Chapter of MN Pheasants, Inc. Gambling Application
2. **9:05 a.m. Claims (5 min)**
3. **9:10 a.m. Human Services (35 min)**
4. **9:45 a.m. Ann Traxler (5 min)**  
RE: Out of state travel  
RE: Flooding Update
5. **9:50 a.m. Human Resources (10 min.)**
6. **10:00 a.m. Seasonal Bids (5 min)**
7. **10:05 a.m. Darrell Pettis, County Administrator / Engineer**  
RE: Region 9 2016 Annual Report  
RE: Certificate of Performance - SAP 040-632-007, SAP 040-632-008 (CSAH 32)  
and CP 2116 (CR 126)  
RE: State Aid Highway Funds Advance Resolution  
RE: HSIP Curve Signing Project  
RE: Miscellaneous
8. **Commissioner Committee Reports**

9. **Future Meetings**



---

# **Le Sueur County, MN**

**Tuesday, February 21, 2017**

**Board Meeting**

## **Item 1**

### **9:00 a.m. Agenda and Consent Agenda**

*RE: February 7, 2017 Minutes and Summary Minutes*

*RE: Caribou Gun Club - Renewal of Consumption and Display Permit*

*RE: Blue Earth County Chapter of MN Pheasants, Inc. Gambling Application*

Staff Contact:

## Minutes of Le Sueur County Board of Commissioners Meeting February 7, 2017

The Le Sueur County Board of Commissioners met in regular session on Tuesday, February 7, 2017 at 9:00 a.m. in the Courthouse at Le Center, Minnesota. Those members present were: Steve Rohlfing, Lance Wetzel, Dave Gliszinski, John King and Joe Connolly. Also present were Darrell Pettis and Brent Christian.

On motion by Connolly, seconded by Gliszinski and unanimously approved, the Board approved the amended agenda for the business of the day.

On motion by King, seconded by Wetzel and unanimously approved, the Board approved the consent agenda:

- Approved the January 24, 2017 County Board Minutes and Summary Minutes
- Approved January 2017 Transfers

#1639 Transfer 2,922.00 from Agency to Revenue (January Landshark)

#1640 Transfer 46,744.00 from Cap Imp to Revenue (Correct war #41827; 8-12-16)

#1641 Transfer 172.62 from Human Services to Road & Bridge (December Fuel)

#1642 Transfer 33.68 from Victim Witness to Road & Bridge (December Fuel)

#1643 Transfer 38.89 from Env Services to Road & Bridge (December Fuel)

#1644 Transfer 2,025.89 from Revenue to Road & Bridge (December Fuel- Parks – 1649.71; Assessor 132.76; Maint 124.33; EM 26.03; Vets 93.06)

#1645 Transfer 23,800.00 from Agency to Revenue (2016 Wages for Gun Permits)

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved claims for Human Services:

Financial: \$95,258.68

Soc Services: \$186,728.88

Brian Collins, Field Services District Supervisor with MN Department of Corrections appeared before the Board to introduce himself.

Tammi Tikalsky and Betsy Lasch appeared before the Board to discuss County Road 29 safety concerns.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved to add flashing stop signs to the intersection of County Road 29 and First Avenue SE and to request a speed study review by MnDOT.

Chad Washa, Le Sueur County Fair Board President appeared before the Board to present the 2017 budget and announced his resignation as president of the Le Sueur County Fair Board in November of 2017.

Jim Goltart, Veterans Services appeared before the Board with two items for discussion and approval.

On motion by Wetzel, seconded by Connolly and unanimously approved, the Board approved the out of state travel request for Jim Goltart and Jamie Von Bank to attend the NACVSO from June 10-17, 2017 in San Diego, California.

On motion by Gliszinski, seconded by King and unanimously approved, the Board approved the out of state travel request for Lori Moon to attend training from April 10-14 in Omaha, Nebraska.

The Board directed Jim Goltart to meet with the Human Resources Committee on March 7, 2017 to discuss salary/wage requests.

Cindy Westerhouse, Human Resources Director came before the Board with several items for approval.

On motion by King, seconded by Wetzel and unanimously approved, the Board approved the recommendation to grant regular status to Megan Kelly, full time Agency Social Worker in Human Services, effective January 27, 2017. Megan has completed the six-month trial period.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved the recommendation to grant regular status to Erin Wachtel, full time Eligibility Worker in Human Services, effective February 1, 2017. Erin has completed the six-month probationary period.

On motion by Connolly seconded by Gliszinski and unanimously approved, the Board approved the recommendation to grant regular status to Allan Sowieja, part time Correctional Officer/Dispatcher in the Sheriff's Office, effective January 28, 2017. Allan has completed the six-month probationary period.

On motion by Wetzel, seconded by King and unanimously approved, the Board approved the recommendation to accept the retirement request from Don Reak, full time Parks/911 Coordinator/Ag Inspector in the Highway Department, effective April 30, 2017. Don has been employed with Le Sueur County since December 1978.

On motion by Gliszinski, seconded by Connolly and unanimously approved, the Board approved the recommendation to post and advertise for a full time Parks/911 Coordinator/Ag Inspector in the Highway Department as a Grade 11, Step 1 at \$24.01 per hour.

On motion by Wetzel, seconded by King and unanimously approved, the Board approved the recommendation to hire Tiffany Hering as a full time Registered Nurse in Public Health, as a Grade 10, Step 4 at \$25.19 per hour, effective March 7, 2017.

Jim McMillen, Maintenance Director and Bob Strand, Technical Solutions appeared before the Board with one item for discussion and approval.

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved a quote from Technical Solutions for an audio/video upgrade in the Commissioners room.

Administrator Pettis appeared before the Board with a number of items for discussion and approval.

On motion by Wetzel, seconded by Gliszinski and unanimously approved, the Board approved and authorized the Board Chair and County Administrator to sign a Le Sueur - Rice County Joint Ditch 5 Appointment Order.

The Commissioners agreed to personally donate \$10 each to the Joyride sober ride shuttle service to be available on March 11, 2017.

On motion by Gliszinski, seconded by Wetzel and unanimously approved, the Board approved an out of state travel request for Darrell Pettis and Dave Tiegs to attend the NACE Conference, April 9-13, 2017 in Cincinnati, OH.

On motion by King, seconded by Connolly and unanimously approved, the Board approved to set the date of April 18, 2017 at 11:00 a.m. for informational public hearings for County Ditches #23, #43 and #44 as well as a public hearing regarding the filing of a ditch lien to eliminate the ditch debt of County Ditch #23.

On motion by King, seconded by Connolly and unanimously approved, the Board approved to schedule the 2017 Board of Equalization meeting for Wednesday, June 14, 2017 at 6:30 p.m. and will reconvene at the June 27, 2017 Board Meeting at 10:00 a.m. at the Le Sueur County Courthouse.

On motion by Connolly, seconded by Wetzel and unanimously approved, the Board approved to open a closed meeting to develop an offer to purchase real property, parcels 20.575.0570, 20.575.0580 and 01.103.7600 per MN Stat. 13D.05 (3) (c) (3).

On motion by King, seconded by Gliszinski and unanimously approved, the Board approved to close the closed meeting.

On motion by Wetzel, seconded by Gliszinski and approved 4-1 with Connolly opposed, the Board approved to make an offer to the City of Le Center to purchase both parcels 20.575.0570 and 20.575.0580 for \$175,000.

On motion by Gliszinski, seconded by Wetzel and approved 4-1 with King opposed, the Board directed Darrell Pettis to continue negotiations to acquire right of way on parcel 01.103.7600.

### **Commissioner Committee Reports:**

Commissioners King and Wetzel attended a Tri County Transit Advisory Board meeting. Discussion included roles and responsibilities and naming the system. Commissioner Wetzel commented that the Advisory Committee was not included in the system naming process. Commissioner King pointed out that the JPA will be an agreement for how the three counties will divide their 15% cost responsibility and that VINE owns the transit system assets.

Commissioner Wetzel attended a county officials meeting in Waterville.

Commissioner Rohlfing attended a City-County meeting and discussion included a potential program and grant to purchase and fill sand bags for future floods. Rohlfing also attended an MRCI meeting where discussion topics included changing housing rules and transit issues. Commissioner Rohlfing also reviewed a list of 2017 goals for the Board. King recommended adding budget focus and transit to that list.

On motion by Wetzel, seconded by King and unanimously approved, the following claims were approved for payment:

<b>Warrant #</b>	<b>Vendor Name</b>	<b>Amount</b>
44054	A'Viands	\$ 8,182.34
44055	Advanced Correctional Healthcare Inc.	\$ 2,281.59
44059	Alternative Business Furniture	\$ 9,154.15
44061	Ancom Communications	\$ 16,409.00
44066	Blue Earth Co Finance Dept.	\$ 3,317.38
44069	Bolton & Menk Inc.	\$ 2,200.00
44072	Cargill Inc.	\$ 33,245.24
44074	Christian, Keogh, Moran & King	\$ 3,142.84
44075	Claybaugh Preservation Architecture Inc.	\$ 13,554.00
44085	Genesis	\$ 25,715.69
44094	Javens Mechanical Contracting Inc.	\$ 8,879.48
44096	Kris Engineering Inc.	\$ 22,612.20
44102	Le Sueur Co Soil & Water Conservation Dist.	\$ 5,968.37
44103	Richard Lea	\$ 2,490.00
44116	Motorola Inc.	\$ 30,753.00
44119	Norchem Drug Testing	\$ 5,193.75
44122	Shawn Onken	\$ 58,542.00
44125	Paragon Printing & Mailing Inc.	\$ 3,820.14
44134	Steve Rutt	\$ 27,873.00
44136	S.E.H. Inc.	\$ 49,901.75
44138	Smith, Schafer & Associates, LTD	\$ 3,410.00
44148	Suel Printing Co.	\$ 2,359.00
44150	Syntax Inc.	\$ 4,248.00
44152	Technical Solutions of Madison Lake Inc.	\$ 2,247.41
44159	Tri-County Solid Waste	\$ 24,416.32
92	Claims paid less than \$2,000.00:	\$ 42,194.87
25	Claims paid more than \$2,000.00:	\$369,916.65
117	Total all claims paid:	\$412,111.52

On motion by Connolly, seconded by King and unanimously approved, the Board adjourned until Tuesday, February 21, 2017 at 9:00 a.m.

**ATTEST:**

\_\_\_\_\_  
**Le Sueur County Administrator**

\_\_\_\_\_  
**Le Sueur County Chairman**



## Summary Minutes of Le Sueur County Board of Commissioners Meeting, February 7, 2017

- This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at [www.co.le-sueur.mn.us](http://www.co.le-sueur.mn.us).
- Approved the amended agenda. (Connolly-Gliszinski)
- Approved the consent agenda: (King-Wetzel)
- Approved claims for Human Services: Financial: \$95,258.68 and Soc Services: \$186,728.88 (Gliszinski-King)
- Approved to add flashing stop signs to the intersection of County Road 29 and First Avenue SE and to request a speed study review by MnDOT. (Gliszinski-King)
- Approved an out of state travel request for Jim Goltart and Jamie Von Bank. (Wetzel-Connolly)
- Approved an out of state travel request for Lori Moon. (Gliszinski-King)
- Approved to grant regular status to Megan Kelly in Human Services. (King-Wetzel)
- Approved to grant regular status to Erin Wachtel in Human Services. (Gliszinski-Connolly)
- Approved to grant regular status to Allan Sowieja in the Sheriff's Office. (Connolly-Gliszinski)
- Approved the retirement request from Don Reak. (Wetzel-King)
- Approved to post and advertise for a full time Parks/911 Coordinator/Ag Inspector. (Gliszinski-Connolly)
- Approved the recommendation to hire Tiffany Hering in Public Health. (Wetzel-King)
- Approved a quote from Technical Solutions for an audio/video upgrade in the Commissioners room. (King-Gliszinski)
- Approved a Le Sueur - Rice County Joint Ditch 5 Appointment Order. (Wetzel-Gliszinski)
- Approved an out of state travel request for Darrell Pettis and Dave Tiegs. (Gliszinski-Wetzel)
- Approved to set the date of April 18, 2017 at 11:00 a.m. for informational public hearings for County Ditches #23, #43 and #44 as well as a public hearing regarding the filing of a ditch lien to eliminate the ditch debt of County Ditch #23. (King-Connolly)
- Approved to schedule the 2017 Board of Equalization meeting for Wednesday, June 14, 2017 at 6:30 p.m. and will reconvene at the June 27, 2017 Board Meeting at 10:00 a.m. at the Le Sueur County Courthouse. (King-Connolly)
- Approved to open a closed meeting to develop an offer to purchase real property, parcels 20.575.0570, 20.575.0580 and 01.103.7600 per MN Stat. 13D.05 (3) (c) (3). (Connolly-Wetzel)
- Approved to close the closed meeting. (King-Gliszinski)
- Approved to make an offer to the City of Le Center to purchase both parcels 20.575.0570 and 20.575.0580 for \$175,000. (Wetzel-Gliszinski)
- The Board directed Darrell Pettis to continue negotiations to acquire right of way on parcel 01.103.7600. (Gliszinski-Wetzel)
- The following claims were approved for payment: (Wetzel-King)

Warrant #	Vendor Name	Amount
44054	A'Viands	\$ 8,182.34
44055	Advanced Correctional Healthcare Inc.	\$ 2,281.59
44059	Alternative Business Furniture	\$ 9,154.15
44061	Ancom Communications	\$ 16,409.00
44066	Blue Earth Co Finance Dept.	\$ 3,317.38
44069	Bolton & Menk Inc.	\$ 2,200.00
44072	Cargill Inc.	\$ 33,245.24
44074	Christian, Keogh, Moran & King	\$ 3,142.84
44075	Claybaugh Preservation Architecture Inc.	\$ 13,554.00
44085	Genesis	\$ 25,715.69
44094	Javens Mechanical Contracting Inc.	\$ 8,879.48
44096	Kris Engineering Inc.	\$ 22,612.20
44102	Le Sueur Co Soil & Water Conservation Dist.	\$ 5,968.37

44103	Richard Lea	\$ 2,490.00
44116	Motorola Inc.	\$ 30,753.00
44119	Norchem Drug Testing	\$ 5,193.75
44122	Shawn Onken	\$ 58,542.00
44125	Paragon Printing & Mailing Inc.	\$ 3,820.14
44134	Steve Rutt	\$ 27,873.00
44136	S.E.H. Inc.	\$ 49,901.75
44138	Smith, Schafer & Associates, LTD	\$ 3,410.00
44148	Suel Printing Co.	\$ 2,359.00
44150	Syntax Inc.	\$ 4,248.00
44152	Technical Solutions of Madison Lake Inc.	\$ 2,247.41
44159	Tri-County Solid Waste	\$ 24,416.32
92	Claims paid less than \$2,000.00:	\$ 42,194.87
25	Claims paid more than \$2,000.00:	\$369,916.65
117	Total all claims paid:	\$412,111.52

•Adjourned until Tuesday, February 21, 2017 at 9:00 a.m. (Connolly-King)

ATTEST: Le Sueur County Administrator                      Le Sueur County Chairman



Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement  
445 Minnesota Street, Suite 222  
St. Paul, MN 55101  
651-201-7512

RENEWAL OF CONSUMPTION AND DISPLAY PERMIT

Permit Fee \$250 (Renewal Date: April 1)

ID# 262	License Code CDPBL
Caribou Gun Club Inc.	
Caribou Gun Club	
30649 380th St	
LeSueur	MN 56058
Business Phone 5076653796	

IF NAME AND ADDRESS  
SHOWN ARE NOT  
CORRECT, MAKE  
CHANGES BELOW

Worker's Comp. Ins. Name SFM Policy # 048710,806 Policy Period 7/26/2016/7/26/2017  
City/County where permit approved LeSueur  
Licensee Name RANDY L VOSS / CARIBOU GUN CLUB  
Address, City, State, Zip 30649 - 380th Street  
Business Phone 507-665-3796 Email CARIBOU GUN CLUB @ Yahoo.com

By signing this renewal application, applicant certifies that there has been no change in ownership, corporate officers, bylaws, membership, partners, home addresses, or telephone numbers. If changes have occurred during the past 12 months, please give details on the back of this renewal, then sign below.

Applicant's signature on this renewal confirms the following: Failure to report any of the following will result in fines.

1. Applicant confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
2. Applicant confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
3. Applicant confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on the back of this renewal, then sign below.
4. Applicant confirms that workers compensation insurance is in effect for the full license period.
5. Applicant confirms, no club on-sale intoxicating liquor license is held.
6. Applicant confirms business premises are separate from any other business establishment.

Licensee Signature Randy L Voss Date Feb-4-17  
(Signature certifies all application information to be correct and permit has been approved by city/county.)

City Clerk/County Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Signature certifies that a consumptions and display permit has been approved by the city/county as stated above.)

**MAKE CHECKS PAYABLE TO: DIRECTOR ALCOHOL AND GAMBLING ENFORCEMENT  
AND RETURN WITH APPLICATION**

Amount Received \_\_\_\_\_



**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: Blue Earth County Chapter of Minnesota Pheasants, Inc. Previous Gambling Permit Number: X-33227-17-011

Minnesota Tax ID Number, if any: 4854207 Federal Employer ID Number (FEIN), if any: 41-1597196

Mailing Address: PO Box 202

City: Good Thunder State: MN Zip: 56037 County: Blue Earth

Name of Chief Executive Officer (CEO): Howard O. Ward

Daytime Phone: 507-549-3151 Email: hottoward@gmail.com

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☒ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103

Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Caribou Gun Club

Address (do not use P.O. box): 30649 380th Street

City or Township: Le Sueur Zip: 56058 County: Le Sueur

Date(s) of activity (for raffles, indicate the date of the drawing): Saturday, July 22, 2017

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards

☒ Raffle (total value of raffle prizes awarded for the calendar year: \$ 24,000.00)

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under **List of Licensees**, or call 651-539-1900.



**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

**CITY APPROVAL  
for a gambling premises  
located within city limits**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: \_\_\_\_\_

Signature of City Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**The city or county must sign before  
submitting application to the  
Gambling Control Board.**

**COUNTY APPROVAL  
for a gambling premises  
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: Le Sueur County

Signature of County Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWNSHIP (if required by the county)**

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Howard O. Ward Date: 02-13-2017  
(Signature must be CEO's signature; designee may not sign)

Print Name: Howard O. Ward

**REQUIREMENTS**

**Complete a separate application for:**

- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

**Financial report to be completed within 30 days after the gambling activity is done:**

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

**MAIL APPLICATION AND ATTACHMENTS**

**Mail application with:**

- \_\_\_\_\_ a copy of your proof of nonprofit status, and
- \_\_\_\_\_ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

**To:** Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Questions?**

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An Equal Opportunity Employer



---

# **Le Sueur County, MN**

**Tuesday, February 21, 2017**

**Board Meeting**

## **Item 2**

**9:05 a.m. Claims (5 min)**

**Staff Contact:**



---

# **Le Sueur County, MN**

**Tuesday, February 21, 2017**

**Board Meeting**

## **Item 3**

**9:10 a.m. Human Services (35 min)**

**Staff Contact:**

**Human Services Board Agenda  
February 21, 2017 @ 9:15 a.m.**

## **100- INFORMATION/PRESENTATIONS:**

- 101 - Introduction of New Staff
  - 101.1 - Pat Rentz, Community Services Supervisor
- 102 - Legislative Update
- 103 - Child Support Performance Improvement Plan 2016 Update
- 104 - Santa Anonymous and Adopt-A-Family Update

## **200- CHARTS/GRAPHS:**

- 210- Finance Graphs/Report;
- 220- Income Maintenance/Child Support Graphs;
- 230- Family Services Graphs-
  - 231- Social Services Team
  - 232- Child Services Team
    - 232.1- Out Of Home Placement Report
    - 232.2- In-Home Family Therapy Report;
  - 233- Behavioral Health Team

## **300- BOARD APPROVAL ITEMS:**

- 310 - InnerSight Counseling Group Contract 2017-18 (In-Home Services)
- 320 - Commissioner's Warrants



---

## PURCHASE OF SERVICE AGREEMENT

The Le Sueur County Department of Human Services, hereafter referred to as the "Department", and InnerSight Counseling Group, 620 Riverview Road, St. Peter, MN 56082 hereafter referred to as the "Contractor," enter into this agreement for the period from 01-01-2017 to 12-31-2018.

In consideration of the mutual understandings and agreements set forth, the Department and Contractor agree as follows:

1. Purchase of service

The Department agrees to purchase and the contractor agrees to furnish:

*In-Home Family Therapy Services which include home based mental health services for children under age 18 or 21 with a diagnosis of SED or SPMI. These services may also include diagnostic assessment, individual psychotherapy, family psychotherapy, individual and family skills training to improve the basic functioning of the child with SED and the child's family.*

2. Cost and Delivery of Purchased Services:

*The unit cost for providing the services shall be \$79.95 per hour which will include time spent on paperwork, staffing meetings, therapy, and other approved expenses by the agency. Reimbursement for travel time may be billed at \$0.46 per minute of travel. These rates may change when the current MA reimbursement rate is adjusted, as allowed by MA policy.*

3. Eligibility for Services:

*The parties understand and agree that the eligibility of the client to receive purchased services shall be determined by the Department.*

*When the local agency has determined that the client is no longer eligible to receive purchased services from the contractor, the local agency shall so notify the contractor within 10 working days of this determination.*

*The contractor shall not charge a program service fee to Social Services eligible clients.*

4. Payment for Purchased Services:

*The contractor shall, within 1 working day following the last day of each calendar month, submit a standard claim(s). The claim(s) shall indicate the itemized amounts of time, travel and other expenses by individuals served.*

*The Department shall, within 30 days of the date of the receipt of the claim, make payment to the Contractor.*

5. Record Requirements:

*The Contractor shall complete and maintain and provide such records as required by the Department for program administration. These records shall typically include but are not limited to:*

- a. Claim Vouchers*
- b. Case Notes / Narratives*
- c. Case Plans*

---

6. Safeguard of Client Information:

*The use or disclosure by the contractor of information concerning an eligible client in violation of any rule of confidentiality or for any purpose not directly connected with the administration of the Department's or Contractor's responsibility with respect to the purchased services hereunder is prohibited except on written consent of such eligible client, his/her attorney or his/her responsible parent or guardian. Contractor agrees to abide by HIPPA Laws and Limited English Proficiency (LEP) guidelines.*

7. Fair Hearing and Grievance Procedures:

*The Contractor agrees to abide by the fair hearing and grievance procedure established by the Department and Minnesota Statute.*

8. Bonding, Indemnity, and Insurance Clause:

- a. Bonding – *If applicable, the contractor shall obtain and maintain at all times, during the terms of this agreement a fidelity bond covering the activities of its personnel authorized to receive or distribute money.*
- b. Indemnity - *The contractor hereby agrees to indemnify, save and hold harmless the county and all of its agents and employees of and from any and all claims, demands, actions, or causes of action of whatsoever nature or character arising out of or by reason of this Provider's Agreement. Further, provider agrees to defend at its own sole cost and expense any action or proceeding commenced for the purpose of asserting as a result of the terms or conditions set forth in this Provider's Agreement.*
- c. Insurance - *The contractor does further agree that, in order to protect itself as well as the Agency under the indemnity agreement provision herein above set forth, it will, at all times during the term of this contract, have and keep in force a liability insurance policy in the amount of: \$1 Million - \$3 Million.*

9. Conditions of the parties Obligations:

- a. *It is understood and agreed that in the event reimbursement to the Department from State and Federal sources is not obtained and continued at an aggregate level sufficient, in the Department's opinion, to allow for the purchase of services, the obligations of each party hereunder shall thereupon be terminated.*
- b. *This agreement may be canceled by either party at any time, with or without cause, upon 30 days notice, in writing, delivered by mail or in person. Inadequate performance or misconduct by the Contractor shall be cause for immediate termination of the agreement.*
- c. *Before the termination date specified in this agreement, the Department may evaluate the performance of the Contractor in regard to the terms of this agreement to determine whether such performance merits renewal of this agreement.*
- d. *Any alterations, variations, modifications, or waivers of provisions of this agreement shall be valid only when they have been reduced to writing, duly signed, and attached to the original of this agreement.*
- e. *No claim for services furnished by the contractor, not specifically provided in this agreement, will be allowed by the department, nor shall the contractor do any work or furnish any material not covered by the agreement. Such approval shall be considered to be a modification of the agreement.*

---

*f. In the event there is a revision or violation of Federal/State regulations which make this agreement ineligible for Federal/ State financial participation, all parties will review the agreement and renegotiate those items necessary to bring the agreement into compliance with Federal/State regulations.*

10. Subcontracting:

*The contractor shall not enter into subcontracts for any of the work contemplated under this agreement.*

Date: \_\_\_\_\_ By: \_\_\_\_\_  
Chairperson, County Board of Commissioners

Date: \_\_\_\_\_ By: \_\_\_\_\_  
Agency Director

Date: \_\_\_\_\_ By: \_\_\_\_\_  
Contractor

\_\_\_\_\_  
Contractor's Social Security Number

Date: \_\_\_\_\_ By: \_\_\_\_\_  
County Attorney (as to form and execution)

C:\forms\purchase



---

# Le Sueur County, MN

Tuesday, February 21, 2017

Board Meeting

## Item 4

**9:45 a.m. Ann Traxler (5 min)**

*RE: Out of state travel*

*RE: Flooding Update*

Staff Contact:



---

# **Le Sueur County, MN**

**Tuesday, February 21, 2017**

**Board Meeting**

## **Item 5**

**9:50 a.m. Human Resources (10 min.)**

**Staff Contact:**



## Human Resources

88 SOUTH PARK AVENUE • LE CENTER, MINNESOTA 56057

Telephone: 507-357-8517 • Fax: 507-357-8607

Cindy Westerhouse – Human Resources Director

### HUMAN RESOURCES

#### AGENDA ITEMS

**February 21, 2017**

Recommendation to grant regular status to Jeremy Swenson, part time Compliance Specialist in Drug Court, effective February 17, 2017. Jeremy has completed the six-month probationary period.

Recommendation to approve and sign to renew the Le Sueur County Telecommute Agreement with Roxanne Braun-Billings, full time Team Lead Social Work, in Human Services, effective March 1, 2017 to March 1, 2018.

Recommendation to approve and sign a one-year contract between Le Sueur County and SafeAssure to provide OSHA compliance education and workplace safety training services.

Recommendation to approve the 2017 Le Sueur County Wellness Program Plan.

*Equal Opportunity Employer*



## COMPARE CONTRACTS

- SafeAssure will review all of your current safety related programs, make recommendations/suggestions and update programs as needed to comply with "all current" OSHA regulations and statutes. SafeAssure will write any required OSHA safety policies that are not currently (if any) in place.
- Develop annual safety goals along with the Safety Committee. We will utilize the AWAIR format to accomplish this important element.
- Provide on-line safety training and complete documentation of individual employee training on AWAIR, Employee Right To Know-MSDS (includes PPE), Blood borne Pathogens (includes PPE), Ergonomics and Emergency Action Plan, for employees elected by management to do on-line training.
- Complete OSHA audits of facilities (buildings), record OSHA deficiencies, make corrective recommendations. Audits will include pictures of the deficiency noted.
- Meet with and be an advisor to the Safety Committee, review OSHA guidelines, recommendations etc.
- Provide answers to all and any OSHA question submitted by department supervisors (or other persons as allowed by management). Call us on the SafeAssure toll free number 1-800-920-SAFE.
- SafeAssure will assist in the event of a serious employee injury or death, and a SafeAssure employee will walk with you through an OSHA inspection. SafeAssure will be with you all the way through the inspection process, including a presence at the OSHA closing conference.
- All SafeAssure employees that conduct classroom training are individually trained by SafeAssure management on the subject matter they present prior to entering a classroom training situation. SafeAssure training management continually review OSHA regulations and statutes and confer with OSHA representatives on any revised or new regulation(s) or statute (s). Employee safety often times will involve A.N.S.I. and/or D.O.T. compliance regulations. SafeAssure management is continually researching and maintaining current laws that apply.
- We provide an "ALERT" system rather than a Newsletter. This system allows SafeAssure to quickly inform clients of a safety situation/danger or other information that is pertinent to the safety of employees and should be received in a timely manner.
- SafeAssure will provide the outside "Audit" and "Recommendation" paper work that is required when completing a "OSHA Safety Grant" request.
- Mediums utilized by SafeAssure include, on-line training which includes videos and the clients Specific OSHA safety programs, on-site training with power point, workbooks, videos and employee participation topical games.

*"The SafeAssure Advantage"*





# The SafeAssure Advantage

- ◇ On-line Training Benefits *Which Includes:* (AWAIR, Employee Right to Know, Emergency Action Plan, Bloodborne Pathogens, Ergonomics, AED (Defibrillator) Video Training-We Show Your AED Instruction Video)
  - Avoid on-site training scheduling conflicts
  - More efficient—Employees view when they have time and in smaller increments
  - 100% attendance achievable (meeting OSHA requirements)
  - Tested on knowledge of subject
  - Employee training progress reports available to Supervisor
  - "First Day" New Employee Training
- ◇ Site Specific Employee Training-Hands On, Games, Audits
- ◇ Simulated OSHA Inspection of All Buildings and Worksites (Written Report & Recommendations)
- ◇ Site Specific Written Programs/Policies (Guaranteed-Annually Reviewed & Replaced)
- ◇ SafeAssure Assistance When OSHA Visits Your Entity
- ◇ Safety Committee Assistance/Attendance
- ◇ Workplace Hazard Analysis/Assessments
- ◇ SDS On-line Services—Site Specific
- ◇ Fastenal—15% Discount on all Products
- ◇ Assistance With All Your OSHA Needs

**【 Call Us With Your OSHA Questions and/or Concerns 】**

**1-800-920-SAFE**



ACCREDITED  
BUSINESS

A+ Rating



# Safeassure Training Topics. . .

**The SafeAssure Advantage 1-800-920-SAFE**

## FULL LENGTH TRAINING

Training sessions will address ALL OSHA Standards/ Statutes for each topic listed below:

### ANNUAL REQUIREMENTS ON-LINE TRAINING AVAILABLE ALL PERSONNEL

- A.W.A.I.R.
- Bloodborne Pathogens
- Emergency Action Plans
- Employee Right To Know (Damarco)
- Ergonomics/Proper Lifting

### REQUIRED FOR AFFECTED PERSONNEL

- Confined Spaces
- Earthmoving Equipment
- Fire Extinguishers
- Forklift
- Hearing Conservation
- Lockout / Tag Out
- Personal Protective Equip.
- Chainsaw/Tree Trimming Safety
- Respiratory Protection
- Trenching / Excavation
- Cranes/Chains/Slings
- Job Hazard Analysis
- "SPECIFIC" Chemical Training

### OPTIONAL PRIORITY TOPICS/TRAINING

- Cold Stress/Heat Stress
- Construction Safety
- Defensive Driving
- Electrical Safety
- Excavations
- Fall Protection
- OSHA Record/Keeping and Posters
- Safety Committees
- Slips/Trips/Falls
- Traffic Safety
- Workplace Violence

**THIS LIST IS NOT ALL  
INCLUSIVE:  
(IF THERE IS A TOPIC NOT ON THIS  
LIST YOU WOULD LIKE  
COVERED, PLEASE LET US KNOW).**

**ALL TRAINING IS  
CUSTOMIZED TO FULFILL YOUR  
TRAINING  
REQUIREMENTS AND  
SPECIFIC WANTS/NEEDS.**

### OTHER RECOMMENDED TRAINING

- Asbestos
- Chemical Hygiene (Lab Safety)
- Emergency Response
- E.R.T.K. (Specific Chemicals)
- Fire Safety
- Grounds-Keeping
- Hazardous Spills
- Hazardous Energies
- Health Services
- Industrial Hygiene
- Industrial Safety
- Laboratory Safety
- Lead
- Machine Shops
- Mold Identification/Awareness
- METH Lab Awareness
- Office Safety
- Process Safety
- Scaffolds
- Silica
- Tree Trimming

## SHORT SUBJECT TRAINING

Site-Specific Training sessions will be developed to enhance employee safety awareness within the topics listed below:

- Abrasive Blasting/Wheels
- Accident Investigation
- Aerial Lifts
- Back Safety
- Backhoes
- Bituminous Work
- Compressed Gas
- Compressed Air
- Construction Equipment
- Flammable Materials
- Generators
- Grinding Wheels

- Hand Safety
- Housekeeping
- Knife Safety
- Ladders
- Lead
- Lifting
- Machine Guarding
- Occupational Diseases
- Power Presses
- Power Tools
- Signs
- Street/Highway Maintenance

- Structural Steel Erection
- Tanks
- Valves
- Ventilation
- Walking & Working Surfaces
- Welding & Cutting

**SHORT SUBJECT TRAINING  
CAN BE DEVELOPED TO FIT  
INTO YOUR BUSY SCHEDULES.**



## Le Sueur County Wellness Program Plan 2017

The purpose of the Le Sueur County Wellness Program is to improve the physical, mental, and social well-being of Le Sueur County employees. The overall goals of the program are healthier, happier employees with improved self-esteem, increased job performance, and decreased usage of sick days; leading ultimately to a lower health plan rate. The Wellness Program strives to provide multiple opportunities to involve employees as outlined in the plan below; specific authority for a wellness program provided under MN Statute 15.46.

### February/March 2017

Indoor Walking Challenge. For those participating, providing a foot care package. Drawing for those participating of a water bottle with gauge and app to send to phone to remind you to drink water and wireless ear buds for music on the go.

### March 2017

Speaker to present Topic: GRIT: Live your Life with Passion, Purpose, and Perseverance. Drawing at each session for a \$10 Subway gift card for those in attendance.

4-Week “MyPlate” Challenge for National Nutrition Month. \$10 Subway card will be given to all participants. Two overall larger prizes will be given away from these options: Miracle Gro-AeroGarden, Ninja Blender, Soda Stream machine, Keurig/coffee set, or Pressure Cooker.

### April 2017

Speaker to present Topic: Ergonomics and Reducing Desk Stress. (2 sessions) Drawing at each session for a \$10 Subway gift card for those in attendance.

### April/May 2017

Speaker from River Valley Running to help people prepare for upcoming walking challenge. Will discuss correct shoes, socks, how to deal with foot issues, and will provide gait analysis. A gift card to River Valley Running to be given away at each presentation.

### May/June 2017

May 29 – June 30: “Let’s Get Moving” – 5-week walking challenge. Providing to all participants an initial welcome packet including: pedometer, walking socks, walking pamphlet, water, fruit, trail mix, SPF chapstick, and sunscreen. Each week a drawing will be held for all employees that reached their goal. Six prizes being given away: A River Valley Running gift card for new tennis shoes; A gift card to The Finish Line for tennis shoes; Yeti insulated water bottle; and 2 – Fit Bits. Employees that participated in all five weeks will receive a \$10 Subway gift card at the end. An overall prize of a River Valley Running gift card for tennis shoes will be drawn from the employees that made their weekly goals.

### May-June-July-August-September 2017

“Mid-Week Pick-Up”: Providing to employees either fruit, vegetable, or nuts up to two times a month to allow employees to try different foods.

#### June 2017

Speaker to present Topic: Food Safety – grilling and camping season and keeping food safe by MN Extension Service. Providing individual freezer blocks to all employees that attend. Drawing for a meat thermometer to an individual attending each session (2).

#### July 2017

Picnic in the Park – Providing a healthy picnic lunch and showing options that employees can utilize at their own picnics and outdoor gatherings.

#### August 2017

Speaker to present Topic: Finance by EAP program. Drawing for \$10 Subway gift card at each presentation (2).

#### September 2017

Picnic in the Park – Healthy Brown Bag Lunches. Different ideas and food choices will be provided that can be used when packing lunches for kids and adults alike with school back in session.

“Keep Moving” – 4 week, 30-minute physical fitness challenge.

Providing to all participants an initial welcome packet including: reuseable cooling towel, gym sport waist bag, physical fitness pamphlet, water, fruit, trail mix, SPF chapstick, and sunscreen. Each week a drawing will be held for all employees that reached their goal. Four prizes being given away: A gift card to River Valley Running for tennis shoes; a gift card to The Finished Line for tennis shoes; Yeti insulated water bottle; and a Fit Bit. Employees that participated in all four weeks will receive a \$10 Subway gift card at the end. An overall prize of a River Valley Running gift card for tennis shoes will be drawn from the employees that made their weekly goals.

#### October 2017

Speaker to Present Topic: Stress (Seth Nelson – chiropractor).

Also incorporating a Stress-Less Challenge for 10 days. Provide a nutrition packet with dehydrated fruits and veggies. Drawing for essential oil diffuser and oils and 2 - massage gift card for participants.

#### October/November 2017

Intro to Yoga. Hire a Yoga instructor to provide a Yoga class, one day a week for 4 weeks for employees to try a different physical activity. Drawing for two yoga mats at the end of the four week session for those that participated.

#### November 2017

Provide healthy snacks to employees during the open enrollment process along with apples from local orchard.

#### December 2017

Provide healthy snacks during the busy holiday season when people normally reach for sweets.

#### January 2018

Speaker to present Topic: Setting your Goals for the New Year and How to Achieve Them! Also provide healthy snacks to start the new year.



---

# **Le Sueur County, MN**

**Tuesday, February 21, 2017**

**Board Meeting**

## **Item 6**

**10:00 a.m. Seasonal Bids (5 min)**

**Staff Contact:**



---

# **Le Sueur County, MN**

**Tuesday, February 21, 2017**

**Board Meeting**

## **Item 7**

**10:05 a.m. Darrell Pettis, County Administrator / Engineer**

*RE: Region 9 2016 Annual Report*

*RE: Certificate of Performance - SAP 040-632-007, SAP 040-632-008 (CSAH 32) and CP 2116 (CR 126)*

*RE: State Aid Highway Funds Advance Resolution*

*RE: HSIP Curve Signing Project*

*RE: Miscellaneous*

Staff Contact:

# CERTIFICATE OF PERFORMANCE

County of:

Le Sueur

Project Numbers:

SAP 040-632-007,  
SAP 040-632-008, and  
CP 2116

Name of Contractor:

Crane Creek Asphalt

Funding:	CIP Bonding	\$ 1,941,841.15
	State Aid – Reg Construction	645,907.03
	Local	<u>371,578.53</u>
	Total	\$ 2,959,326.71

Contact Amount:

\$2,981,905.39

Total Value of Work:

\$2,959,326.71

Final Payment Amount:


\$ 236,193.27

Contact Number:

20161

I HEREBY CERTIFY to the Board of Commissioners of Le Sueur County, that I have been in charge of the work required by the above described contract, that all such work has been done and performed, measured by, and in accordance with an pursuant to the items of said contract.

2/13/17  
Date

  
\_\_\_\_\_  
Darrell Pettis, County Hwy Engineer

LE SUEUR COUNTY  
STATE AID HIGHWAY FUNDS ADVANCE RESOLUTION

WHEREAS, the County of Le Sueur is planning to implement County State Aid Street Project(s) in 2017 which will require State Aid funds in excess of those available in its State Aid Regular Construction Account, and

WHEREAS, said County is prepared to proceed with the construction of said project(s) through the use of an advance from the County State Aid Construction Fund to supplement the available funds in their State Aid Regular Construction Account, and

WHEREAS, the advance is based on the following determination of estimated expenditures:

Account Balance as of date: <u>02/13/2017</u>	<u>\$2,392,144.34</u>
Less estimated disbursements:	
Project <u>SAP 40-030-012</u>	<u>\$1,200,000.00</u>
Project <u>SAP 40-603-026</u>	<u>\$350,000.00</u>
Project <u>SAP 40-603-028</u>	<u>\$1,125,000.00</u>
Project <u>SAP 40-612-009</u>	<u>\$250,000.00</u>
Project <u>SAP 40-626-045</u>	<u>\$82,144.34</u>
Project <u>SAP 40-661-002</u>	<u>\$160,000.00</u>
Total Estimated Disbursements	<u>\$3,167,144.34</u>
Advance Amount (amount in excess of acct balance)	<u>\$ 775,000.00</u>

WHEREAS, repayment of the funds so advanced will be made in accordance with the provisions of Minnesota Statutes 162.08, Subd. 5 & 7 and Minnesota Rules, Chapter 8820, and

WHEREAS, the County acknowledges advance funds are released on a first-come-first-serve basis and this resolution does not guarantee the availability of funds.

NOW, THEREFORE, Be It Resolved: That the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved County State Aid Highway Project(s) of the County of Le Sueur in an amount up to \$775,000.00 in accordance with Minnesota Rules 8820.1500, Subp. 9. I hereby authorize repayments from subsequent accruals to the Regular Construction Account of said County in accordance with the schedule herein indicated: (initial one)

☒ Repayment from entire future year allocations until fully repaid.  
☐ Repayment in \_\_\_\_\_ equal annual installments  
☐ Repayment from future year allocations in amounts listed below until fully repaid (maximum 3 year repayment). \$ \_\_\_\_\_ CY \_\_\_\_\_ \$ \_\_\_\_\_ CY \_\_\_\_\_ \$ \_\_\_\_\_ CY \_\_\_\_\_

I, Darrell Pettis, duly appointed and qualified Administrator in and for the County of Le Sueur, do hereby certify that the above is a true and full copy of a resolution duly adopted by the County Board of Le Sueur County, State of Minnesota, assembled in regular session on the 21th day of February, 2017.

County of Le Sueur

\_\_\_\_\_  
County Administrator



---

# **Le Sueur County, MN**

**Tuesday, February 21, 2017**

**Board Meeting**

## **Item 8**

### **Commissioner Committee Reports**

**Staff Contact:**





---

# **Le Sueur County, MN**

**Tuesday, February 21, 2017**

**Board Meeting**

## **Item 9**

### **Future Meetings**

**Staff Contact:**

## Future Meetings February - April 2017

---

February 20, 2017	<b>Offices Closed – Presidents’ Day</b>
February 21, 2017	<b>Board Meeting, 9:00 a.m.</b>
February 28, 2017	<b>Board Meeting, 9:00 a.m.</b> <b>*Rescheduled Le Sueur-Waseca CHB Meeting, 12:00 p.m.</b>
March 7, 2017	<b>Board Meeting, 9:00 a.m.</b> <b>*11:00 a.m. Work Session - Outpatient Chemical Dependency/Mental Health Program</b>
March 9, 2017	P&Z Meeting, 7:00 p.m. Environmental Services Building
March 12, 2017	Daylight Saving Time begins
March 14, 2017	No Board Meeting
March 16, 2017	<b>10:00 a.m. Le Sueur – Rice County Joint Ditch #38 Informational Meeting at the 4H Family Center in Le Center</b>
March 16, 2017	Board of Adjustment Meeting, 3:00 p.m. Environmental Services Building
March 21, 2017	<b>Board Meeting, 9:00 a.m.</b>
March 23, 2017	<b>9:00 a.m. Le Sueur – Rice County Joint Ditch #5 Public Hearing at the 4H Family Center in Le Center</b>  <b>10:00 a.m. Le Sueur – Rice County Joint Ditch #38 Final Redetermination of Benefits Public Hearing at the 4H Family Center in Le Center</b>
March 28, 2017	<b>Board Meeting, 9:00 a.m.</b>
April 4, 20017	<b>Board Meeting, 9:00 a.m.</b> <b>*Le-Sueur – Waseca CHB Meeting, 1:00 p.m. in Waterville</b>
April 11, 2017	No Board Meeting

April 13, 2017	P&Z Meeting, 7:00 p.m. Environmental Services Building
April 18, 2017	<b>Board Meeting, 9:00 a.m.</b> <b>*11:00 a.m. Public Hearing for a CD #23 ditch lien and informational repair/redetermination hearings for CD #23, CD #43, and CD #44</b>
April 20, 2017	Board of Adjustment Meeting, 3:00 p.m. Environmental Services Building
April 25, 2017	<b>Board Meeting, 9:00 a.m.</b>